



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

April 19, 2021 | 7:00 p.m.

**ZOOM Dial-In #: 646-558-8656**  
**Meeting ID: 994 3288 5597**  
**Passcode: 562365**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- The Pocono Township Board of Commissioners held an executive session on Thursday, April 8 and prior to this meeting for the purpose of discussing the potential purchase of 114 Alger Avenue and personnel issues.
- Pocono Township will hold its annual Spring Cleanup from Thursday, April 29 through Saturday, May 1, 2021. Proof of Township residency is required. Residents can bring their difficult-to-dispose-of items to the Township building between 7:30 a.m. and 3:00 p.m. each day. Disposal fees begin at \$5.00 for a carload and \$10.00 for a pick-up truck load, with higher fees depending on size of vehicle or trailer load. Electronics are collected at no charge. Please note that this public service is offered for residential users only. If you have any questions, please call the Township office directly at 570-629-1922.
- Mark your calendars for Pocono Township's annual Community Day on Saturday, August 14 (with an August 15 rain date). We will have a variety of activities, exhibitors and food for the whole family, with fundraising opportunities to support our Fire Company and Library.
- If you have not already, we would encourage you to sign up for the Township newsletter at [www.poconopa.gov](http://www.poconopa.gov), follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at [www.savvycitizenapp.com](http://www.savvycitizenapp.com).

**Hearings – None**

**Presentations – None**

## Resolutions

- Resolution 2021-08 – Motion to authorize Pocono Township to execute the necessary documentation for the Pennsylvania Department of Environmental Protection to extend the NPDES permit for the Quaker Ridge Estates Major Subdivision Plan. **(Action Item)**

## OLD BUSINESS

- Motion to approve the minutes of the April 5, 2021 regular meeting of the Board of Commissioners. **(Action Item)**

## NEW BUSINESS

### 1. Personnel

### 2. Financial Transactions

- a. Motion to ratify vouchers payable received through April 15, 2021 in the amount of \$186,024.71. **(Action Item)**
  - b. Ratify gross payroll for pay periods ending April 4, 2021 in the amount of \$100,983.45 **(Action Item)**
  - c. Motion to approve vouchers payable received through April 15, 2021 in the amount of \$149,579.70. **(Action Item)**
  - d. Motion to approve sewer operating fund expenditures through April 15, 2021 in the amount of \$131,482.24. **(Action Item)**
  - e. Motion to approve capital reserve fund expenditures through April 15, 2021 in the amount of \$1,050.00. **(Action Item)**
  - f. Motion to approve Fire Tax disbursement of \$26,167.95 to the Pocono Township Volunteer Fire Company. **(Action Item)**
- Motion to transfer an amount not to exceed \$40,000 from the Public Works Capital Comprehensive line item to the Principal Leases and Interest on Leases line items. This transfer is for the purpose of the lease and equipment upfit for a 2021 Ford Explorer Interceptor to replace the Department's 2015 Ford Taurus Interceptor. **(Action Item)**

### 3. Travel/Training Authorizations – None

## Report of the President

Richard Wielebinski

- Motion to authorize the lease purchase of a 2021 Ford Explorer Interceptor “corporal car” to replace the 2015 Ford Taurus Interceptor that was deemed a total loss by the Township insurance company. **(Action Item)**
- Motion to award the 2021 Materials bids to the lowest bidder(s), per the bid opening of April 16, 2021. **(Action Item)**
- Motion to reduce the required construction escrow for the Trap Enterprises Route 611 Project, per the recommendation of the Township Engineer dated April 9, 2021, leaving a balance of \$1,163,570.43. **(Action Item)**
- Motion to waive Mountain View Park pavilion fees for Cub Scout Pack 85 for their annual family picnic on Sunday, June 6, 2021. **(Action Item)**
- Discussion and possible motion to authorize the Township to remit union dues to Teamsters Local 773 via electronic ACH transfer, rather than via check payments. **(Possible Action Item)**
- Discussion and regarding the Township's possible purchase of 114 Alger Avenue. **(Possible Action Item)**

- Recognition of the retirement of Pocono Township Police Patrolman Scott Kresge effective April 30, 2021, after 31 years of service to Pocono Township.

### **Commissioner Comments**

Jerrod Belvin – Vice President

- COVID-19/Emergency Management Update
- FEMA Flood Mitigation grant application
- Monroe County Hazard Mitigation Plan Update

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

- Discussion regarding UGI gas line concerns and update regarding timeline for resurfacing of S.R. 314.

Keith Meeker – Commissioner

### **Reports**

#### **Zoning**

- Discussion and possible action regarding the need for regulation of food trucks and temporary sales in Pocono Township. (**Possible Action Item**)

#### **Emergency Services**

- Police
- EMS
- Fire

#### **Public Works Report**

- Current Public Works projects report
- Active bid advertisement for Pocono Township's 2021 Paving Projects
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

#### **Administration – Manager's Report**

- Open Items Update
  - Migration of Township file servers to Egnyte platform
- Update – TLC Park master site plan and work session
- Update – Public access to the Old Learn Farm property.
- Update – Pending grant applications for the Township's LSA, Multimodal & Recreation Grant submissions
- Discussion regarding the Wine Press Inn owner's interest in the purchase of the adjoining Township parcel on Bartonsville Avenue – No update
- Evaluation of Township's Wireless Carrier – Verizon vs. FirstNet (ATT) – No update.
- Regional HSPS Comprehensive Plan – No update.

#### **Township Engineer Report**

- St. Paul's Lutheran Drainage Basin
- Archer Lane Drainage Issues
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue – Virtual meeting with PennDOT scheduled.

**Township Solicitor Report**

- Discussion regarding I-80 parcel easement request – Jonathan Weber (**Possible Action Item**)
- Update – Kelly Family Trust
- Zoning Hearing Board Update
  - Appeal of Ryan Possinger
  - Butz Lane STR

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**