

POCONO TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

DECEMBER 5th, 2016 7:00P.M.

The Regular meeting of the Pocono Township Commissioners was held on 12/05/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Harold Werkheiser at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Ellen Gndt, present; Bob DeYoung, present; Harold Werkheiser, present; Jerry Lastowski, present; and Judi Coover, present.

Leo DeVito, Solicitor, Broughal & DeVito; present; Charles Vogt, Township Manager; and Pamela Finkbeiner, Township Secretary, were present.

ANNOUNCEMENT:

Executive Sessions were held on 11/21/2016 to discuss personnel matters.

Summit Health Campus Conditional Use application hearing was concluded on 12/01/2016.

PUBLIC COMMENT:

Christopher Ortolan, Twp. resident, commented on the problem of short term rentals in R1 Zones.

Bill Quinn, Twp. resident, spoke in support of Pocono Township Police Department.

APPROVAL OF MINUTES:

J. Lastowski made a motion, seconded by E. Gndt, to approve the Regular meeting minutes of 11/21/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, abstained; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Coover made a motion, seconded by J. Lastowski, to approve the work session meeting minutes of 12/01/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, abstained; J. Lastowski, yes; and J. Coover, yes. Motion carried.

BILLS AND TRANSFERS:

E. Gndt made a motion, seconded by J. Coover, to give the manager authority to direct payment of Discount vendors: Cramer's Home Bldg Center, Kimball Midwest, Lawson Products, Emergency Systems Service Co., and Steele's Hardware; Vendors who charge late fees: Credit cards, Tulpehocken, Verizon, Met Ed, MetTel Communications, PPL, Penteledata, Blue Ridge Cable, and Recurring bills: Payroll, Payroll Taxes, Insurance - Unum and PMHIC Health Insurance, Utilities and BCRA - prior to board approval in order to take advantage of discounts offered, avoid late fees being assessed, and pay certain recurring expenses. The list may be amended by the board from time to time. All such payments are to be ratified by the Board of Commissioners at their next regularly scheduled public meeting. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

BILLS AND TRANSFERS CONT:

J. Lastowski a motion, seconded by E. Gndt, to approve the Bill's list and transfer dated 12/05/2016. Discussion followed. Roll call vote: E. Gndt, no; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

REPORT OF THE PRESIDENT: None

Bob DeYoung, Vice President, None.

Jerry Lastowski, Commissioner, None.

Judi Coover, Commissioner, reported on her activities.

Ellen Gndt, Commissioner:

Change of pay period date - E. Gndt made a motion, seconded by J. Coover, to change the pay period end date from Tuesday to Sunday, effective with the pay period beginning December 21 (Wednesday) and ending January 1st, 2017 (Sunday), to allow for sufficient review and processing time. Call in deadline will remain the same, Wednesday, and Payday will remain the same, Friday. Discussion followed. J. Lastowski requested the employees be informed before action is taken.

J. Lastowski made a motion to table the Change of pay period date, seconded by B. DeYoung - Roll call vote: E. Gndt, no; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, no. Motion carried.

ADMINISTRATION - MANAGER'S REPORT

Camp Lindenmere request for detour during construction of walkway under Rt. 715 in July-August 2017 - Dave Horton, Pennoni Engineers, and Mitch Garfield, owner, represented the plan. D. Horton requested the Board's support for a detour around the construction area to lessen the length of construction time. A letter of support was requested to submit to PennDOT. Discussion followed. J. Lastowski made a motion, seconded by B. DeYoung, to authorize the Township Manager to draft a letter of support for a detour during construction of the walkway under Rt. 715. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Northridge at Camelback Bond Release #23 request and Escrow Deficiency. C. Vogt explained Richard Almquist challenged the engineering fees. Kevin Fruch, Cornerstone Engineering, spoke concerning the engineering fees. Discussion followed. C. Vogt will respond to R. Almquist concerning the T&M invoices. J. Lastowski made a motion, seconded by E. Gndt, to authorize the Northridge at Camelback Bond Release #23 in the amount of \$168,264.00 leaving a balance remaining of \$662,671.80. Recommended for release by T&M Associates in their letter dated 11/28/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Monroe County Planning Commission 12/05/2016 review of Brookdale Petition for Zoning Amendment (Overlay District) - Sent to Planning Commission for review.

PUBLIC WORKS REPORT: Discussion.

FINANCE COMMITTEE: No report.

TOWNSHIP SOLICITOR

Kleyman Zoning Hearing Appeal - Discussion followed. J. Lastowski made a motion, seconded by B. DeYoung, to authorize the Township Solicitor to intervene on the Township's behalf for the Kleyman Zoning Hearing Appeal. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, no. Motion carried.

Christopher Ortolan, Twp. resident, requested the Board move forward with a policy on short-term rentals.

Ramona Shupp, Twp. resident, noted problems with short term rentals and the problems they cause.

Maxine Turbolski, Twp. resident, spoke against allowing short term rentals in neighborhoods.

Intermunicipal Transfer of Liquor License for Corona Deli - L. DeVito explained. Discussion followed. J. Coover made a motion, seconded by J. Lastowski, to authorize the Township Solicitor to draft the required Ordinance and advertise the Intermunicipal Transfer of Liquor License for Corona Café & Deli, for the 1/3/2016 meeting. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

TOWNSHIP ENGINEER REPORT: absent

PRESENTATIONS: None

RESOLUTIONS: None

PUBLIC COMMENT: None

ADJOURNMENT: B. DeYoung made a motion, seconded by E. Gndt, to adjourn the meeting at 8:35 P.M. until 12/19/2016 at 7:00 p.m., at the Pocono Township Municipal Building. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Respectfully submitted
Pamela Finkbeiner
Township Secretary

*A recording of the entire meeting will be kept on file at the Township for perpetuity and will be made available to anyone who may wish to obtain the verbatim meeting.