



POCONO TOWNSHIP COMMISSIONERS
AGENDA

August 16, 2021 | 7:00 p.m.
112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 827 4476 5539

Passcode: 078248

Zoom Link:

<https://us06web.zoom.us/j/82744765539?pwd=L3VORVVkdE5sbHVJNk5iOWlwQVdzUT09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements – None

Hearings – None

Presentations

- Pocono Township Q2 Treasurer's Report – Frank Cefali, CPA & Township Treasurer

Resolutions

Resolution 2021-20 – Motion to pass Resolution 2021-20 granting approval of the Pocono Township Pump Station 5 Minor Subdivision Plan. **(Action Item)**

Resolution 2021-21 – Motion to pass Resolution 2021-21 granting certain requests for modification of the Pocono Township Subdivision and Land Development Ordinance and Stormwater Management Ordinance for the Core5 Warner Road Warehouse Preliminary Land Development Plan. **(Action Item)**

Resolution 2021-22 – Motion to pass Resolution 2021-22 authorizing the President of the Board of Commissioners to authorize an Application for Traffic Signal Approval for submittal to PennDOT, allowing UGI to complete replacement of ADA ramps at the intersection of SR 611 and Discovery Drive related to a past gas line replacement. **(Action Item)**

Consent Agenda

- Motion to approve old business comprised of the minutes of the August 2, 2021 regular meeting of the Board of Commissioners.
- Motion to approve budget transfers totaling \$52,500.00 to provide additional funding to deficient General Fund line items for the remainder of the year. **(Action Item)**
- Motion to approve the following financial transactions:
 - Ratification of vouchers payable received through August 12, 2021 in the amount of \$8,339.16.
 - Ratification of gross payroll for pay periods ending August 8, 2021 in the amount of \$114,991.22.
 - Vouchers payable received through August 12, 2021 in the amount of \$151,661.48.
 - Sewer operating fund expenditures through August 12, 2021 in the amount of \$108,237.68.
 - Capital reserve fund expenditures through August 12, 2021 in the amount of \$711,147.87.
 - Liquid Fuels expenditures through August 12, 2021 in the amount of \$437,521.00.
 - Approval of a Fire Tax disbursement of \$495.15 to the Pocono Township Volunteer Fire Company. **(Action Items)**

NEW BUSINESS

1. **Personnel** – None

2. **Travel/Training Authorizations** – None

Report of the President

Richard Wielebinski

- Discussion regarding public sewer service for Core5 and the Township's submission of an Act 537 Plan Amendment to the PA DEP.
 - Brian Reisinger, Core5 VP of Development & Aaron Sisler, Borton-Lawson to speak on behalf of applicant.
- Motion to approve Escrow Release No. 7 for the Trap Enterprises Route 0611 Project, per the Township Engineer's recommendation letter dated August 9, 2021, reducing the Applicant's construction escrow by \$92,596.63 and leaving a balance of \$589,396.86. **(Action Item)**
- Motion to authorize the execution of the Fish Hill stormwater easements in proximity of Village View of Tannersville Homeowner's Association. **(Action Item)**
- Discussion and update regarding the bid award for the purchase of the Township-owned I-80 parcel. **(Possible Action Item)**
- Update regarding the installation of the basketball court at TLC Park and other projects at the site.

Commissioner Comments

Jerrold Belvin – Vice President

- Emergency Management Update
- Monroe County Hazard Mitigation Plan Update

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects report
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

Administration – Manager’s Report

- Dates for Budget Workshops
 - 5:00 p.m. – Monday, September 13
 - 5:00 p.m. – Wednesday, September 29
- Onsite meeting and walkthrough of Township open space facilities held with DCNR on August 9, 2021.
- Meeting was held with Penn Strategies, Township Grant Consultant, on July 29 and grant applications are in process.
- American Recovery Act funds being processed for release to the Township.
- Update – Regional HSPS Comprehensive Plan.

Township Engineer Report

- Intersection improvements to Learn Road, Fish Hill, Old Mill Road and SR 611.
- St. Paul's Lutheran Drainage Basin
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Preliminary plan and cost estimates to address drainage issues at Sunlite Lane & Tara Hill Drive.

Township Solicitor Report

- HJP Park Agreement between Pocono and Jackson Townships.
- Zoning Hearing Board updates
- Update – Johnson STR Appeal
- Update – Taveras Appeal
- 150 Gravatts Way – Court Appearance on October 21 at 1:30 p.m.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment



2021 Q2

Financial Report

August 16, 2021

Q2 Revenue

General Fund

64% of total revenue collected

97% Real estate taxes

113.01% Transfer taxes

65% Earned Income Tax

24% Amusement tax

Sewer Operations

50% user fees collected

Additional one-time tapping fees received from Tobyhanna Township

60% revenue collected

Special Note

Pocono Township to receive \$1.16M in federal COVID-19 funding from the American Recovery Act.



Q2 Expenditures

General Fund

40% of budgeted aggregate expenses

Each governmental unit is still within budget for the quarter

Individual lines monitored for future performance issues

Sewer Operations

70% total expenses for the year

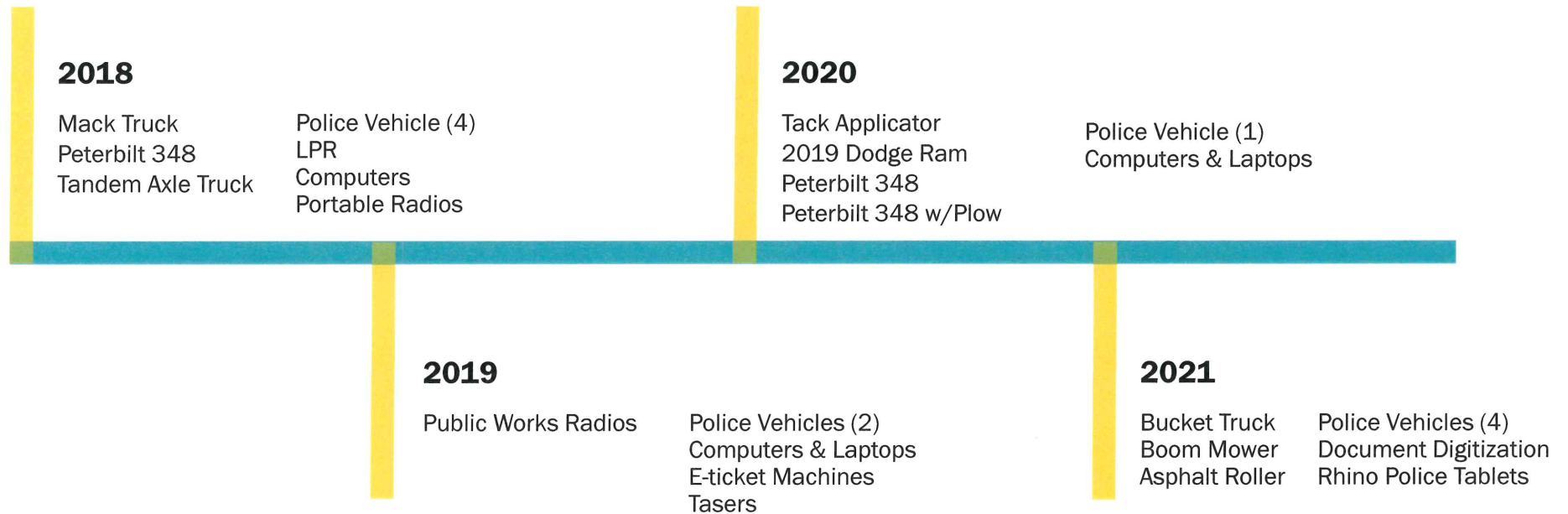
Refinanced and consolidated sewer notes to a lower rate and paid down an additional \$1 million in sewer debt.



Capital Expenditures

	Q1	Q2	Q3	Q4
Municipal Projects	-	-		
PW & Park	John Deere Gator	Bucket Truck Boom Mower Dump Body Caterpillar Asphalt Roller TLC Park Benches		
Police	Rhino Tabs Document Management	2021 Police Interceptors		

Capital Expenditures



2021 v. 2020



TREASURER'S REPORT SUMMARY

Q2 2021 REVENUE

	2021				
	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,367,576	\$ 298	\$ 437,521	\$ 968,619	\$ 183
Q2	\$ 3,478,784	\$ 1,174,358	\$ 54	\$ 1,314,361	\$ 351,689
Q3					
Q4					
Total	\$ 4,846,361	\$ 1,174,656	\$ 437,575	\$ 2,282,981	\$ 351,873
2021 BUDGET	\$ 7,533,911	\$ 2,445,080	\$ 426,209	\$ 3,811,500	\$ 755,338
% OF BUDGET	64.33%	48.04%	102.67%	59.90%	46.58%

2020 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,239,381	\$ 214,311	\$ 472,174	\$ 960,832	\$ 566
Q2	\$ 2,574,429	\$ 174,974	\$ 544	\$ 982,810	\$ 25,184
Q3	\$ 1,837,586	\$ 170,853	\$ -	\$ 955,418	\$ 228
Q4	\$ 1,020,866	\$ 218,842	\$ -	\$ 963,151	\$ 204
Total	\$ 6,672,262	\$ 778,981	\$ 472,718	\$ 3,862,211	\$ 26,183
2020 BUDGET	\$ 6,880,828	\$ 2,936,026	\$ 463,487	\$ 3,869,802	\$ 504,000
% OF BUDGET	96.97%	26.53%	101.99%	99.80%	5.20%

2019 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,176,848	\$ 5,261	\$ 484,583	\$ 945,206	\$ 190,546
Q2	\$ 3,287,496	\$ 15,790	\$ 609	\$ 1,955,225	\$ 49,145
Q3	\$ 1,612,553	\$ 62,824	\$ 255	\$ 1,043,860	\$ 674
Q4	\$ 855,128	\$ 122,302	\$ -	\$ 863,802	\$ 613
Total	\$ 6,932,025	\$ 206,178	\$ 485,447	\$ 4,808,094	\$ 240,978
2019 BUDGET	\$ 6,792,759	\$ 2,181,035	\$ 473,119	\$ 3,958,000	\$ 200,000
% OF BUDGET	101.76%	3.89%	102.61%	123.75%	120.49%

2018 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,078,653	\$ 1,999	\$ 474,168	\$ 989,205	\$ 1,098
Q2	\$ 3,626,971	\$ 106,825	\$ 595	\$ 2,217,235	\$ 823
Q3	\$ 1,265,392	\$ 7,799	\$ 524	\$ 918,495	\$ 581
Q4	\$ 980,099	\$ 332,455	\$ 1	\$ 5,670,474	\$ 575
Total	\$ 6,951,114	\$ 449,077	\$ 475,287	\$ 9,795,409	\$ 3,077
2018 BUDGET	\$ 6,927,688	\$ 4,104,764	\$ 466,734	\$ 4,929,694	\$ 10,000
% OF BUDGET	100.34%	10.94%	101.83%	107.77%	30.77%

Q2 2021 EXPENDITURES

	2021 EXPENDITURES				
	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,646,641	\$ 88,129	\$ -	\$ 539,556	\$ 389
Q2	\$ 2,186,869	\$ 564,643	\$ 54	\$ 1,906,081	\$ 45,121
Q3					
Q4					
Total	<u>\$ 3,833,510</u>	<u>\$ 652,772</u>	<u>\$ 54</u>	<u>\$ 2,445,637</u>	<u>\$ 45,510</u>
2021 BUDGET	\$ 6,880,828	\$ 2,245,080	\$ 425,709	\$ 3,584,762	\$ 755,338
% OF BUDGET	55.71%	29.08%	0.01%	68.22%	6.03%

	2020 EXPENDITURES				
	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,539,718	\$ 169,554	\$ -	\$ 449,083	\$ 34,228
Q2	\$ 1,489,086	\$ 479,483	\$ -	\$ 596,803	\$ 21,427
Q3	\$ 1,878,192	\$ 792,464	\$ 473,000	\$ 472,664	\$ 5,287
Q4	\$ 1,476,375	\$ 384,423	\$ -	\$ 1,274,294	\$ 355
Total	<u>\$ 6,383,371</u>	<u>\$ 1,825,925</u>	<u>\$ 473,000</u>	<u>\$ 2,792,844</u>	<u>\$ 61,296</u>
2020 BUDGET	\$ 6,880,828	\$ 2,936,026	\$ 462,987	\$ 3,584,762	\$ 504,000
% OF BUDGET	92.77%	62.19%	102.16%	77.91%	12.16%

	2019 EXPENDITURES				
	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,602,605	\$ 50,139	\$ -	\$ 726,836	\$ 40,881
Q2	\$ 1,288,593	\$ 322,626	\$ -	\$ 1,691,186	\$ 1,041,499
Q3	\$ 1,726,018	\$ 822,323	\$ 489,000	\$ 550,407	\$ 26,362
Q4	\$ 1,643,569	\$ 351,489	\$ -	\$ 1,368,290	\$ 27,695
Total	<u>\$ 6,260,786</u>	<u>\$ 1,546,578</u>	<u>\$ 489,000</u>	<u>\$ 4,336,718</u>	<u>\$ 1,136,437</u>
2019 BUDGET	\$ 6,792,759	\$ 2,181,035	\$ 472,619	\$ 3,430,254	\$ 200,000
% OF BUDGET	92.17%	70.91%	103.47%	126.43%	568.22%

	2018 EXPENDITURES				
	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,396,588	\$ 169,043	\$ -	\$ 479,642	\$ 232,686
Q2	\$ 1,327,243	\$ 345,987	\$ -	\$ 583,963	\$ 172,639
Q3	\$ 1,835,286	\$ 586,576	\$ 474,000	\$ 527,253	\$ 22,205
Q4	\$ 1,273,031	\$ 319,859	\$ -	\$ 7,958,793	\$ 67,605
Total	<u>\$ 5,832,148</u>	<u>\$ 1,421,465</u>	<u>\$ 474,000</u>	<u>\$ 9,549,650</u>	<u>\$ 495,135</u>
2018 BUDGET	\$ 6,033,443	\$ 1,718,142	\$ 465,611	\$ 2,833,265	\$ 620,000
% OF BUDGET	96.66%	82.73%	101.80%	337.05%	79.86%

General Fund Treasurer's Report

CASH ACCOUNTS BEGINNING BALANCES*

	Q1 2021	Q2 2021	Q3 2021	Q4 2021
GENERAL CASH	3,987,665.61	4,002,159.67		
Payroll	1,000.00	1,000.00		
Petty Cash	159.16	58.83		
FEES IN LIEU	1,028.60	9,291.89		
Kollar Restricted	5,319.27	5,319.27		
*From balance sheet	3,995,172.64	4,017,829.66	0.00	0.00

