



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

February 20, 2024 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Tdz09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

- The Pocono Township Ice Rink is open on a weather-permitting basis at TLC Park. Individuals interested in skating will find the latest information available on the Township Facebook page or can call the Township office in advance to check on current conditions. Please note that several days of below-freezing temperatures are needed to have a skateable surface.

**Presentations**

- Motion to approve the promotion of Detective Earl Ackerman to the position of Detective Sergeant for the Pocono Township Police Department. **(Action Item)**
- Swearing-In Ceremony – Hon. Daniel Kresge, District Magistrate
  - James Wagner, Chief of Police
  - Eric Rath, Patrol Sergeant
  - Earl Ackerman, Detective Sergeant

**Hearings – None****Resolutions**

Resolution 2024-02 – Motion to approve Resolution 2024-02 approving the Township Manager as authorized signatory to execute the TASA reimbursement agreement for the SR 611/Learn Road (SR 611 sidewalk project). **(Action Item)**

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the February 5, 2024 regular meeting and reorganizational meeting of the Board of Commissioners.
  - Financial transactions through February 15, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll; vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers. **(Action Items)**

**NEW BUSINESS****1. Personnel**

- Motion to approve a contract with James Wagner as Pocono Township Chief of Police. **(Possible Action Item)**
- Motion to authorize the Township to begin the hiring process for one (1) new police officer. **(Action Item)**
- Motion to authorize the testing process to begin for the appointment of a new Corporal position within the Department. **(Action Item)**
- Motion to approve updated 2024 contracts for the following employees. **(Action Item)**
  - Taylor Munoz, Township Manager
  - Patrick Briegel, Public Works Director
  - Paola Razzaq, Fiscal Administrator

**2. Travel/Training Authorizations****Commissioner Comments**

Richard Wielebinski – President

- Motion to appoint a remaining Zoning Hearing Board alternate **(Possible Action Item)**
- Motion to authorize COSTARS purchase orders for a new Peterbilt 548 tandem dump truck in the amount of \$159,548.39 and upfit in the amount of \$104,100.00 as provided for in the 2024 Capital Budget. **(Action Item)**
- Motion to approve Payment No. 1 for the 2023 Sanitary Sewer Manhole Rehabilitation Project to PIM Corporation in the amount of \$33,115.50, per the Township Engineer letter dated February 14, 2024. **(Action Item)**
- Motion to approve a Standard Verizon Underground grant for the work proposed along the TLC Park field adjacent to the sewer pump station as part of the utility relocation for the upcoming PennDOT SR 715 projects. **(Action Item)**
- Discussion and possible action regarding providing a letter of recommendation to the Brodhead Creek Regional Authority (BCRA) in support of the addition of future water service areas in Paradise Township for inclusion with their DRBC Docket Renewal Application. **(Action Item)**

Jerrod Belvin – Vice President

- Emergency Management Update
- Update – Continued issues with washout and flooding on Archer Lane.
- Update – Laurel Lake Dam meeting.
- Bartion Court Utility Lines

Ellen Grandt – Commissioner

Natasha Leap – Commissioner

Mike Velardi - Commissioner

## **Reports**

### **Zoning**

### **Police Report**

### **Ambulance Report**

### **Public Works Report**

- Current Public Works Projects.
- Mountain View Park Updates.
- TLC Park Updates.
- Old Learn Farm parking access.

### **Administration – Manager’s Report**

### **Township Engineer Report**

- Learn Road safety enhancement project and roundabout survey work.
- Update – TASA SR 611 sidewalk project.
- In Progress – Discussion and possible action regarding the Township’s revised Act 167 stormwater ordinance, incorporating changes to the ordinance as prepared by the Township engineer and as required by PA DEP.

### **Township Solicitor Report**

- General legal update.
- March 4, 2024 – Liquor license transfer hearing for Wawa, Inc. at their 2977 Route 611 location.
- Zoning Hearing Board updates.
  - February 22 – PoconoPlaces, LLC
  - February 27 – MCTI Variance Hearing
  - March 6, 2024 – 154 Ruby Lane. Discussion whether solicitor to attend hearing regarding a special exception request to operate a dog kennel in conjunction with their intended residential use of the property. **(Possible Action Item)**
- Update – Johnson Appeal Commonwealth Court argument.

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### **Adjournment**