

**Pocono Township Board of Commissioners  
Sewer Committee Meeting Minutes  
January 3, 2022**

The Sewer Committee meeting of the Pocono Township Commissioners was held on Monday, January 3, 2022 via remote teleconference and was opened by Chairman Richard Wielebinski at 6:40 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Jerrod Belvin, present via Zoom; Ellen Gndt, present; Gerald J. Lastowski, present; Keith Meeker, present; Rich Wielebinski, present.

**IN ATTENDANCE:** Leo DeVito, Twp. Solicitor, Broughal & Devito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Patrick Briegel, Sewer Consultant; and Taylor Munoz, Township Manager.

**PUBLIC COMMENT** – None

**ANNOUNCEMENTS** – None

**HEARINGS** – None

**PRESENTATIONS:** None

**OLD BUSINESS**

R. Wielebinski made a motion, seconded by K. Meeker, to approve the minutes of the December 6, 2021 sewer committee meeting. All in favor. Motion carried.

- Sewer Resolution Update – None

**NEW BUSINESS**

**FINANCIAL TRANSACTIONS** – None

**APPEALS** – None

**REPORTS**

**SEWER CONSULTANT**

- Pump Station 5 Jockey Pump Project and Deferred Lateral Connections Project – Met with General Contractor just before Christmas and marked out all utilities. Materials have been ordered and may have a change order at the next meeting regarding controls for the pump station that are in need of updating. Kobalt will begin lateral work soon weather-permitting.
- Resolution being drafted to establish penalties and interest charges for delinquent sewer accounts. Fee resolution will be ready for the Board of Commissioners by their next meeting.
- BCRA I&I issues – Meeting scheduled for Wednesday 1/6 at 2:00 p.m. to review the actions BCRA required within a 90-day deadline. Will give Commissioners an update following the meeting. The other two municipalities have had positive progress in beginning to address I&I issues.
- P. Briegel stated the Township has had two meetings regarding the EQ Tank with Kalahari's design professionals and they are very close to completing a response to the Township engineer's review comments.

## **COMMISSIONERS**

- E. Gnadtt asked for clarification on how interest will be calculated on liens filed against delinquent sewer customers. L. Devito stated the liens will be amended every six months to include additional accrued interest.

**ADMINISTRATION:** No report.

## **SEWER ENGINEER**

- Sanofi Sanitary Sewer Easement – No update.
- Act 537 Plan Update – Waiting for feedback from DEP regarding the Act 537 notice. Will proceed with advertising and a comment period will last until mid-February. The Township will provide copies to the Planning Commission, Monroe County Planning Commission and a hard copy at the Township office.

E. Gnadtt asked whether sewer would be installed up SR 715, in addition to the proposed route up Sullivan Trail. She also asked how far the proposed sewer expansion would proceed up Stadden Road.

## **TOWNSHIP SOLICITOR**

- Discussion regarding Tobyhanna Equalization (EQ) Tank – Stated Tobyhanna Township approved the agreement amendment including the EQ tank.
- Update – Letter to Tobyhanna Township addressing excess sewer usage. Correspondence and invoices were sent to Tobyhanna Township.
- Amendment to Intermunicipal Sewage Collection & Disposal Services Agreement – The Township's position is that a comprehensive amendment to the overall agreement will be considered once the EQ Tank amendment is in place.

## **Public Comment – None**

## **Adjournment**

R. Wielebinski made a motion, seconded by E. Gnadtt, to adjourn the meeting at 7:01 p.m. All in favor. Motion carried.