

POCONO TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

AUGUST 6th, 2018 7:00 P.M.

The regular meeting of the Pocono Township Commissioners was held on Monday, 08/06/2018 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald Lastowski, present; Bob M. DeYoung, present; Harold Werkheiser, absent; Richard Wielebinski, present; and Jerrod Belvin, present.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; Pamela Tripus, Township Secretary were present.

PUBLIC COMMENT:

Dean Hartshorn, Public Works employee, questioned pesticide spraying at the park by an employee and the pesticide licensing. D. Asure, Twp. Manager, explained spraying of over the counter spray was by a park employee but it was later determined that a license operator must spray public areas. The license operator was directed to do the spraying. Discussion followed.

Scott Gilliland, Twp. Resident, spoke concerning maintaining a certified pesticide applicator person in the Township.

ANNOUNCEMENTS:

- 1) Executive Session was held on 08/06/2018 for personnel and real property.
- 2) Community Day will be held on 09/09/2018.

ORDINANCE HEARINGS: Donna Kenderdine, Court Reporter in attendance.

Ordinance 2018-08 - Codification of Township Ordinances -

G. Lastowski opened the hearing. L. DeVito, Twp. Solicitor, explained the codification of ordinance combines all ordinances into one document. L. DeVito acknowledged two items which Christopher Ortolan, Twp. resident, had referred too - a '0' to O and the term 'Supervisor' instead of Commissioner. He noted the changes did not change the substance of the Ordinance. G. Lastowski questioned who would be responsible for the updates. D. Asure, Twp. Manager, noted she would be. G. Lastowski opened the hearing to public comment. No public comment was heard.

G. Lastowski made a motion, seconded by R. Wielebinski, to close the hearing for Ordinance 2018-08. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by R. DeYoung, to adopt Ordinance 2018-08 to provide for the repeal of certain legislation not included therein, to save from repeal certain other legislation not included therein; and to provide penalties for tampering with the code. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

ORDINANCES CONT:**Ordinance 2018-09 - Amusement Tax**

G. Lastowski opened the hearing. L. DeVito, Twp. Solicitor, explained the ordinance. G. Lastowski opened the hearing to public comment. Christopher Ortolan, Twp. resident, asked who would be responsible to collect the tax and the estimate of the revenue. G. Lastowski noted collection will be done in-house for now and an estimated revenue cannot be determined at this time. Discussion followed. Christopher Ortolan, Twp. resident, questioned how the tax collected per year could be spent. L. DeVito, Twp. Solicitor, explained the Township can only spend so much per year of the amount collected. Diane Zwiefel, Twp. resident, questioned how the 5% was determined. G. Lastowski noted the percentage was determined from other Township's ordinance. Discussion followed on the estimate of earnings and spending of funds. Ellen Gndt, Twp. resident, asked how the dollar amount 'not to exceed' is determined and the dollar amount a fundraiser can keep. L. DeVito, Twp. Solicitor, explained the 'not to exceed' will be determined by the Township and the tax is set at 5% of sales. Ellen Gndt, Twp. resident, spoke concerning current amusement businesses. Hearing no other public comment.

J. Lastowski made a motion, seconded by R. Wielebinski, to close the hearing for Ordinance 2018-09 - Amusement Tax. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

J. Belvin made a motion, seconded by J. Lastowski, to adopt Ordinance 2018-09 for the purpose of establishing an amusement tax in the Township of Pocono, effective 10/01/2018. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Ordinance 2018-10 - Township Manager Ordinance

G. Lastowski opened the hearing. L. DeVito, Twp. Solicitor, explained the Ordinance reestablishes the Manager's Ordinance approved in 2014. G. Lastowski opened the hearing to public comment. Scott Gilliland, Twp. resident, suggested the Ordinance should include an evaluation of goals and objectives set for the Manager. Hearing no other public comment.