TOTAL								
	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 - Q4 2021	Annual Budget	\$ Over/Under Budget	% of Budget
Income								
301.100 · Real Estate Taxes - Current	488,693.00	2,229,648.22			2,718,341.22	2,802,726.09	-84,384.87	96.99%
301.102 · Specialty Taxes	49,270.21	86,105.84			135,376.05	562,175.91	-426,799.86	24.08%
310.200 · Earned Income Taxes	443,778.60	530,006.96			973,785.56	1,500,000.00	-526,214.44	64.92%
Taxes Other								
301.200 · Real Estate Taxes - Delinquent	21,814.84	46,147.60			67,962.44	50,000.00	17,962.44	135.92%
301.300 · Returned Taxes - Upset Sale	0.00	0.00			0.00	3,500.00	-3,500.00	0.0%
		10.44			10.44			
310.100 · Real Estate Transfer Taxes	89,857.23	107,916.32			197,773.55	175,000.00	22,773.55	113.01%
310.500 · Local Services Taxes	107,316.71	104,800.97			212,117.68	450,000.00	-237,882.32	47.14%
Total Taxes Other	218,988.78	258,875.33	0.00	0.00	477,864.11	678,500.00	-200,635.89	70.43%
Licenses, permits and fees								
321.800 · Cable TV Franchise Fees	46,884.14	47,795.40			94,679.54	200,000.00	-105,320.46	47.34%
322.100 · Application fees	1,500.00	1,000.00			2,500.00	100.00	2,400.00	2,500.0%
Total Licenses, permits and fees	48,384.14	48,795.40	0.00	0.00	97,179.54	200,100.00	-102,920.46	48.57%
Fines and Forfeits								
331.100 · Court Fines - District Magisterial	14,069.95	11,947.57			26,017.52	50,000.00	-23,982.48	52.04%
331.110 · Motor Vehicle Code Violations	4,450.33	2,080.84			6,531.17	20,000.00	-13,468.83	32.66%
331.200 · Ordinance Violations	1,000.00	4,000.00			5,000.00	0.00		0.0%
Total Fines and Forfeits	19,520.28	18,028.41	0.00	0.00	37,548.69	70,000.00	-32,451.31	53.64%
341.010 · Interest on Investments	1,787.75	1,300.00	0.00	0.00	3,087.75	15,000.00	-11,912.25	20.59%
Other State Grants								
354.100 · Police Grants	0.00	2,820.89			2,820.89	5,000.00	-2,179.11	56.42%
355.010 · Public Utility Realty Tax	0.00	0.00			0.00	5,500.00	-5,500.00	0.0%
355.040 · Alcoholic Beverage Licenses	2,550.00	0.00			2,550.00	4,000.00	-1,450.00	63.75%
355.050 · Pension System State Aid	0.00	0.00			0.00	214,000.00	-214,000.00	0.0%
355.070 · Foreign Fire Insurance	0.00	0.00			0.00	73,000.00	-73,000.00	0.0%
356.100 · State Payments in Lieu of Taxes	0.00	0.00			0.00	400.00	-400.00	0.0%
Total Other State Grants	2,550.00	2,820.89	0.00	0.00	5,370.89	301,900.00	-296,529.11	1.78%
Police Services & OT Reim.								
362.101 · Reimbursement Police overtime	5,537.68	3,001.68			8,539.36	5,000.00	3,539.36	170.79%
362.100 · Police Services	3,012.64	7,928.00			10,940.64	10,000.00	940.64	109.41%
Total Police Services & OT Reim.	8,550.32	10,929.68	0.00	0.00	19,480.00	15,000.00	4,480.00	129.87%

General Fund Treasurer's Report

						TOTAL	
Building Permits							
362.410 · Building Permits - BIU	30,358.35	77,138.73			107,497.08	250,000.00	-142,502.92 43.0%
Total Building Permits	30,358.35	77,138.73	0.00	0.00	107,497.08	250,000.00	-142,502.92 43.0%
Charges for Services							
361.101 · Sewer Admin. Services	2,777.78	3,540.94			6,318.72	25,000.00	-18,681.28 25.27%
361.310 · Subdivision, Land Develop Fees	200.00	4,300.00			4,500.00	5,000.00	-500.00 90.0%
361.330 · Zoning Hearing Board Fees	850.00	1,250.00			2,100.00	3,750.00	-1,650.00 56.0%
361.340 · Cond Use, Curative PRD Fees	0.00	0.00			0.00	750.00	-750.00 0.0%
361.700 · Reproduction of Records	90.00	15.00			105.00	250.00	-145.00 42.0%
362.110 · Sale of Police Reports	1,866.25	1,511.25			3,377.50	4,000.00	-622.50 84.44%
362.130 · Security Alarm Fees	0.00	20.00			20.00	100.00	-80.00 20.0%
362.300 · Zoning Permits	8,841.35	13,321.35			22,162.70	25,000.00	-2,837.30 88.65%
362.440 · Sewer System Permits	10,650.00	6,950.00			17,600.00	15,000.00	2,600.00 117.33%
362.450 · Use & Occupancy Permits	400.00	1,050.00			1,450.00	2,500.00	-1,050.00 58.0%
362.475 · Well Permits	400.00	700.00			1,100.00	1,500.00	-400.00 73.33%
362.480 · Pool Permits	0.00	0.00			0.00	100.00	-100.00 0.0%
362.485 · Sign Permits	900.00	725.00			1,625.00	5,000.00	-3,375.00 32.5%
362.491 · Fireworks Permits	0.00	0.00			0.00	200.00	-200.00 0.0%
362.493 · TRANSIENT DWELLING	2,050.00	3,550.00			5,600.00	4,500.00	1,100.00 124.44%
362.495 · UCC Fees	185.00	270.00			455.00	500.00	-45.00 91.0%
362.600 · Miscellaneous Permits	500.00	70.00			570.00	500.00	70.00 114.0%
363.500 · Public Works Services	0.00	9,561.00			9,561.00	7,500.00	2,061.00 127.48%
Total Charges for Services	29,710.38	46,834.54	0.00	0.00	76,544.92	101,150.00	-24,605.08 75.67%
367.140 · Pavilion Rental Fees	6,556.10	10,930.50			17,486.60	15,000.00	2,486.60 116.58%
Other Operating Revenue							
387.100 · Contributions and Donations	1.00	2,000.00			2,001.00		
387.200 · Fees in Lieu of Improvements	8,260.00				8,260.00	500.00	7,760.00 1,652.0%
Total Other Operating Revenue	8,261.00	2,000.00	0.00	0.00	10,261.00	500.00	9,761.00 2,052.2%
Other Financing Sources							
391.100 · Sale of Surplus Property	0.00	5,254.20			5,254.20	5,000.00	254.20 105.08%
395.000 · Refunds of Prior Year Expenses	6,000.70	145,207.06			151,207.76	150,000.00	1,207.76 100.81%
395.001 · EE Portion Health Ins.	5,166.71	4,908.69			10,075.40	23,493.36	-13,417.96 42.89%
Total Other Financing Sources	11,167.41	155,369.95	0.00	0.00	166,537.36	178,493.36	-11,956.00 93.3%
392.900 · Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00	843,365.74	-843,365.74 0.0%
Total Revenues	1,367,576.32	3,478,784.45	0.00	0.00	4,846,360.77	7,533,911.10	-4,268,691.90 64.33%
Expense							
General Government							
400.110 · Salary & Wages - Legislative	4,062.50	4,062.50			8,125.00	16,250.00	-8,125.00 50.0%
400.192 · Legislative SSI Tax	310.78	310.78			621.56	1,243.13	-621.57 50.0%

General Fund Treasurer's Report

					TOTAL	
400.260 · Minor Equipment	0.00	0.00		0.00	2,000.00	-2,000.00 0.0%
400.420 · Dues, Subscriptions & Memberships	889.00	0.00		889.00	3,500.00	-2,611.00 25.4%
400.460 · Legislative -Meetings & Training	0.00	0.00		0.00	2,500.00	-2,500.00 0.0%
400.540 · Legislative - Donations	100.00	300.00		400.00	1,000.00	-600.00 40.0%
401.110 · Admin Salaries & Wages	21,710.68	23,261.52		44,972.20	100,800.00	-55,827.80 44.62%
401.192 · Admin SSI Taxes	1,758.61	1,764.27		3,522.88	7,560.00	-4,037.12 46.6%
401.196 · Admin Health Insurance	9,382.68	7,037.01		16,419.69	29,575.60	-13,155.91 55.52%
401.198 · Non-Uniformed Pension Plan	2,086.88	2,093.55		4,180.43	9,072.00	-4,891.57 46.08%
401.199 · Admin Life and Disability Ins	435.40	175.40		610.80	1,052.40	-441.60 58.04%
401.200 · Administration Allowances	58.57	327.72		386.29	1,000.00	-613.71 38.63%
401.220 · Admin Operating Supplies	169.00	0.00		169.00	2,000.00	-1,831.00 8.45%
401.260 · Admin Minor Equipment	119.97	0.00		119.97	1,500.00	-1,380.03 8.0%
401.420 · Admin Dues, Subscriptions & Mem	1,398.80	866.00		2,264.80	4,890.32	-2,625.52 46.31%
401.460 · Admin Meetings & Training	111.22	-51.00		60.22	2,500.00	-2,439.78 2.41%
402.110 · Fin Admin Salaries & Wages	12,923.25	21,846.14		34,769.39	60,569.60	-25,800.21 57.4%
402.192 · Fin Admin SSI Taxes	1,037.83	1,656.78		2,694.61	4,633.57	-1,938.96 58.15%
402.196 · Fin Admin Health Insurance	9,382.68	7,037.01		16,419.69	29,575.60	-13,155.91 55.52%
402.198 · Fin Admin Non-Uni Pension Plan	1,246.96	1,246.14		2,493.10	5,451.26	-2,958.16 45.73%
402.199 · Fin Admin Life & Disability Ins	397.56	154.28		551.84	1,052.40	-500.56 52.44%
402.310 · Fin Admin Professional Srvs	510.00	833.75		1,343.75	25,500.00	-24,156.25 5.27%
403.110 · Tax Collection Salaries & Wages	2,307.72	2,307.72		4,615.44	10,000.00	-5,384.56 46.15%
403.192 · Tax Collection SSI Taxes	176.52	176.52		353.04	765.00	-411.96 46.15%
403.199 · Tax Collection Bond Ins	0.00	0.00		0.00	2,000.00	-2,000.00 0.0%
403.215 · Tax Collection Postage	0.00	0.00		0.00	2,000.00	-2,000.00 0.0%
403.220 · Tax Collection Operating Supply	2,923.48	0.00		2,923.48	1,500.00	1,423.48 194.9%
403.310 · Tax Collection Professional Srv	1,791.92	8,583.65		10,375.57	35,000.00	-24,624.43 29.64%
404.310 · Township Solicitor	12,925.43	9,759.53		22,684.96	65,000.00	-42,315.04 34.9%
404.314 · Legal Services Special Counsel	0.00	0.00		0.00	15,000.00	-15,000.00 0.0%
405.110 · Secretary Salaries & Wages	31,030.94	34,408.75		65,439.69	149,240.00	-83,800.31 43.85%
405.120 · Secretary OT	678.72	1,596.69		2,275.41	5,000.00	-2,724.59 45.51%
405.192 · Secretary SSI Taxes	2,579.01	2,725.70		5,304.71	11,799.36	-6,494.65 44.96%
405.196 · Secretary Insurance	25,784.60	21,111.03		46,895.63	88,726.68	-41,831.05 52.85%
405.198 · Secretary Non-Uni Pension Plan	2,131.29	2,768.92		4,900.21	13,881.60	-8,981.39 35.3%
405.199 · Secretary Life & Disability Ins	1,109.24	413.34		1,522.58	3,157.20	-1,634.62 48.23%
406.215 · Gen Govt Postage	170.66	2,195.45		2,366.11	9,500.00	-7,133.89 24.91%
406.220 · Gen Govt Operation Supplies	1,491.94	1,954.78		3,446.72	7,000.00	-3,553.28 49.24%
406.310 · Gen Govt Professional Srvs	1,436.00	528.50		1,964.50	12,000.00	-10,035.50 16.37%
406.320 · Gen Govt Communications	1,403.91	2,366.69		3,770.60	8,000.00	-4,229.40 47.13%
406.340 · Gen Govt Advertising & Printing	1,557.62	3,879.04		5,436.66	6,000.00	-563.34 90.61%
406.374 · Gen Govt Office Equipment Maint	0.00	0.00		0.00	1,000.00	-1,000.00 0.0%
406.384 · Gen Govt Equipment Leases	833.11	733.11		1,566.22	4,000.00	-2,433.78 39.16%
407.252 · Computer Parts & Supplies	0.00	901.41		901.41	1,000.00	-98.59 90.14%
407.260 · Technology Minor Equipment	0.00	2,000.00		2,000.00	2,000.00	0.00 100.0%

General Fund Treasurer's Report

						TOTAL	
407.450 · Contracted Services	18,502.75	22,971.96			41,474.71	60,704.00	-19,229.29 68.32%
408.310 · Township Engineer	5,528.66	23,664.06			29,192.72	45,000.00	-15,807.28 64.87%
409.220 · Building Operating Supplies	616.76	509.64			1,126.40	3,500.00	-2,373.60 32.18%
409.360 · Building Utilities	10,039.04	5,424.96			15,464.00	40,000.00	-24,536.00 38.66%
409.373 · Building Maint & Repairs	2,132.61	2,337.23			4,469.84	20,000.00	-15,530.16 22.35%
409.450 · Building Contracted Services	1,322.37	1,889.83			3,212.20	5,000.00	-1,787.80 64.24%
Total General Government	196,566.67	228,130.36	0.00	0.00	424,697.03	940,999.72	-516,302.69 45.13%
Public Safety							
Police							
410.120 · Police Salaries & Wages-Admin	21,319.04	22,842.24			44,161.28	98,983.00	-54,821.72 44.62%
410.130 · Police Salaries & Wages-Officer	289,793.92	298,504.36			588,298.28	1,521,761.08	-933,462.80 38.66%
410.140 · Police Salaries & Wages-Civilian	11,424.00	12,240.00			23,664.00	53,040.00	-29,376.00 44.62%
410.179 · Police Longevity Pay	6,967.06	23,527.88			30,494.94	50,689.49	-20,194.55 60.16%
410.180 · Police Overtime Wages	23,359.14	45,209.00			68,568.14	155,000.00	-86,431.86 44.24%
410.185 · Sick & Vacation Buy Back	0.00	7,141.04			7,141.04	70,000.00	-62,858.96 10.2%
410.187 · Police Overtime Civ Support	0.00	38.25			38.25	500.00	-461.75 7.65%
410.191 · Uniform Allowance	2,372.08	1,462.57			3,834.65	16,800.00	-12,965.35 22.83%
410.192 · Police SSI Taxes	29,820.11	29,537.91			59,358.02	150,458.18	-91,100.16 39.45%
410.196 · Police Health Insurance	153,116.64	110,406.79			263,523.43	520,000.00	-256,476.57 50.68%
410.197 · Police Pension Plan	0.00	0.00			0.00	264,000.00	-264,000.00 0.0%
410.198 · Police Life & Disability Ins	8,548.57	3,466.86			12,015.43	21,048.00	-9,032.57 57.09%
410.199 · Police Non-Uniform Pension	1,099.50	1,105.04			2,204.54	4,607.05	-2,402.51 47.85%
410.200 · Police 457 Contribution	1,788.60	1,497.10			3,285.70	11,400.00	-8,114.30 28.82%
410.216 · Police Community Outreach	0.00	0.00			0.00	2,000.00	-2,000.00 0.0%
410.220 · Police Operating Supplies	1,752.64	1,291.45			3,044.09	7,500.00	-4,455.91 40.59%
410.221 · Crime Scene Supplies	528.35	0.00			528.35	1,200.00	-671.65 44.03%
410.222 · Ammunition/Field Materials	508.04	393.06			901.10	6,000.00	-5,098.90 15.02%
410.231 · Vehicle Fuel	12,047.52	13,037.60			25,085.12	45,000.00	-19,914.88 55.74%
410.238 · Uniform Expense	74.44	966.00			1,040.44	2,000.00	-959.56 52.02%
410.260 · Police Minor Equipment	7,746.70	2,207.19			9,953.89	15,000.00	-5,046.11 66.36%
410.270 · Police IT	17,593.56	8,507.08			26,100.64	28,000.00	-1,899.36 93.22%
410.310 · Police Professional Services	10,416.00	4,698.25			15,114.25	25,000.00	-9,885.75 60.46%
410.314 · Civil Service Comm Solicitor	1,083.46	302.46			1,385.92	3,000.00	-1,614.08 46.2%
410.317 · POLICE NEW HIRES EXP	2,498.09	11,509.56			14,007.65	50,000.00	-35,992.35 28.02%
410.320 · Police Communications	3,248.10	4,957.49			8,205.59	17,306.00	-9,100.41 47.41%
410.331 · Travel/Lodging	0.00	0.00			0.00	3,500.00	-3,500.00 0.0%
410.341 · Police Advertising & Printing	0.00	361.81			361.81	2,500.00	-2,138.19 14.47%
410.373 · Police Maint & Repair Bldg	1,975.00	802.78			2,777.78	10,000.00	-7,222.22 27.78%
410.374 · Police Equipment Maint	1,006.75	923.64			1,930.39	5,500.00	-3,569.61 35.1%
410.420 · Police Dues, Subscriptions	350.00	239.95			589.95	1,000.00	-410.05 59.0%
410.450 · Police Contracted Services	37,622.93	20,984.15			58,607.08	63,776.28	-5,169.20 91.89%
410.451 · Police Vehicle Maintenance	14,038.83	5,502.55			19,541.38	30,000.00	-10,458.62 65.14%
410.460 · Police Meetings & Training	2,582.00	1,787.30			4,369.30	12,000.00	-7,630.70 36.41%

