



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

December 18, 2023 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Tdz09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

- An executive session was held on Wednesday, 12/13 for discussion of personnel matters and adoption of the Police Collective Bargaining Agreement.

**Hearings**

- Motion to open a public hearing for consideration of Ordinance 2023-08 adopting the 2024 Pocono Township Budget and appropriating funds estimated to be required for the purposes of the government of the Township of Pocono, and fixing the real estate millage rate for the 2024 Fiscal Year at 3.429 mills. **(Action Item)**
  - Motion to close public hearing. **(Action Item)**
  - Motion to pass Ordinance 2023-08 adopting the 2024 Pocono Township Budget and appropriating funds estimated to be required for the purposes of the government of the Township of Pocono and fixing the real estate millage rate for the 2023 Fiscal Year at 3.429 mills. **(Action Item)**

- Trap Enterprises LLC – The Ridge
  - Motion to approve the Application of Trap Enterprises, LLC for approval of its conditional use for a Planned Residential Development of the parcel of land located on Route 611, Tannersville, Pocono Township, PA, Monroe County Parcel ID 12.11.1.32-5. **(Action Item)**
  - Motion to approve the Planned Residential Development Tentative Plan of Trap Enterprises, LLC prepared by Hanover Engineering titled The Ridge at Swiftwater, dated October 6, 2023 for property located on Route 611, Tannersville, Pocono Township, PA, Monroe County Parcel ID 12011.1.32-5 subject to the following conditions: [to be inserted]. **(Action Item)**
  - Motion to approve the request of Trap Enterprises, LLC for certain modifications to the Pocono Township Planned Residential Development Ordinance as follows: [to be inserted] and waivers requested by Trap Enterprises, LLC from the provisions of the Pocono Township Subdivision and Land Development Ordinance as follows: [to be inserted]. **(Action Item)**

### Presentations

- Carr Realty of the Poconos – Discussion regarding Township Short Term Rental regulations and impact to portion of Penn Estates in Pocono Township.

### Resolutions – None

### Consent Agenda

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the December 4, 2023 meeting of the Board of Commissioners.
  - Financial transactions through December 14, 2023 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll; vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers. **(Action Items)**

### NEW BUSINESS

#### 1. Personnel

#### 2. Travel/Training Authorizations

### Report of the President

Richard Wielebinski

- Motion to formally accept the resignation of Keith Meeker as Township Commissioner per his resignation letter effective November 12, 2023. **(Action Item)**
- Motion to approve a Collective Bargaining Agreement with Teamster Local 773 on behalf of the Pocono Township Police Department for the period January 1, 2024 through December 31, 2028. **(Action Item)**
- Motion to approve Cherry Lane Development Partners Construction Escrow Release No. 2 in the amount of \$192,480.10 as recommended by the Township Engineer letter dated December 7, 2023. **(Action Item)**
- Motion to authorize an ARPA transfer for the purchase of a CAT 926 14A Wheel Loader in the amount of \$177,300.00. **(Action Item)**

- Motion to appoint Claire Learn, current alternate Planning Commission member, to serve as a regular member of the Planning Commission, fulfilling the remainder of the term length following Mike Velardi's resignation. **(Action Item)**
- Discussion and possible action regarding the cash-out/non-renewal of an expiring 12-month CD in the amount of \$51,462.66 in order to move over to PLGIT. **(Possible Action Item)**

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Laurel Lake Dam

Ellen Gandt – Commissioner

Jerry Lastowski – Commissioner

**Reports**

**Zoning**

**Police Report**

**Ambulance Report**

**Public Works Report**

- Current Public Works Projects.
- Mountain View Park Updates.
- TLC Park Updates.
- Old Learn Farm parking access.

**Administration – Manager's Report**

**Township Engineer Report**

- Learn Road safety enhancement project and roundabout survey work.
- Update – TASA SR 611 sidewalk project.
- In Progress – Discussion and possible action regarding the Township's revised Act 167 stormwater ordinance, incorporating changes to the ordinance as prepared by the Township engineer and as required by PA DEP.

**Township Solicitor Report**

- General legal update.
- Zoning Hearing Board updates.
- Update – Johnson Appeal Commonwealth Court argument.

**Public Comment**

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**Adjournment**