J. Lastowski made a motion, seconded by R. DeYoung, to close the hearing for Ordinance 2018-10 - Township Manager Ordinance. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by J. Belvin, to adopt Ordinance 2018-10 amending Ordinance 2014-01 and repealing Ordinance Nos. 2016-02 and 2016-05 and providing for the creation of the office of Township Manager and establishing the powers and duties of the Township Manager. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

ORDINANCES CONT:**Ordinance 2018-11 - Amending Police Pension Plan**

G. Lastowski opened the hearing. L. DeVito, Twp. Solicitor, explained when the Police Pension Plan was reviewed, the Pension administrators suggested changes in the language for clarification and the additional definitions.

G. Lastowski opened the hearing to public comment.

Ellen Gndt, Twp. resident, questioned the substance of the change. D.ASURE, Twp. Manager, explained it was recommended by the actuary last year to change the ordinance, clarify the definition of compensation, and update the pension committee and Chief Administrative Officer. Discussion followed. Hearing no other public comment.

J. Lastowski made a motion, seconded by J. Belvin, to close the hearing for Ordinance 2018-11 - Amending Pocono Township Police Pension Plan. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to adopt Ordinance 2018-11 amending the Pocono Township Police Pension Plan to revise the definition of compensation, to revise the police pension committee and to appoint the Chief Administrative Officer. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

OLD BUSINESS**MINUTES**

J. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 07/16/2018 Board of Commissioners' regular meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 07/20/2018 Special meeting of the Board of Commissioners. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 07/30/2018 Special meeting of the Board of Commissioners. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

NEW BUSINESS:**PERSONNEL**

Public Works Hiring - D. ASURE, Twp. Manager, explained she was comfortable with the budget for the hiring of one additional employee.

R. DeYoung stated he was not in favor of hiring at this time.

J. Belvin made a motion, seconded by R. Wielebinski, to hire the following as Pocono Township Public Works Department employee, Ryan Huey effective August 20, 2018 with a starting salary of \$18.22 per Public Works CBA. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, no; and J. Belvin, yes. Motion carried.

PERSONNEL CONT:FMLA Leave Request - Thomas Lynott

R. Wielebinski made a motion, seconded by J. Lastowski, to approve the FMLA leave request for Thomas Lynott beginning Tuesday 08/07/2018 for approximately 12 weeks. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried...

FMLA Leave Request - Douglas Smith

R. Wielebinski made a motion, seconded by J. Lastowski, to approve the FMLA leave request for Douglas Smith beginning 08/06/2018 for approximately ten weeks. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

FINANCIAL TRANSACTIONSRatify Vouchers Payable

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify vouchers payable received through 08/03/2018 in the amount of \$96,104.87. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Ratify Gross Payroll

G. Lastowski made a motion, seconded by J. Belvin, to ratify gross payroll for the pay period ending 07/16/2018 in the amount of \$104,955.55 and pay period ending 07/29/2018 in the amount of \$99,059.94 for a total amount of \$195,015.49. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Voucher Payable

G. Lastowski made a motion, seconded by R. Wielebinski, to approve vouchers payable received through 08/03/2018 in the amount of \$99,716.93. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Voucher Payable

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the voucher payable in the amount of \$276.86 to Jerrod Belvin for mileage due to approved travel. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, abstained due to conflict. Motion carried.

Commonwealth Financing Authority LSA Reimbursement

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Township Manager to submit to the Commonwealth Financing Authority for the LSA reimbursement in the amount of \$22,677.60. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

REPORT OF THE PRESIDENT:

Gerald Lastowski, President, questioned if the Township had received Camelback's evacuation plan. D. Asure, Twp. Manager, explained she has been in contact with Camelback and waiting for the plan. G. Lastowski requested D. Asure share the plan with Jackson Township.

COMMISSIONERS COMMENTS:

Robert DeYoung, Vice President, no comment.

Harold Werkheiser, Commissioner, absent.

