



POCONO TOWNSHIP COMMISSIONERS

AGENDA

February 16, 2021 | 7:00 p.m.

**ZOOM Dial-In #: 646-558-8656**

**Meeting ID: 930 3578 8297**

**Password: 769824**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- We encourage residents to avail themselves of our Township ice skating rink located at TLC Park at the corner of Route 715 and Route 611 in Tannersville. The rink is open weather dependent. While we do our best to update our Facebook page with its availability, we ask residents to always exercise caution and use common sense before using the rink.
- If you have not already, we would encourage you to sign up for the Township newsletter at [www.poconopa.gov](http://www.poconopa.gov), follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at [www.savvycitizenapp.com](http://www.savvycitizenapp.com).

**Hearings**

- **Ordinance 2021-01 – Sheetz, Inc. Liquor License Transfer (Action Item)**
  - Motion to open a Public Hearing for consideration of the request of Sheetz, Inc. to transfer Restaurant Liquor License No. R-20799 to their facility to be located at Route 611 and Discovery Lane, Swiftwater, Pocono Township, Monroe County pursuant to the Pennsylvania Liquor Code. **(Action Item)**
  - Motion to close public hearing. **(Action Item)**
  - Motion to open hearing to consider Ordinance 2021-01 to approve the transfer of Restaurant Liquor License No. R-20799 into Pocono Township, Monroe County, Pennsylvania from Smithfield Township, Monroe County. **(Action Item)**
  - Motion to close public hearing.

- Motion to adopt Ordinance 2021-01 to approve the transfer of Restaurant Liquor License No. R-20799 into Pocono Township, Monroe County, Pennsylvania from Smithfield Township, Monroe County. **(Action Item)**

**Presentations**

- Pocono Heritage Land Trust – Louise Troutman, Director & Don Miller, Founder/Member. Discussion regarding public access on and management of two Pocono Township preserved parcels. **(Possible Action Item)**
  - The Learn Conservation Easement – 24 acres along Old Mill Road.
  - The Old Learn Farm – 129 acres with access off Learn Road and an adjoining 59-acre parcel.

**Resolutions**

- Resolution 2021-01 – Motion to grant Running Lane, LLC a twelve (12) month extension of time to February 16, 2022 to satisfy conditional plan approval and record the Plan as set forth in Resolution No. 2020-08. **(Action Item)**

**OLD BUSINESS**

- Motion to approve the minutes of the February 1, 2021 regular meeting of the Board of Commissioners. **(Action Item)**

**NEW BUSINESS**

**1. Personnel – None**

**2. Financial Transactions**

- a. Motion to ratify vouchers payable received through February 11, 2021 in the amount of \$104,591.67. **(Action Item)**
- b. Ratify gross payroll for pay periods ending February 7, 2021 in the amount of \$102,342.93 **(Action Item)**
- c. Motion to approve vouchers payable received through February 11, 2021 in the amount of \$165,934.82. **(Action Item)**
- d. Motion to approve sewer operating fund expenditures through February 11, 2021 in the amount of \$135,116.03. **(Action Item)**
- e. Motion to approve capital reserve fund expenditures through February 11, 2021 in the amount of \$520.00. **(Action Item)**

**3. Travel/Training Authorizations – None**

**Report of the President**

Richard Wielebinski

- Motion to advertise a public hearing for March 15, 2021 to consider an ordinance amending the Pocono Township Code of Ordinances, Chapter 302, Transient Dwelling Use of Single-Family Dwellings. **(Action Item)**
- Motion to prepare bid specifications and advertise for public bid the 2021 Township Spring Clean-Up Days, set for April 29 to May 1, 2021, and the Fall Clean-up Days, set for October 1 & 2, 2021. **(Action Item)**
- Motion to prepare the specifications for and advertise the 2021 Materials Bid **(Action Item)**
- Discussion and possible action regarding the purchase of the following new equipment **(Possible Action Items)**

- John Deere w/Tiger Mower
  - Stevenson Equipment, Inc. (COSTARS Price) – \$142,953.66
  - Gearhart Brothers Services (**NOT** COSTARS) – \$166,980.00
- 5-Ton Asphalt Roller
  - Stephenson Equipment, Inc. (COSTARS Price) – BOMAG Roller – \$56,500.00
  - Cleveland Brothers (COSTARS Price) – CAT CB34B – \$57,200.00
  - Highway Equipment & Supply Co. (COSTARS Price) – VOLVO DD35 – \$61,553.00
- Bucket Truck
  - VERSALIFT EAST (COSTARS Price) – Model VST47MHI - \$135,184.00
- Update – Fish Hill Road Right-of-Way and drainage culvert issues

**Commissioner Comments**

Jerrod Belvin – Vice President

- COVID-19/Emergency Management Update
- FEMA Flood Mitigation grant application

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

**Reports**

**Zoning** – None

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Current Public Works projects report
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well at MVP

**Administration – Manager’s Report**

- Testing of Egnyte software to convert physical township servers to cloud-based system
- Discussion of proposal by Ms. Charlie Trapasso to design a plaque commemorating the Pocono Township Bicentennial for installation at the Heritage Center (**Possible Action Item**)
- Monroe County Land Bank – Site visit and potential acquisition of 17 Summit Drive, Pocono Manor
- Evaluation of Township’s Wireless Carrier – Verizon vs. FirstNet (ATT)
- Discussion regarding the interest of the owner of the Wine Press Inn parcel in the purchase of the adjoining Township parcel (**Possible Action Item**)
- Update – Pending grant applications – LSA, Multimodal & Recreation Grant Applications
- Update – Regional HSPS Comprehensive Plan – Wednesday, February 17, 2021 at 6:00 p.m.

**Township Engineer Report**

- St. Paul’s Lutheran Drainage Basin
- Archer Lane Drainage Issues
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue

**Township Solicitor Report**

- Discussion regarding I-80 parcel easement request – Jonathan Weber (**Possible Action Item**)
- Update – Kelly Family Trust
- Zoning Hearing Board Update
  - Appeal of Ryan Possinger

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**

**ORDINANCE NO. 2021-01**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE INTERMUNICIPAL TRANSFER OF RESTAURANT LIQUOR LICENSE NO. R-20799 INTO POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA FROM SMITHFIELD TOWNSHIP, MONROE COUNTY, PENNSYLVANIA, PURSUANT TO THE PENNSYLVANIA LIQUOR CODE.**

**WHEREAS**, Act 141 of 2000 (the "Act"), which amends the Commonwealth's Liquor Code, authorizes the Pennsylvania Liquor Control Board to approve, in certain instances, the intermunicipal transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code if, as in Pocono Township, Monroe County, Pennsylvania, sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

**WHEREAS**, amendments to the Liquor Code stipulate that, prior to adoption of an ordinance by the receiving municipality, at least one public hearing be held for the purpose of permitting interested parties to state their concerns regarding the transfer of liquor license into the receiving municipality; and

**WHEREAS**, an application for transfer filed under the act must contain a copy of the Ordinance adopted by the municipality approving the transfer of liquor license into the municipality; and

**WHEREAS**, the Board of Commissioners of Pocono Township, Monroe County has held a public hearing to receive comments on the proposed liquor license transfer and, after consideration of the issues, finds that the intermunicipal transfer of restaurant liquor license No. R-20799 in Pocono Township, Monroe County, Pennsylvania, will not be detrimental to the health, welfare, peace and morals of Pocono Township, Monroe County, Pennsylvania, or its residents; and

**WHEREAS**, the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, pursuant to the Pennsylvania Liquor Code, 47 P.S. 4-461, as amended, hereby ordains and enacts the following ordinance:

**BE IT ENACTED AND ORDAINED**, by the Commissioners of Pocono Township, Monroe County, Pennsylvania, wherein, it is hereby enacted and ordained by the authority of same, and pursuant to the authority granted to the Board of Commissioners by the Legislature of the Commonwealth of Pennsylvania and the "First Class Township Code", as amended, of the Commonwealth of Pennsylvania, as follows:

**SECTION 1. APPROVAL OF INTERMUNICIPAL TRANSFER OF LIQUOR LICENSE.** The request by Sheetz, Inc. to transfer Restaurant Liquor License No. R-20799 to Sheetz, Inc. to their facilities located at the intersection of Route 611 and Discovery Lane, Pocono Township, Swiftwater, Monroe County, PA 18355, is hereby approved.

