



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

June 21, 2021 | 7:00 p.m.  
112 Township Drive, Tannersville, PA

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- Pocono Township will host our annual Community Day on Saturday, August 14 (with an August 15 rain date). We will have a variety of activities, exhibitors and food for the whole family, with fundraising opportunities to support our Fire Company and Library.

**Hearings** – None

**Presentations** – None

**Resolutions**

- Resolution 2021-14 – Motion to adopt Resolution 2021-14 approving the return of sewer tapping fees to the prior owner(s) of real property acquired by the Township of Pocono. **(Action Item)**
- Resolution 2021-15 – Motion to adopt Resolution 2021-15 denying preliminary plan approval of the Preliminary Land Development Plan, Lands of Sheldon Kopelson – Lot 3. **(Action Item)**

**Consent Agenda**

- Motion to approve a consent agenda including the following items:
  - Old Business comprised of the minutes of the June 7, 2021 regular meeting of the Board of Commissioners.
  - New business comprised of approval of the following financial transactions:
    - Ratification of vouchers payable received through June 17, 2021 in the amount of \$7,950.30.

- Ratification of gross payroll for pay periods ending June 13, 2021 in the amount of \$121,310.72.
- Vouchers payable received through June 17, 2021 in the amount of \$81,607.05.
- Sewer operating fund expenditures through June 17, 2021 in the amount of \$26,161.30.
- Sewer construction fund expenditures through June 17, 2021 in the amount of \$4,141.96.
- Capital reserve fund expenditures through June 17, 2021 in the amount of \$15,803.20.
- Approval of a Fire Tax disbursement of \$1,556.10 to the Pocono Township Volunteer Fire Company. **(Action Items)**

## **NEW BUSINESS**

1. **Personnel** – None

2. **Travel/Training Authorizations** – None

## **Report of the President**

Richard Wielebinski

- Motion to approve the application of Pocono Township Volunteer Fire Company for a fireworks display permit for July 23, 2021, with a rain date set for the next day. **(Action Item)**
- Motion to waive the fee for the YAPM youth football program pavilion reservation for July 12, 2021. **(Action Item)**
- Motion to waive the pavilion rental fee for the Pocono Township Library for their “Painting at Mountainview” family program on July 22, 2021 from 8:00 a.m. to noon. **(Action Item)**
- Motion to reduce the construction escrow for the Trap Enterprises Route 611 Project by \$265,606.90, per the review letter provided by the Township Engineer on June 17, 2021, leaving a balance of \$727,940.67. **(Action Item)**
- Report on visit to TLC Park with Miller Sports to discuss the installation of a basketball court and discussion of COSTARS pricing to meet municipal bidding requirements. **(Possible Action Item)**

## **Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- FEMA Flood Mitigation grant application
- Monroe County Hazard Mitigation Plan Update
- Discussion and possible action regarding sending notices to additional amusement producers in the Township, requiring that they register for and remit the Township’s 3% amusement tax. **(Possible Action Item)**

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

- Response received from UGI to joint letter submitted on behalf of Pocono Township, Paradise Township and Pocono Mountain School District.
- Update regarding asphalt condition of SR 314 following UGI work

Keith Meeker – Commissioner

## **Reports**

### **Zoning**

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Current Public Works projects report
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

**Administration – Manager’s Report**

- General Township Updates
  - Penn Strategies will complete application for American Recovery Act funds on behalf of Pocono Township.
  - Completing registration of Township Manager as Entity Administrator for the Township’s account with the federal System for Award Management (SAM).
  - Cloudpermit e-permitting system adoption process has begun.
  - Tom McKeown has begun appraisal of Township-owned Bartonville Avenue property.
  - Spa Castle provided reimbursement for all expenses associated with the Birchwood Fire, including the \$3,000 bill for Possinger & Sons.
  - Investigation ongoing regarding public access to Old Learn Farm property on Learn Road.
- Regional HSPS Comprehensive Plan – Next meeting on Wednesday, June 30 at 6:00 p.m.

**Township Engineer Report**

- St. Paul’s Lutheran Drainage Basin
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue
- Fish Hill easement plan
- Preliminary plan to address drainage issues at Sunlite Lane & Tara Hill Drive

**Township Solicitor Report**

- Liquor license transfer hearing for Orion Markets advertised for July 6, 2021
- HJP Park Agreement between Pocono and Jackson Townships
- Update – Sales agreement for 114 Alger Avenue
- Discussion regarding I-80 parcel easement request – Jonathan Weber
- Update – Kelly Family Trust
- Zoning Hearing Board Update
  - Appeal of Ryan Possinger
  - Butz Lane STR

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**