Rich Wielebinski, Commissioner

RFP Engineering services

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Township Manager to release an RFP for engineering services for enhanced services and reduced costs and to be sent to Boucher & James, Inc., T&M Associates, Dewey Engineering, Borton-Lawson Engineering, and Pennoni with a deadline to receive proposals by 08/31/2018. G. Lastowski stated he was satisfied with Boucher & James, Inc. and was not in favor of the RFP. R. Wielebinski stated he was looking for cost estimates for engineering services to compare. J. Belvin commented on the amount of engineering work required and it would be prudent to investigate all options. R. DeYoung noted he was not in favor of the RFP. Discussion followed. G. Lastowski opened the meeting to public comment. Diane Zweifel, Twp. resident, questioned if all Township contracts would have RFPs. R. Wielebinski noted he wanted to compare pricing of engineering firms.

Christopher Ortolan, Twp. resident, suggested specifications be included in the RFP.

Ellen Gndt, Twp. resident, spoke in favor of Boucher & James, Inc. services.

Scott Gilliland, Twp. resident and Planning Commissioner, questioned if a retainer was included. He noted Jon Tresslar and Boucher & James, Inc. have been good for the Township. He suggested the Board talk to Boucher & James, Inc. to discuss rates.

Roll call vote: R. Wielebinski, yes; G. Lastowski, no; R. DeYoung, no; and J. Belvin, yes. Motion failed.

Jerrold Belvin, Commissioner

Job Description Detective/Sergeant -

J. Belvin made a motion, seconded by R. Wielebinski, to approve the creation of the position of Detective/Sergeant for the Pocono Township Police Department and authorize the Chief of Police to post for the position. Discussion followed. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

JERROD BELVIN CONT:

Commercial Waste Hauling - J. Belvin explained he had received complaints from residents concerning the matter.

J. Belvin made a motion, seconded by R. Wielebinski, to authorize the Township Solicitor to draft an ordinance for commercial waste hauling utilizing Stroudsburg's Commercial Waste Hauling Ordinance with prohibiting times being between 10:00 p.m. and 7:00 a.m.

G. Lastowski opened the meeting to public comment.

Angela Tullo, Twp. resident, spoke in favor of limiting the times since some residential homes are located in Commercial Zones.

Ellen Gndt, Twp. resident, spoke against the additional regulation.

Christopher Ortolan, Twp. resident, spoke in favor of limiting it but requested the Board consider other times so not to interfere with commuters.

Diane Zwiefel, Twp. resident, spoke concerning a regulation of noise. L. DeVito, Twp. Solicitor, noted the ordinance was to create a standard of times allowed to pick up garbage.

R. DeYoung noted some businesses are required to pick up at night due to customer's safety.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Letter to PennDOT - J. Tresslar, Twp. Engineer, explained the cost is estimated to be between \$1,850,000.00 and \$1,150,000.00 for the project depending on PennDOT's criteria. J. Tresslar suggested meeting with PennDOT to discuss their criteria. Township engineering cost is estimated between 15% to 25% and the grant does permit engineering fees to be included. PA State Senator Mario Scavello thanked the Board for considering the project and suggested applying for both an LSA Grant and Multimodal grant. Discussion followed. State Senator Scavello offered to arrange a meeting with PennDOT.

J. Belvin made a motion, seconded by J. Lastowski, to authorize the submission of a letter to PennDOT stating that Pocono Township is the applicant for an LSA Grant and Multimodal Grant to provide for right hand turn lanes from Route 611 onto Rimrock Road and Bartonsville Ave.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Electronic Device Tax -

J. Belvin made a motion, seconded by R. Wielebinski, to authorize the Township Solicitor to advertise for a public hearing for the establishment of an electronic device tax ordinance.

G. Lastowski opened the meeting to Public comment. Joe Folsom, Twp. resident, questioned the proposed ordinance. J. Belvin explained it was for electronic gambling devices, etc.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

REPORTS:

Finance Committee - No report.