General Fund Treasurer's Report

	TOTAL						
Total Police	664,681.07	635,451.36	0.00	0.00	1,300,132.43	3,268,569.08	-1,968,436.65 39.78%
Public Safety Other							
411.232 · Fire Department Fuel	0.00	0.00			0.00	0.00	0.00 0.0%
411.540 · Foreign Fire Payments	0.00	0.00			0.00	73,000.00	-73,000.00 0.0%
413.220 · Code Enforcement Supplies	0.00	0.00			0.00	100.00	-100.00 0.0%
413.310 · Prof Services - BIU Building	26,824.07	16,467.75			43,291.82	175,000.00	-131,708.18 24.74%
413.311 · Prof Services - SEO	3,575.00	5,900.00			9,475.00	20,000.00	-10,525.00 47.38%
413.319 · Code Enforcement UCC Fees	0.00	0.00			0.00	1,000.00	-1,000.00 0.0%
414.110 · Planning & Zoning Salaries	0.00	0.00			0.00	1,000.00	-1,000.00 0.0%
414.220 · Planning & Zoning Supplies	19.90	83.02			102.92	500.00	-397.08 20.58%
414.310 · Planning & Zoning Prof Svcs	16,082.50	14,848.70			30,931.20	81,120.00	-50,188.80 38.13%
414.313 · Planning & Zoning Engineering	296.50	429.00			725.50	2,500.00	-1,774.50 29.02%
414.314 · Planning & Zoning Legal	5,825.59	9,354.50			15,180.09	15,000.00	180.09 101.2%
414.319 · MS4 Fees	0.00	2,250.00			2,250.00	30,000.00	-27,750.00 7.5%
414.341 · Planning & Zoning Advertising	1,114.28	721.56			1,835.84	1,500.00	335.84 122.39%
415.220 · Emer Mgmt Operating Supplies	9.99	0.00			9.99	500.00	-490.01 2.0%
415.364 · Emergency Management Operations	0.00	0.00			0.00	1,500.00	-1,500.00 0.0%
415.460 · Emer Mgmt Meetings & Training	95.00	0.00			95.00	1,000.00	-905.00 9.5%
Total Public Safety Other	53,842.83	50,054.53	0.00	0.00	103,897.36	403,720.00	-299,822.64 25.74%
Total Public Safety	718,523.90	685,505.89	0.00	0.00	1,404,029.79	3,672,289.08	-2,268,259.29 38.23%
Public Works - Other							
427.220 · Solid Waste Coll Supplies	78.00	232.00			310.00	1,500.00	-1,190.00 20.67%
427.450 · Contracted Svcs - Clean-Up Days	0.00	26,968.58			26,968.58	50,000.00	-23,031.42 53.94%
Total Public Works - Other	78.00	27,200.58	0.00	0.00	27,278.58	51,500.00	-24,221.42 52.97%
PW-Hwys, Roads & Streets							
430.110 · Public Works Salaries	132,454.62	144,734.37			277,188.99	628,024.78	-350,835.79 44.14%
430.120 · Public Works OT Wages	21,601.35	3,148.54			24,749.89	30,000.00	-5,250.11 82.5%
430.192 · Public Works SSI Taxes	12,358.98	11,584.35			23,943.33	50,338.89	-26,395.56 47.56%
430.196 · Public Works Insurance	81,655.56	61,241.67			142,897.23	257,763.92	-114,866.69 55.44%
430.198 · Public Works N-U Pension	14,502.74	12,863.66			27,366.40	59,222.23	-31,855.83 46.21%
430.199 · Public Works Life & Disab Ins	4,122.19	1,616.24			5,738.43	11,576.40	-5,837.97 49.57%
430.220 · Public Works Oper Supplies	4,264.28	3,235.27			7,499.55	12,500.00	-5,000.45 60.0%
430.232 · Public Works Diesel	9,874.98	11,746.60			21,621.58	40,000.00	-18,378.42 54.05%
430.234 · Public Works Vehicle Supplies	2,970.62	1,236.14			4,206.76	10,000.00	-5,793.24 42.07%
430.238 · Public Works Uniforms	1,477.74	489.74			1,967.48	7,000.00	-5,032.52 28.11%
430.242 · Public Works Safety Gear	49.78	457.06			506.84	7,500.00	-6,993.16 6.76%
430.260 · Public Works Minor Equip Purch	599.95	0.00			599.95	4,000.00	-3,400.05 15.0%
430.341 · Public Works Advertising	0.00	165.00			165.00	750.00	-585.00 22.0%

General Fund Treasurer's Report

							TOTAL	
430.373 · Public Works Maint & Rep Bldg	1,849.38	557.97			2,407.35	5,000.00	-2,592.65	48.15%
430.384 · Public Works Equip Rental	0.00	0.00			0.00	3,500.00	-3,500.00	0.0%
430.420 · Public Works Dues, Subscription	100.00	0.00			100.00	100.00	0.00	100.0%
430.450 · Public Works Contracted Srvs	2,419.00	3,888.52			6,307.52	20,000.00	-13,692.48	31.54%
430.460 · Public Works Meetings & Trainin	0.00	0.00			0.00	1,000.00	-1,000.00	0.0%
430.650 · Public Works Hand Tool Purch	91.99	646.88			738.87	1,000.00	-261.13	73.89%
432.220 · Snow & Ice Rem Oper Supplies	72,762.22	0.00			72,762.22	125,000.00	-52,237.78	58.21%
432.375 · Snow & Ice Rem Equipment Maint	4,167.60	0.00			4,167.60	10,000.00	-5,832.40	41.68%
433.220 · Traffic Signals & Signs Supply	1,585.98	0.00			1,585.98	7,500.00	-5,914.02	21.15%
433.360 · Traffic Signals & Signs Utiliti	839.73	1,169.10			2,008.83	4,000.00	-1,991.17	50.22%
433.450 · Traffic Signals Contracted Srvs	1,000.00	0.00			1,000.00	6,000.00	-5,000.00	16.67%
438.220 · Road Maint Supplies	51.60	47,856.09			47,907.69	80,000.00	-32,092.31	59.88%
438.613 · Vegetation Control	0.00	1,622.39			1,622.39	2,000.00	-377.61	81.12%
Total PW-Hwys, Roads & Streets	390,641.60	316,567.08	0.00	0.00	707,208.68	1,428,776.22	-721,567.54	49.5%
Culture and Recreation								
452.390 · Recreation fees	175.20	337.10			512.30	500.00	12.30	102.46%
454.110 · Park Salary & Wage	1,116.00	25,702.26			26,818.26	84,577.28	-57,759.02	31.71%
454.192 · Park SSI	85.37	1,966.23			2,051.60	6,470.16	-4,418.56	31.71%
454.220 · Park Operating Supplies	618.29	1,258.12			1,876.41	3,000.00	-1,123.59	62.55%
454.231 · Park Vehicle Fuel	456.71	426.79			883.50	1,500.00	-616.50	58.9%
454.260 · Park Minor Equipment	209.99	48.97			258.96	1,000.00	-741.04	25.9%
454.320 · Park Communications	72.42	108.93			181.35	2,000.00	-1,818.65	9.07%
454.340 · Park Advertising & Printing	42.60	879.50			922.10	1,500.00	-577.90	61.47%
454.360 · Park Utilities	1,061.46	1,613.50			2,674.96	5,000.00	-2,325.04	53.5%
454.373 · Park Repairs & Maintenance	1,813.52	1,452.43			3,265.95	10,000.00	-6,734.05	32.66%
454.374 · Park Equipment Maintenance	500.40	602.56			1,102.96	2,500.00	-1,397.04	44.12%
454.450 · Park Contracted Services	2,922.16	3,199.92			6,122.08	10,000.00	-3,877.92	61.22%
454.700 · Park Recreation Board	1,599.00	662.98			2,261.98	10,000.00	-7,738.02	22.62%
457.540 · Community Day Celebration	596.00	1,240.00			1,836.00	5,000.00	-3,164.00	36.72%
Total Culture and Recreation	11,269.12	39,499.29	0.00	0.00	50,768.41	143,047.44	-92,279.03	35.49%
Benefits and Withholding								
483.194 · Employer Pd Unemployment Comp	13,560.34	1,267.02			14,827.36	17,250.00	-2,422.64	85.96%
483.195 · Employer Pd Worker's Comp	44,867.90	39,225.90			84,093.80	172,453.93	-88,360.13	48.76%
483.200 · Federal Healthcare Tax	0.00	0.00			0.00	200.00	-200.00	0.0%
Total Benefits and Withholding	58,428.24	40,492.92	0.00	0.00	98,921.16	189,903.93	-90,982.77	52.09%
Insurance								
486.350 · Property & Liability Insurance	119,346.50	0.00			119,346.50	113,928.97	5,417.53	104.76%
486.355 · Professional Bonds	500.00	1,985.00			2,485.00	10,000.00	-7,515.00	24.85%
Total Insurance	119,846.50	1,985.00	0.00	0.00	121,831.50	123,928.97	-2,097.47	98.31%
Other Expenses								
463.540 · TIF	135,630.46	0.00			135,630.46	140,000.00	-4,369.54	96.88%
491.000 · Refund of Prior Year Revenues	15,430.65	0.00			15,430.65	100.00	15,330.65	15,430.65%
Total Other Expenses	151,061.11	0.00	0.00	0.00	151,061.11	140,100.00	10,961.11	107.82%

General Fund Treasurer's Report

					TOTAL			
Misc Expenses								
489.100 · Miscellaneous Expenses	225.49	-2,003.41			-1,777.92			
Total Misc Expenses	225.49	-2,003.41	0.00	0.00	-1,777.92			
Interfund Transfers Out								
492.300 · Interfund Transfer to Cap Fund	0.00	849,491.24	0.00	0.00	0.00	843,365.74	-843,365.74	0.0%
Total Interfund Transfers Out	0.00	849,491.24	0.00	0.00	0.00	843,365.74	-843,365.74	0.0%
Total Expenditures	1,646,640.63	2,186,868.95	0.00	0.00	2,984,018.34	7,533,911.10	-4,549,892.76	39.61%
Change in Fund Balance	-279,064.31	1,291,915.50	0.00	0.00	1,862,342.43	0.00	1,862,342.43	0.0%
Fund Balance Beginning of Period	4,318,743.25	4,039,678.94						
Fund Balance End of Period	4,039,678.94	5,331,594.44						
CASH ACCOUNTS ENDING BALANCES*	Q1 2020	Q2 2020	Q3 2020	Q4 2020				
GENERAL CASH	4,002,159.67	5,300,845.79						
Payroll	1,000.00	1,000.00						
Petty Cash	58.83	187.31						
FEES IN LIEU	9,291.89	3,167.88						
KOLLAR RESTRICTED	5,319.27	5,319.27						
*From balance sheet	4,017,829.66	5,310,520.25	0.00	0.00				

Capital Reserve Treasurer's Report

CASH ACCOUNTS BEGINNING BALANCES

MC Const Dist. Grant Park Lane

Capital Reserve Cash

Total

*From balance sheet

Q1 2021	Q2 2021	Q3 2021	Q4 2021
42,414.59	42,414.59		
619,297.44	459,955.02		
661,712.03	502,369.61	0.00	0.00

Income

341.010 · Interest on Investments
 355.010 · LSA GRANT RH TURN LANES
 355.011 · MULTIMODAL GRANT RH TURN LANES
 392.010 · Transfer from General Fund
 392.900 · Use of Fund Balance
 393.000 · Capital Lease Proceeds

Total Revenue

Expenditures

401.000 · Municipal Capital Comprehensive

Park Lane Culvert
 Right Hand Turn Lanes (Rimrock)
 401.000 · Municipal Capital Comprehensive - Other

