



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

January 3, 2023 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWtUvdIFrSHJ1cE1Td09>**

**PLEASE NOTE: THE POCONO TOWNSHIP COMMISSIONERS MEETING OCCURS IMMEDIATELY AFTER THE SEWER COMMITTEE MEETING ON THE FIRST MEETING DATE OF EACH MONTH.**

**Open Meeting**

**Pledge of Allegiance**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

- The Township ice skating rink at TLC Park is open 8:00 a.m. to 9:00 p.m. daily on a weather-permitting basis. Please follow the Township Facebook page or call the office to check on its status. We encourage Township residents and their families to enjoy the ice rink!
- The Public Hearing for adoption of the Township's curative zoning amendment addressing distribution, warehouse and trucking terminal uses will be held at the February 6, 2023 meeting of the Board of Commissioners.

**Presentations – None**

**Hearings – None**

**Resolutions – None**

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the December 19, 2022 regular meeting of the Board of Commissioners.
  - Financial transactions through December 29, 2022 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll; vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers. **(Action Items)**

**NEW BUSINESS****1. Advertisement of 2023 Township Meetings**

- Motion to set the Board of Commissioners meetings for the first and third Mondays of each month at 6:00 p.m. When a meeting date falls on a Township holiday, the meeting will be held the following day. **(Action Item)**
- Motion to set the Board of Commissioners Sewer Committee meetings for the first Monday of each month at 6:00 p.m. When a meeting date falls on a Township holiday, the meeting will be held the following day. **(Action Item)**
- Motion to set Planning Commission meetings for the second Monday of each month at 6:00 p.m., with one additional meeting on January 23, 2023. When a meeting date falls on a Township holiday, the meeting will be held the following day. **(Action Item)**

**2. 2021 Board, Committee & Other Appointments**

- a. Motion to appoint Tom Felver to the Pocono Township Vacancy Board with a term to expire December 31, 2023. **(Action Item)**
- b. Motion to re-appoint Lew Ginsberg, Natasha Leap and Brad Harrison as members of the Zoning Hearing Board with a term to expire December 31, 2025. **(Action Item)**
- c. Motion to appoint Taylor Muñoz to the Monroe County Tax Committee with a term to expire December 31, 2023. **(Action Item)**
- d. Motion to re-appoint Randy Peechatka to the PJJWA Board with a term to expire December 31, 2023. **(Action Item)**
- e. Motion to re-appoint Marie Guidry to the PJJWA Board with a term to expire December 31, 2023. **(Action Item)**
- f. Motion to appoint Berkheimer as EIT Tax Collector for Pocono Township. **(Action Item)**
- g. Motion to set the mileage reimbursement rate at the 2023 IRS rate of 62.5 cents per mile. **(Action Item)**
- h. Motion to appoint the following Pocono Township Volunteer Fire Department members as 2023 Fire Police as requested by Chief Michael McMann **(Action Item)**:

Kevin Kresge, Sr.  
 Christopher Kinsley, Sr.  
 Peter Gallagher  
 Robert Gupko  
 Donald Simpson  
 Christopher Kinsley Jr.  
 Thomas Kresge

Stephen Jacobs  
 Preston Baransky  
 Robert Kinsley  
 Angela Tullo  
 Corey Sayre  
 Jerry Lastowski

**3. Personnel – None****4. Travel/Training Authorizations**

- a. Motion to approve the attendance of Taylor Muñoz, Township Manager and Jerrod Belvin, Commissioner at the PSATS 2023 Annual Conference, April 23-26, 2023 in Hershey, PA. Registration, travel and hotel costs will be covered by the Township. **(Action Item)**

- b. Motion to appoint Jerrod Belvin as voting delegate at the 2023 PSATS Annual Conference.  
**(Action Item)**

**Report of the President**

Richard Wielebinski

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Update – PPL utility lines and possible drainage issues on Barton Court.

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Police Report**

- General police updates.

**Ambulance Report**

**Public Works Report**

- Current Public Works projects.
- Mountain View Park updates.
  - Update – MVP fencing project.
  - Update – Installation of new slide.
- TLC Park updates.

**Administration – Manager’s Report**

- No additional update.

**Township Engineer Report**

- Sidewalk installation for Wendy’s and Turkey Hill.
- Parking area design for Old Learn Farm open space parcel adjacent to PPL easement.
  - Easement needed from adjoining property owner (Lovito).
- Update – TASA SR 611 sidewalk project.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

**Township Solicitor Report**

- Zoning Hearing Board updates.
- Update – Tobyhanna Act 537 Sewage Capacity Request.
- Update – Closing for sale of Bartonsville Avenue parcel.
- Update – Johnson Appeal Commonwealth Court argument.
- Update – PJJWA transfer agreement.

**Public Comment**

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**Adjournment**

**PUBLIC NOTICE**  
**POCONO TOWNSHIP**  
**2023 PUBLIC MEETINGS**  
**SCHEDULE**

**BOARD OF COMMISSIONERS MEETINGS**

The Pocono Township Board of Commissioners will meet the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 6:00 p.m., except holidays (when the meeting shall be moved to Tuesday), and unless otherwise advertised, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, PA.

Meeting dates: January 3 and 17; February 6 and 20; March 6 and 20; April 3 and 17; May 1 and 15; June 5 and 19; July 3 and 17; August 7 and 21; September 5 and 18; October 2 and 16; November 6 and 20; December 4 and 18

**SEWER MEETINGS**

The Pocono Township Board of Commissioners will meet the 1<sup>st</sup> Monday of each month at 6:00 p.m., except holidays (when the meeting shall be moved to Tuesday), and unless otherwise advertised, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, PA.

Meeting dates: January 3, February 6, March 6, April 3, May 1, June 5, July 3, August 7, September 5, October 2, November 6 and December 4

**PLANNING COMMISSION MEETINGS**

The Pocono Township Planning Commission will meet the 2<sup>nd</sup> Monday of each month at 7 p.m., unless otherwise advertised, except holidays (when meetings shall be moved to Tuesday).

Meeting dates: January 9 and 23; February 13; March 13; April 10; May 8; June 12; July 10; August 14; September 11; October 9; November 11; December 11

If you require special accommodation to attend a public meeting, please contact the Township 570-629-1922 to discuss how Pocono Township may best accommodate your needs.