REPORTS CONT:Zoning Officer Report

Monthly report - Michael Tripus, Zoning Officer, gave his report for July noting 47 permits were issued.

2990 Route 611 Notice of Violation

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Zoning Officer to send a Notice of Violation as a dangerous structure to the owner of record at 2990 Route 611 based upon inspection conducted of the property. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

1104 Sullivan Trail

J. Belvin made a motion, seconded by R. DeYoung, to authorize the Zoning Officer to send a Notice of Violation as a dangerous structure to the owner of record at 1104 Sullivan Trail based upon the inspection conducted of the property. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

1923 Route 611

R. Wielebinski made a motion, seconded by J. Lastowski, to authorize the Zoning Officer to send a Notice of Violation as a dangerous structure to the owner of record at 1923 Route 611 based upon inspection conducted of the property. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

J. Belvin requested the status of sign violations. M. Tripus, ZO, noted approximately five notices of violations for the month of July. M. Tripus noted others were resolved before violation notices were issued.

Administration - Manager's ReportLanier Copier

J. Lastowski made a motion, seconded by R. DeYoung, to approve the sale of the Lanier Copier Model MP C3002 listing # 17171123 to Thomas Dennis in the amount of \$855.00 as the highest bid received on Municibid. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

2014 Ford Taurus

R. DeYoung made a motion, seconded by R. Wielebinski, to approve the sale of the 2014 Ford Taurus - VIN: 1FAHP2MT7EG105573 to Zahid Mohammad Khand in the amount of \$3,200.00 as the highest bid received on Municibid. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

ADP Payroll - D.ASURE, Twp. Manager, explained she has reviewed payroll companies and recommend ADP.

J. Lastowski made a motion, seconded by R. DeYoung, to approve the agreement with ADP Payroll for Township Payroll services for an annual cost of \$6,811.25. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

BCRA Mid-year budget report and budget adjustment - D. Asure, Twp. Manager, explained the monthly fee will go down approximately \$2,000 per month to \$82,000 per month.

CDL Policy - D. Asure, Twp. Manager, explained under the new CBA the CDL policy needs to be updated.

J. Lastowski made a motion, seconded by J. Belvin, to adopt the update Pocono Township CDL drug and alcohol testing policy pending review by the Township Solicitor and effective 09/01/2018. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

2018 Pocono Township Volunteer Fire Company Allocation

J. Belvin made a motion, seconded by R. Wielebinski, to approve the disbursement of the 2018 allocation to the Pocono Township Volunteer Fire Company in the amount of \$218,000.00 in compliance with Section, 1502, LXXIX © of the First-Class Township Code. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Acceptance of resignation of Tony Farda from Park & Recreation Board and Safety Committee - D. Asure, Twp. Manager, explained a thank you note was prepared.

Intergovernmental Agreement D. Asure, Twp. Manager, explained the agreement is to start the process to apply for grants.

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Township solicitor and Township Manager to work with the Municipalities of Hamilton, Stroud Township and Stroudsburg Borough (HSPS) to develop an Intergovernmental Agreement to update the Regional Comprehensive Plan and authorize the execution of the finalized document. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Route 191

J. Lastowski made a motion, seconded by J. Belvin, to grant the request of the Monroe County Control Center and County Assessment Office to change the name of Route 191 to Paradise Valley Road between the existing segments of Paradise Valley Road in Paradise Township. Discussion followed as per the requirements of the Township in the name change. G. Lastowski amended his motion to include 'authorize the Twp. Manager to work with the Solicitor if an Ordinance is required', seconded by J. Belvin. G. Lastowski opened the meeting to public comment. Richard Almquist spoke concerning 911 addressing requirements for road names. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

REPORTS CONT:

Public Works Report

Update on Paving Project - D. Asure, Twp. Manager, reported the paving is completed and line striping should be finished soon.