Total 401.000 · Municipal Capital Comprehensive

401.001 · ADMINISTRATION COMPREHENSIVE

410.000 · POLICE CAPITAL COMPREHENSIVE

BP VESTS 2021

Document Digitization

Police roof

COMPUTERS 2021

PATROL VEHICLES 2021

Police Capital Other

Total 410.000 · POLICE CAPITAL COMPREHENSIVE

430.000 · PW CAPITAL COMPREHENSIVE

Total 430.000 · PW CAPITAL COMPREHENSIVE

438.610 · Maintenance & Repairs of Roads

Paving Overlay

Road Marking

Tar and Chip

Total 438.610 · Maintenance & Repairs of Roads

454.000 · PARK CAPITAL COMPREHENSIVE

471.000 · PRINCIPAL LEASES

472.000 · INTEREST ON LEASES

Total Expenditures

Change in Fund Balance

Fund Balance Beginning of Period

Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 - Q4 2021	Annual Budget	\$ Over Budget	% Budget
298.15	289.07			587.22	0.00	587.22	0.00%
0.00	0.00			0.00	450,000.00	-450,000.00	0.00%
0.00	0.00			0.00	500,000.00	-500,000.00	0.00%
0.00	843,365.74			843,365.74	843,365.74	0.00	100.00%
0.00	0.00			0.00	534,000.00	-534,000.00	0.00%
0.00	330,703.11			330,703.11	117,714.00	212,989.11	280.94%
298.15	1,174,357.92	0.00	0.00	1,174,656.07	2,445,079.74	-1,270,423.67	48.04%
0.00	1,285.65			1,285.65		1,285.65	
19,115.60	0.00			19,115.60	950,000.00	-930,884.40	2.01%
85.65	5,000.00			5,085.65	0.00	5,085.65	100.00%
19,201.25	6,285.65	0.00	0.00	25,486.90	950,000.00	-924,513.10	2.68%
942.25	1,050.00			1,992.25	100,000.00	-98,007.75	1.99%
0.00	0.00			0.00	3,450.00	-3,450.00	0.00%
7,865.00	0.00			7,865.00	18,000.00	-10,135.00	43.69%
0.00	0.00			0.00	25,000.00	-25,000.00	0.00%
0.00	0.00			0.00	10,500.00	-10,500.00	0.00%
0.00	66,129.14			66,129.14	175,974.60	-109,845.46	37.58%
17,486.00	3,945.94			21,431.94	0.00	21,431.94	0.00%
25,351.00	70,075.08	0.00	0.00	95,426.08	232,924.60	-137,498.52	40.97%
0.00	364,849.66	0.00	0.00	364,849.66	233,000.00	131,849.66	156.59%
0.00	364,849.66	0.00	0.00	364,849.66	233,000.00	131,849.66	156.59%
0.00	0.00			0.00		0.00	0.00%
0.00	0.00			0.00		0.00	0.00%
0.00	0.00			0.00		0.00	0.00%
0.00	0.00	0.00	0.00	0.00	414,424.45	-414,424.45	0.00%
11,506.94	7,917.58	0.00	0.00	19,424.52	80,000.00	-60,575.48	0.00%
29,558.45	107,370.27			136,928.72	209,457.24	-72,528.52	0%
1,569.05	7,094.43			8,663.48	25,273.45	-16,609.97	0%
88,128.94	564,642.67	0.00	0.00	652,771.61	2,245,079.74	-1,592,308.13	29.08%
-87,830.79	609,715.25	0.00	0.00	521,884.46	200,000.00	321,884.46	100.00%
\$590,200.40	\$502,369.61						

8/11/2021

Capital Reserve Treasurer's Report

Fund Balance End of Period	<u>\$502,369.61</u>	<u>\$1,112,084.86</u>		
CASH ACCOUNTS ENDING BALANCES	<u>Q1 2021</u>	<u>Q2 2021</u>	<u>Q3 2021</u>	<u>Q4 2021</u>
MC Const Dist. Grant Park Lane	42,414.59	42,414.59		
Capital Reserve Cash	459,955.02	1,069,670.27		
Total	<u>502,369.61</u>	<u>1,112,084.86</u>	<u>0.00</u>	<u>0.00</u>
*From balance sheet				

8/11/2021

Liquid Fuels Treasurer's Report

CASH ACCOUNTS BEGINNING BALANCE

	Q1 2021	Q2 2021	Q3 2021	Q4 2021
Liquid Fuels Cash	361.10	472,604.46		
Total	361.10	472,604.46		

*From balance sheet

	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 - Q4 2021	Annual Budget	\$ Over/Under Budget	% of Budget
Revenue								
341.010 · Interest on Investments	40.79	53.99	0.00	0.00	94.78	500.00	-405.22	8.2%
355.020 · State Liquid Fuels Funds	437,480.00	0.00	0.00	0.00	437,480.00	425,709.00	11,771.00	102.8%
Total Income	437,520.79	53.99	0.00	0.00	437,574.78	426,209.00	11,365.78	102.7%
Expenditures								
439.600 · Capital Construction	0.00	0.00	0.00	0.00	0.00	425,709.00	-425,709.00	0.0%
Total Expense	0.00	0.00	0.00	0.00	0.00	425,709.00	-425,709.00	0.0%
Change in Fund Balance	437,520.79	53.99	0.00	0.00	437,574.78	500.00	437,074.78	87,515.0%

CASH ACCOUNTS ENDING BALANCE

	Q1 2020	Q2 2020	Q3 2020	Q4 2020
Liquid Fuels Cash	437,881.89	473,148.49	361.10	361.10
Total	437,881.89	473,148.49	361.10	361.10

*From balance sheet

Sewer Operating Fund Treasurer's Report

CASH ACCOUNTS BEGINNING BALANCES

	Q1 2021	Q2 2021	Q3 2021	Q4 2021
Sewer money market	3,342,493.21	3,723,207.91		
ESSA Bank Checking*	51,471.08	136,086.24		
People's Security CD	50,659.73	50,659.73		
Wayne Bank Funding & Checking Accounts	3,444,624.02	3,909,953.88	0.00	0.00

* From balance sheet

*Balance sheet balance

	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1- Q4 2021	Annual Budget	\$ Over/Under Budget	% of Budget
Revenue								
341.010 · Interest on Investments	2,130.87	953.03			3,083.90	7,500.00	-4,416.10	41.12%
362.400 · Connect & Tank Abandonment Fee	0.00	125.00			125.00	0.00	125.00	100.00%
364.110 · Connection/Tapping Fees	26,250.00	363,750.00			390,000.00	0.00	390,000.00	100.00%
364.120 · Sewer Use Fees	940,238.30	949,533.37			1,889,771.67	3,804,000.00	-1,914,228.33	49.68%
364.130 · Reserve Capacity Fee		0.00			0.00	0.00	0.00	0.00%
392.100 · Transfer from Construction Fund		0.00			0.00	0.00	0.00	0.00%
Total Revenue	968,619.17	1,314,361.40	0.00	0.00	2,282,980.57	3,811,500.00	-1,528,519.43	59.90%
Total Income	968,619.17	1,314,361.40	0.00	0.00	2,282,980.57	3,811,500.00	-1,528,519.43	59.90%
Expense								
429.100 · Utilities								
429.101 · PPL	4,589.05	5,848.72			10,437.77	26,500.00	-16,062.23	39.39%
429.102 · MetTel	261.52	249.66			511.18	900.00	-388.82	56.80%
429.105 · MetEd	690.21	683.43			1,373.64	3,450.00	-2,076.36	39.82%
429.106 · Blue Ridge Communications	953.10	956.85			1,909.95	4,600.00	-2,690.05	41.52%
429.107 · BCRA Water		219.81			219.81	1,800.00	-1,580.19	12.21%
429.108 · PenTeleData	599.50	1,199.00			1,798.50	4,200.00	-2,401.50	42.82%
429.109 · Verizon	453.96	464.54			918.50	2,100.00	-1,181.50	43.74%
429.111 · JP Mascaro	601.40	611.10			1,212.50	2,400.00	-1,187.50	50.52%
429.112 · FUEL & HEATING OIL	1,483.51	0.00			1,483.51	5,000.00	-3,516.49	0.00%
429.100 · Utilities - Other					0.00	0.00	0.00	0.00%
Total 429.100 · Utilities	9,632.25	10,233.11	0.00	0.00	19,865.36	50,950.00	-31,084.64	38.99%
429.200 · BCRA Sewage Treatment	307,760.37	326,687.07			634,447.44	1,303,440.00	-668,992.56	48.68%
429.244 · Operating Supplies	13,329.96	3.00			13,332.96	40,000.00	-26,667.04	33.33%
429.300 · Professional Services								
429.400 · Engineering	13,734.74	54,136.35			67,871.09	60,000.00	7,871.09	113.12%
429.401 · Sewer Legal	2,430.38	1,596.50			4,026.88	20,000.00	-15,973.12	20.13%
429.402 · PMA	20,386.38	22,415.36			42,801.74	110,000.00	-67,198.26	38.91%
429.405 · O & M	17,742.00	17,831.90			35,573.90	90,000.00	-54,426.10	39.53%
429.406 · KEYSTONE ENGINEERING	5,202.25	695.00			5,897.25	30,000.00	-24,102.75	19.66%
429.300 · Professional Services - Other	2,845.92	4,023.32			6,869.24	30,000.00	-23,130.76	22.90%
Total 429.300 · Professional Services	62,341.67	100,698.43	0.00	0.00	163,040.10	340,000.00	-176,959.90	47.95%

Sewer Operating Fund Treasurer's Report

429.374 · Equipment Repair & Maintenance	5,905.96	13,630.86			19,536.82	85,000.00	-65,463.18	22.98%
429.376 · CONTRACTED SERVICES	6,749.40	6,549.60			13,299.00	50,000.00	-36,701.00	26.60%
471.000 · Debt Principal - Long and Short								
471.100 · ESSA 4.5M	0.00	1,000,000.00			1,000,000.00	0.00	0.00	0.00%
471.400 · Wayne Bank 4.5M	0.00				0.00	0.00	0.00	0.00%
471.500 · PennVest Loan	97,301.57	97,669.35			194,970.92	0.00	0.00	0.00%
471.800 · Peoples Note 4.5M	0.00				0.00	0.00	0.00	0.00%
471.000 · Debt Principal - Long and Short - Other	0.00	-15,897.32			-15,897.32	1,133,105.00	-1,149,002.32	-1.40%
Total 471.000 · Debt Principal - Long and Short	97,301.57	1,081,772.03	0.00	0.00	1,179,073.60	1,133,105.00	45,968.60	104.06%
472.000 · Debt Interest - Long and Short								
472.500 · PennVest Loan Interest	21,536.74	21,168.96			42,705.70	0.00	0.00	0.00%
472.100 · ESSA 4.5M interest	0.00				0.00	0.00	0.00	0.00%
472.400 · Wayne Bank Loan Interest	0.00				0.00	0.00	0.00	0.00%
472.800 · Peoples Note 4.5M	0.00				0.00	0.00	0.00	0.00%
472.000 · Debt Interest - Long and Short - Other	0.00				0.00	368,681.00	-368,681.00	0.00%
Total 472.000 · Debt Interest - Long and Short	21,536.74	21,168.96	0.00	0.00	42,705.70	368,681.00	-325,975.30	11.58%
486.352 · Insurance Expense (Liability)	14,998.50				14,998.50	0.00	14,998.50	100%
491.000 · Refund of Prior Year Revenues	0.00				0.00	0.00	0.00	0%
492.100 · Transfer to Sewer Construction	0.00	345,338.00			345,338.00	345,338.00	0.00	100%
Total Expense	539,556.42	1,906,081.06	0.00	0.00	2,445,637.48	3,716,514.00	-1,270,876.52	66%
Change in Fund Balance	429,062.75	-591,719.66	0.00	0.00	-162,656.91	94,986.00	-1,270,876.52	452%
Fund balance beginning of period	3,739,820.64	4,168,883.39						
Fund balance end of period	4,168,883.39	3,577,163.73						
CASH ACCOUNTS ENDING BALANCES	Q1 2021	Q2 2021	Q3 2021	Q4 2021				
Sewer money market	3,723,207.91	3,070,750.91						
ESSA Bank Checking*	136,086.24	74,955.04						
People's Security CD	50,659.73	50,659.73						
Wayne Bank Funding & Checking Accounts	3,909,953.88	3,196,365.68	0.00	0.00				

* From balance sheet

8/11/2021

Sewer Construction Treasurer's Report

CASH ACCOUNTS BEGINNING BALANCES

	Q1 2021	Q2 2021	Q3 2021	Q4 2021
PEOPLE'S BANK CD	1,048,849.83	1,048,849.83		
ESSA Funding	1,290.52	1,290.52		
ESSA Checking	399,149.31	407,827.94		
Total Cash	1,449,289.66	1,048,849.83	0.00	0.00

* From balance sheet

	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 - Q4 2020	Annual Budget	\$ Over Budget	% of Budget
Revenue								
341.010 · Interest on Investments	183.38	6,351.45			6,534.83	10,000.00	-3,465.17	65.35%
392.000 · Transfer from Operations	0.00	345,338.00			345,338.00	345,338.00	0.00	100.00%
392.900 · Use of Fund Balance	0.00				0.00	400,000.00	-400,000.00	0.00%
Total Revenue	183.38	351,689.45	0.00	0.00	351,872.83	755,338.00	-403,465.17	46.58%
Expense								
404.310 · Professional Services	0.00				0.00	20,000.00	-20,000.00	0.00%
429.200 · General Project	0.00	24,397.36			24,397.36	580,338.00	-555,940.64	0.00%
Total 429.200 · General Project	0.00	24,397.36	0.00	0.00	24,397.36	580,338.00	-555,940.64	4.20%
429.313 · Engineering - Collection System	388.75	20,723.78			21,112.53	105,000.00	-83,887.47	20.11%
429.602 · Collection System Construction	0.00				0.00	50,000.00	-50,000.00	0.00%
492.000 · Transfer to Operations	0.00				0.00	0.00	0.00	0.00%
Total Expenses	388.75	45,121.14	0.00	0.00	45,509.89	755,338.00	-709,828.11	6.03%
Change in fund balance	-205.37	306,568.31	0.00	0.00	306,362.94	0.00	306,362.94	100.00%
Fund balance beginning of period	1,458,173.66	1,457,968.29						
Fund balance end of period	1,457,968.29	1,764,536.60						

CASH ACCOUNTS ENDING BALANCES

	Q1 2021	Q2 2021	Q3 2021	Q4 2021
PEOPLE'S BANK CD	1,048,849.83	0.00		
FKB MM 2021	0.00	1,055,053.01		
ESSA Checking	1,290.52	-12,204.77		
ESSA Funding Account	407,827.94	721,688.37		
	1,457,968.29	1,764,536.61	0.00	0.00

* From balance sheet

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2021-20

**A RESOLUTION GRANTING APPROVAL OF THE POCONO TOWNSHIP PUMP
STATION 5 MINOR SUBDIVISION PLAN**

WHEREAS, the Township Engineer, Boucher & James, Inc., submitted a minor subdivision plan application titled “Pump Station 5 Minor Subdivision Plan ” (the “Plan”). The Plan is proposing a minor subdivision a property owned by Pocono Township, located at the intersection of S.R.0611 and Bartonsville Avenue. The Plan seeks to subdivide 1.01 acres from the existing 2.7 acre parcel. The property is located in the C, Commercial Zoning District; and

WHEREAS, the Pocono Township Planning Commission recommended the approval of the Plan at a meeting held on August 9, 2021; and

WHEREAS, the Pocono Township Board of Commissioners desire to grant the conditional approval of the Plan.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania that the “Pump Station 5 Minor Subdivision Plan” as shown on the plan prepared by Boucher & James, Inc., dated August 9, 2021, be hereby approved.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 16th day of August, 2021.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Print Name: Taylor Munoz
Title: Township Manager

By: _____
Print Name: Richard Wielebinski
Title: President

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2021-21

**A RESOLUTION GRANTING OF CERTAIN REQUESTS FOR
MODIFICATION OF THE POCONO TOWNSHIP SUBDIVISION AND
LAND DEVELOPMENT ORDINANCE AND STORMWATER
MANAGEMENT ORDINANCE FOR THE CORE5 WARNER ROAD
WAREHOUSE PRELIMINARY LAND DEVELOPMENT PLAN**

WHEREAS, the applicant, Core5 Industrial Partners, submitted a plan application titled “Preliminary Land Development Plans, Warner Road Warehouse” (the “Plan”). The applicant proposes to construct a 702,000 square foot warehouse with associated truck loading doors, trailer parking, passenger vehicle parking and access drives. The property is located in C Commercial Zoning District and is known as Monroe County Tax ID No. 12/7/1/27, PIN No.12637200232232; and

WHEREAS, the Pocono Township Planning Commission recommended approval of certain requests for modification of the Township’s Subdivision and Land Development Ordinance (“SALDO”) and the Township’s Stormwater Management Ordinance (“SMO”) at its meetings held on June 28, 2021 and July 12, 2021; and

