

**Pocono Township Board of Commissioners  
Sewer Committee Meeting Minutes  
March 7, 2022**

The Sewer Committee meeting of the Pocono Township Commissioners was held on Monday, March 7, 2022 and was opened by Vice Chairman Jerrod Belvin at 6:01 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Jerrod Belvin, present; Ellen Gndt, via Zoom; Gerald J. Lastowski, present; Keith Meeker, present; Rich Wielebinski, via Zoom.

**IN ATTENDANCE:** Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Patrick Briegel, Sewer Consultant; and Taylor Munoz, Township Manager.

**PUBLIC COMMENT – None**

**ANNOUNCEMENTS – None**

**HEARINGS – None**

**PRESENTATIONS – None**

**OLD BUSINESS**

J. Belvin made a motion, seconded by K. Meeker, to approve the minutes of the February 7, 2022 sewer committee meeting. All in favor. Motion carried.

- Sewer Resolution Update – None

**NEW BUSINESS**

**FINANCIAL TRANSACTIONS – None**

**APPEALS – None**

**REPORTS**

**SEWER CONSULTANT**

J. Belvin made a motion, seconded by J. Lastowski, to approve Change Order No. 1 to the Pump Station 5 General/Building Contract to extend the contract time by 60 days due to supply chain and manufacturer delays, establishing a new project completion date of July 10, 2022. E. Gndt asked whether there would be enough time to complete the project with this extension. P. Briegel stated the equipment has been ordered and it is just a matter of waiting until the equipment arrives. All in favor. Motion carried.

J. Belvin made a motion, seconded by J. Lastowski, to approve Change Order No. 1 to the Pump Station 5 Plumbing/Mechanical Contract to extend the contract time by 60 days due to supply chain and manufacturer delays, establishing a new project completion date of July 10, 2022. All in favor. Motion carried.

J. Belvin made a motion, seconded by J. Lastowski, to approve Application Payment No. 2 for the Electrical/Controls Contract for Pump Station 5 Part II for Hayden Power Group in the amount of \$40,933.53, as recommended by the Township Engineer's March 2, 2022 letter. All in favor. Motion carried.

- Deferred Lateral Connections Project Update – P. Briegel stated the work performed by Kobalt is moving along quickly and they are over halfway with the project work. Hopeful for completion over the next month.
- BCRA I&I Issues – No update.

#### **COMMISSIONERS**

- E. Gndt asked for an update as to whether delinquent payers have all been put on payment plans or whether liens have been placed accordingly. Asked if there are any new issues with customers. It was stated that several customers paid their delinquent balances and liens have been placed on remaining delinquent properties. Those liens will be updated accordingly.

**ADMINISTRATION** – No report.

#### **SEWER ENGINEER**

- Sanofi Sanitary Sewer Easement – No update.
- Act 537 Plan Update

J Belvin made a motion, seconded by J. Lastowski, to advertise a public hearing for Monday, April 4, 2022 for the approval of the Township’s revised Act 537 plan and subsequent submission to PA DEP for review. All in favor. Motion carried.

#### **TOWNSHIP SOLICITOR**

- Discussion regarding Tobyhanna Equalization (EQ) Tank. Revised LOC language has been received. A submission was made by to DEP for the EQ Tank that was incomplete. Working with Kalahari to resolve.
- Update – Additional EDUs for Tobyhanna Township addressing excess sewer usage. Received a call from the Tobyhanna Township solicitor to discuss the issue. Interest in discussion with Pocono Township as to whether the Township would be agreeable to allocating additional EDUs to Tobyhanna Township. Tobyhanna could potentially request additional EDUs from Pocono. Options include a reservation agreement or a planning exemption module from DEP. E. Gndt asked for clarification.
- Amendment to Intermunicipal Sewage Collection & Disposal Services Agreement – No update.

**PUBLIC COMMENT** – None

#### **ADJOURNMENT**

J. Belvin made a motion, seconded by J. Lastowski, to adjourn the meeting at 6:22 p.m. All in favor. Motion carried.