

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**

**SEWER MEETING MINUTES**

**APRIL 30<sup>th</sup>, 2018 6:00 P.M.**

The sewer meeting of the Pocono Township Commissioners was held on Tuesday, 04/30/2018 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 6:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Gerald Lastowski, present; Bob M. DeYoung, absent; Harold Werkheiser, absent; Richard Wielebinski, present; and Jerrod Belvin, present.

**IN ATTENDANCE:**

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar and Michael Gable, Twp. Engineers, Boucher & James, Inc.; Patrick Briegel, Consultant; DonnaASURE, Township Manager; and Pamela Tripus, Township Secretary, were present.

**PUBLIC COMMENT:**

Christopher Ortolan, Twp. resident, spoke concerning traffic issues and in support of not granting Birchwood Airpark Resort sewer request.

**ANNOUNCEMENTS:**

- a) Sewer Committee meetings will be held on the first Monday of each month at 6:00 p.m. prior to the regular Board of Commissioner meeting.
- b) Kalahari/Tobyhanna - received check for \$1,215,000 (324 EDUs)

**NEW BUSINESS:**

Financial Transactions -

Change Order #4 - The Milnes Co. - J. Tresslar, Twp. Engineer, explained quotes were received for the security fence and The Milnes Co. Inc. was the lowest quote.

- a) R. Wielebinski made a motion, seconded by J. Lastowski, to approve Change Order #4 dated 04/24/2018 from The Milnes Co. Inc. to construct a security fence at Valve Station #1, in the amount of \$8,399.25, as recommended by Patrick Briegel and Township Engineer in his letter dated 04/24/2018. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Change Order #5 - The Milnes Co. - J. Tresslar explained the work included stabilization of the site, hydro excavator, minor modifications to the valve station, etc.

- b) J. Belvin made a motion, seconded by R. Wielebinski, to approve Change Order #5 dated 04/24/2018 from Milnes Co. Inc. in the amount of \$21,954.39 for additional work required by unknown conditions of the system, as recommended by Patrick Briegel and the Township Engineer in his letter dated 04/24/2018. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Change Order #6 - The Milnes Co. Inc. -

- c) J. Lastowski made a motion, seconded by J. Belvin, to approve Change Order #6 dated 04/24/2018 from Milnes Co., Inc. in the amount of \$2,301.75 for removal of pavement, stone subbase stabilization and final pavement for crane installation at Valve Station #2, as recommended by Patrick Briegel and the Township Engineer in his letter dated 04/24/2018. R. Wielebinski questioned the additional cost. J. Tresslar, Twp. Engineer, explained BCRA requested additional pavement for project that was not included in the bid. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

J. Tresslar, Twp. Engineer, noted even with the changes the project is still within the budgeted amount.

Scope of Additional Work by Keystone Engineering Group - J. Tresslar, Twp. Engineer, noted the work is for the Valve Stations and is similar to the work completed for the Pump Stations. P. Briegel explained the wiring plans did not match the plans provided. M. Gable, Twp. Engineer, noted additional work was needed to trace the wiring, so all electrical will be located, fixed, and mapped correctly. J. Belvin questioned if the false alarms have been addressed. M. Gable, Twp. Engineer, noted he is working to resolve the alarm issue. Discussion followed.

- d) J. Lastowski made a motion, seconded by J. Belvin, to approve out of scope additional work by Keystone Engineering Group in the amount of \$6,145.00 dated 04/19/2018 and recommended by Patrick Briegel and the Township Engineer in his letter dated 04/24/2018. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Keystone Engineering Group - SCADA Maintenance Proposal (04/17/2018) - J. Tresslar, Twp. Engineer, explained the SCADA system will require maintenance and upgrades. P. Briegel, Consultant, noted this is similar to the previous TriJay agreement for maintenance. Discussion followed on cost, scope of work, and budgeting for the agreement. J. Lastowski requested additional information on the cost.