WHEREAS, the Pocono Township Board of Commissioners desires to take final action on these requests for modification.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania:

The following requests for modification from the Subdivision and Land Development Ordinance are hereby granted:

1. SALDO Section 390-43.A(6)(e)(2)(a) – “No more than 35% of the original ground cover within any designated steep slope area [areas having an original, unaltered slope of 20% or greater] on the property may be disturbed by grading, filling, or other means. At least 65% of the original ground cover must remain undisturbed during the establishment, alteration, or maintenance the property.” *Applicant is proposing the disturbance of approximately 72.5% of the existing steep slopes.*
2. SALDO Section 390-43.A(6)(e)(2)(e) – “The final plan shall be recorded with a steep slope easement. The easement shall be comprised of at least 65% of the total existing area and located within the original boundaries of the steep slope areas.” *Applicant is proposing the disturbance of approximately 72.5% of the existing steep slopes.*
3. SALDO Section 390-50.D.(5) – “The maximum slope of the earthen detention basin embankments shall be four horizontals to one vertical.” *Applicant is proposing a slope of 3:1 for the interior slopes of the basins which is permitted by DEP and to achieve the necessary infiltration area at the bottom of the basins.*

4. SALDO Section 390-50.D.(8) – “In order to ensure proper drainage on the basin bottom, a minimum grade of 2% shall be maintained for areas of sheet flow. For channel flow, a minimum grade of 1% shall be maintained.” *Applicant is proposing 0% slope.*
5. SALDO Section 390-55.C.(2)(a) – “One planting island shall be provided for every 10 parking stalls. There shall be no more than 15 contiguous parking stalls in a row without a planting island.” *Applicant is proposing to reduce the landscaped islands to maximize the parking around the building.*
6. SALDO Section 390-55.C.(2)(d) – “In nonresidential developments, large parking lots shall be divided by planting strips into smaller parking areas of no more than 100 stalls.” *Applicant is proposing to eliminate the planting strips between parking areas on the western side of the building given the large, landscaped area being provided to the west of the parking lot.*
7. SALDO Section 390-55.C.(2)(f) – “All planting strips shall be a minimum of eight feet wide. Strips shall run the length of the parking row, underlain by soil (not base course material), shall be designed to encourage the infiltration of stormwater insofar as possible, and shall be protected by curbs, wheel stops, or bollards. Planting strips shall contain plantings of street- type shade trees at maximum intervals of 1 tree per 30 feet, plus shrubs and/or ground cover, as approved by the Township, to cover the entire area.” *Applicant is proposing to eliminate the planting strips between parking areas on the western side of the building given the large, landscaped area being provided to the west of the parking lot.*
8. SALDO Section 390-59.A.(3) – “Every parking area shall be arranged for orderly, safe movement. Parking areas containing 30 or more parking spaces shall have a curbed internal road system with a landscaped island or strip of a minimum width equal to one parking space separating the road system from the parking area to provide safe and orderly movement of traffic and discouragement of cross-aisle driving.” *Applicant is proposing to eliminate the planting strips between parking areas on the western side of the building given the large, landscaped area being provided to the west of the parking lot.*
9. SALDO Section 390-59.B. – The minimum required parking space width is ten (10) feet. *Applicant is proposing a parking space width of nine (9) feet.*
10. SALDO Section 390-60.C.(4) – “The traffic impact study shall include, but not necessarily be limited to, an analysis of expected traffic generation to, from, and upon surrounding roads within a radius of two miles from the proposed development site, particularly showing a.m. and p.m. peak hours of existing traffic flow during a normal business day, in comparison with what is anticipated after the proposed development is fully completed, and, if applicable, upon the completion of each stage. Estimated peak hour trip generation shall be based on procedures set forth in the most recent editions of the ITE Trip Generation Manual. Existing traffic flows shall be based on actual counts.”

Applicant proposes to have the traffic impact study be limited to those required by PennDOT (Warner Road between its intersections with SR 715 and SR 611) given that Warner Road is a PennDOT Road.

That the following requests for modification of the Stormwater Management Ordinance are hereby granted:

1. SMO Section 365-8.L – “Roof drains should not be connected to streets, sanitary or storm sewers, or roadside ditches in order to promote overland flow and infiltration/percolation of stormwater.” *Applicant proposes to have all roof drains conveyed to proposed infiltration / detention basins which are designed to promote infiltration.*
2. SMO Section 365-10.I.(6)(b)(1) and (2) – “(1) Permitted activities/development. Stormwater conveyance required by the municipality or other body or agency having jurisdiction; buffer maintenance and restoration; the correction of hazardous conditions; stream crossings permitted by DEP and passive unpaved stable trails shall be permitted within the wetland buffer. No other earth disturbance, grading, filling, buildings, structures, new construction, or development shall be permitted within the wetland buffer; and (2) The area of the wetland buffer altered by activities permitted in accordance with Subsection I(6)(b)[I] above shall be minimized to the greatest extent practicable, as determined by the municipality. In no case shall more than 20% of the cumulative wetland buffer on the subject parcel be altered by the activities permitted in accordance with Subsection I(6)(b)[I]. This twenty-percent disturbance shall include both the disturbance created by the applicant and any subsequent owner of the parcel, or a portion of the parcel developed by the applicant (i.e., lot owner).” *Applicant shall be permitted to perform activities which are not permitted (site grading, truck access areas, truck loading spaces etc.), within the buffer. The site design paved areas have been designed to not directly discharge stormwater to the wetlands. Stormwater will be directed to the proposed site infiltration / detention basins before discharging to wetlands.*
3. SMO Section 365-10.I.(8)(b) – “Streams. Permitted activities/development. Stormwater conveyance required by the municipality or other body or agency having jurisdiction, buffer maintenance and restoration, the correction of hazardous conditions, stream crossings permitted by DEP, fish hatcheries, wildlife sanctuaries and boat launch sites constructed so as not to increase the floodplain elevation, and unpaved trails, shall be permitted, providing no buildings are involved. No other earth disturbance, grading, filling, buildings, structures, new construction, or development shall be permitted.” *Applicant shall be permitted to have site grading downslope of an infiltration basin (Stream Buffer Impact No. 2 – 0.045 acres). This area shall be reforested following this temporary disturbance.*
4. SMO Section 365-10.I.(8)(c) – “The area of the buffer altered by activities permitted in accordance with 365-10.I.(8)(b) shall be minimized to the greatest extent practicable, as determined by the municipality. In no case shall more than 20% of the cumulative stream buffer on the subject parcel be altered by the activities permitted in accordance with §365-10.I.(8)(b). This twenty-percent disturbance shall include both the disturbance created by

the applicant and any subsequent owner of the parcel or a portion of the parcel developed by the applicant (i.e., lot owner).” *Applicant is proposing that the buffer disturbance for the stream be permitted to exceed 20%.*

5. SMO Section 365-11.A.(3) – “The size of the recharge facility shall be based upon the following volume criteria: (a) NRCS Curve Number Equation.” (as outlined in the Section); (b) Annual recharge. Water budget approach.” (as outline in the Section).” *Applicant is proposing that the PADEP spreadsheets, as required for the NPDES permit application, be utilized to calculate stormwater volume requirements.*
6. SMO Section 365-13.B, 365-13.D., and Appendix A Design Criteria – The Ordinance requires the use of certain rainfall depths and intensities for the various storm return periods, according to the region in which the project is located. *Applicant is proposing to utilize the NOAA Atlas 14 rainfall data as part of the stormwater management analysis to be consistent with the NPDES Application calculations.*

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 16th day of August, 2021.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Print Name: Taylor Munoz
Title: Township Manager

By: _____
Print Name: Richard Wielebinski
Title: President

RESOLUTION 2021-22

BE IT RESOLVED, by authority of the _____
(Name of governing body)
of the _____ , _____ County, and it
(Name of MUNICIPALITY)
is hereby resolved by authority of the same, that the _____
(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

ATTEST:

(Name of MUNICIPALITY)

(Signature and designation of official title) By: _____
(Signature and designation of official title)

I, _____ , _____
(Name) (Official Title)

of the _____ , do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

_____, held the _____ day of _____, 20____ .
(Name of governing body)

DATE: _____

(Signature and designation of official title)

**Pocono Township Board of Commissioners
Regular Meeting Minutes
August 2, 2021 7:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on August 2, 2021 and was opened by President Rich Wielebinski at 7:02 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; E. Gndt, absent; J. Lastowski, present via Zoom call; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor, Broughal & DeVito; J. Tresslar, Township Engineer, Boucher & James, Inc.; Taylor Muñoz, Township Manager; Robert Sargent, Roadmaster; and Krisann MacDougall, Administrative Assistant.

Public Comment – No public comment.

Announcements

- R. Wielebinski announced that an executive session was held prior to the meeting to discuss litigation.
- Pocono Township will host our annual Community Day on Saturday, August 14. We will have a variety of activities, exhibitors, and food for the whole family, with fundraising opportunities to support our Fire Company and Library.

Hearings – No hearings.

Presentations

- Swearing-in ceremony for new Patrolman, Thomas Moser – District Justice Daniel Kresge conducted swearing-in for Patrolman Thomas Moser.

Resolutions

Resolution 2021-19

R. Wielebinski made a motion, seconded by K. Meeker, to pass Resolution 2021-19 granting conditional approval for the Estate of Eudora Hilliard Minor Subdivision Plan. J. Tresslar explained this is a lot line adjustment between family, but the plan had to go through the subdivision process since there are two different owners. The only outstanding comment was to obtain proper signatures. R. Wielebinski asked for clarification regarding the location. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda including the following items:
 - Old Business comprised of the minutes of the July 19, 2021 regular meeting and July 26 special meeting of the Board of Commissioners.
 - New business comprised of approval of the following financial transactions:
 - Ratification of vouchers payable received through July 29, 2021 in the amount of \$196,399.92.
 - Ratification of gross payroll for pay periods ending July 25, 2021 in the amount of \$110,544.47.
 - Vouchers payable received through July 29, 2021 in the amount of \$70,703.00.
 - Sewer operating fund expenditures through July 29, 2021 in the amount of \$26,698.84.
 - Sewer construction fund expenditures through July 29, 2021 in the amount of \$8,103.41.
 - Capital reserve fund expenditures through July 29, 2021 in the amount of \$10,376.09.
 - Approval of a Fire Tax disbursement of \$11.72 to the Pocono Township Volunteer Fire Company.

R. Wielebinski made a motion, seconded by J. Lastowski, to approve the consent agenda. T. Muñoz stated one change was made to the minutes from the special meeting. All in favor. Motion carried.

NEW BUSINESS

1. Personnel

R. Wielebinski made a motion, seconded by J. Belvin, to approve a retention bonus of \$250 for seasonal employee, Jack Manuel, payable in August, with a second retention bonus of \$250 paid in November if the employee works through the entire season. All in favor. Motion carried.

2. Travel/Training Authorizations – None.

Report of the President

Richard Wielebinski

- Discussion regarding engaging the services of an architect for evaluating the layout and upgrades to the Township municipal complex.

R. Wielebinski made a motion, seconded by J. Belvin, to engage the services of Phillips & Donovan Architects to evaluate the layout and upgrade the Township Municipal complex. J. Lastowski inquired about the costs. T. Muñoz stated it may be better for him to reach out to the architect first for cost estimates. Motion rescinded.

R. Wielebinski made a motion, seconded by J. Belvin, to have T. Muñoz reach out to Phillips & Donovan Architects and get cost estimates for evaluating upgrades to the municipal complex. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to have Mr. Lovito come back to the Township to confirm purchase of the Township-owned I-80 parcel by Friday, August 6 at 5:00 p.m. All in favor. Motion carried.

- T. Muñoz provided an update regarding the installation of the basketball court at TLC Park and other projects at the site.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update - Working with tax assessor's office to ensure the Township dams are in compliance.
- Monroe County Hazard Mitigation Plan Update - Meeting tomorrow to formally accept draft version of the plan document.

Jerry Lastowski – Commissioner – No comment.

Keith Meeker – Commissioner – No comment.

Reports

Zoning – Report submitted to the Board.

Emergency Services

- EMS – Report submitted to the Board.
- Fire – Report submitted to the Board.

Public Works Report

- Current Public Works projects report – Paving and shoulders are complete. Road crew moving into two developments for installation of drainage pipes for next year's paving project.
- TLC Park Project Update – Have begun installing conduit, light stanchions, and topsoil.
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant – The DEP asked for additional permit from the Fish & Boat Commission due to length of stream restoration project. The additional permit was received and should be complete for DEP approval.

J. Tresslar and R. Sargent will meet on Laurel Lake Road to develop a plan for replacing the pipe crossing under the road. They will contact the HOA and see what they can do. J. Belvin asked to attend the meeting.

Administration – Manager's Report

R. Wielebinski made a motion, seconded by J. Belvin, to advertise the Township-owned one-acre pump station property on Bartonville Avenue once the parcel has been subdivided and recorded with the County. All in favor. Motion carried.

- Interest in 3101 Route 611 (old jewelry store) and request for temporary utilization of the onsite septic holding tank – J. Lastowski asked if the Township would have the right to enter the property to ensure the tank and alarm are in working order. L. DeVito suggested putting a provision in the permit that allows the temporary use but, once public sewer is available to that property, require that they connect within a certain number of days. J. Lastowski suggested a stipulation on how often the holding tank gets pumped, depending on the size.

R. Wielebinski made a motion, seconded by K. Meeker, to grant 3101 Route 611 their request for temporary utilization of the on-site septic holding tank, subject to an agreement with that buyer specifying concerns and various items required by the Township for the tank's use, with the Solicitor's approval prior to occupancy. All in favor. Motion carried.

- Onsite meeting with DCNR and walkthrough of Township park and open space properties on August 9, 2021 at 1:30 p.m. Focus on access to the Learn Farm property and TLC Park. Commissioners are welcome to attend.
- American Recovery Act funds being processed for release to the Township – Funds are being released and will follow-up to find out timing.
- Change in State's Sunshine Law – Change takes effect at end of August. The new law requires the Township to post public meeting agendas online and post physical versions of any public meeting on the outside doors. If any additions are made to the agenda at the meeting itself, a motion first needs to be made to revise the agenda, with a separate discussion and motion on that item following. The Township has 24 hours to post a revised agenda on the Township website.

Township Engineer Report

- Intersection improvements to Learn Road, Fish Hill, Old Mill Road and SR 611 – DCED Multimodal grant application has been submitted.
- St. Paul's Lutheran Drainage Basin – Work was supposed to be completed last week. Need to visit the site to confirm.
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue – Addressing PennDOT's comments for resubmission to PennDOT in the next week or so.
- Fish Hill easement plan - Information has been sent over to Leo's office for preparation and recording.
- Preliminary plan to address drainage issues at Sunlite Lane & Tara Hill Drive – Plan was completed and will be reviewed by R. Sargent.
- Two Township submissions being prepared for Planning Commission review – changes to the Public Works storage yard and the subdivision of the Pump Station #5 property.

Township Solicitor Report

- HJP Park Agreement between Pocono and Jackson Townships - Completing revisions to the HJP Park agreement. Will then share with counterparts at Jackson Township.
- Update – Johnson STR Appeal – Pending.
- Update – Kelly Family Trust – Stipulation has been prepared and agreed to by all parties to bring property into cleanup. Looking for a motion to approve the stipulation and enter with the Court compelling cleanup of property within 60 days of the date of the judge signing the order.