**SECTION 2. REPEALER.** All ordinances and parts of ordinances inconsistent herewith be, and the same hereby are, repealed.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be effective five (5) days after its adoption of the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania.

**ENACTED AND ADOPTED** by the Board of Commissioners this \_\_\_\_ day of \_\_\_\_\_, 2021.

**ATTEST:**

**POCONO TOWNSHIP BOARD OF  
COMMISSIONERS**

\_\_\_\_\_  
**TAYLOR MUNOZ**  
Township Manager

\_\_\_\_\_  
**RICHARD WIELEBINSKI**  
President, Board of Commissioners

# George & Olive Learn Conservation Easement

POCONO TOWNSHIP - MONROE COUNTY - PENNSYLVANIA

Map produced for



- Trail Head
- Parking
- Hiking Trail
- Public Access
- Non-Public Access

0 150 300 Feet

1:3,600



[www.monroecountypa.gov/planning](http://www.monroecountypa.gov/planning)

*The County of Monroe makes no express or implied warranties concerning the release of this information. The County of Monroe is unaware of the use or uses to be made of this data. Consequently, the County of Monroe does not warrant this data as fit for any particular purpose.*

MAP PREPARED BY

**Monroe County  
Planning Commission**

1 Quaker Plaza, Room 106  
Stroudsburg, PA 18360  
(570) 517-3100


[mcpc@monroecountypa.gov](mailto:mcpc@monroecountypa.gov)

JULY 2019

19\_011.112

# Pocono Heritage Land Trust

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 [phlt.org/ce-learn-preserve.html](http://phlt.org/ce-learn-preserve.html)

## History

The Learn family has had a longtime residency in the Tannersville area.

In 2011, their family created a lasting legacy by permanently protecting their property with a conservation easement.

The easement allows for public access to the eastern 15 acres of the property, which includes more than one third of a mile of the Pocono Creek.

A loop trail winds through the floodplain forest, which features impressive displays of spring wildflowers. Trillium, jack in the pulpit, trout lily, and wild geranium are just a few of the wildflowers that have been spotted on the property.

The southwestern portion of the property is not open to the public. Please respect the landowner's privacy by staying on the trails, which are marked with white diamonds.

Parking is available within designated spots at the parking lot of the old Northampton County Community College behind the Weis Supermarket on Old Mill Road.

Visitors should exercise caution as they cross Old Mill Rd to access the trailhead of the Learn Preserve.

Hunting is prohibited on this property, but it is known for it's excellent fishing.





**TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2021-01**

**A RESOLUTION GRANTING CONDITIONAL APPROVAL OF THE RUNNING LANE, LLC PRELIMINARY/FINAL LAND DEVELOPMENT PLAN**

**WHEREAS**, the applicant, Running Lane, LLC, has submitted a preliminary/final land development plan (the "Plan"). The applicant proposes a land development existing property located along State Route 0611, approximately 0.7 miles south of the intersection with Lower Swiftwater Road (SR 0314). The existing property (Tract 1) is located with the C Commercial Zoning District and consists of the Pocono Brewing Company with associated parking, stormwater management and on-lot water and sewer services. The existing property is split by SR 0611 and has a total gross area of 5.47 acres, with 0.507 acres located on the eastern side of SR 0611. The proposed land development will occur on Tract 1 and will consist of a 4-story, 90 room hotel with a pool.

**WHEREAS**, on April 6, 2020, the Pocono Township Board of Commissioners enacted Resolution No. 2020-08 which granted conditional preliminary/final plan approval of the Plan; and

**WHEREAS**, Resolution No. 2020-08 required that the applicant meet all conditions of the plan approval and record the Plan within twelve (12) months of the Conditional Plan approval, and if such conditions were not met, the Conditional Plan approval would be considered void; and

**WHEREAS**, the applicant was unable to satisfy the conditions of plan approval and record the Plan within twelve (12) months of the Conditional Plan approval, and is requesting that the Board of Commissioners grant an extension of time to comply with the requirements of Resolution No. 2020-08.

**NOW THEREFORE BE IT HEREBY RESOLVED** by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania the applicant, Running Lane, LLC, shall have a period of twelve (12) months from the date of this Resolution to satisfy the conditional plan approval and record the Plan as set forth in Resolution No. 2020-08.

**RESOLVED** at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

Township of Pocono  
Board of Commissioners

By: \_\_\_\_\_  
Print Name: Taylor Munoz  
Title: Township Manager

By: \_\_\_\_\_  
Print Name: Richard Wielebinski  
Title: President

**Pocono Township Board of Commissioners  
Regular Meeting Minutes  
February 1, 2021 7:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held remotely on February 1, 2021 via video and teleconference and was opened by President Rich Wielebinski at 7:03 p.m. followed by the Pledge of Allegiance.

**Roll Call:** Jerrod Belvin, present; Ellen Gnadtt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

**In Attendance:** Leo DeVito, Township Solicitor, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James, Inc.; Taylor Muñoz, Township Manager; Paola Razzaq, Financial Administrator; Bob Sargent, Roadmaster; and Krisann Wean, Administrative Assistant.

**Public Comments** – No public comment.

**Announcements**

- An executive session was held before meeting to discuss potential acquisition of real estate.
- We encourage residents to avail themselves of our Township ice skating rink located at TLC Park at the corner of Route 715 and Route 611 in Tannersville. The rink is open weather dependent. While we do our best to update our Facebook page with its availability, we ask residents to always exercise caution and use common sense before using the rink.
- If you have not already, we would encourage you to sign up for the Township newsletter at [www.poconopa.gov](http://www.poconopa.gov), follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at [www.savvycitizenapp.com](http://www.savvycitizenapp.com).

**Presentations**

- 2020 Q4 Treasurer's Report – Frank Cefali, CPA & Township Treasurer

Provided summary of Pocono Township's revenue, expenses and state of all funds as of December 31, 2020. Stated overall revenue underperformed by about \$200,000, although this was offset by a reduction in expenses which were lower by about \$500,000. Both Real Estate Tax and Local Services Tax revenues were lower than anticipated. E. Gnadtt asked if the numbers were final for the year or whether additional income or expenses are expected that might not be reflected. P. Razzaq explained there are no large expenses left and there are a couple sources of revenue that have not been realized yet, including franchise fees and delinquent real estate taxes.

**Resolutions** – None

**OLD BUSINESS**

R. Wielebinski made a motion, seconded by K. Meeker, to approve the minutes of the January 19, 2021 regular meeting of the Board of Commissioners. All in favor. Motion carried.

**NEW BUSINESS**

1. **Personnel** – None

2. **Financial Transactions**

R. Wielebinski made a motion, seconded by J. Belvin, to ratify vouchers payable received through January 28, 2021 in the amount of \$103,234.86. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to ratify gross payroll for pay period ending January 24, 2021 in the amount of \$101,029.92. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve vouchers payable received through January 28, 2021 in the amount of \$70,457.09. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve sewer operating fund expenditures through January 28, 2021 in the amount of \$5,227.28. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve capital reserve fund expenditures through January 28, 2021 in the amount of \$85,541.00. E. Gndant asked if roof was complete. All in favor. Motion carried.

### **3. Travel/Training Authorizations**

- LTAP Flagger Training

R. Wielebinski made a motion, seconded by E. Gndant, to approve flagger training for 12 members of the public works crew at Jackson Township, Monroe County, on April 19, 2021. Cost is PSATS rate of \$50 per person. All in favor. Motion carried.

### **Report of the President**

Richard Wielebinski

- Discussion regarding amendments to the Pocono Township Transient Dwelling Unit Ordinance -

R. Wielebinski made a motion, seconded by J. Belvin, to authorize L. Devito and Township staff to prepare a draft ordinance for consideration at the next meeting. E. Gndant provided clerical notations and grammar edits to the draft. E. Gndant asked about occupant limitation and whether this would be upheld if challenged in court. L. DeVito believes the Township has this authority under health, safety and welfare provisions. All in favor. Motion carried.

