



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

February 16, 2021 | 7:00 p.m.

**ZOOM Dial-In #: 646-558-8656**

**Meeting ID: 930 3578 8297**

**Password: 769824**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- We encourage residents to avail themselves of our Township ice skating rink located at TLC Park at the corner of Route 715 and Route 611 in Tannersville. The rink is open weather dependent. While we do our best to update our Facebook page with its availability, we ask residents to always exercise caution and use common sense before using the rink.
- If you have not already, we would encourage you to sign up for the Township newsletter at [www.poconopa.gov](http://www.poconopa.gov), follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at [www.savvycitizenapp.com](http://www.savvycitizenapp.com).

**Hearings**

- **Ordinance 2021-01 – Sheetz, Inc. Liquor License Transfer (Action Item)**
  - Motion to open a Public Hearing for consideration of the request of Sheetz, Inc. to transfer Restaurant Liquor License No. R-20799 to their facility to be located at Route 611 and Discovery Lane, Swiftwater, Pocono Township, Monroe County pursuant to the Pennsylvania Liquor Code. **(Action Item)**
  - Motion to close public hearing. **(Action Item)**
  - Motion to open hearing to consider Ordinance 2021-01 to approve the transfer of Restaurant Liquor License No. R-20799 into Pocono Township, Monroe County, Pennsylvania from Smithfield Township, Monroe County. **(Action Item)**
  - Motion to close public hearing.

- Motion to adopt Ordinance 2021-01 to approve the transfer of Restaurant Liquor License No. R-20799 into Pocono Township, Monroe County, Pennsylvania from Smithfield Township, Monroe County. **(Action Item)**

### **Presentations**

- Pocono Heritage Land Trust – Louise Troutman, Director & Don Miller, Founder/Member. Discussion regarding public access on and management of two Pocono Township preserved parcels. **(Possible Action Item)**
  - The Learn Conservation Easement – 24 acres along Old Mill Road.
  - The Old Learn Farm – 129 acres with access off Learn Road and an adjoining 59-acre parcel.

### **Resolutions**

- Resolution 2021-01 – Motion to grant Running Lane, LLC a twelve (12) month extension of time to February 16, 2022 to satisfy conditional plan approval and record the Plan as set forth in Resolution No. 2020-08. **(Action Item)**

### **OLD BUSINESS**

- Motion to approve the minutes of the February 1, 2021 regular meeting of the Board of Commissioners. **(Action Item)**

### **NEW BUSINESS**

#### **1. Personnel – None**

#### **2. Financial Transactions**

- a. Motion to ratify vouchers payable received through February 11, 2021 in the amount of \$104,591.67. **(Action Item)**
- b. Ratify gross payroll for pay periods ending February 7, 2021 in the amount of \$102,342.93 **(Action Item)**
- c. Motion to approve vouchers payable received through February 11, 2021 in the amount of \$165,934.82. **(Action Item)**
- d. Motion to approve sewer operating fund expenditures through February 11, 2021 in the amount of \$135,116.03. **(Action Item)**
- e. Motion to approve capital reserve fund expenditures through February 11, 2021 in the amount of \$520.00. **(Action Item)**

#### **3. Travel/Training Authorizations – None**

### **Report of the President**

Richard Wielebinski

- Motion to advertise a public hearing for March 15, 2021 to consider an ordinance amending the Pocono Township Code of Ordinances, Chapter 302, Transient Dwelling Use of Single-Family Dwellings. **(Action Item)**
- Motion to prepare bid specifications and advertise for public bid the 2021 Township Spring Clean-Up Days, set for April 29 to May 1, 2021, and the Fall Clean-up Days, set for October 1 & 2, 2021. **(Action Item)**
- Motion to prepare the specifications for and advertise the 2021 Materials Bid **(Action Item)**
- Discussion and possible action regarding the purchase of the following new equipment **(Possible Action Items)**

- John Deere w/Tiger Mower
  - Stevenson Equipment, Inc. (COSTARS Price) – \$142,953.66
  - Gearhart Brothers Services (**NOT** COSTARS) – \$166,980.00
- 5-Ton Asphalt Roller
  - Stephenson Equipment, Inc. (COSTARS Price) – BOMAG Roller – \$56,500.00
  - Cleveland Brothers (COSTARS Price) – CAT CB34B – \$57,200.00
  - Highway Equipment & Supply Co. (COSTARS Price) – VOLVO DD35 – \$61,553.00
- Bucket Truck
  - VERSALIFT EAST (COSTARS Price) – Model VST47MHI - \$135,184.00
- Update – Fish Hill Road Right-of-Way and drainage culvert issues

### **Commissioner Comments**

Jerrod Belvin – Vice President

- COVID-19/Emergency Management Update
- FEMA Flood Mitigation grant application

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

### **Reports**

**Zoning** – None

### **Emergency Services**

- Police
- EMS
- Fire

### **Public Works Report**

- Current Public Works projects report
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well at MVP

### **Administration – Manager’s Report**

- Testing of Egnyte software to convert physical township servers to cloud-based system
- Discussion of proposal by Ms. Charlie Trapasso to design a plaque commemorating the Pocono Township Bicentennial for installation at the Heritage Center (**Possible Action Item**)
- Monroe County Land Bank – Site visit and potential acquisition of 17 Summit Drive, Pocono Manor
- Evaluation of Township’s Wireless Carrier – Verizon vs. FirstNet (ATT)
- Discussion regarding the interest of the owner of the Wine Press Inn parcel in the purchase of the adjoining Township parcel (**Possible Action Item**)
- Update – Pending grant applications – LSA, Multimodal & Recreation Grant Applications
- Update – Regional HSPS Comprehensive Plan – Wednesday, February 17, 2021 at 6:00 p.m.

### **Township Engineer Report**

- St. Paul’s Lutheran Drainage Basin
- Archer Lane Drainage Issues
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue

**Township Solicitor Report**

- Discussion regarding I-80 parcel easement request – Jonathan Weber (**Possible Action Item**)
- Update – Kelly Family Trust
- Zoning Hearing Board Update
  - Appeal of Ryan Possinger

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**