R. Wielebinski made a motion, seconded by J. Belvin, to approve the Kelly Family Trust stipulation that was agreed upon in Court. All in favor. Motion carried.

- Closed on 114 Alger Avenue on Thursday, 7/29. On Friday, a request for tax exemption was filed prior to the August 1st deadline to finalize tax exempt status on the property.

Public Comment – No public comment.

Adjournment

R. Wielebinski made a motion, seconded by K. Meeker, to adjourn the meeting at 7:40 p.m. All in favor. Motion carried.

BUDGET ADJUSTMENT REQUEST

The following line items in the General Fund require additional funding to cover expenditures for the remainder of the year. Department heads request Board of Commissioners approval to move surplus funding to the lines indicated below.

FROM	Amount	TO	Amount	over/(under) budget	Explanation
<u>General Government</u>					
406.215 · Gen Govt Postage	\$ 5,000.00	406.340 · Gen Govt Advertising & Printing	\$ 5,000.00	\$ (36.43)	Additional funding required to cover Fall Newsletter mailer and other expenditures.
<u>Police</u>					
410.317 · POLICE NEW HIRES EXP	\$ 7,000.00	410.270 · Police IT	\$ 16,000.00	\$ 140.59	Line currently in deficit due to additional IT needs and requires additional funding to cover remaining expenditures.
410.373 · Police Maint & Repair Bldg.	\$ 5,000.00				
410.331 · Travel/Lodging	\$ 1,000.00				
410.200 · Police 457 Contribution	\$ 3,000.00				
410.220 · Police Operating Supplies	\$ 500.00	410.221 · Crime Scene Supplies	\$ 500.00	\$ 13.67	Line currently in deficit due to detective needs and requires additional funding to cover remaining expenditures.
Additional funding needed to cover obligations to the County 911 Center for the rest of the year, which was \$2,000 more per quarter than originally projected.					
410.196 · Police Health Insurance	\$ 10,000.00	410.450 · Police Contracted Services	\$ 10,000.00	\$ (5,047.01)	
<u>Other Public Safety</u>					
414.319 · MS4 Fees	\$ 10,000.00	414.314 · Planning & Zoning Legal	\$ 10,000.00	\$ 4,095.23	Increased activity pursuing zoning violations and additional Zoning Hearing Board hearings have required additional legal services.
<u>Public Works</u>					

						Excavator rental necessary to complete stormwater and park projects, exceeding amount currently allocated.
432.220 · Snow & Ice Rem Oper Supplies	\$	10,000.00	430.384 · Public Works Equip Rental	\$	10,000.00	\$ (3,500.00)
						Necessary projected purchases will deplete current balance.
432.220 · Snow & Ice Rem Oper Supplies	\$	1,000.00	430.650 · Public Works Hand Tool Purch	\$	1,000.00	\$ (261.13)
	\$	52,500.00		\$	52,500.00	

POCONO TOWNSHIP

Monday, August 16, 2021

SUMMARY

Ratify

General Fund	\$	7,731.10
Payroll	\$	114,991.22
Sewer Operating	\$	608.06
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	151,661.48
TOTAL Sewer <u>OPERATING</u> Fund	\$	108,237.68
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	711,147.87
Liquid Fuels	\$	437,521.00

TOTAL EXPENDITURES	\$	1,531,898.41
--------------------	----	--------------

Fire Tax Disbursement	\$	495.15
-----------------------	----	--------

<u>Budget Adjustments</u>	\$	52,500.00
---------------------------	----	-----------

<u>Budget Appropriations</u>	\$	-
------------------------------	----	---

Interfund Transfer

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, August 16, 2021

General Fund	Date	Check	Vendor	Memo	Amount
Payroll	08/13/2021			PAYROLL ENDING 8/8/2021	\$ 114,991.22
				TOTAL PAYROLL	\$ 114,991.22

General Expenditures

Date	Check	Vendor	Memo	Amount
7/19/2021	61146	CARDMEMBER SERVICES	POLICE CREDITCARD	\$ 1,427.63
7/19/2021	61147	KYOCERA	COPIER LEASES	\$ 366.56
7/19/2021	61148	POCONO RECORD	ADVERTISEMENT	\$ 333.84
7/19/2021	61149	VERIZON	CELL PHONES	\$ 60.86
7/20/2021	61150	PPL	ELECTRIC SERVICE	\$ 1,334.34
8/2/2021	61190	PENTELEDATA	INTERNET SERVICE	\$ 317.08
8/2/2021	61191	PENTELEDATA	INTERNET SERVICE	\$ 150.90
8/9/2021	61192	BLUE RIDGE	PHONE SERVICE	\$ 397.89
8/9/2021	61193	JDM CONSULTANTS	GRANT CONSULTING	\$ 2,000.00
8/9/2021	61194	KIMBALL MIDWEST	PW SUPPLIES	\$ 294.96
8/9/2021	61195	CINDY SHUKIS	COMMUNITY DAY /BUMBLE BEE	\$ 225.00
8/9/2021	61196	STAPLES	TWP OFFICE SUPPLIES	\$ 212.04
8/11/2021	61232	JAR ENTERTAINMENT	8/14/21 KITT	\$ 260.00
8/11/2021	61233	JOSHUA WILLSON	2021 COMM DAY PARTICIPATION	\$ 350.00
TOTAL General Fund Bills				\$ 7,731.10

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
8/2/2021	1962	PENTELEDATA	INTERNET SERVICE	\$ 481.30
8/9/2021	1963	BLUE RIDGE COMMUNICATION	PHONE SERVICE	\$ 126.76
				\$ 608.06

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund				\$ -

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
TOTAL Capital Reserve Fund				\$ -

TOTAL General Fund	\$	122,722.32	
TOTAL Sewer Operating	\$	608.06	Authorized by:
TOTAL Sewer Construction	\$	-	
Total Capital Reserve	\$	-	Transferred by:
	\$	123,330.38	

POCONO TOWNSHIP CHECK LISTING

Monday, August 16, 2021

General Fund

Date	Check	Vendor	Memo	Amount
8/11/2021	61197	ADP, LLC	Payroll Services 6/30; 7/11; 7/25/2021	\$ 586.69
8/11/2021	61198	AFLAC	Supplemental Insurance	\$ 549.50
8/11/2021	61199	AMERICAN UNITED LIFE INSURANCE CO.	GTL & STD Insurance	\$ 2,583.91
8/11/2021	61200	Anglemyer, Austin	Gas Reimb	\$ 37.64
8/11/2021	61201	ARGS Technology, LLC	July 2021 IT Services	\$ 714.50
8/11/2021	61202	Bartonsville Printing	MacDougall Business Cards	\$ 60.00
8/11/2021	61203	Best Auto Service Center	Police vehicle repair	\$ 20.00
8/11/2021	61204	Biros Utilities, Inc.	Community Day Toilet Rentals	\$ 585.00
8/11/2021	61205	Brodhead Creek Regional Authority	Township Monthly Sewer	\$ 221.35
8/11/2021	61206	Cyphers Truck Parts	PW supplies	\$ 8.00
8/11/2021	61207	DES	TWP Recycling July 2021	\$ 30.00
8/11/2021	61208	Gotta Go Potties, Inc	2021 Carnival 7/16-26/2021 Toilet Rental	\$ 1,385.00
8/11/2021	61209	H. M. Beers, Inc.	7/1-31/2021 SEO Services	\$ 2,575.00
8/11/2021	61210	HealthWorks	Chiusano; Moser; Rebetje Evaluations	\$ 851.00
8/11/2021	61211	Jack Williams Tire Company, Inc.	Police vehicle repair	\$ 151.58
8/11/2021	61212	Locust Ridge Quarry	Road materials	\$ 2,414.31
8/11/2021	61213	Minuteman Press	Community day banner and tshirts	\$ 2,013.25
8/11/2021	61214	MRM Worker's Compensation Pooled Trust	Worker's Comp Premium	\$ 11,382.30
8/11/2021	61215	Nauman Companies	HVAC Service - Filter Change	\$ 245.00
8/11/2021	61216	PMHIC	Sept 2021 Health Ins Premium	\$ 70,983.97
8/11/2021	61217	Portland Contractors, Inc.	July 2021 Services	\$ 300.00
8/11/2021	61218	PPL Electric Utilities	Traffic & Areal Lights	\$ 103.71
8/11/2021	61219	Praxair Dist Mid-Atlantic	Industrial Oxygen	\$ 30.64
8/11/2021	61220	SFM Consulting LLC	July 2021 Building & Zoning Services	\$ 38,135.57
8/11/2021	61221	State Workers Insurance Fund	Fire Dept Worker's Comp	\$ 1,693.00
8/11/2021	61222	Steele's Hardware	PW supplies	\$ 361.21
8/11/2021	61223	Steele's Hardware	PW supplies	\$ 91.39
8/11/2021	61224	Strategic Investigative Resources LLC	Rebetje; Chiusano; Moser; Pantella; DeHart Testing	\$ 1,875.00
8/11/2021	61225	STTC Service Tire Truck Centers, INC.	Heavy equipment service	\$ 3,574.96

8/11/2021	61226	Tulpehocken Mountain Spring Water Inc	TWP Drinking Water	\$	77.59
8/11/2021	61227	UNIFIRST Corporation	Uniforms and mats	\$	88.73
8/11/2021	61228	Vector Security, Inc	8/6 - 11/5/2021 Coverage	\$	150.00
8/11/2021	61229	Wilson Products Compressed Gas Co.	Argon Mixes & Industrial Oxygen	\$	15.50
8/11/2021	61230	Broughal & DeVito, L.L.P.	TWP Legal Services	\$	4,369.25
8/11/2021	61231	Highway Equipment & Supply Co.	Excavator/Trenching	\$	2,400.00
8/11/2021	61234	Monroe County Info. Services	Bills/Blanks/Journals	\$	3.36
8/11/2021	61235	UNIFIRST Corporation	Uniforms and mats	\$	78.73
8/11/2021	61236	Witmer Public Safety Group	Ammunition	\$	508.04
8/11/2021	61237	Nauman Companies	Vision Pro 8000	\$	406.80
				TOTAL General Fund	\$ 151,661.48

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
8/11/2021	1964	BRODHEAD CREEK REGIONAL AUTHORITY	Sewer O&M	\$ 101,129.50
8/11/2021	1965	BROUGHAL & DEVITO, L.L.P.	Legal services	\$ 480.50
8/11/2021	1966	Evoqua Water Technologies LLC	Bioxide Systems Serviced	\$ 3,360.61
8/11/2021	1967	KEYSTONE ENGINEERING GROUP	Engineering services	\$ 1,522.61
8/11/2021	1968	METROPOLITAN TELECOMMUNICATIONS	Pump Station #5 Phones	\$ 74.44
8/11/2021	1969	PA One Call System, Inc	Sewer Mapping	\$ 47.30
8/11/2021	1970	Pocono Management Associates LLC	7/19 - 7/25/2021 Sewer Consulting	\$ 1,089.52
8/11/2021	1971	SUBURBAN TESTING LABS	Monthly NPDES	\$ 533.20
TOTAL Sewer Operating				\$ 108,237.68

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
8/11/2021	1227	HANSON AGGREGATES	2021 ROAD PAVING	\$ 671,426.37
8/11/2021	1228	MIDLANTIC MARKING	2021 ROAD MARKING	\$ 39,721.50
TOTAL Capital Reserve Fund				\$ 711,147.87

LIQUID FUELS

Date	Check	Payee	Memo	Amount
08/11/2021	61304	HANSON AGGREGATES	2021 ROAD PAVING	\$ 437,521.00
				\$ 437,521.00

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
8/11/2021	1011	PTW FIRE DEPARTMENT	FIRE TAX DISBURSMENT	\$ 495.15
TOTAL Fire Tax				\$ 495.15

ESSA

General Fund	\$	151,661.48
Sewer Operating	\$	108,237.68
Sewer Construction Fund	\$	-
Capital Reserve	\$	711,147.87
Fire Tax Disbursement	\$	495.15
Liquid Fuels	\$	437,521.00
TOTAL ESSA TRANSFER	\$	<u>1,409,063.18</u>

Authorized by: _____

Transferred by: _____



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY

INNOVATIVE ENGINEERING

Fountainville Professional Building
1456 Ferry Road, Building 500
Doylestown, PA 18901
215-345-9400
Fax 215-345-9401

2756 Rimrock Drive
Stroudsburg, PA 18360
570-629-0300
Fax 570-629-0306
Mailing:
P.O. Box 699
Bartonsville, PA 18321

559 Main Street, Suite 230
Bethlehem, PA 18018
610-419-9407
Fax 610-419-9408

www.bjengineers.com

August 9, 2021

Pocono Township Board of Commissioners
112 Township Drive
Tannersville, PA 18372

**SUBJECT: TRAP ENTERPRISES ROUTE 0611 PROJECT
CONSTRUCTION ESCROW RELEASE NO. 7
POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA
PROJECT NO. 1330275R**

Dear Commissioners:

Based upon our review of this request and construction inspections to date, we recommend that the Applicant be allowed to reduce its construction escrow by **NINETY-TWO THOUSAND FIVE HUNDRED NINETY-SIX DOLLARS AND SIXTY-THREE CENTS (\$92,596.63)**, which represents the amount of this release (\$923,653.32 work constructed and retainage in the amount of \$92,365.33, less previous payments of \$738,691.36) leaving a balance of \$589,396.86. A line-item tabulation for this release is attached for your files. Please note, authorization of this release should not be construed as Final Approval or Acceptance of the improvements installed to date.

If you have any questions regarding the attached and/or recommendation, please do not hesitate to call.

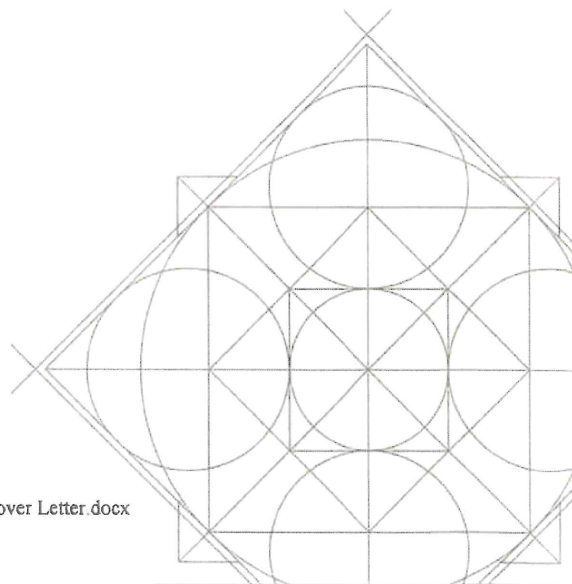
Sincerely,

Jon S. Tresslar, P.E., P.L.S.
Township Engineer

JST/mep/tms

Enclosure

cc: Taylor Munoz – Township Manager
Leo DeVito, Esquire – Township Solicitor
Lisa Pereira, Broughal & DeVito, LLP
Brian K. Winot, Trapasso & Winot Enterprises, LLC
Trapasso Enterprises, LLC – Property Owner
Thomas Serpico, P.E. – Pennoni Associates, Inc.
Melissa E. Prugar, P.E., Boucher & James, Inc.



