

POCONO TOWNSHIP BOARD OF COMMISSIONERS

SEWER MEETING MINUTES

JUNE 20th, 2016 5:00 P.M.

The Sewer meeting of the Pocono Township Commissioners was held on 06/20/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Vice-President Bob DeYoung, at 5:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Judi Coover, arrived at 5:45 p.m.; Bob DeYoung, present; Harold Werkheiser, arrived at 5:45 p.m.; Ellen Gndt, present; and Jerry Lastowski, present.

Leo DeVito, Solicitor, Broughal & DeVito; Jon Tresslar, Engineer; Jeffry Clapper, Public Works Director; and Pamela Finkbeiner, Interim Manager/Secretary, were present.

ANNOUNCEMENTS: An executive session will be held after the 06/20/2016 regular meeting to discuss the Stock litigation.

PFM Financial Presentation:

Zach Williard and Wes Hall, Public Financial Management, Inc. and Jens Damgaard, Esquire, Rhoades & Sinon, were present. Zach Williard reviewed the Pocono Township Financial Analysis with the options the Township may consider for the 3.9 Letter of credit due September 1st, 2016. Jens Damgaard discussed the determination when the Township's sewer system will pay for itself. J. Clapper reviewed his estimates of connections and projected revenue.

MINUTES:

H. Werkheiser requested the minutes be corrected to show he was present. J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Sewer Meeting Minutes of 06/06/2016 with the correction. Roll call vote: E. Gndt, abstained; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC COMMENT:

CURRENT BUSINESS:

Sewer Procedures Manual Revisions - J. Clapper explained the manual has been updated to include grease traps. Jon Tresslar, Twp. Engineer, explained the testing procedures for grease traps. The manual has been sent to BCRA for their review. Discussion followed on requirements non-restaurant grease traps. J. Tresslar will review. J. Lastowski made a motion, seconded by J. Coover, to adopt Resolution 2016-32 - Sewer Procedures Manual conditioned upon a favorable review by BCRA. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Additional cost to locate lateral on Learn Road. J. Clapper explained the lateral was is wrong location causing the Contractor to expend additional funds. Discussion followed concerning the problem. The Board concurred to wait until a total cost for all misidentified laterals are known. J. Lastowski made a motion, seconded by J. Coover, to table the reimbursement for the cost of the additional work for a lateral in the wrong location. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Additional work at Benniger's Insurance - J. Clapper explained damage occurred during a storm which eroded the Marona Construction stabilization of the slope at Benninger's Insurance due to an unknown drainage pipe. Discussion followed as the responsibility of the issue. The Board requested J. Clapper to contact the insurance company.

Additional Sewer Camera Work - Learn Road. J. Clapper noted to include Learn Road in the video and cleaning of laterals would require re-bidding. L. DeVito, Twp. Solicitor, noted the contract was for a specific section of sewer line and the proposed addition of Learn Road was outside the contracted area. Discussion. No action taken.

EDU Reduction 2937 Route 611 Merchants Plaza - PIN:12637202552856 J. Clapper noted the water usage records confirm an EDU reduction from 4 to 3. J. Lastowski made a motion, seconded by B. DeYoung, to approve the EDU reduction from 4 EDUs to 3 EDUs for 2937 Rt. 611 Merchant's Plaza PIN: 12637202552856. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

EDU Reduction/Reimbursement 2972 Route 611 Smugglers Cove - J. Clapper explained Ron Sarajian submitted a check in the amount of \$40,000.00 for 16 EDUs, after reviewing his water usage for the last 16 months, it was determined the EDU requirement is 12 EDUs. R. Sarajian is requesting the reduction and the return of \$10,000.00 - the cost of 4 EDUs. Discussion followed as to the return of funds. No action taken.

Deferral of Sewer Connection 245 Learn Road Fran Durchsprung PIN: 12637202554691 - J. Clapper explained Mrs. Durchsprung has been in the hospital and Mr. Durchsprung is requesting additional time due to the circumstances. J. Lastowski made a motion, seconded by B. DeYoung, to defer the sewer connection at 256 Learn Road PIN: 12637202554691 for 6 months. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2716 Route 611 Kanz Cutz - J. Clapper explained it is a new business owner and he is requesting a 6 month deferral to connect at the \$2,500 rate. J. Lastowski made a motion, seconded by E. Gndt, to approve the deferral for 2716 Rt. 611 Kanz Cutz PIN: 12637303206309 until 10/31/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2909 Route 611 Exxon - J. Clapper explained the gas station will be putting in new tanks which may impact the sewer lateral location. They are requesting a 6 month delay.

J. Coover made a motion, seconded by B. DeYoung, to approve the deferral for 2909 Rt. 611 - Exxon - PIN:12637201468275 for 6 months. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection Route 611 Nibors Coffee - J. Clapper explain the property is limited and no water service. The owner is requesting to defer sewer connection until the property is developed. J. Coover made a motion, seconded by J. Lastowski, to approve the deferral of the Rt. 611 (Nibor's Coffee - Covello) PIN: 12637202551001 until the property is developed. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2964 Route 611 Chic's Lamp Shop - J. Clapper noted Ms. Coco is requesting a deferral until the time of sale of her property. Ms. Coco noted the property is up for sale. J. Coover made a motion, seconded by E. Gndt, to defer the sewer connection for 2964 Rt. 611, Chic's Lamp Shop. PIN: 12637204541859. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

UNFINISHED BUSINESS

- A. Sewer Hump Repair
- B. Pump Hydraulic Evaluation at Pump Station 2
- C. Overall Evaluation of Pump Stations 1 and 2
- D. Service Lateral North of Serfas Road
- E. Sanofi Feed Station
- F. PACT Force Main Project

ADJOURNMENT:

J. Lastowski made a motion, seconded by R. DeYoung, to adjourn the meeting at 7:10 p.m. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.