

**Pocono Township Board of Commissioners  
Sewer Committee Meeting Minutes  
December 7, 2020**

The Sewer Committee meeting of the Pocono Township Commissioners was held on Monday, December 7, 2020 at the Pocono Township Municipal Building (112 Township Drive, Tannersville, PA) and was opened by President Rich Wielebinski at 6:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Jerrod Belvin, present; Ellen Gndt, present; Gerald J. Lastowski, present; Keith Meeker, present; Rich Wielebinski, present.

**IN ATTENDANCE:** Leo DeVito, Twp. Solicitor, Broughal & Devito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Patrick Briegel, Sewer Consultant; Taylor Munoz, Township Manager; and Krisann Wean, Administrative Assistant, were present.

**PUBLIC COMMENT:** None

**ANNOUNCEMENTS:** None

**HEARINGS:** None

**PRESENTATIONS:** None

**OLD BUSINESS**

R. Wielebinski made a motion, seconded by J. Belvin, to approve the minutes of the November 2, 2020 sewer committee meeting. All in favor. Motion carried.

- Sewer Resolution Update. P. Briegel stated there is no update at this time.

**NEW BUSINESS**

**FINANCIAL TRANSACTIONS:** None

**APPEALS:** None

**REPORTS**

**COMMISSIONERS:** No report

**SEWER CONSULTANT**

- The Pump Station 5 jockey pump project continues to experience delays due to DEP permitting.
- Deferred Properties List. Placeholder – no update.
- Deferred properties with no lateral. Will be presenting construction costs and details to install laterals and other improvements to connect additional customers.
- Delinquent accounts update. Delinquency notification letters were finalized and sent out, with a list sent to BCRA so they were aware. P. Briegel will review and reconcile delinquency list on a monthly basis, including any new delinquencies. E. Gndt asked questions regarding delinquency letters.

**ADMINISTRATION:** No update

**SEWER ENGINEER:** No update

**TOWNSHIP SOLICITOR:**

- Discussion regarding Tobyhanna Equalization (EQ) Tank. A virtual call was held last Thursday with Tobyhanna Township regarding two outstanding EQ tank issues – 1) the location of the EQ tank and 2) who would own, operate and maintain the EQ tank. Initially, Tobyhanna did not like Kalahari’s proposed location of the pump station but, after further discussion, it appears Tobyhanna’s concerns have been addressed. Tobyhanna does not want to own, operate and maintain the EQ tank and Pocono Township expressed position that the tank should be under Tobyhanna’s ownership and operation. J. Lastowski asked whether Pocono Township should formally make a motion to let Tobyhanna know its position on the EQ tank. L. DeVito said that is not necessary at this time, as Tobyhanna’s Board of Supervisors will be discussing the EQ tank and what was discussed on the call between both parties. P. Briegel stated this should not create an extended delay, as the location and ownership issues should not hold up the design process.
- KSD Hospitality & Gateway Equities. Municipal liens were updated for both properties. No update.

**FY 2021 PROPOSED SEWER BUDGET DISCUSSION**

- P. Briegel reviewed various aspects of the proposed Sewer Operating budget for FY 2021. Stated most items are standard comparatively. One bigger budget item is the changing out of the carbon filter at Pump Station 5. Proposed capital projects were also discussed.

**PUBLIC COMMENT:** None

**ADJOURNMENT**

R, Wielebinski made a motion, seconded by J. Belvin, to adjourn the meeting at 6:18 p.m. All in favor. Motion carried.