- Motion to advertise Pocono Township's amended sign ordinance for public hearing on March 15, 2021 and to send the ordinance to the Monroe County Planning Commission for review –

R. Wielebinski made a motion, seconded by K. Meeker, to advertise Pocono Township's amended sign ordinance for public hearing on March 15, 2021 and to send the ordinance to the Monroe County Planning Commission for review. E. Gndant noted the amended sign ordinance does not mention political signs and asked for clarification on several provisions. J. Lastowski stated he supports the draft as written and further issues can be addressed if needed in the future. All in favor. Motion carried.

### **Commissioner Comments**

Jerrold Belvin – Vice President

- COVID-19/Emergency Management Update – No update.
- FEMA Flood Mitigation grant application – Working with grants consultant to get information to PEMA that is needed.
- The Brookdale Road/S.R. 611 traffic light is on a flash pattern during the snow storm event because motorists have trouble stopping at the light on a hill.

J. Belvin made a motion, seconded by R. Wielebinski, to close Township offices on February 2, 2021 due to snow storm conditions. All in favor. Motion carried.

Ellen Gndant – Commissioner – No update.

Jerry Lastowski – Commissioner

- Follow-up regarding Christmas Eve UGI incident on S.R. 314 – A meeting was held with UGI and he felt many questions about the incident remain unanswered. While UGI is under investigation by the PUC and may be facing a lawsuit, he still felt they could answer more questions regarding the incident and the issues identified. This creates further concerns about the integrity of the entire gas line.

Keith Meeker – Commissioner

- PMCCCI Health & Safety Issues – Zoning Inspection(s) – No update.

### **Reports**

**Zoning** – No report.

### **Emergency Services**

- Police – No report.
- EMS – No report.
- Fire – No report.

### **Public Works Report**

- Current Public Works projects report – Snow.
- Motion to approve a low bidder for the purchase of a used boom mower, per the specifications publicly bid on PennBid. Bid documents were opened on 1/29/21. Extensive discussion followed regarding buying new versus used. R. Sargent and T. Muñoz were instructed to gather quotes on new equipment, including a mower, bucket truck and asphalt roller. Three bids were received.
  - **Gearhart Brothers Services** – Used John Deere, 385 hours – \$129,000
  - **Messick's** – Brand new unit – \$139,989.76
  - **Stevenson's Equipment** – John Deere 6105 w/Tiger mower, 600 hours – \$93,900

R. Wielebinski made a motion, seconded by J. Lastowski, to reject all bids. All in favor. Motion carried.

- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant – No update.
- Update – Well at MVP – Still working to meet DEP's concerns.

### **Administration – Manager's Report**

- Monroe County Land Bank – Site visit and potential acquisition of 17 Summit Drive, Pocono Manor – The Land Bank is continuing to investigate the property.
- Evaluation of Township's Wireless Carrier – Verizon vs. FirstNet (ATT) – Evaluation is ongoing and additional test units from ATT are being sent to Township to sample.
- Scantek began the process of digitizing Police Department records on Wednesday, January 27, 2021.
- Appraisal of Township-owned property along I-80 by Tom McKeown – Appraisal will be provided sometime this week.
- Motion to proceed with an appraisal of the Township-owned parcel along Bartonsville Avenue adjacent to the current Wine Press Inn parcel.

R. Wielebinski made a motion, seconded by J. Lastowski, to proceed with an appraisal of the Township-owned parcel along Bartonsville Avenue adjacent to the current Wine Press Inn parcel. T. Muñoz clarified it would be a public bid process. All in favor. Motion carried.

J. Lastowski stated there was a listing of all township-owned properties and would like to see a copy. E. Gnadts stated she may have that information.

- Update – Pending grant applications – LSA, Multimodal & Recreation Grant Applications – Pending grant applications will be reviewed at the meeting in March of the Commonwealth Finance Authority in Harrisburg.
- The next meeting to discuss the regional HSPS Comprehensive Plan is set for Wednesday, February 17, 2021 at 6:00 p.m.

J. Lastowski asked that T. Muñoz send a thank you note to Senator Scavello for attending the UGI meeting on behalf of the Board of Commissioners.

R. Wielebinski made a motion, seconded by K. Meeker, to schedule a joint work session with the Jackson Township Board of Supervisors to discuss the Pocono Jackson Joint Water Authority. All in favor. Motion carried.

### **Township Engineer Report**

- St. Paul's Lutheran Drainage Basin - Reviewed plans submitted by the Church and they met the Township's expectations. Responded with some comments back and waiting on the Church engineer's response.
- Archer Lane Drainage Issues – No report.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue – No report.

R. Wielebinski stated it appears the Township may be responsible for right-of-way that contains a drainage culvert off of Fish Hill Road. Asked that J. Tresslar meet with R. Sargent.

### **Township Solicitor Report**

- Discussion regarding I-80 parcel easement request – Jonathan Weber – Background research continues.
- Sheetz Inc. Liquor License Transfer Hearing – There will be two public hearings at the next meeting to cover the transfer of the liquor license followed by an ordinance hearing.
- Update – Kelly Family Trust - Spoke with Kelly's attorney.
- Zoning Hearing Board Update
  - Appeal of Ryan Possinger – A hearing was held last week where the Possingers provided testimony. Follow-up hearing is on February 11, 2021 where Township will present its arguments.

**Public Comment** – No public comment.

R. Wielebinski made a motion, seconded by E. Gnadts, to adjourn the meeting at 8:32 p.m. All in favor. Motion carried.

**POCONO TOWNSHIP**  
**Tuesday, February 16, 2021**

**SUMMARY**

**Ratify**

General Fund	\$	103,828.63
Sewer Operating	\$	763.04
Sewer Construction	\$	-
Capital Reserve	\$	-

**Bill List**

TOTAL General Fund	\$	165,934.82
TOTAL Sewer <u>OPERATING</u> Fund	\$	135,116.03
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	520.00
Liquid Fuels	\$	-

**Budget Adjustments** \$ -

**Budget Appropriations** \$ -

**Interfund Transfer**

**Notes:**

**POCONO TOWNSHIP CHECK LISTING**  
**RATIFY**

Tuesday, February 16, 2021

**General Fund**

Date	Check	Vendor	Memo	Amount
02/14/2021	Check	Vendor	PAYROLL ENDING 2/7/2021	\$ 102,342.93

**TOTAL PAYROLL \$ 102,342.93**

**General Expenditures**

Date	Check	Vendor	Memo	Amount
01/29/2021	60576	BCRA	WATER	\$ 210.00
02/04/2021	60577	PENTELEDATA	INTERNET SERVICE TWP & PARK	\$ 272.06
02/08/2021	60578	DONNA KENDERDINE	RECORDING SERVICES	\$ 85.00
02/08/2021	60579	PENTELEDATA	INTERNET SERVICE POLICE	\$ 190.95
02/08/2021	60580	STAPLE BUSINESS CREDIT	OFFICE SUPPLIES	\$ 328.83
02/10/2021	60581	BLUE RIDGE COMMUNICATIONS	PTW PHONE SERVICE	\$ 398.86

**TOTAL General Fund Bills \$ 1,485.70**

**Sewer Operating Fund**

Date	Check	Vendor	Memo	Amount
01/29/2021	1815	BCRA	WATER	\$ 175.83
02/03/2021	1816	BCRA	WATER	\$ 160.38
02/04/2021	1817	PENTELEDATA	INTERNET SERVICE SEWER	\$ 299.75
02/10/2021	1818	BLUE RIDGE COMMUNICATIONS	SEWER PHONE SERVICE	\$ 127.08

**TOTAL Sewer Construction Fund \$ -**

**Sewer Construction Fund**

Date	Check	Vendor	Memo	Amount
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**Capital Reserve Fund**

Date	Check	Vendor	Memo	Amount
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**TOTAL Capital Reserve Fund \$ -**

**TOTAL General Fund**  
**TOTAL Sewer Operating**  
**TOTAL Sewer Construction**  
**Total Capital Reserve**

	\$		103,828.63	
	\$		763.04	Authorized by:
	\$		-	
	\$		-	Transferred by:
	<b>\$</b>		<b>104,591.67</b>	