CONSTRUCTION COST & QUANTITY ESTIMATE
TRAPASSO ENTERPRISES ROUTE 0611 PROJECT
PROJECT NO. 1330275R
POCONO TOWNSHIP, MONROE COUNTY
January 6, 2021
AMOUNT ESCROWED

RELEASE NO.: 7
RELEASE DATE: August 6, 2021

\$1,420,684.85

ACCOUNT EXPENSE					CURRENT RELEASE		RELEASED TO DATE		PERCENT COMPLETE
ITEM	QUANTITY	UNIT	COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST	
I. EROSION & SEDIMENT CONTROL									
A Construction Entrance	1 EA	\$	1,265.00	\$ 1,265.00	EA \$	-	1 EA \$	1,265.00	100%
B 32" Compost Filter Sock	340 LF	\$	17.10	\$ 5,814.00	LF \$	-	340 LF \$	5,814.00	100%
C 24" Compost Filter Sock	0 LF	\$	11.40	\$ 0.00	LF \$	-	LF \$	-	0%
D Compost Filter Sock Diversion	400 LF	\$	11.40	\$ 4,560.00	LF \$	-	400 LF \$	4,560.00	100%
E Slope Matting	10,000 SF	\$	0.12	\$ 1,200.00	4,000 SF \$	480.00	5,000 SF \$	600.00	50%
F Swale Restoration	255 LF	\$	16.45	\$ 4,194.75	LF \$	-	LF \$	-	0%
G Interceptor Swales	590 LF	\$	11.40	\$ 6,726.00	LF \$	-	200 LF \$	2,280.00	34%
H Pond Baffle	100 LF	\$	20.15	\$ 2,015.00	LF \$	-	100 LF \$	2,015.00	100%
I Inlet Protection	23 EA	\$	105.80	\$ 2,433.40	12 EA \$	1,269.60	19 EA \$	2,010.20	83%
SUBTOTAL ITEM I				\$ 28,208.15	\$ 1,749.60		\$ 18,544.20		
II. CLEARING AND GRUBBING									
A Stumping	6.00 AC	\$	4,715.00	\$ 28,290.00	AC \$	-	6.0 AC \$	28,290.00	100%
B Strip Topsoil	3,095 CY	\$	4.85	\$ 15,010.75	CY \$	-	3,095 CY \$	15,010.75	100%
SUBTOTAL ITEM II				\$ 43,300.75	\$ -		\$ 43,300.75		
III. EXCAVATION									
A Mass Cut	4,950 CY	\$	4.60	\$ 22,770.00	CY \$	-	4,950 CY \$	22,770.00	100%
B Bulk Rock Blasting	5,086 CY	\$	15.00	\$ 76,290.00	CY \$	-	5,086 CY \$	76,290.00	100%
C Mass Fill	15,125 CY	\$	1.55	\$ 23,443.75	CY \$	-	15,125 CY \$	23,443.75	100%
D Rock Crushing	0 CY	\$	10.50	\$ 0.00	CY \$	-	CY \$	-	0%
E Export Excess Material	3,548 CY	\$	6.70	\$ 23,771.60	CY \$	-	3,548 CY \$	23,771.60	100%
F Fine Grade	192,678 SF	\$	0.14	\$ 26,974.92	SF \$	-	96,339 SF \$	13,487.46	50%
G Curb Excavation	2,681 LF	\$	3.65	\$ 9,785.65	LF \$	-	1,681 LF \$	6,135.65	63%
H Mountable Curb Excavation	155 LF	\$	3.00	\$ 465.00	LF \$	-	155 LF \$	465.00	100%
I Basin B Bottom Overexcavation (4')	0 SF	\$	1.20	\$ 0.00	SF \$	-	SF \$	-	0%
J Basin B Bottom Sand/Fabric (2')	0 SF	\$	2.60	\$ 0.00	SF \$	-	SF \$	-	0%
K Pond Bottom Soil Mixture Seeding	0 SF	\$	1.40	\$ 0.00	SF \$	-	SF \$	-	0%
L Respread Topsoil	534 CY	\$	26.00	\$ 13,884.00	CY \$	-	250 CY \$	6,500.00	47%
M Seeding	50,000 SF	\$	0.10	\$ 5,000.00	20,000 SF \$	2,000.00	30,000 SF \$	3,000.00	60%
SUBTOTAL ITEM III				\$ 202,384.92	\$ 2,000.00		\$ 175,863.46		
IV. RETAINING WALL									
A Pond Wall (Assume Boulders)	527 LF	\$	42.45	\$ 22,371.15	LF \$	-	527 LF \$	22,371.15	100%
B Retaining Wall 2	0 SF	\$	31.65	\$ 0.00	SF \$	-	SF \$	-	0%
SUBTOTAL ITEM IV				\$ 22,371.15	\$ -		\$ 22,371.15		

CONSTRUCTION COST & QUANTITY ESTIMATE
 TRAPASSO ENTERPRISES ROUTE 0611 PROJECT
 PROJECT NO. 1330275R
 POCONO TOWNSHIP, MONROE COUNTY
 January 6, 2021
 AMOUNT ESCROWED

RELEASE NO.: 7
 RELEASE DATE: August 6, 2021

\$1,420,684.85

CURRENT RELEASE					RELEASED TO DATE		PERCENT COMPLETE		
ITEM	QUANTITY	UNIT	TOTAL COST	QUANTITY	COST	QUANTITY		COST	
V. STORM SEWER									
A	Standard M Inlets	2 EA	\$ 1,926.25	\$ 3,852.50	2 EA	\$ 3,852.50	2 EA	\$ 3,852.50	100%
B	Standard C Inlets	14 EA	\$ 2,271.25	\$ 31,797.50	3 EA	\$ 6,813.75	10 EA	\$ 22,712.50	71%
C	Modified M Inlets	1 EA	\$ 4,973.75	\$ 4,973.75	1 EA	\$ 4,973.75	1 EA	\$ 4,973.75	100%
D	Modified C Inlets	0 EA	\$ 3,921.50	\$ 0.00	EA	\$ -	EA	\$ -	0%
E	Outlet Control Structure w/ Trash Racks	2 EA	\$ 4,525.25	\$ 9,050.50	EA	\$ -	2.00 EA	\$ 9,050.50	100%
F	60" Storm Manholes	2 EA	\$ 4,554.00	\$ 9,108.00	EA	\$ -	2 EA	\$ 9,108.00	100%
G	6x4 Box with Manhole Lid	0 EA	\$ 5,652.25	\$ 0.00	EA	\$ -	EA	\$ -	0%
H	30" HDPE	674 LF	\$ 73.60	\$ 49,606.40	LF	\$ -	607 LF	\$ 44,675.20	90%
I	18" HDPE	103 LF	\$ 39.40	\$ 4,058.20	LF	\$ -	103 LF	\$ 4,058.20	100%
J	15" HDPE	1,175 LF	\$ 36.25	\$ 42,593.75	337 LF	\$ 12,216.25	975 LF	\$ 35,343.75	83%
K	Flared Ends	2 EA	\$ 414.00	\$ 828.00	EA	\$ -	2 EA	\$ 828.00	100%
L	6" SDR-35	139 LF	\$ 31.35	\$ 4,357.65	LF	\$ -	139 LF	\$ 4,357.65	100%
M	Concrete Cradle Pipe	91 LF	\$ 63.25	\$ 5,755.75	LF	\$ -	91 LF	\$ 5,755.75	100%
N	Riprap Aprons	448 SF	\$ 7.50	\$ 3,360.00	448 SF	\$ 3,360.00	448 SF	\$ 3,360.00	100%
O	Anti-Seep Collars	2 EA	\$ 362.25	\$ 724.50	EA	\$ -	2 EA	\$ 724.50	100%
P	Underground Basin A-2	1 LS	\$ 97,750.00	\$ 97,750.00	0.35 LS	\$ 34,212.50	1.00 LS	\$ 97,750.00	100%
SUBTOTAL ITEM V				\$ 267,816.50	\$ 65,428.75	\$ 246,550.30			
VI. WATER SYSTEM									
A	Tie into Existing	0 EA	\$ 1,880.25	\$ -	EA	\$ -	EA	\$ -	0%
B	6" DIP	630 LF	\$ 55.00	\$ 34,650.00	LF	\$ -	366 LF	\$ 20,130.00	58%
C	Fire Hydrant	2 EA	\$ 7,032.25	\$ 14,064.50	EA	\$ -	2 EA	\$ 14,064.50	100%
D	6" Gate Valves	5 EA	\$ 1,886.00	\$ 9,430.00	EA	\$ -	3 EA	\$ 5,658.00	60%
E	Testing	1 LS	\$ 460.00	\$ 460.00	LS	\$ -	0.5 LS	\$ 230.00	50%
SUBTOTAL ITEM VI				\$ 58,604.50	\$ -	\$ 40,082.50			
VII. SANITARY									
A	8" SDR-35	585 LF	\$ 38.50	\$ 22,522.50	LF	\$ -	585 LF	\$ 22,522.50	100%
B	Manholes	2 EA	\$ 4,485.00	\$ 8,970.00	EA	\$ -	2 EA	\$ 8,970.00	100%
C	Tie into Existing	1 EA	\$ 948.75	\$ 948.75	EA	\$ -	1 EA	\$ 948.75	100%
SUBTOTAL ITEM VII				\$ 32,441.25	\$ -	\$ 32,441.25			

CONSTRUCTION COST & QUANTITY ESTIMATE
TRAPASSO ENTERPRISES ROUTE 0611 PROJECT
PROJECT NO. 1330275R
POCONO TOWNSHIP, MONROE COUNTY
January 6, 2021
AMOUNT ESCROWED

RELEASE NO.: 7
RELEASE DATE: August 6, 2021

\$1,420,684.85

AMOUNT ESCROWED					CURRENT RELEASE		RELEASED TO DATE		PERCENT COMPLETE
ITEM	QUANTITY	UNIT	COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST	
VIII. ELECTRIC									
A Trench for Main Duct Bank	605 LF	\$	90.00	\$ 54,450.00	LF	\$ -	500 LF	\$ 45,000.00	83%
B Trench for Site Lighting	6,300 LF	\$	9.50	\$ 59,850.00	LF	\$ -	3,000 LF	\$ 28,500.00	48%
C Site Light Bases	18 EA	\$	557.75	\$ 10,039.50	EA	\$ -	11 EA	\$ 6,135.25	61%
SUBTOTAL ITEM VIII				\$ 124,339.50		\$ -		\$ 79,635.25	
IX. CONCRETE									
A 18" Concrete Curb	2,681 LF	\$	14.65	\$ 39,276.65	LF	\$ -	1,681 LF	\$ 24,626.65	63%
B Mountable Curb	155 LF	\$	16.50	\$ 2,557.50	LF	\$ -	155 LF	\$ 2,557.50	100%
C Dumpster Pad	240 SF	\$	14.00	\$ 3,360.00	SF	\$ -	120 SF	\$ 1,680.00	50%
D Island Infill	180 SF	\$	6.95	\$ 1,251.00	SF	\$ -	180 SF	\$ 1,251.00	100%
SUBTOTAL ITEM IX				\$ 46,445.15		\$ -		\$ 30,115.15	
X. STONE/PAVING									
A 6" 2A Modified	7,400 SY	\$	4.85	\$ 35,890.00	SY	\$ -	3,000 SY	\$ 14,550.00	41%
B 3" 25mm HMA Superpave	7,400 SY	\$	15.60	\$ 115,440.00	SY	\$ -	3,000 SY	\$ 46,800.00	41%
C 2.5" 19mm HMA Superpave	7,400 SY	\$	13.60	\$ 100,640.00	SY	\$ -	3,000 SY	\$ 40,800.00	41%
D 1.5" 9.5mm HMA Superpave	7,400 SY	\$	9.10	\$ 67,340.00	3,000 SY	\$ 27,300.00	3,000 SY	\$ 27,300.00	41%
E Traffic Signs	24 EA	\$	258.75	\$ 6,210.00	EA	\$ -	EA	\$ -	0%
F Line Painting	1 LS	\$	5,180.75	\$ 5,180.75	LS	\$ -	LS	\$ -	0%
SUBTOTAL ITEM X				\$ 330,700.75		\$ 27,300.00		\$ 129,450.00	
XI. FENCE & GUIDERAIL									
A Dumpster Enclosures (Chainlink Only)	2 EA	\$	2,374.75	\$ 4,749.50	EA	\$ -	1 EA	\$ 2,374.75	50%
B 4' Chain Link Around Play Area	200 LF	\$	38.00	\$ 7,600.00	LF	\$ -	LF	\$ -	0%
C Type 2W Guiderail	155 LF	\$	27.00	\$ 4,185.00	LF	\$ -	155 LF	\$ 4,185.00	100%
SUBTOTAL ITEM XI				\$ 16,534.50		\$ -		\$ 6,559.75	
XII. LANDSCAPING									
A Trees and Shrubs per Plan	1 LS	\$	44,275.00	\$ 44,275.00	LS	\$ -	0.50 LS	\$ 22,137.50	50%
SUBTOTAL ITEM XII				\$ 44,275.00		\$ -		\$ 22,137.50	

CONSTRUCTION COST & QUANTITY ESTIMATE
 TRAPASSO ENTERPRISES ROUTE 0611 PROJECT
 PROJECT NO. 1330275R
 POCONO TOWNSHIP, MONROE COUNTY
 January 6, 2021
 AMOUNT ESCROWED

RELEASE NO.: 7
 RELEASE DATE: August 6, 2021

\$1,420,684.85

ITEM	QUANTITY	UNIT	COST	TOTAL COST	CURRENT RELEASE		RELEASED TO DATE		PERCENT COMPLETE
					QUANTITY	COST	QUANTITY	COST	
XIII. General Conditions									
A Survey	1 LS	\$	17,250.00	\$ 11,557.50	0.15 EA	\$ 2,587.50	0.65 EA	\$ 11,212.50	97%
B Mobilization	1 LS	\$	9,550.00	\$ 6,398.50	LF	\$ -	0.60 LF	\$ 5,730.00	90%
SUBTOTAL ITEM XIII				\$ 17,956.00		\$ 2,587.50		\$ 16,942.50	
SUBTOTAL SITE ITEMS I-XIII:				\$ 1,235,378.13	\$ 99,065.85		\$ 863,993.76		
CONTINGENCY (10%)				\$ 123,537.81	\$ -		\$ 16,459.87		
INSPECTION AND ADMINISTRATION (5%)				\$ 61,768.91	\$ 4,953.29		\$ 43,199.69		
TOTAL ESCROW				\$ 1,420,684.85	\$ 104,019.14		\$ 923,653.32		

* Line Item Quantity Adjusted

TOTAL ORIGINAL FINANCIAL SECURITY	\$ 1,420,684.85
TOTAL VALUE OF WORK CONSTRUCTED	\$ 923,653.32
LESS RETAINAGE (10%)	\$ 92,365.33
NET AMOUNT	\$ 831,287.99
LESS AMOUNT PREVIOUSLY RELEASED	\$ 738,691.36
AMOUNT RECOMMENDED FOR RELEASE	\$ 92,596.63
AMOUNT REMAINING INCLUDING RETAINAGE	\$ 589,396.86

Monroe County Parcel ID 12.8.1.87

STORMWATER DRAINAGE EASEMENT

THIS EASEMENT entered into this _____ day of _____, 2021, by and between **VILLAGE VIEW OF TANNERSVILLE HOMEOWNERS' ASSOCIATION**, with a mailing address of P.O. Box 843, Tannersville, PA 18372 (hereinafter referred to as "Grantor"),

AND

POCONO TOWNSHIP, a Township of the First Class, with its principal place of business being located at 112 Township Drive, Tannersville, PA 18372 (hereinafter referred to as "Grantee").

