



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

July 6, 2020 7:00 p.m.

**TELECONFERENCE DIAL-IN #: 978-990-5000**  
**ACCESS CODE: 358952**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- An executive session was held on Monday, June 22 to discuss personnel issues.
- Township Residents are encouraged to please respond to the 2020 Census by going to [www.2020census.gov](http://www.2020census.gov). It is critical that Pocono Township receives an accurate census count, so the Township receives the state and federal funds due the Township for the next 10 years.
- If you have not already, we would encourage you to “get in the know” with Pocono Township news. You can sign up for the Township newsletter at [www.poconopa.gov](http://www.poconopa.gov), follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at [www.savvycitizenapp.com](http://www.savvycitizenapp.com).

**Hearings – None**

**Presentations**

- Interviews, discussion and consideration of appointments for alternate members to the Planning Commission (**Action Item**)
  - Joseph Folsom
  - Christina Kauffman
- Interviews, discussion and consideration of appointments for alternate members to the Zoning Hearing Board (**Action Item**)
  - Natasha Leap

**Resolutions** - None

**OLD BUSINESS**

- Motion to approve the minutes of the June 15, 2020 regular meeting of the Board of Commissioners (**Action Item**)

**NEW BUSINESS**

**1. Personnel**

**2. Financial Transactions**

- a. Motion to ratify vouchers payable received through June 30, 2020 in the amount of \$258,175.78 (**Action Item**)
- b. Ratify gross payroll for pay period ending June 28, 2020 in the amount of \$204,116.10 (**Action Item**)
- c. Motion to approve vouchers payable received through June 30, 2020 in the amount of \$127,841.00 (**Action Item**)
- d. Motion to approve capital fund expenditures through June 30 in the amount of \$5,750.38. (**Action Item**)

**3. Travel/Training Authorizations**

**Report of the President**

Richard Wielebinski

- Update - LED Speed Signs

**Commissioner Comments**

Jerrod Belvin – Vice President

- COVID-19/Emergency Management Update

Ellen Gndt – Commissioner

- Discussion regarding work session for FY 2021 budget
- Review of year-to-date Township financials – budget versus actual

Jerry Lastowski – Commissioner

- Update – Special allocation to fire company for costs incurred at Pocono Manor fire

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Update – Road Crew Projects
- Update – 2020 Road Paving Projects
- Discussion regarding Robin Lane drainage issues

- Discussion regarding purchase of a Marathon power sprayer/tack distributor
- Update – Lighting at MVP and Heritage Center
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well Work at MVP and Replacement Fixtures

#### **Administration – Manager’s Report**

- Update on pending grant applications
- Underground Storage Tanks Class C Operator Training Completed
- Resident request to host yoga classes at Mountain View Park **(Possible Action Item)**
- Discussion regarding developer interest in Township-owned property parcel adjoining the Wine Press Inn **(Possible Action Item)**
- Enterprise Fleet Management Meeting – Investigating potential savings of leasing all township vehicles including Police and Public Works
- 2020 Census Response
- Update – Regional HSPS Comprehensive Plan – Thursday, July 16 at 6:00 p.m.
- Update – MS4 requirements – Public Works Training

#### **Township Engineer Report**

- St. Paul’s Lutheran Drainage Basin
- Sanofi Pasteur – B-85 Building Land Development Plan **(Possible Action Item)**
- Roof Replacement on Maintenance Building
- Archer Lane Drainage Issues
- Update – Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
- Update – TLC Bridge & TLC Dam
- Update – Master sidewalk plan Multimodal grant

#### **Township Solicitor Report**

- Motion to authorize the Township Solicitor to prepare an amendment to the Township Police Pension Ordinance due to a reduction in retirement age and to advertise for public hearing **(Action Item)**
- Motion to authorize the Township Solicitor to prepare an amendment to the Township Amusement Tax Ordinance and to advertise for public hearing **(Action Item)**
- Discussion regarding amendment to the HJP Park cooperation agreement **(Possible Action Item)**
- Update – Pocono Jackson Joint Water Authority (PJJWA)
- Update – ZHB – Johnson Appeal for Transient Dwelling Unit postponed from March 24, 2020
- Update – Electric contract discussion – further research needed regarding limitation of liability

#### **Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

#### **Adjournment**