# POCONO TOWNSHIP CHECK LISTING

## Tuesday, February 16, 2021

**General Fund**

Date	Check	Vendor	Memo	Amount
01/14/2021	60476	Advanced Collision	Vehicle Repair	\$ 8,077.05
01/14/2021	60477	American Computing Services	Phone system service	\$ 360.00
01/14/2021	60478	AMERICAN UNITED LIFE INSURANCE CO.	GTL Service	\$ 5,697.58
01/14/2021	60479	ARGS Technology, LLC	IT services	\$ 3,000.00
01/14/2021	60480	Blue Ridge Communications	Phone service	\$ 398.86
01/14/2021	60482	Brodhead Creek Regional Authority	Sewer	\$ 177.08
01/14/2021	60483	Broughal & DeVito, L.L.P.	Legal services	\$ 9,011.25
01/14/2021	60484	Cardmember Service	TWP supplies	\$ 1,933.27
01/14/2021	60485	Cardmember Service	Police supplies	\$ 3,008.60
01/14/2021	60486	Cefali and Associates PC	Treasurer services	\$ 870.00
01/14/2021	60487	CHELBUS CLEANING CO., INC.	Cleaning services	\$ 815.00
01/14/2021	60488	Cramer's Home Building Center	PW supplies	\$ 25.78
01/14/2021	60489	Critical Systems Generator Services	Generator service	\$ 1,573.50
01/19/2021	60535	Boucher & James, Inc.	Engineering services	\$ 2,923.22
02/11/2021	60582	Advanced Collision	Police vehicle repair	\$ 2,721.60
02/11/2021	60583	ARGS Technology, LLC	IT services police & township	\$ 8,658.10
02/11/2021	60584	Brodhead Creek Regional Authority	Water township	\$ 177.08
02/11/2021	60585	Cardmember Service	Supplies	\$ 504.97
02/11/2021	60586	Carriage House Country Club, Inc.	County Reassessment Refund	\$ 14,712.25
02/11/2021	60587	Cefali and Associates PC	Dec 2020 Treasury Services	\$ 253.75
02/11/2021	60588	CHELBUS CLEANING CO., INC.	Twp complex cleaning	\$ 815.00
02/11/2021	60589	Cyphers Truck Parts	Truck services	\$ 151.24
02/11/2021	60590	General Code	2021 eCode360 Annual Maintenance	\$ 1,195.00
02/11/2021	60591	H. M. Beers, Inc.	January 2021 SEO Services	\$ 1,275.00
02/11/2021	60592	HUNTER KEYSTONE PETERBILT	Truck repair services	\$ 328.96
02/11/2021	60593	Jack Williams Tire Company, Inc.	Police vehicle repair	\$ 443.16
02/11/2021	60594	Monroe County General Fund	MC SHARE INTEREST RE TAX ACCOUNT 2020	\$ 68.40
02/11/2021	60595	Monroe County Info. Services	Tax Collector Computer	\$ 194.04

02/11/2021	60596	MIRM Worker's Compensation Pooled Trust	Workers compensation insurance	\$	11,382.30
02/11/2021	60597	Nationwide - 457	EE & ER CONT	\$	4,062.52
02/11/2021	60598	PA Dept of Labor & Industry - B	2021 thru 2022 Boiler & Vessel Certificates & Inspections	\$	272.66
02/11/2021	60620	Wean, Krisann	Krisann MacDougall PA Notary testing	\$	65.00
02/11/2021	60600	PMHIC	Mar-21	\$	64,644.10
02/11/2021	60601	Pocono 4 Wheel Drive Center	PW supplies	\$	125.00
02/11/2021	60602	PowerDMS, Inc.	Police contracted services	\$	280.00
02/11/2021	60603	PPL Electric Utilities	Electric services	\$	106.72
02/11/2021	60604	Praxair Dist Mid-Atlantic	PW supplies	\$	31.21
02/11/2021	60605	Site2	TWP data backup	\$	1,178.00
02/11/2021	60606	State Workers Insurance Fund	Fire dep. Workers comp.	\$	1,693.00
02/11/2021	60607	Steele's Hardware	PW supplies	\$	536.33
02/11/2021	60609	Steele's Hardware	PW supplies	\$	61.13
02/11/2021	60610	STTC Service Tire Truck Centers, INC.	PW equipment repair	\$	1,658.86
02/11/2021	60611	Suburban Propane	Vehicle fuel	\$	4,380.90
02/11/2021	60612	Teamster Local 773 - Non-Uniform	Non uniform dues	\$	786.00
02/11/2021	60613	Teamster Local 773 - Police	Uniform Dues	\$	1,426.00
02/11/2021	60614	Thomas McKeown	Land Appraisal off Route 611 & I-80	\$	750.00
02/11/2021	60615	Tulpehocken Mountain Spring Water Inc	Water TWP	\$	77.59
02/11/2021	60616	Vector Security, Inc	2/6/21 to 5/5/21 Service	\$	150.00
02/11/2021	60617	Wean, Krisann	Mileage Reimbursement	\$	41.22
02/11/2021	60618	Wilson Products Compressed Gas Co.	PW supplies	\$	7.75
02/11/2021	60619	AMERICAN UNITED LIFE INSURANCE CO.	ST & GTL March premium	\$	2,848.79

**TOTAL General Fund \$ 165,934.82**

Sewer Operating Fund					
Date	Check	Vendor	Memo	Amount	
2/11/2021	1819	Aspen Pest Control	Professional services	\$	160.00
2/11/2021	1820	BRODHEAD CREEK REGIONAL AUTHORITY	Sewer treatment	\$	108,361.75
2/11/2021	1821	EEEMA O&M Services Group, Inc.	Contracted services	\$	5,889.00
2/11/2021	1822	KEYSTONE ENGINEERING GROUP	Engineering services	\$	4,924.25
2/11/2021	1823	METROPOLITAN TELECOMMUNICATIONS	Phone service	\$	87.32
2/11/2021	1824	Neenah Foundry	Manhole covers	\$	10,985.00

Date	Check	Vendor	Memo	Amount
2/11/2021	1825	Pocono Township	PW and admin services	\$ 998.75
2/11/2021	1826	Steele's Hardware	Operation supplies	\$ 34.96
2/11/2021	1827	Utility Locator LLC	Sewer marking	\$ 3,675.00

**TOTAL Sewer Operating \$ 135,116.03**

Date	Check	Vendor	Memo	Amount
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**TOTAL Sewer Construction Fund \$ -**

Date	Check	Vendor	Memo	Amount
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02/11/2021	1199	DHUEY ENGINEERING	PW ROOF INFRARED TESTING PMNT 2	\$ 520.00
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**TOTAL Capital Reserve Fund \$ 520.00**

**ESSA**

TOTAL General Fund	\$	165,934.82	
Sewer Operating	\$	135,116.03	
TOTAL Sewer Construction Fund	\$	-	Authorized by: _____
Capital Reserve	\$	520.00	
Liquid Fuels	\$	-	
<b>TOTAL ESSA TRANSFER</b>	<b>\$</b>	<b>301,570.85</b>	<b>Transferred by: _____</b>

**POCONO TOWNSHIP  
MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2021 -**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE  
COUNTY AMENDING THE POCONO TOWNSHIP CODE OF  
ORDINANCES, BY AMENDING CERTAIN PROVISIONS OF CHAPTER  
302, TRANSIENT DWELLING USE OF SINGLE-FAMILY DWELLINGS,  
AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH**

**WHEREAS**, the Board of Commissioners of the Township of Pocono has deemed it necessary to amend the Pocono Township Code of Ordinances, by amending certain provisions of Chapter 302, Transient Dwelling Use Of Single-Family Dwellings.

**NOW THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Pocono, Monroe County, Pennsylvania, as follows:

**SECTION I.**

- A. The seventh sentence of the first paragraph of §302-6, Licensing, is hereby deleted and replaced as follows:

“TDU licenses are nontransferable.”

- B. §302-6, Licensing, Subsection A(10) is hereby deleted and replaced as follows:

“(10) Overnight occupancy of a TDU shall be limited to no more than two (2) persons per bedroom plus four (4) additional persons per TDU or a maximum of fourteen (14) occupants per TDU, whichever is less. The maximum number of day guests allowed at any one time, in addition to the overnight occupants, shall not exceed 75% of the maximum overnight occupancy of the TDU.”