WITNESSETH:

That the Grantor, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable consideration, unto him paid, at or before the signing and delivery thereof, the receipt of which is hereby acknowledged, have granted, bargained and sold, and by these presents does grant, bargain and sell unto the said Grantee, its successors and assigns, a permanent Stormwater Drainage Easement including the free and uninterrupted use, liberty and privilege of, and passage in and along a portion of certain lands of Grantor situated in Pocono Township, County of Monroe and Commonwealth of Pennsylvania, known as Monroe County Parcel ID 12.8.1.87, as more fully described in the legal description prepared by Boucher & James, Inc., a true and correct copy of which is attached hereto, incorporated herein by reference, and marked as Exhibit "A" and depicted on a plot plan a true and correct copy of which is attached hereto, incorporated herein by reference, and marked as Exhibit "B", (the "Easement Area"), as follows:

1. A Stormwater Drainage Easement, as hereinafter defined, extends over those certain pieces of land of Grantor as more fully described in Exhibit "A" and depicted in Exhibit "B" hereto.

2. For the purpose of this Agreement, the term "Stormwater Drainage Easement" shall mean the full, free, unlimited and unrestricted right, liberty, privilege and easement, but not the obligation, to enter upon and use the land affected by such easement, for the purposes, if so desired by Grantee, of maintaining and operating thereon and therein, open channels, underground pipelines for the conveyance and transportation of stormwater runoff, together with the right to do whatever may be required for the enjoyment of said easement, including the right of ingress and egress to and from the land affected by such easement for the purpose of maintaining, repairing, renewing or restoring said open channels, underground pipelines or other facilities provided, however, that the Grantee of such easement, its successors and assigns, shall fill in all excavations made by it or anyone else on its behalf to pre-existing ground level.

3. Grantor agrees not to construct any buildings, sheds, fences, barriers or other structures within the easement which would obstruct the free and unhampered drainage of the stormwater

referred to herein or otherwise interfere with the use of said easement. Further, Grantor agree not to permit any automobiles, trucks, motor vehicles or other personal property to be hereafter permanently parked, stored or permitted upon any part of said easement that shall affect the easement.

4. If Grantee disturbs the surface of the Easement Area, Grantee shall be responsible for returning the surface of the Easement Area to the same condition (including but not limited to grade and vegetation) as existed prior to Grantee's exercise of its rights hereunder.

5. Grantee shall use all reasonable means to avoid inconvenience to Grantor, its successors, personal representatives and assigns, and damage to property of Grantor.

6. Grantor, its successors and assigns, shall have the right to use and enjoy the surface of said Easement Area, subject only to the rights granted herein, and the Grantee, its successors and assigns, covenants and agrees to replace and restore the surface of the land as near as practicable to good order and condition as may have existed prior to Grantee's exercise of its rights hereunder.

TO HAVE AND TO HOLD the said easement and hereditaments hereby granted or mentioned and intended so to be, with the appurtenances, unto the said Grantee, its successors and assigns, to and for the only proper use and behoof of the said Grantee, its successors and assigns forever.

AND the said Grantor, its successors and assigns, by these presents, covenants, promises and agrees to and with the Grantee, its successors and assigns, that neither the Grantor, nor its successors and assigns, shall, nor will, at any time hereafter, demand or recover or receive of or from the Grantee, its successors and assigns, any sum or sums of money as and for damages by reason of the use of the easement, and that neither the said Grantor, nor its successors and assigns, will, at any time thereafter, ask, demand or recover or receive any such damages by reason of the use of the easement.

AND the said Grantor, for itself, its successors and assigns, do hereby agree to waive any and all damages on account of conveying the aforesaid easement (including, but not limited to Eminent Domain damages), for the aforescribed easement, and do, by these presents, further covenant, promise and agree to and with the said Grantee, its successors and assigns, that the easement above-described unto the said Grantee, its successors and assigns against it, the said Grantor, its successors and assigns, and against all and any person or persons whomsoever lawfully claiming or to claim the same or any part thereof by, from or under it, them, or any of them, shall and will specially warrant and forever defend.

THIS EASEMENT SHALL BE DEEMED A COVENANT RUNNING WITH THE LAND.

IN WITNESS WHEREOF, the said Grantor has hereunto caused its hand and seal to be affixed hereto, the day and year first above mentioned.

WITNESS:

VILLAGE VIEW OF TANNERSVILLE
HOMEOWNERS' ASSOCIATION

By: _____
Print Name: _____
Title: _____

COMMONWEALTH OF PENNSYLVANIA

SS:

COUNTY OF _____

On this, the ____ day of _____, 2021, before me, the undersigned officer, personally appeared _____, and acknowledged himself/herself to be the _____ of VILLAGE VIEW OF TANNERSVILLE HOMEOWNERS' ASSOCIATION, and acknowledged that he/she was authorized to execute the foregoing instrument on behalf of VILLAGE VIEW OF TANNERSVILLE HOMEOWNER'S ASSOCIATION for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

Notary Public

EXHIBIT "A"

**DESCRIPTION OF PERMANENT VARIABLE WIDTH STORMWATER
FACILITIES EASEMENT FOR**

T.M.P. 12.8.1.87

FISH HILL ROAD

POCONO TOWNSHIP

MONROE COUNTY, PENNSYLVANIA

JUNE 21, 2021

ALL THAT CERTAIN easement over land in the Township of Pocono, County of Monroe, Commonwealth of Pennsylvania bound and described in accordance with plans titled "PROPOSED DRAINAGE EASEMENTS," prepared by Boucher & James, Inc. dated: June 21, 2021. Said easement being more particularly described as follows:

BEGINNING at a found spike in the centerline of Fish Hill Road; thence along the centerline of Fish Hill Road, N 77°06'41" E, 268.95 to a point in the centerline; thence leaving said centerline and through bed of same, S 01°22'19" W, 25.79 feet to a point on the southerly Ultimate Right of Way of Fish Hill Road to the **TRUE POINT OF BEGINNING**;

Thence, leaving said Ultimate Right of Way along the common property line of T.M.P. 12.8.1.87 and T.M.P 12.110141, S 01°22'19" E, 43.66 feet to a point;

thence, through lands of T.M.P. 12.8.1.87 the following six (6) courses and distances;

1. S 68°20'53" W, 25.39 feet to a point;
2. N 89°26'21" W, 109.24 feet to a point;
3. S 76°43'41" W, 63.13 feet to a point;
4. S 83°22'11" W, 35.79 feet to a point;
5. S 75°17'46" W, 53.87 feet to a point;
6. N 18°37'28", 19.09 feet to a point on the Ultimate Right of Way of Fish Hill Road;

THENCE, along said Ultimate Right of Way, N 77°06'41" E, 296.55 feet to the **PLACE OF BEGINNING**;

CONTAINING: 7,897 SF or 0.1813 acres more or less.

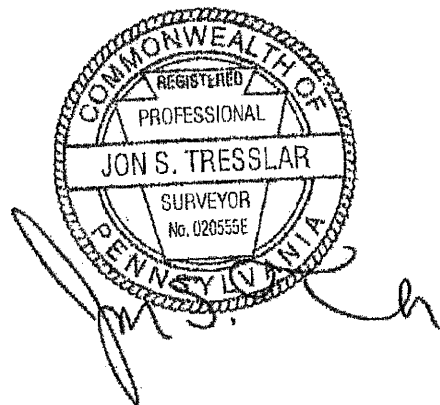


EXHIBIT "B"

Monroe County Parcel ID 12.110141

STORMWATER DRAINAGE EASEMENT

THIS EASEMENT entered into this _____ day of _____, 2021, by and between **ST. PAUL'S LUTHERAN CHURCH OF TANNERSVILLE, PA**, with an address of 158 Fish Hill Road, Tannersville, PA 18372 (hereinafter referred to as "Grantor"),

AND

POCONO TOWNSHIP, a Township of the First Class, with its principal place of business being located at 112 Township Drive, Tannersville, PA 18372 (hereinafter referred to as "Grantee").

WITNESSETH:

That the Grantor, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable consideration, unto him paid, at or before the signing and delivery thereof, the receipt of which is hereby acknowledged, have granted, bargained and sold, and by these presents does grant, bargain and sell unto the said Grantee, its successors and assigns, a permanent Stormwater Drainage Easement including the free and uninterrupted use, liberty and privilege of, and passage in and along a portion of certain lands of Grantor situated in Pocono Township, County of Monroe and Commonwealth of Pennsylvania, known as Monroe County Parcel ID 12.110141, as more fully described in the legal description prepared by Boucher & James, Inc., a true and correct copy of which is attached hereto, incorporated herein by reference, and marked as Exhibit "A" and depicted on a plot plan a true and correct copy of which is attached hereto, incorporated herein by reference, and marked as Exhibit "B", (the "Easement Area"), as follows:

1. A Stormwater Drainage Easement, as hereinafter defined, extends over those certain pieces of land of Grantor as more fully described in Exhibit "A" and depicted in Exhibit "B" hereto.

2. For the purpose of this Agreement, the term "Stormwater Drainage Easement" shall mean the full, free, unlimited and unrestricted right, liberty, privilege and easement, but not the obligation, to enter upon and use the land affected by such easement, for the purposes, if so desired by Grantee, of maintaining and operating thereon and therein, open channels, underground pipelines for the conveyance and transportation of stormwater runoff, together with the right to do whatever may be required for the enjoyment of said easement, including the right of ingress and egress to and from the land affected by such easement for the purpose of maintaining, repairing, renewing or restoring said open channels, underground pipelines or other facilities provided, however, that the Grantee of such easement, its successors and assigns, shall fill in all excavations made by it or anyone else on its behalf to pre-existing ground level.

3. Grantor agrees not to construct any buildings, sheds, fences, barriers or other structures within the easement which would obstruct the free and unhampered drainage of the stormwater

referred to herein or otherwise interfere with the use of said easement. Further, Grantor agree not to permit any automobiles, trucks, motor vehicles or other personal property to be hereafter permanently parked, stored or permitted upon any part of said easement that shall affect the easement.

4. If Grantee disturbs the surface of the Easement Area, Grantee shall be responsible for returning the surface of the Easement Area to the same condition (including but not limited to grade and vegetation) as existed prior to Grantee's exercise of its rights hereunder.

5. Grantee shall use all reasonable means to avoid inconvenience to Grantor, its successors, personal representatives and assigns, and damage to property of Grantor.

6. Grantor, its successors and assigns, shall have the right to use and enjoy the surface of said Easement Area, subject only to the rights granted herein, and the Grantee, its successors and assigns, covenants and agrees to replace and restore the surface of the land as near as practicable to good order and condition as may have existed prior to Grantee's exercise of its rights hereunder.

TO HAVE AND TO HOLD the said easement and hereditaments hereby granted or mentioned and intended so to be, with the appurtenances, unto the said Grantee, its successors and assigns, to and for the only proper use and behoof of the said Grantee, its successors and assigns forever.

AND the said Grantor, its successors and assigns, by these presents, covenants, promises and agrees to and with the Grantee, its successors and assigns, that neither the Grantor, nor its successors and assigns, shall, nor will, at any time hereafter, demand or recover or receive of or from the Grantee, its successors and assigns, any sum or sums of money as and for damages by reason of the use of the easement, and that neither the said Grantor, nor its successors and assigns, will, at any time thereafter, ask, demand or recover or receive any such damages by reason of the use of the easement.

AND the said Grantor, for itself, its successors and assigns, do hereby agree to waive any and all damages on account of conveying the aforesaid easement (including, but not limited to Eminent Domain damages), for the aforescribed easement, and do, by these presents, further covenant, promise and agree to and with the said Grantee, its successors and assigns, that the easement above-described unto the said Grantee, its successors and assigns against it, the said Grantor, its successors and assigns, and against all and any person or persons whomsoever lawfully claiming or to claim the same or any part thereof by, from or under it, them, or any of them, shall and will specially warrant and forever defend.

THIS EASEMENT SHALL BE DEEMED A COVENANT RUNNING WITH THE LAND.

IN WITNESS WHEREOF, the said Grantor has hereunto caused its hand and seal to be affixed hereto, the day and year first above mentioned.

WITNESS:

ST. PAUL'S LUTHERAN CHURCH OF
TANNERSVILLE, PA

By: _____
Print Name: _____
Title: _____

COMMONWEALTH OF PENNSYLVANIA

SS:

COUNTY OF _____

On this, the ____ day of _____, 2021, before me, the undersigned officer, personally appeared _____, and acknowledged himself/herself to be the _____ of ST. PAUL'S LUTHERAN CHURCH OF TANNERSVILLE, PA, and acknowledged that he/she was authorized to execute the foregoing instrument on behalf of ST. PAUL'S LUTHERAN CHURCH OF TANNERSVILLE, PA for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

Notary Public

EXHIBIT "A"

**DESCRIPTION OF PERMANENT VARIABLE WIDTH STORMWATER
FACILITIES EASEMENT FOR
T.M.P. 12.110141
FISH HILL ROAD
POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA
JUNE 21, 2021**

ALL THAT CERTAIN easement over land in the Township of Pocono, County of Monroe, Commonwealth of Pennsylvania bound and described in accordance with plans titled "PROPOSED DRAINAGE EASEMENTS," prepared by Boucher & James, Inc. dated: June 21, 2021. Said easement being more particularly described as follows:

BEGINNING AT A found spike in the centerline of Fish Hill Road, thence; along the centerline of Fish Hill Road N 77°06'41" E, 268.95 to a point in the centerline; thence leaving said centerline and through the bed of the same, S 01°22'19" W, 25.79 feet to a point on the southerly Ultimate Right of Way of Fish Hill Road to the **TRUE POINT OF BEGINNING**;

Thence, continuing along the Ultimate Right of Way of Fish Hill Road, N 77°06'41" E, 33.54 feet to a point;

thence leaving said Ultimate Right of Way and through lands of T.M.P. 12.110141, S 11°11'31" W, 18.70 feet to a point;

thence, continuing through said T.M.P., S 42°34'28" W, 44.51 feet to a point in line with T.M.P. 12.8.1.87;

thence, along the common property line of T.M.P. 12.8.1.87 and T.M.P. 12.110141, N 01°22'19" E, 43.66 feet to the **PLACE OF BEGINNING**;

CONTAINING: 926 SF or 0.0213 acres more or less.

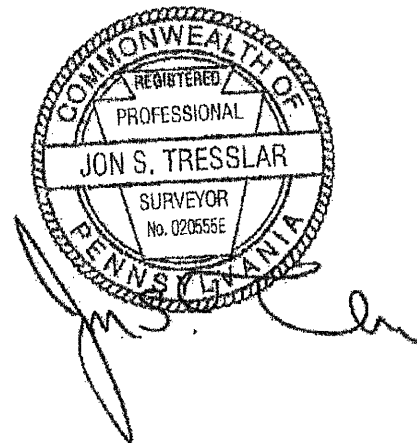


EXHIBIT "B"

