



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

December 6, 2021 | 7:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 843 7289 0749**

**Passcode: 448182**

**Zoom Link:**

**<https://us06web.zoom.us/j/84372890749?pwd=d1Q3ZjBzYUQ5SmZpQytKaVFhRlVvUT09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements – None**

**Hearings – None**

**Presentations**

- Presentation of the Pocono Township 2020 Audit – Jeff Weiss, Zelenkofske Axelrod LLC

**Resolutions**

- Resolution 2021-31 – Motion to approve Resolution 2021-31 granting conditional approval of the Sanofi Pasteur, Inc. Building & Loading Dock Expansion Preliminary/Final Land Development Plan. **(Action Item)**

**Consent Agenda**

- Motion to approve a consent agenda of the following items:

- Old business consisting of the minutes of the November 15, 2021 regular meeting and November 30, 2021 special meeting of the Board of Commissioners.
- A budget adjustment request of \$23,857.73 to ensure specified line items have sufficient funding for the remainder of 2021.
- Financial transactions through December 2, 2021 including:
  - Ratification of vouchers payable in the amount of \$9,020.89, sewer operating expenditures in the amount of \$694,952.70 and capital reserve expenditures in the amount of \$91,659.85.
  - Ratification of gross payroll for the pay period ending October 14 & October 28, 2021 in the amount of \$224,147.97.
  - Vouchers payable in the amount of \$76,388.81.
  - Sewer operating fund expenditures in the amount of \$20,255.82.
  - Sewer construction fund expenditures in the amount of \$29,757.25.
  - Capital reserve fund expenditures in the amount of \$28,597.00.
  - A fire tax disbursement of \$1,086.62.
  - An American Rescue Plan Act transfer to the General Fund of \$4,962.50 for the purpose of implementation of the Township Traisr e-permitting platform. **(Action Items)**

**NEW BUSINESS**

**1. Personnel** – None

**2. Travel/Training Authorizations** – None

**Report of the President**

Richard Wielebinski

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Motion to engage Zelenkofske Axelrod LLC for the 2021 Pocono Township Audit. **(Action Item)**
- Recognition of Corey Sayre for actions taken during the Birchwood Resort fire event on February 28, 2021.

Ellen Gandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Current Public Works projects
- TLC Park Project Update

- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

**Administration – Manager’s Report**

- Job advertisements for open Township positions commencing.
- Completing final implementation efforts for Township e-permitting system with launch date timeframe set for January.
- Completing recommendations for revisions to the Township fee schedule, in coordination with the Township engineer and zoning, for Commissioner review.
- Regional HSPS Comprehensive Plan update – Draft plan still being completed.

**Township Engineer Report**

- Update – Consolidation of the Municipal Complex lots.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

**Township Solicitor Report**

- Zoning Hearing Board updates.
  - **Lordi Hearing – 5:00 p.m. on 12/13/21.** Side setback variance sought for construction of an attached garage.
  - Update – Taveras Appeal.
  - Update – Johnson Appeal.
- Update – Closing for sale of I-80 parcel.
- HJP Park Agreement between Pocono and Jackson Townships.

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**