- C. The fourth sentence of §302-6, Licensing, Subsection A(13) is hereby deleted and replaced as follows:

“If a sewage system malfunction occurs, TDU of the dwelling unit shall be discontinued until the malfunction is corrected in accordance with the Township and Pennsylvania Department of Environmental Protection requirements.”

- D. The fourth sentence of §302-7, License Fee, is hereby deleted and replaced as follows:

“License fees are set forth in the Township Fee Schedule which may change from time to time.”

E. §302-13, Violations and Penalties, Subsection B is hereby deleted and replaced as follows:

“B. In addition to, but not in limitation of, the provisions of this section, the Zoning Officer or Code Official may either revoke, or deny an application to renew, a TDU license, for failure to comply with the TDU license, the provisions of this Chapter or to provide accurate information on the TDU license application. The TDU license will be revoked, or application to renew denied, for a period of one (1) year for two (2) uncured or repeated violations of this Chapter. The Zoning Officer or Code Official shall issue, in writing, a notice of revocation or denial to the owner.”

**SECTION II. REPEALER**

Any existing ordinances or parts of ordinances in conflict with this Ordinance, to the extent of such conflict and no further, are hereby repealed.

**SECTION III. SEVERABILITY**

If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word in this Ordinance is declared invalid, such invalidity shall not affect the validity or enforceability of the remaining portions of the Ordinance.

**SECTION IV. ENACTMENT**

This Ordinance shall be effective within five (5) days and shall remain in force until modified, amended or rescinded by Pocono Township, Monroe County, Pennsylvania.

**ENACTED AND ADOPTED** by the Board of Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**ATTEST:**

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**TAYLOR MUNOZ**  
Township Manager

\_\_\_\_\_  
**RICHARD WIELEBINSKI**  
President, Board of Commissioners

## Robert Sargent

---

**From:** Dave Skopek <DSkopek@stephensorequipment.com>  
**Sent:** Wednesday, February 03, 2021 12:05 PM  
**To:** Robert Sargent  
**Subject:** Tiger /John Deere New Factory Order  
**Attachments:** Pocono Twp Tiger NEW Quote.pdf

Robert, Attached is the quote on a new Factory order for a John Deere/Tiger. Tiger holds the PA State Contract for PA and this quote is done on their quote form showing the State discounts.

I have equipped this tractor the same as the rental fleet tractor so it is an apples for apples comparison.

See what you think. Tiger is the only one that makes the legal rear stow option with the extra hydraulic function to fit behind the tractor

I have stalled the other salesman from Harrisburg that is also interested in this rental fleet machine till after your meeting on the 15<sup>th</sup>.

Thank you,

David Skopek

Territory Manager

Stephenson Equipment, Inc.

600 Sathers Road, Pittston, PA 18640

Cell: 570-241-6604

[www.stephensorequipment.com](http://www.stephensorequipment.com)



Bill To:	Priced according to PA State Contract Pricing for Municipal Sales Contract # 4400020106		
Ship to:	Pocono Township		
End User:	Pocono Township		
End User Contact:	Robert Sargent	PO#	
Quote#		Order Date:	
Dealer Contact:	David Skopek	Quote Date:	02/03/20
DLR Phone / Fax:	570-241-6604	Requested ship date:	Mar-21
Dealer Email:	Dskopek@stephensonequipment.com	State contract order:	YES, State Contract # 4400020106
Shipping Instruction	Quote valid for 30 days		



Please direct questions to:

Ph: 800-843-6849 EXT 3  
 email all quotes in excel format  
 to: orders@tiger-mowers.com

## BENGAL BRUTE & BENGAL BRUTE-LRS

(Boom Reach from 21.6' to 24.3')

**HOW TO ORDER:** You must select one item from Sections 1, 2 & 3 for a complete Boom Mower.

Qty	Order Code	Description	Approx. (lbs)	List Price	Disc	PAMAC Price
<b>Add tractor on next line when required</b>						
1		John Deere 6105E Tractor Cab, 4x4, 12Fx12R Power reverser, Wet clutch	DDE0589B	\$ 85,955	25%	\$ 64,466.25
<b>SECTION 1 - Choose a Base Unit</b>						
1	Brute - LRS	Mid-mount Boom Mower w/ LEGAL REAR STOW (LRS) transport system & 1700 lbs Wheel Weight	4525	\$ 45,149	12%	\$ 39,731.12
<b>INCLUDES:</b> Boom Arms, Mounting system, Wheel Weights, Mower Hydraulic Drive System, Stow system, Travel Safety Lock, Operator Safety Screen/Poly						
	Brute - STD	Mid-mount Boom Mower w/ breakaway secondary boom arm,(3OS) transport system & 1700 lbs Wheel Weight	4525	\$ 45,149	12%	\$ -
<b>INCLUDES:</b> Boom Arms, Mounting system, Wheel Weights, Mower Hydraulic Drive System, Stow system, Travel Safety Lock, Operator Safety Screen/Poly						
<b>SECTION 2 - Choose a Cutter Head</b>						
<b>ROTARY</b>						
	RT50D-LRS	50" Rotary Head -Disk/Brush Knives & Hydraulic Door	815	\$ 14,258	12%	\$ -
	RT50B-LRS	50" Rotary Head - Blade Bar/Brush Knives & Hydraulic Door	740	\$ 14,106	12%	\$ -
	RT50G-LRS	50" Rotary head - Disk/Grass Knives & Hydraulic Door	815	\$ 14,218	12%	\$ -
	RT60B-LRS	60" Rotary Head - Blade Bar/Brush Knives & Hydraulic Door	840	\$ 16,548	12%	\$ -
	RT60DG	60" Rotary Head - Disk/Grass Knives & Hydraulic Door	915	\$ 16,581	12%	\$ -
<b>FLAIL - LRS ONLY</b>						
1	FL50LBG-LRS	50" Flail Head with Light Brush/Grass Knives	800	\$ 16,436	12%	\$ -
	FL50MBG-LRS	50" Flail Head with Medium Brush/Grass Knives	808	\$ 17,285	12%	\$ 15,210.80
	FL50HDB-LRS	50" Flail Head with Heavy Duty Brush Knives	815	\$ 17,330	12%	\$ -
	FL63G-LRS	63" Flail Head with Grass Knives	855	\$ 16,735	12%	\$ -
<b>MULCHER - LRS ONLY</b>						
	ML36-LRSCHN	36" Mulcher Head with Quad Cut Teeth - Rear Chain	902	\$ 21,615	12%	\$ -
	ML36-LRSRUB	36" Mulcher Head with Quad Cut Teeth - Rear Rubber Flap	902	\$ 21,582	12%	\$ -
<b>SECTION 3 - Choose a Hydraulic Controls Options</b>						
1	CBL	Cable Controls and Lift Valve Kit	78	\$ 5,988	12%	\$ -
	JSTK	Joystick, Electro-hydraulic and Valve Kit	80	\$ 15,058	12%	\$ 13,251.04
<b>SECTION 4 - Installation Charge</b>						
1	Factory Mnt	Installation of complete boom mower system		\$ 7,674	12%	\$ 6,753.12
	Field Mnt	Installation of complete boom mower system		\$ 7,674	12%	\$ -
<b>SECTION 5 - BOOM MOWER OPTIONS</b>						
	06100615	Wheel Weight - upcharge to 2550 lbs of counter balance.	850	\$ 2,331	12%	\$ -
	06103017	Dogleg Kit, Flail Heads	13	\$ 521	12%	\$ -
	06770108	Dogleg Kit, Rotary & Mulcher Heads	13	\$ 521	12%	\$ -
	06770115	Kit, Deck Extension, RT50 Rotary - 1.0" (extensions, rear flap, hardware)	22	\$ 615	12%	\$ -
	06770114	Kit, Deck Extension, RT50 Rotary - 2.0" (extensions, rear flap, hardware)	26	\$ 635	12%	\$ -
	06770111	Kit, Deck Extension, RT60 Rotary - 1.0" (extensions, rear flap, hardware)	22	\$ 815	12%	\$ -
	06770115	Kit, Deck Extension, RT60 Rotary - 2.0" (extensions, rear flap, hardware)	26	\$ 835	12%	\$ -
	06200609	50" Blade Bar Kit (bar,knives,bolts,nuts)	75	\$ 940	12%	\$ -
	06200670	60" Blade Bar Kit (bar,knives,bolts,nuts)	85	\$ 1,025	12%	\$ -
	06744050	50" Rotary Disk Kit (knives,bolts,nuts,filter,grease) BRUSH	36	\$ 318	12%	\$ -
	06744051	50" Rotary Disk Kit (knives,bolts,nuts,filter,grease) GRASS	39	\$ 323	12%	\$ -
	06744040	50/60" Rotary Blade Bar Kit (knives,bolts,nuts,filter,grease) BRUSH	36	\$ 275	12%	\$ -
	06744001	60" Rotary Disc Kit (knives,bolts,nuts,filter,grease) GRASS	39	\$ 212	12%	\$ -
	06744005	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) LBG FLAIL	32	\$ 705	12%	\$ -
	06744043	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) MBG FLAIL	58	\$ 1,620	12%	\$ -
	06744044	50" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) HDB FLAIL	55	\$ 1,580	12%	\$ -
	06744006	63" Flail Parts Kit (knives,bolts,nuts,filter,clevis,belts) GRASS	44	\$ 488	12%	\$ -
	06744086	Mulcher Knife Kit (knives,bolts - set of 30)	30	\$ 758	12%	\$ -
	06700250	Mulcher - Rear Chain Guard Kit	42	\$ 461	12%	\$ -
	06700252	Mulcher - Rear Rubber Flap Guard Kit	28	\$ 430	12%	\$ -
	06200210	Paint, non-standard		\$ 1,581	12%	\$ -
<b>ADDITIONAL OPTIONS FROM PRICE LIST</b>						
1	Pump Gard			\$ 541	12%	\$ 476.08
1	Back up alarm			\$ 501	25%	\$ 375.75
1	Radio AM/FM					\$ -
1	License plate Bracket with light			\$ 182	25%	\$ 136.50
1	Parts Book Tractor , CD			\$ 204	25%	\$ 153.00
1	Freight is an estimate only, may change at time of shipment	Freight From South Dakota		\$ 2,400		\$ 2,400.00
<b>Totals</b>						<b>\$ 142,953.66</b>