Request from Birchwood Airpark Resort Request to Connect to the Twp. Sewer System. (1157 Birchwood Road - PIN: 12638300863959 Tax ID: 12/3/1/4)

R. Wielebinski noted since the project can have on-site sewer disposal, connection to the Twp. sewer system is not required. J. Lastowski spoke on concerns that the installation of sewer line could damage roadways and if in the future, BCRA purchases the system, BCRA could mandate connections along the line. L. DeVito, Twp. Solicitor, explained BCRA would have control of the system and the connections if purchased, unless an agreement was made. J. Belvin stated he was concerned future Boards could make it mandatory to connect if the line was extended. Discussion followed on future needs for customer of the sewer system.

**BIRCHWOOD AIRPARK RESORT CONT:**

R. Wielebinski made a motion, seconded by J. Belvin, to deny the request of Birchwood Airpark Resort to connect to Pocono Township sewer system.  
Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Vasillios Kotretsos - (312 & 308 Learn Road PIN: 12637201469938 Tax ID: 12/8/1/81-3)

D. Asure, Twp. Manager, noted the property has two separate buildings and connections. Each building contains an apartment and business. Billy Kotretsos, property owner, explained 312 has a salon and apartment with a water meter on a private well. He contacted BCRA about the water usage and was informed the usage is under 247 gallons per day. Discussion followed on the total water usage for the property. J. Lastowski suggested the Township Manager review the information and contact Mr. Kotretsos.

MHC Scotrun Resort - (2409 Rt. 611 - PINS: 12637301078612 & 12637301188367 Tax IDS: 12/6/1/78 & 12/6/1/31-1). D. Asure explained they were approximately \$99,705.40 in arrears. M. Gable, Twp. Engineer, stated the MHC Scotrun Resort has been working with DEP concerning their private sewer system. J. Lastowski noted they were outside of the 300' buffer but had requested to connect in the past. L. DeVito, Twp. Solicitor, explained it is under new management and they are reviewing the future of the property. P. Briegel, sewer consultant, noted he and Michael Tripus met with them last year and they did not at that time wish a deferral. Discussion followed.

J. Lastowski a motion, seconded by R. Wielebinski, to defer the amount owed by MHC Scotrun Resort (2409 Rt. 611)  
Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Baymont Inn and Suites - (3524 Route 611 - PIN: 07638103241468 Tax ID: 07/7/1/31) D. Asure, Twp. Manager, explained the property is approximately \$50,000.00 in arrears. The owner had previously requested a reduction in EDUS which was granted on 08/15/2016 and a letter was received from their attorney requesting the discount rate. J. Lastowski questioned the legality of collecting the funds. L. DeVito, Twp. Solicitor, noted they are required to connect and pay the outstanding fees. D. Asure noted the discount rate no longer applies.

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Twp. Solicitor to contact the property owner of Baymont Inn and Suites - (3524 Route 611) to pursue payment of outstanding rates and connection to the sewer system at the rate of \$3,750.00 per EDU.  
Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Gateway Equities - (2185 Rt. 611 PINS: 12636404728002 & 12636404727183 Tax IDs: 12/11/1/21 & 12/11/1/24) D. Asure, Twp. Manager, explained it is a multiunit commercial property, which has not connected to the sewer system. There are several vacancies in the commercial units due to a failing septic system. D. Asure reviewed the past BCRA water usage records it qualifies for 5 EDUs.

R. Wielebinski made a motion, seconded by J. Lastowski, to not grant the request for an EDU reduction from 5 EDUs to 3 EDUs for Gateway Equities - (2185 Rt. 611) - Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion seconded by J. Lastowski, to mandate Gateway Equities (2185 Rt. 611) to connect to the Pocono Township Sewer System and authorize the Twp. Solicitor to send a letter mandating connection at the rate of \$3,750.00 each for 5 EDUs. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

**PUBLIC COMMENT:**

Jimmy Schlier, Twp. resident/business owner, questioned why he was unable to pre-purchase EDUs at the reduced rate before his Land Development Plan was approved. J. Lastowski requested the Twp. Manager review his project.

**ADJOURNMENT:**

J. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 7:00 p.m. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Respectfully submitted  
Pamela Tripus  
Township Secretary