



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

December 19, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWtUvdIFrSHJ1cE1Tdz09>**

**Open Meeting**

**Pledge of Allegiance**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

- The Board of Commissioners held an executive session on Monday, December 12 for discussion of personnel issues. The BOC also held an executive session this evening for personnel issues.
- The Board of Commissioners will hold a special meeting on Thursday, December 29 at 10:00 a.m. for the purpose of adopting the 2023 Budget. The proposed budget and budget presentation are located on the Township's website at [www.poconopa.gov](http://www.poconopa.gov) or in-person at the Township office for public viewing.

**Presentations**

- Re-zoning request of Khalid Mashriqi, owner of 386 Camelback Road. **(Possible Action Item)**
- Westhill Villas – Discussion regarding proposed land development plan, including stormwater mitigation, sidewalks and curbing. **(Possible Action Item)**

**Hearings – None**

**Resolutions**

- Resolution 2022-39 – Motion to approve the expenditure of \$209,500.00 for a 2023 Western Star 47X dump truck with plow upfit and authorizing the execution of a certain lease purchase agreement with Bank Capital Services LLC, D/B/A F.N.B. Equipment Finance. **(Action Item)**
- **Resolution 2022-40 – Motion to authorize the sale of Monroe County Tax Parcel ID #12.9.1.36-1-1; map #12637100873852 to Minu Desai. (Action Item)**

***\*Agenda was amended during the 12/19/2022 meeting to include the additional Resolution 2022-40.***

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the December 5, 2022 special meeting and December 5, 2022 regular meeting of the Board of Commissioners.
  - Financial transactions through December 15, 2022 including:
    - Ratification of general fund expenditures in the amount of \$1,979.96 and sewer operating expenditures of \$449.97.
    - Ratification of gross payroll for pay period ending December 11, 2022 in the amount of \$220,213.19.
    - Vouchers payable in the amount of \$169,481.89.
    - Sewer operating fund expenditures in the amount of \$137,794.27.
    - Sewer construction fund expenditures in the amount of \$25,142.76
    - Capital reserve fund expenditures in the amount of \$57,522.18.
    - ARPA fund transfer of \$6,778.23 to the General Fund for Pocono Creek stream restoration costs.
    - Budget adjustments in the amount of \$54,580.00 to cover end-of-year expenditures. **(Action Items)**

**NEW BUSINESS****1. Personnel – None****2. Travel/Training Authorizations – None****Report of the President**

Richard Wielebinski

- Motion to advertise a public hearing for February 6, 2023 for adoption of a Curative Zoning Amendment addressing trucking terminal/warehouse uses and establishing a new Enterprise Zone overlay district in Pocono Township. **(Action Item)**
- Motion to purchase a 2022 Ford Super Duty F-250 Crew Cab pickup truck in the amount of \$80,720.00 from the Township's Capital Fund. **(Action Item)**
- Motion to authorize the advertisement of an ordinance necessary to facilitate the transfer of the Pocono Jackson Joint Water Authority (PJJWA) to the Brodhead Creek Regional Authority (BCRA). **(Action Item)**
- Motion to approve employment contracts for the Township Manager and Fiscal Administrator, setting forth terms of employment, compensation and benefits for 2023. **(Action Item)**
- Motion to approve an agreement letter with Acting Chief Shawn Goucher outlining the terms of his position as Acting Chief through June 30, 2023. **(Action Item)**

- Motion to approve Change Order No. 4 for the Kobalt Construction, Inc. Deferred Lateral Connection Contract in the amount of \$10,900.00 for the purpose of repairing the sewer line stub at the existing manhole. **(Action Item)**

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Update – PPL utility lines and possible drainage issues on Barton Court.

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

- Dumping activity at Swiftwater bus stop – Monroe County Waste Authority and Township Zoning Officer proceeding with enforcement against the property owner.

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Police Report**

- General police updates.

**Ambulance Report**

**Public Works Report**

- Current Public Works projects.
- Mountain View Park updates.
  - Update – MVP fencing project.
  - Update – Installation of new slide.
- TLC Park updates.

**Administration – Manager’s Report**

- No further update.

**Township Engineer Report**

- Notice of Acquisition received regarding TLC Park property needed for PennDOT’s SR 715 bridge replacement project as part of the SR 715 re-alignment. PennDOT requires property on Citizen Bank side of SR 715 and temporary construction easements along SR 611.
- Sidewalk installation for Wendy’s and Turkey Hill.
- Parking area design for Old Learn Farm open space parcel adjacent to PPL easement.
  - Easement needed from adjoining property owner (Lovito).
- Update – TASA SR 611 sidewalk project.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue.

**Township Solicitor Report**

- Zoning Hearing Board updates.
- Update – Tobyhanna Act 537 Sewage Capacity Request.
- Update – Closing for sale of Bartonsville Avenue parcel.
- Update – Johnson Appeal Commonwealth Court argument.
- Update – PJJWA transfer agreement.

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township. Please limit individual comments to five (5) minutes and direct all comments to the President.*

**Adjournment**