<b>TRACTOR INFORMATION REQUIRED:</b>		Transmission	_____
Make/Model:	_____	Cab Type	_____
Tire size	_____	2WD or MFW	_____
	Front		
	Rear		

All prices are FOB Destination.  
 Prices are subject to change without notice.



## Robert Sargent

---

**From:** Chip Gearhart <chip@gearhartbrothers.com>  
**Sent:** Thursday, February 04, 2021 10:40 AM  
**To:** Robert Sargent  
**Cc:** chip@gearhartbrothers.com  
**Subject:** New John Deere 6105E and Tiger mower

Hi Bob,  
The price for a new JD tractor and tiger per your specs would be \$166,980.  
Please call if you have any questions 717-940-3500  
Chip

Chip Gearhart, Director – Manager  
GEARHART BROTHERS SERVICES  
**SDVOSB (Service Disabled Veteran Owned)**  
245 Butler Avenue Suite 104A  
Lancaster, PA 17601  
Office: 717-735-3633  
Cell: 717-940-3500  
Fax: 717-641-7115  
[chip@gearhartbrothers.com](mailto:chip@gearhartbrothers.com)

# Stephenson Equipment, Inc.

Harrisburg, PA Lancaster, PA Wilkes-Barre, PA Pittsburgh, PA Philadelphia, PA Syracuse, NY Albany, NY Aberdeen, MD (service only)

Pocono Township  
112 Township Drive  
Tannersville, PA 18372

10/05/2020

Attention: Robert



We are pleased to offer the following equipment for your review:

## One New Bomag Asphalt Roller, Model 138AD-5,

10,000 lbs., 54" drum width

Equipped with: Kubota Diesel water cooled engine, rated at 45 h.p., 54" drums, Dual drum drive, Dual lever control, Sliding seat, Auto vibration control, Auto water control, folding ROPS, Beacon Light, work lights, economizer with asphalt temp and electronic fuel gauge.

One Year New machine Warranty

**Selling Price: \$56,500.00**

Discount according to PA State Contract Pricing

#4400011452 sold thru SEI associated dealer

Allowing for piggy back purchase, Vendor 150032

Freight from factory	\$ 850.00
Delivery, training, at Twp.	\$ 525.00
Delivered price:	<b>\$57,875.00</b>

Thank you for the opportunity to quote our Bomag Roller and hope it meets with favorable approval.

David Skopek  
Stephenson Equipment, Inc.  
600 Sathers Drive, Pittston, PA 18640  
570-241-6604  
Dskopek@stephensorequipment.com



7201 Paxton Street Harrisburg, PA 17111 Phone: 717-564-3434 Fax: 717-564-7580 Toll Free: 800-325-6455  
www.stephensorequipment.com



TO: POCONO TOWNSHIP  
112 TOWNSHIP DR  
TANNERSVILLE, PA 18372

DATE: January 27, 2021

ATTENTION: Board Members

**ONE (1) NEW CATERPILLAR CB34B UTILITY COMPACTOR S/N N/A**

SEAT, WITH SAFETY SWITCH  
SUPPORT, SLIDING FOR SEAT  
INSTRUCTIONS, NORTH AMERICAN  
SWITCH, BATTERY DISCONNECT  
ENGINE T4F  
PUMP, PROPEL, STANDARD  
ROPS, FOLDABLE

OIL, HYDR, FACTORY FILLED  
BELT, SEAT, 2" SUSPENSION  
LIGHTING PACKAGE, STANDARD  
TRAVEL CONTROL, COVER GP  
CONTROL, TRACTION  
PRODUCT LINK INSTALLATION

**Selling Price:** **\$57,200.00**

**Warranty:**  
STANDARD WARRANTY: 12 MONTH/UNLIMITED HOUR (6 MONTH TRAVEL TIME & MILES INCLUDED)  
3 YEAR/3,000 HOUR EXTENDED POWERTRAIN + HYD WARRANTY + TECH WARRANTY

**Finance Summary:**  
Selling Price \$57,200.00

**Net Selling Price** **\$57,200.00**

**AVAILABLE UNDER COSTARS STATE CONTRACT #4400019950 PARENT CONTRACT #4400019935**

THE FOREGOING QUOTATION IS EFFECTIVE FOR 30 DAYS.

**STANDARD TERMS:** SUBJECT TO CREDIT APPROVAL: NET 10 DAYS. UCC-1 FINANCING STATEMENT WILL BE FILED AND A \$400.00 DOCUMENTATION FEE WILL BE CHARGED IF NOT PAID IN FULL ON OR BEFORE 15 DAYS FROM DELIVERY DATE UNLESS OTHERWISE NOTED ON THE SALES CONTRACT.

**BY:** Stephen J Schmidt QN: S000126567

**DELIVERY:** **LEAD TIME:** To be determined at the time of order

ATTENTION: THE TERMS AND CONDITIONS ON THE FACE AND REVERSE SIDE OF THIS QUOTATION/OFFER TO SELL -- INCLUDING DISCLAIMERS OF WARRANTIES (INCLUDING MERCHANTABILITY), DISCLAIMERS OF TORT LIABILITY (INCLUDING NEGLIGENCE AND STRICT LIABILITY), LIMITATION OF REMEDIES AND EXCLUSIONS OF AND ANY ATTACHMENTS INCORPORATED HEREIN CONSTITUTE THE TERMS, CONDITIONS AND COVENANTS OF THIS QUOTATION/OFFER TO SELL.

