



POCONO TOWNSHIP COMMISSIONERS
AGENDA

March 16, 2020 7:00 p.m.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements –

- Please remember to sign in as you enter the meeting room.
- The Nature Conservancy is conducting prescribed burns at the Cranberry Bog between March 1st and May 31, 2020.
- PennDot will be closing Scotrun Avenue at Route 611 – detour to Scotrun Avenue closest to Great Wolf – detour beginning March 30, 2020 through June 30, 2020.
- Township hours are 8am – 4:30pm

Hearings –

- ~~Ordinance 2020-01 – Street renaming ordinance – Motion to adopt Ordinance 2020-01 providing for the renaming of streets known as “To Fish Hill Road” to “Eleni’s Way”, “Pigeon Way” to “Learn Road” and a portion of “Learn Road” to “Fish Hill Road” in Pocono Township. (action item*)~~
- ~~Ordinance 2020-02 – Planning Commission members – Motion to adopt Ordinance 2020-02 amending the code of ordinances of Pocono Township, Chapter 37, Planning Commission, to revise the number of members appointed to the planning commission and repealing all ordinances inconsistent therewith. (action item*)~~
- ~~Ordinance 2020-03 – Traffic and Speed Limit – Motion to adopt Ordinance 2020-03 amending the code of ordinances of Pocono Township, Chapter 425, Vehicles and traffic, Article 1, Speed Limits, Establishing maximum speed limits for motor vehicles on Bog Road and Back Mountain Road in Pocono Township, and for the posting of speed limit signs; adding a new Article IV, Traffic regulations, restricting truck traffic on Bog Road and Learn Road, and adding stop intersections; and providing for penalties; and repealing all ordinances inconsistent herewith (action item*)~~

Presentations –

- ~~Interviews for Alternate members to the Planning Commission~~
 - ~~Joseph Folsom~~
 - ~~Christina Kauffman (April 6th)~~
- ~~Discussion and consideration of appointments of alternate members to the Pocono Township Planning Commission with term expiration dates (action item*)~~
- ~~Bid letting – Discussion/action on bids received. Actions would be to award bids, in whole or in part,~~
- ~~or reject bids, in each category below.~~
 - ~~Spring and Fall clean up~~
 - ~~Seal Coat~~
 - ~~Paving~~
 - ~~Road Materials~~

Resolutions -

Resolution 2020-06 – Motion to adopt Resolution 2020-06, authorizing and securing the issuance of a debt obligation in the form of a non-appropriation lease in the maximum principal amount of \$89,341.00 to finance a 2019 Dodge Ram 5500 Single Axle dump truck and related equipment; accepting a bank lease proposal; setting forth the terms and substantial form of the lease; and containing related provisions. This motion will also authorize the President of the Board of Commissioners to execute all documents related to this transaction (action item*)

OLD BUSINESS

1. Motion to approve the minutes of the February 24, 2020 work session of the Board of Commissioners and Planning Commission (action item*)
2. Motion to approve the minutes of the March 2, 2020 regular meeting of the Board of Commissioners (action item*)

NEW BUSINESS

1. Personnel

- a. Discuss and possible decision on number of hours/week for seasonal park workers. 40 hours per week times 5 employees would put the park payroll line item approximately \$8000 over budget. (possible action item*)
- b. Discussion and decision on part-time employee Jack Manuel. (new union member, currently at \$15.37/hour) (action item*)
- c. Motion to rehire Derek McMaster as seasonal park worker at \$12.36/hour (3% increase) beginning Monday, April 6, 2020, number of hours per week to be determined as recommended by Bob Sargent (action item*)
- d. Acknowledge that Michael Kresge, approved at the March 2, 2020 meeting to start on March 9, has declined the position with Pocono Township.
- ~~e. Motion to approve MOU with Teamsters 773 to create the position of Assistant Foreman on road crew at \$1.00/hour and other items as agreed to in MOU and authorize the position to be posted for one week. (action item*)~~

2. Financial Transactions

- a. Motion to ratify vouchers payable received through March 12, 2020 in the amount of \$34,754.33. (action item*)
- b. Ratify gross payroll for pay period ending March 8, 2020 in the amount of \$ 89,760.47 (action item*)
- c. Motion to approve vouchers payable received through March 12, 2020 in the amount of \$ 236,781.42. (action item*)
- d. Motion to approve the capital purchases received through March 12, 2020 in the amount of \$ 1,637.24. (action item*)

3. Travel/Training Authorizations (Approve/Ratify) - none

Report of the President

Richard Wielebinski

- ~~a. Update LED Speed signs (possible action item*)~~
- b. Motion to appoint Taylor Munoz Pocono Township Manager (action item*)

Commissioners Comments

Jerrod Belvin - Vice President

Ellen Grandt - Commissioner

Jerry Lastowski – Commissioner

- ~~a. Update Special allocation to fire company for costs incurred at Pocono Manor fire~~
- b. Discussion on broken pipes/fixtures in MVP restroom facility
- ~~c. Report on exit interview with Auditor General's office on 2016-2019 pension audit~~

Keith Meeker – Commissioner

Reports

~~1. Zoning~~

- ~~a.~~

2. Emergency Services

- a. Police
- b. EMS
- c. Fire

3. Public Works Report

- ~~a. Update road crew projects~~
- ~~b. Update ice rink~~
- ~~c. Update LED lighting throughout township complex~~
- ~~d. Update Lighting at Park at Heritage Center~~
- ~~e. Update Park Lane culvert replacement dirt and gravel grant~~
- ~~f. Update Street lights at Learn Road and Pigeon Way~~
- ~~g. Update roof replacement on maintenance building~~

- h. Update – Quotes for well work at MVP (possible action item*)
- i. ~~PennDot request for township to assume responsibility for flashing light on Sullivan Trail as part of bridge rehabilitation. (Motion and action needed to approve or deny). (action item*)~~

4. Administration – Manager’s Report

- a. ~~Update – Regional Comprehensive Plan – meeting on March 24, 2020~~
- b. ~~Update – Green Light Go – 2017 – decision on project~~
- c. ~~Update – MS4 requirements~~
- d. Motion to ratify application for water service at Pump Station #2, 1 EDU at \$43.95/quarter plus usage as per Patrick Briegel (action item*)
- e. ~~Discussion on complaint on Sunlite Lane concerning drainage~~
- f. ~~New township website, under construction for a year, is ready to go live. Discussion and action needed on hosting site. Recommendation is Blackout-Design, Dunmore, PA – \$1100/year for hosting and \$900/12 hours of patching, back-up (items as needed) (action item*)~~
- g. ~~Request from private company to buy TLC field – discussion needed by the board – possible action item to provide direction~~

Township Engineer Report

- a. ~~Update – White Oak Culvert replacement project~~
- b. ~~Update – Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue~~
- c. ~~Update – TLC Bridge~~
- d. ~~Update – TLC Dam~~
- e. ~~Update – Culvert cleaning maintenance~~
- f. ~~Update – Master sidewalk plan – multi-modal grant~~
- g. Update – Well at MVP

5. Township Solicitor Report

- a. ~~Update – easements – Breezewood Drive~~
- b. ~~Update – ZHB dates – Johnson Appeal – STR – Tuesday, March 24th – 5pm~~
- c. ~~Update – Electric contract discussion~~
- d. ~~RTK Appeal from Pocono Mountain School District~~

Public Comment

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Executive Session – if necessary

Adjournment