Bullpine Tree Services - D. Asure, Twp. Manager, received quotes for Summit, Back Mountain and Dyson Roads for tree trimming.

R. Wielebinski made a motion, seconded by J. Lastowski, to approve the quote by Bullpine Tree Service to cut dead hazardous trees and over hanging branches along specified Township roads for \$1,350.00 per day using Township flagmen for a maximum of seven days. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Plastic Pipe for Road work - D. Asure, Twp. Manager, explained it is for pipes requested by Bob Sargent, Road Supervisor, to start work on the 2019 roads recommended to be paved.

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the purchase of ADS Plastic Pipe for road work from Chemung Supply Corporation in the amount of \$16,583.50 per the COG bid. R. Wielebinski asked the status of roads to be paved in 2019. D. Asure, Twp. Manager, a draft list of roads is currently being discussed with the budgeting process. Discussion followed. G. Lastowski opened the meeting to public comment. Hearing none.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Township Engineer's Report

White Oak Culvert - J. Tresslar, Twp. Engineer, is awaiting DEP for the permit. D. Asure, Twp. Manager, requested an opinion of cost for the project.

Fish Hill Road Storm System (NOV) - J. Tresslar, Twp. Engineer, will be meeting with MCCD to discuss stabilizing the upper portion of the road.

Culverts on Learn Road - J. Tresslar, Twp. Engineer, noted there are 14 inlets, 540' feet of between 15" and 24" pipe and 420' of 36" pipe to be cleaned out. J. Tresslar suggested going out to bid for the project. R. Wielebinski noted a drainage area with standing water in it between Learn Road and Rt. 611. J. Tresslar suggested a maintenance schedule to clean the Township drainage pipes. Discussion followed.

J. Lastowski made a motion, seconded by J. Belvin, to authorize the Twp. Engineer to go out to bid to clean 14 inlets, approximately 540' feet of between 15" and approximately 24", and 420' of 36" pipe. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

REPORTS CONT:Township Solicitor's Report

Exxon Monitoring Wells Agreement - No report.

Update on Fireworks Ordinance - L. DeVito, Twp. Solicitor, explained he met with Kent Werkheiser, Police Chief; Mike Tripus, Zoning Officer; and Donna Tripus, Twp. Manager, to discuss changes to the fire ordinance.

BCRA Amended Easement - L. DeVito, Twp. Solicitor, explained they requested additional time to construct the lines to the Farda properties. Discussion followed.

R. Wielebinski made a motion, seconded by J. Belvin, to approve the request by BCRA to execute the Amended Easement extending the period of time for the temporary construction easement until 12/31/2020.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Yard Sales - L. DeVito, Twp. Solicitor, explained he met with Mike Tripus, ZO, and there is a concern over repetitive yard sales and signs. R. DeYoung made a motion, seconded by J. Belvin, to authorize the Twp. Solicitor to draft a Yard Sale Ordinance and submit to Pocono Township and Monroe County Planning Commissions for review.

Discussion followed if fees and fines should be included and the lack of removal of signage.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

2812 Bartonsville Ave request for zoning change - L. DeVito, Twp. Solicitor explained the applicant is requesting a zoning change from Residential to Commercial.

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Township Solicitor to begin the process to consider the request for zoning change at 2812 Bartonsville Ave.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

RESOLUTIONS

Resolution 2018-48 - Non-Uniformed Employees Money Purchase Plan

J. Lastowski made a motion, seconded by J. Belvin, to adopt Resolution 2018-48 amending Pocono Township Non-uniformed Employees Money Purchase Plan with amendment No. 4 and appoint the Chief Administrative Officer.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

ADJOURNMENT:

J. Belvin made a motion, seconded by R. Wielebinski, to adjourn the meeting at 9:05 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; R. DeYoung, yes; and J. Belvin, yes. Motion carried.

Respectfully submitted: Pamela Tripus, Township Secretary