HIGHWAY EQUIPMENT COSTAR VENDOR #117593

1/25/2021

POCONO TWP MUNICIPALE  
112 TOWNSHIP DR.  
TANNERSVILLE PA 18372

We are pleased to offer the following  
quotation for your consideration:

Make: VOLVO  
Model: DD35  
Yr of Mfg: 2021  
Warranty: 24 MONTH/UNLIMITED HOURS



Unit is equipped as follows:

BACK UP ALARM  
AUTO ENGINE IDLE  
ROTATING BEACON  
SIDE DRUM WIPER ASSEMBLY

LIFETIME FRAME GUARANTEE  
FOLDABLE ROPS  
WORK LIGHTS ON FRONT  
ANTI THEFT

**2 YEAR/4000 HOUR EXTENDED WARRANTY INCLUDED IN PRICE**

YOUR INVESTMENT.....\$67,415.00

YOUR COSTAR PRICE.....\$61,553.00

CUSTOMER AUTHORIZED SIGNATURE

TERMS: NET  
DELIVERY 2-3 MONTHS  
F.O.B. DRUMS

HIGHWAY EQUIPMENT & SUPPLY CO.  
MIKE TURRANO, TERRITORY SALES MANAGER

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_



January 11, 2021  
Pocono Township  
112 Township Line Drive  
Tannersville Pa 18372  
Attn. Robert Sargent  
[rsargent@poconopa.gov](mailto:rsargent@poconopa.gov)

Costars 25-132

## PROPOSAL NUMBER Q-7571

We are pleased to present our proposal to furnish and install a **VERSALIFT MODEL VST47MHI** aerial device, with a aluminum aerial service body, mounted on a **2019 Ford F-550** chassis, in accordance with the following specifications:

- Standard platform capacity of 350 lbs
- A full pressure Unitrol single stick controller, which includes a safety trigger to prevent inadvertent operation, controls the aerial device.
- 180 degree hydraulic platform rotator.
- Top mounted hydraulic articulating and hydraulic extending jib pole and winch package for up to 1,000 lbs. capacity, including insulated jib pole
- 360° continuous rotation including slip rings
- Six GPM open center hydraulic system with a 3000 psi operating pressure
- Side mounted telescopic upper boom allows low stowing of platform. Fiberglass inner boom and patented ELECTROGARD provide insulation gap of 41 inches fully retracted meeting ANSI A92.2 requirements for Category C 46KV and below.
- Chassis insulating system (fiberglass lower boom insert) providing 12 in. insulation gap and including accommodations to bridge insulation gap for testing per ANSI 92.2
- ELECTROGARD and inner boom finished with white urethane paint over a white gel coat.
- Non-lube bearings used throughout.
- One set of hydraulic tool outlets with pressure limit valve. Valve can be adjusted from 1000 to 2500 psi.
- Sub frame mounted main A-frame outriggers with pivot feet, two control valves, and a selector valve.
- Auxiliary H Frame outriggers with pivot feet
- Outrigger boom interlock system for main and auxiliary outriggers
- Integral reservoir with a 17-gallon capacity and dual sight gauges.
- End mounted closed heavy-duty one-step 24 in. X 30 in. X 42 in. fiberglass platform including platform liner and vinyl cover.
- Individual full pressure controls at the turret actuate all boom functions and is equipped with a selector valve to override upper controls
- 12 volt DC backup pump providing power to all boom functions.
- Manual throttle control.
- Boom rest assembly

- Standard white urethane paint
- Safety harness and lanyard
- Two operator manuals and service manuals

**Cab and chassis to the following specifications:**

- 2019 Ford F-550
- GVWR: 19,500 lbs.
- 4x2 SD Regular Cab 169" WB
- 50 State Emissions System
- Engine: 6.7L Powerstroke Diesel
- Transmission: 6-Speed Auto
- 4.88 axle ratio, limited slip
- Tires: LT225/70Rx19.5 (rear traction tread)
- HD Split Vinyl Bench Seat
- Transmission Power Take-Off Provision
- Manual Air Conditioning
- Trailer Brake Controller
- Radio: AM/FM Stereo w/Digital Clock
- Power point connection
- Oxford White
- 40-gallon fuel tank
- OEM Running Boards
- Rear Frame Extensions
- Rear back up camera

**132" long x 40" high x 94" wide service body including the following:**

- All Aluminum body and related components
- 36 inch tread plate platform extension
- LED lighting package installed in tail shelf with additional cutouts for strobe lights
- LED rope lighting
- Cable access step at side access.
- ICC bumper and gripstrut step bumper at rear for tailshelf access.
- Chrome grab handles at side access and two (2) pool type grab handles for rear tail shelf.
- Wheel chock storage with pendulum retainers and outrigger pad holders.
- Outrigger pad holders.
- Linex cargo area floor, tailshelf areas and complete rear bumper assembly.
- **40" High Street side compartments as follows**
- 1<sup>st</sup> Vertical: Three (3) adjustable shelves with dividers
- 2<sup>nd</sup> Vertical: Three (3) adjustable shelves with dividers
- Horizontal: Dividers on compartment bottom
- Rear Vertical: Three (3) adjustable shelves with dividers
- Hot stick shelf with rear access door.
- **40" High Curbside compartments as follows**
- 1<sup>st</sup> Vertical: Three (3) adjustable shelves with dividers
- 2<sup>nd</sup> Vertical: Three (3) adjustable shelves with dividers
- Horizontal: One (1) adjustable shelf with dividers
- Rear Vertical: Gripstrut access steps to bed area with removable composite side gate.

**Installation to include the following:**

- Install VERSALIFT VST47MHI, mounting hardware, PTO and pump.
- Install service body and accessories.
- Install combo pintle hitch, D rings and 7 prong trailer connector.
- Qty. 2 – amber LED strobe lights – mounted off extended arms from lower boom rest.
- Install two (2) amber LED strobe lights in tail shelf and two (2) Amber LED strobe lights in front grill.
- Install grounding kit, park brake interlock system, back up alarm and mud flaps.
- Supply outrigger pads, wheel chocks, fire extinguisher, and 3 piece triangle reflector kit.
- Test ride completed unit for one (1) hour.
- Test and certify per ANSI A92.2
- PA State Inspection

***UNIT PRICE:*** **\$139,684**

***Discounted Demo Price Unit 10188 W/1524mi*** **\$138,184**

***Discounted Demo Price Unit 10186 W/4643mi*** **\$135,184**

*Note: unit mileage is approximate*

**FOB Bethlehem, PA**  
***Subject to Prior Sale***

We sincerely appreciate the opportunity to present our products to you. We are proud of our reputation for supplying the highest quality products and services and delivering it to our customers in a timely fashion. We look forward to your favorable consideration as your supplier.

VERSALIFT EAST

### ***TERMS AND CONDITIONS***

1. This proposal supersedes any other offered by Versalift East.
2. In preparation of this proposal, Versalift East has made every reasonable attempt to comply with the user's specifications or, where necessary, list alternative choices. Purchasers are required to review this presentation to verify compliance with their equipment.
3. ***Formal delivery will be confirmed once signed specifications and drawings are approved.***
4. Versalift East does not pay floor plan charges on customer supplied chassis. Coordinate your chassis delivery with Versalift production

5. Versalift East makes every effort to meet the delivery commitments we provide to our customers. Unfortunately, if a chassis, body, or equipment manufacturer fails to deliver the bare chassis, body, or equipment to our plant for the installation, we cannot deliver a finished product to you, our customer. Recent inconsistencies by some manufacturers have forced us to include this disclaimer in every bid. If a chassis, body, or equipment manufacturer halts or delays production for any reason, Versalift East cannot be held responsible.
6. This proposal is valid for 45 days from the date of issuance, unless otherwise specified in the bid documents.
7. All prices are in U.S. dollars.
8. Federal, state, and local taxes are not included in the unit price, unless otherwise specified in the proposal or bid documents. If tax exempt, please include a copy of the certificate when order is placed.
9. If chassis is ordered through Versalift East the chassis payment is due upon receipt of the chassis at Versalift East unless other arrangements are made. If chassis dealer will no longer honor prices quoted due to model year changes or other chassis changes prior to receipt of purchase order, customer is liable for any increase.
10. Terms of payment are net due upon receipt, unless otherwise specified. ***Units requiring a Certificate of Origin (MSO/MCO), payment must be received prior to release of this document.*** Special credit terms are available and must be established at the time the order is placed.
11. Warranties: Goods are sold only with such warranties as may be extended by the manufacturer of the product. WE MAKE NO OTHER WARRANTY AND THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS.



