

POCONO TOWNSHIP BOARD OF COMMISSIONERS
SEWER MEETING MINUTES
OCTOBER 1st, 2018

The Sewer meeting of the Pocono Township Commissioners was held on Monday, 10/01/2018 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald J. Lastowski, present; Robert M. DeYoung, absent; Harold Werkheiser, absent; Richard Wielebinski, present; and Jerrod Belvin, present.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Patrick Briegel, Sewer Consultant; Donna Asure, Township Manager; and Pamela Tripus, Township Secretary, were present.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

The Sewer Committee meetings will be held on the first Monday of each month at 6:00 p.m. prior to the regular Board of Commissioners' meeting.

OLD BUSINESS:

Minutes:

J. Belvin made a motion, seconded by R. Wielebinski, to approve the minutes of the 09/04/2018 sewer committee meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Vasilios Kotretsos - 312 Learn Road - request for reduction in EDUs - No action taken.

Jimmy Schlier EDU purchase answer - No action taken.

Resolution update committee report - workshop date to discuss - No action taken.

NEW BUSINESS

Financial Transactions - D. Asure, Twp. Manager, explained the funds were for previous years insurance payments.

1) Sewer Operating Fund to General Fund

G. Lastowski made a motion, seconded by R. Wielebinski, to move \$61,560.75 from the sewer operating fund to the general fund to reimburse for property and pollution insurance from 2014-2018. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

- 2) Pump Station No.4 - repair and purchase of pump - Patrick Briegel, Sewer Consultant, explained the pump was damaged by a rock. Once the pump is repaired, the second pump will be pulled to inspect and a new pump will be ordered. D. Asure, Twp. Manager, noted a new pump may take up to six weeks to obtain. Discussion followed. J. Belvin questioned if the damage could be turned into the insurance company. Discussion followed. The Board directed the Twp. Manager to contact the insurance agency. P. Briegel will provide the board with photos and notes on the damage.

PUMP STATION 4 CONT:

G. Lastowski made a motion, seconded by J. Belvin, to approve the repair of one pump and purchase of a spare pump at Pump Station No. 3 & 4 from Gayle Corporation-Environmental Equipment Sales and Service for approximately \$31,200.00. R. Wielebinski questioned the total cost. Briegel explained the cost breakdown. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Appeals

- 1) Gateway equities - 2185 Rt. 611 - denial of reduction in EDUs. - No action taken.

REPORTS:Administration:

- 1) Low User Fee. D. Asure, Twp. Manager, explained De Minimus users have been contacted concerning the new rates.

Engineer/Sewer Consultant

- 1) Update Status Report on Sewer Redesign- J. Tresslar, Twp. Engineer, noted everything is complete except for the fence. L. DeVito, Twp. Solicitor, explained the Stroud fence ordinance should be completed by the end of the month.
- 2) Update on Route 611 Sewer Line Relocation Work Update
- 3) Update on Sanofi Sewer Easement - No report.
- 4) Update - Pump Station #5 Enclosure- J. Tresslar, Twp. Engineer, explained Patrick Briegel found a suitable cover for \$2,299.00, plus costs to install, heat tapes and blankets. P. Briegel, Sewer Consultant, explained it will cover the pit area with heat tape for the pump. R. Wielebinski explained he is in favor of a cover due to safety concerns of workers, but he requested to meet on site before he votes for the purchase. G. Lastowski noted it is a safety issue for workers at the Pump Station in the winter and time is limited to complete the work before winter. Discussion followed on options and timing of purchase and installation of a cover. An on-site meeting will be held on Wednesday morning.
G. Lastowski made a motion, seconded by J. Belvin, to purchase a Sheltertube and to purchase and install new heat tape and blankets at Pump Station #5 not to exceed \$5,000.00. Roll call vote: R. Wielebinski, no; G. Lastowski, yes; and J. Belvin, yes. Motion carried.
- 5) Update on Sewer EAP - J. Tresslar, Twp. Engineer, noted a meeting with J. Belvin and P. Briegel to discussed additional FEMA regulation. The EAP (Emergency Action Plan) should be completed by the end of the week. J. Belvin explained Michael Gable and J. Tresslar are preparing a risk assessment to be used with the County emergency operation plan.

- 6) Update BCRA Committee to develop Valve Station #2 Action Plan - No report.
- 7) Update access to SCADA System P. Briegel, Sewer Consultant, explained BCRA is discussing the SCADA system and have not made a decision on accessing the system

Township Solicitor

- 1) Update on Fencing at Valve Station #1 - Stroud updating their ordinance - Discussed under Twp. Engineer's report.
- 2) Request from MHC Outdoor to reserve additional EDUs. - L. DeVito, Twp. Solicitor, explained he has been in contact with MHC concerning additional EDUs. Discussion followed on reservation of EDUs.

PUBLIC COMMENT: None

ADJOURNMENT:

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 6:55 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; and J. Belvin, yes. Motion carried.

Respectfully submitted
Pamela Tripus
Township Secretary