

**Pocono Township
Board of Commissioners
Meeting Minutes
July 3, 2017 6:00pm**

Vice-President DeYoung called the meeting to order at 6:00pm with the Pledge of Allegiance.

Roll call conducted by Township Manager –
President Werkheiser – Absent
Vice-President DeYoung – Present
Commissioner Lastowski – Present
Commissioner Coover – Present
Commissioner Gandt – Present

Professional Staff –
Leo Devito, Solicitor – Present
Melissa Pruger – Engineer - Present

There were no announcements.

There was no public comment at this time.

MOTION by Commissioner Lastowski, seconded by Commissioner Gandt to approve the minutes of the June 19, 2017 Board of Commissioners meeting.

All in favor
Motion Carried

MOTION by Commissioner Coover, seconded by Commissioner Lastowski to approve the minutes from the June 29, 2017 workshop.

All in favor
Motion Carried

MOTION by Commissioner Gandt, seconded by Commissioner Lastowski to ratify the check list for the current period dated July 3, 2017.

All in favor
Motion Carried

MOTION by Commissioner Gandt, seconded by Commissioner Lastowski to approve the bills and transfers dated July 3, 2017.

All in favor
Motion Carried

Commissioners Comments –

Commissioner Lastowski asked that the activity of the Sewer sub-committee be part of the regular agenda going forward. The Manager will add this to the agenda in the future.

Commissioner Coover reported that the sign ordinance update is moving forward.

MOTION by Commissioner Coover, seconded by Commissioner Lastowski, to adopt a policy to post all vacancies for volunteer positions on our web site for not less than one week, including a cut-off date for receiving applications and conduct public interviews with all applicants prior to voting on any appointment. Under discussion the board decided that this included current volunteers who term would be expiring.

All in favor
Motion Carried

Commissioner Gndt requested that the resignation of Mark Love from the Zoning Hearing Board, effective June 21, 2017 be noted in the minutes. The Board requested a letter thanking Mr. Love for his service be sent.

MOTION by Commissioner Gndt, seconded by Commissioner Coover to ratify the pay increase for the Chief of Police, which followed the police union contract of 2.25% increase for 2016 and 3.0% increase for 2017.

All in favor
Motion Carried

MOTION by Commissioner Coover, seconded by Commissioner Gndt to appoint Lew Ginsberg as a member of the Zoning Hearing Board.

All in favor
Motion Carried

MOTION by Commissioner Coover, seconded by Commissioner Gndt to authorize the Township Manager to place the bucket truck, a 2001 Dodge Ram 3500 with a 30 foot Duralift, on the muni bid site for sale.

All in favor
Motion Carried

The Township Manager reported that the Commissioners are looking into Act 172, which creates a tax credit for EMS volunteers. Commissioner Lastowski will bring this to the fire company meeting, Wednesday, July 5, 2017 to get their input on the mandatory criteria needed to pass the ordinance.

It was reported to the Board that a call was received that commended the park staff during events at the park this past weekend.

MOTION by Commissioner Lastowski, seconded by Commissioner Coover to authorize the Township Manager to put the paving work out to bid. Discussion concerning which roads were on the list occurred. The motion was amended and carried to add Munch Road as an alternate bid if not on the list prepared by the DPW consultant.

All in favor
Motion Carried

Line stripping of township roads was discussed with this issue being placed on the July 17, 2017 meeting agenda.

MOTION by Commissioner Coover, seconded by Commissioner Gndt to authorize the purchase of new signage for the park, from the in lieu of fund, at the cost of \$6170.00, and to have the township manager coordinate with the Park Board on final design and color scheme.

All in favor
Motion Carried

MOTION by Commissioner Gndt, seconded by Commissioner Lastowski and carried to appropriate the funds needed for the park signage, from the In Lieu of Account at Wayne Bank and transfer them to the General Fund at ESSA.

All in favor
Motion Carried

The Township Solicitor, Attorney Devito, reported that the Short Term Rental Ordinance had been properly advertised and will be on the July 17, 2017 agenda.

There were no presentations.

MOTION by Commissioner Coover, seconded by Commissioner Gndt and carried to approve the Resolution for the conditional plan approval of Summit Health Campus. Discussion occurred concerning the variance requested dealing with the dewatering rate. Township Engineer reported that the variance had been reviewed and approved.

All in favor
Motion Carried

MOTION by Commissioner Coover, seconded by Commissioner Gndt to refer the Brookdale Conditional Use application to the Pocono Township Planning Commission and the Monroe County Planning Commission for review. The Township attorney explained that a public hearing must be held within sixty (60) days and the planning commissions have thirty (30) days in which to provide comments to the Board of Commissioners.

All in favor
Motion Carried

MOTION by Commissioner Coover, seconded by Commissioner Gndt to authorize the solicitor to advertise the public hearing on the Brookdale Conditional Use application for Tuesday, August 15, 2017 at 6:00pm. Township manager will confirm the availability of the St. Luke's Ambulance Building.

All in favor
Motion Carried

Public Comment –

The Board was asked if the Brookdale Conditional Use Application would be made public in advance of the hearing. It was reported that the application would be public once the planning commissioners have received the application packet.

Steve Larson of Brookdale Road provided the Board with a list of conditions to possible consider during the application/hearing process.

Scott Gilliland asked whether it would be the township attorney or the Brookdale attorney that would be drafting the conditional use documents. The Township Attorney confirmed that this would be his responsibility.

Mr. Gilliland also asked why the township would be bidding trucks and road paving at this time of year. Commissioner Coover explained that the Board approved the bid last year at this same time.

There was discussion held concerning the use of township volunteers in creating a Capital Improvement Plan.

The Board advised the public that workshops are advertised on the website and they are open to the public.

Joe Folsom asked if Munch Drive was on the paving list. He was advised of earlier board action.

He also requested that the township lay down the metal plates over the bridge by the baseball field during the upcoming carnival. Manager was asked to see to this.

The Board was asked if the audit was public yet and he was informed that it was being reviewed.

Maxine Turbolski asked if the plan that was presented by Brookdale was a master plan or was it for the treatment center only. Nate Oiler, representing the applicant, stated it was for the treatment center only.

There was no need for an executive session.

MOTION by Commissioner Coover, seconded by Commissioner Gndt to adjourn the meeting at 7:00pm.