## Taylor Munoz

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**From:** Charlie Trapasso <vinchin1@earthlink.net>  
**Sent:** Friday, January 22, 2021 1:55 PM  
**To:** Taylor Munoz  
**Subject:** Pocono Township Wall

Good afternoon Taylor.

A thought that has been lingering on my mind for quite some time. I could be wrong but I don't recall seeing anything regarding the 200 Year Bicentennial Celebration of Pocono Township displayed on the wall at the Pocono Township Municipal Building.

With the support of the Commissioners, the Bicentennial Committee worked diligently to plan and host the Bicentennial. In addition to planning the Bicentennial Celebration, wonderful volunteers spent months coordinating and hosting events to raise funds for the renovation of our beautiful Pocono Heritage Center and the Learn Legacy Room. The renovation project became a reality thanks to the incredible effort of the Committee and the generous contributions from local residents and business owners within the community.

On November 20, 2016, three hundred plus visitors came out on a freezing cold November snowstorm to celebrate our Bicentennial and the unveiling of the Pocono Heritage Center.

If the Commissioners agree that a plaque commemorating the Bicentennial is worth pursuing, I would gladly come up with a 16x20 design for consideration.

I look forward to hearing from you.

Charlie

**200 Years in the Making!**  
**The Pocono Township Bicentennial Celebration**

The Pocono Township Board of Commissioners,  
the 2016 Pocono Township Bicentennial Committee  
and the Pocono Jackson Township Historical Society

*Cordially Invite You To*

**The RIBBON-CUTTING CEREMONY of the newly renovated  
POCONO HERITAGE CENTER and the  
2016 Pocono Township BICENTENNIAL CELEBRATION.**

**Sunday - November 20, 2016  
Mountain View Park, Tannersville  
1:00 p.m. - 5:00 p.m.**

***Food, Music, Celebration!***

**Bicentennial Celebration, open to the public**  
Live entertainment on stage. Performances by students and local talent,  
a cappella ensembles, scouting presentation, flag ceremony, and more!  
Be one of the first to tour the new historical repository.  
The Learn Legacy Room, filled with information about the rich history  
of Pocono Township and the pioneers who helped build it.

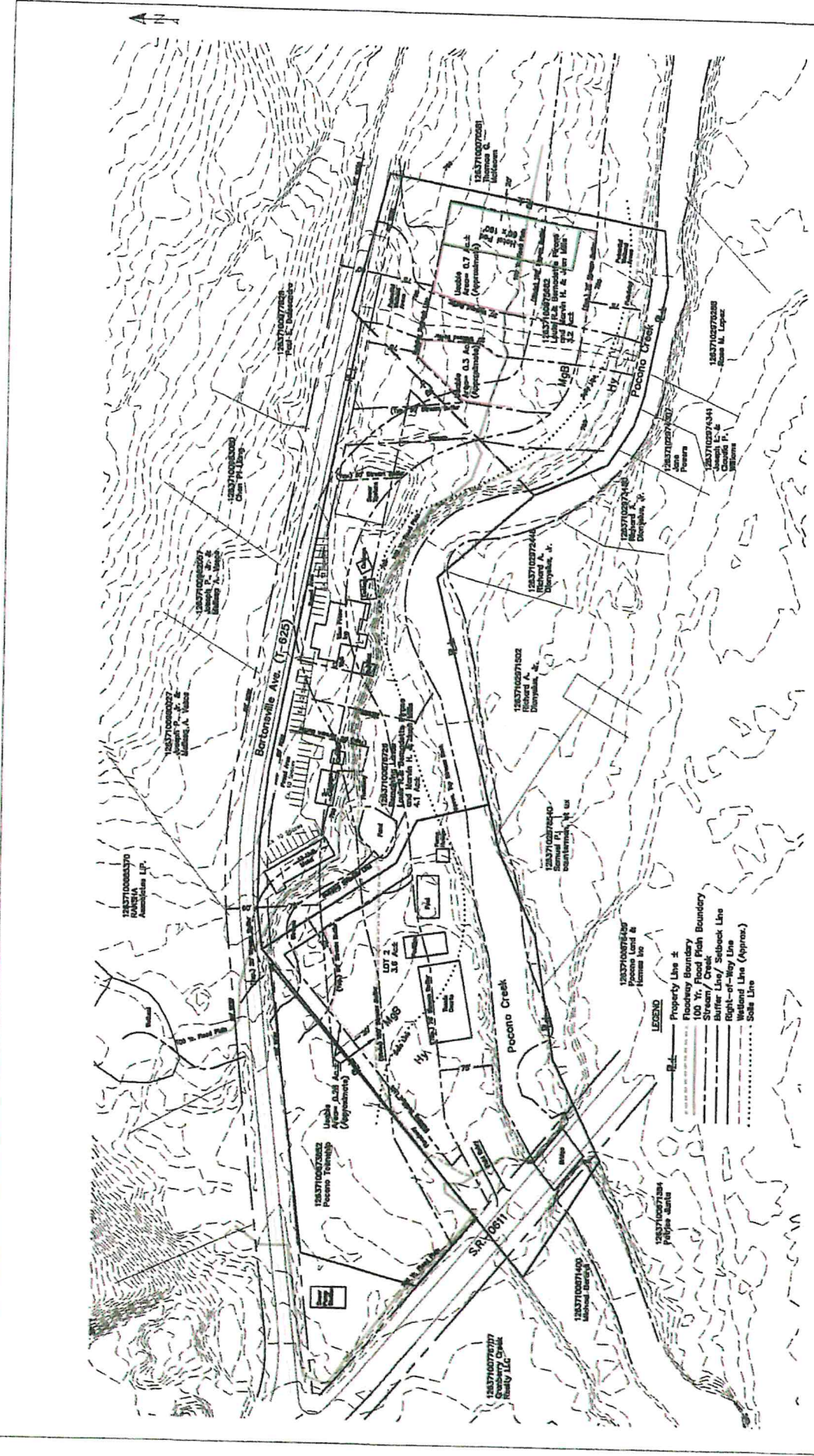
Enjoy delicious food provided by  
Barley Creek Brewing Company and Desaki Restaurant.  
Free parking & shuttle transportation

Architectural rendering of the Pocono Heritage Center, Mountain View Park, Tannersville

Thank you to our sponsors:

First Family Foundation, Monroe County Commission, Sid Inesi & Sons, Pocono Medical Center, Sarah Pauloz, JPB Masonry, Stone Works, F&F Paving, Krimmer Sheds, Tannersville Lions, Katahmi Resorts & Conventions, PNC Bank, Camelback Resorts, Robert & Dore Kravitz, Scepter, St. Luke's Hospital, Jim & Linda Schiller, Bailey Creek Brewing Co, Desaki Restaurant, Michele Cusi-Vicchio Media, Pocono Jackson Township Historical Society, Wella Perry, Home Depot, First Keystone Community Bank, Dr. & Mrs. Truman Ludwick/Scott & Heidi





**SKETCH PLAN 3**  
**PRONE/HILLS TRACT**  
 PECONO TOWNSHIP, MONROE COUNTY  
 PENNSYLVANIA

Project No. 153710000370  
 Date: 10/04/2011  
 Scale: 1" = 60'

**Reilly**  
 F.A. and SUT  
 Surveyors, P.A. 15009  
 200 West 10th Street  
 Erie, PA 16590

NO.	REVISIONS	DATE	BY

**LEGEND**

- Property Line ±
- Floodway Boundary
- 30 ft. Flood Plain Boundary
- 50 ft. Flood Plain Boundary
- Buffer Line / Setback Line
- Right-of-Way Line
- Wetland Line (Approx.)
- Sale Line

**Zoning = C (Commercial)**  
 Lot Size Req. = 1 Ac. Min.  
 Yard Requirements:  
 Front Yard = 75'  
 Side Yard = 20'  
 Rear Yard = 20'  
 Lot Width = 100' Min.  
 Max. Impervious Cover = 35%

**FLOOD PLAIN DATA FROM NFP - FIRM FOR PECONO TWP., MONROE CO., PA**  
 Map #421892 - Panel 02B&E  
 Effective Date: May 2, 2013

**NOTE:** Purpose of this plan is to identify location of flood plain and floodway per recently adopted NFP-FIRM (FEMA)