

Pocono Township  
Meeting Minutes for May 1, 2017

The meeting was called to order at 6:08 pm by Vice President Bob DeYoung. Pledge of Allegiance.

Roll Call: Ellen Gndt, Present; Robert DeYoung, Present; Harold Werkheiser, Absent; Gerald Lastowski, Present; Judi Coover, Absent.

**Public Comments:**

Maxine Turbolski commented on hiring of Roadmaster. To be discussed later in agenda.

Danielle Eckhart commented on Snow Plow damage to her property outside of Right of Way. Discussion followed. To be re-graded and discussed how to avoid in future.

Suzanne Caci requested that the Township have Prosser Labs check the Silver Leaf Sewage Treatment Plant because it is noisy when running. Discussion followed.

Diane Zweifel reported on the mix up at the April 25, 2017 Zoning Hearing Board meeting when the applicant showed up at the hearing because he had not been notified of the continuance. Requested adequate oversight to avoid in the future and need for Zoning Hearing Board secretary. Certified letters shall be sent to all parties in the future.

**Meeting Minutes**

- 1) Jerry Lastowski made a motion to accept the April 17, 2017 meeting minutes as amended with corrections for page 2 typo of whether, and page 3 correction that Mrs. Tripus resigned as "Recording" secretary. Seconded by Ellen Gndt.

All present in favor  
motion carried.

- 2) Jerry Lastowski made a motion to accept the April 18, 2017 special meeting minutes as amended to include "Meeting was called to order at 6:00pm followed by the pledge of allegiance." ; and to include a note stating the testimony of individuals can be found in the court reporter's transcript and a recording has been made to be kept in perpetuity. Second Ellen Gndt.

All present in favor  
motion carried.

- 3) Ellen Gndt made a motion to accept the April 20, 2017 work session minutes. Second Jerry Lastowski.

All present in favor  
motion carried.

- 4) Jerry Lastowski made a motion to accept the April 27, 2017 work session minutes. Second Ellen Gndt.

All present in favor  
motion carried.

### **Bills and Transfers**

- 5) Jerry Lastowski made a motion to approve Resolution 2017\_\_ releasing to Pocono Township Volunteer Fire Company \$31,360.65 being the remaining amount from the dedicated tax for emergency services, subject to confirmation of the correct amount available. Second Bob DeYoung.

Ellen Gndt, yes; Bob DeYoung, yes; Jerry Lastowski,  
abstained conflict Treasurer of Fire Company.

Motion carried.

- 6) Jerry Lastowski made a motion to approve Resolution 2017\_\_ Budget appropriations dated May 1, 2017. Second Ellen Gndt.

All present in favor  
motion carried.

- 7) Ellen Gndt made a motion to approve the bills and transfers dated May 1, 2017, except for T&M Invoice to be held to verify actual work done and revised invoice. Second Jerry Lastowski.

All present in favor  
motion carried.

- 8) Ellen Gndt made a motion to ratify the check list dated May 1, 2017. Second Jerry Lastowski.

All present in favor  
motion carried.

### **Commissioner Comments**

- 9) Jerry Lastowski made a motion to contact Prosser Labs to inspect the Brookdale sewage treatment plant. Second Ellen Gndt.

All present in favor  
motion carried.

- 10) Ellen Gndt reported that the short term rental agreement draft was being referred to Solicitor DeVito for review and comment. Discussion. Leo to review and comment.

Public Comment: Chris Orenko discussed the process of how the ordinance was developed and requested it be expedited.

Unidentified individual-commented on who is responsible for garbage in short term rental. Who will enforce problems.

- 11) Ellen Gndt made a motion for the Police to purchase Plan It software. Second Jerry Lastowski.  
All present in favor

motion carried.

Public Comment: Kermit of St. Lukes Ambulance commented ambulance has been using this software for 7-8 years.

- 12) Ellen Gndt made a motion to have the manager engage an actuary to review and prepared calculations for any refunds due to Police under the Police Pension. Second Jerry Lastowski.  
All present in favor

motion carried.

### **Civil Service Commission**

- 13) Jerry Lastowski made a motion to authorize the Civil Service Commission to begin the process of promoting 2 officers to the rank of Corporal. Second Ellen Gndt.

All present in favor

motion carried.

Public Comment: Diane Zweifel asked what are the duties of the corporal. Chief Werkheiser explained.

Doug Blessing announced his pending resignation due to moving out of area. Commissioner Lastowski thanked him for his service on the Civil Service Commission.

### **Manager's Report**

Requested authorization to hire someone from Park to work clean up day Saturday.

Public Comment: Dee Ackerman suggested to ask all union members before hiring part time employees before hiring or grievance could be filed. CBA will be checked.

Manager to schedule interviews with DPW applicants and commissioners.

- 14) Jerry Lastowski made a motion to approve the Park and Recreation Board staffing and operations recommendations. Second Ellen Gndt.

All present in favor

motion carried.

- 15) Ellen Gndt made a motion to accept the Park and Recreation Board Rules and Regulations.  
Second Jerry Lastowski.

All present in favor

motion carried.

- 16) Ellen Gndt made a motion to authorize the signing of the Park and Recreation Board Friendly Community Center MOU. Second Jerry Lastowski.

All present in favor

motion carried.

**Public Comment:**

Dean Hartshorn questioned if pay increases were included for park employees.

Maxine Turbolski commented on why the Heritage Center needs internet. Future program needs, and ultimately installed for park maintenance time clock.

Dean Hartshorn requested status of his work schedule.

- 17) Jerry Lastowski made a motion to rescind previous motion to change Dean Hartshorn's work week and to change his schedule back to Monday to Friday after proper 7 day notification or effective immediately provided the Union waives the CBA notice period. Second Ellen Gndt.

All present in favor

motion carried.

**Finance Committee**

Meeting to be scheduled 5/22/17 morning with PFM for 1<sup>st</sup> quarter review.

**Solicitor's Report**

Board requested a list of all delinquent sewer accounts and a list of receivables for 2015 and 2016 for the auditors.

Public Comment: Neighbor concerned with unregistered vehicles and other issues with Pocono Logistics Violations.

- 18) Jerry Lastowski made a motion to authorize the Solicitor to prepare legal action in Monroe County Court of Common Pleas and obtain an administrative search warrant in support with regard to Pocono Logistics Violations. Second Bob DeYoung.

All present in favor

motion carried.

Ellen Gndt requested the notice be sent to the correct address 585 Railroad Ave, Stroudsburg, PA 18360.

**Engineer's Report**

EDU billing discussion regarding DeMinimus policy and instruct Jon Tresslar to change the admin fee to \$ 0.

Public Comment:

Pam Tripus-commented on will businesses be able to qualify.

Rich Wielebinski-commented township did not set rate someone in Harrisburg set rate.

19) Jerry Lastowski made a motion for the replacement and removal of air relief valves in accordance with the Boucher & James recommendation pending legal review of the propriety of doing this work separate from the balance of the Sewer Redesign and Air Valve Replacement work. Second Bob DeYoung.

All present in favor  
motion carried.

There being no further business the meeting was adjourned at 9:05 pm.