

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**APRIL 1<sup>st</sup>, 2019 7:00 P.M.**

The regular meeting of the Pocono Township Commissioners was held on Monday, April 1<sup>st</sup>, 2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald J. Lastowski at 7:05 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Gerald J. Lastowski, present; Richard Wielebinski, present; Jerrod Belvin, present; Chad Kilby, present; and Harold Werkheiser, absent.

**IN ATTENDANCE:**

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; DonnaASURE, Township Manager; and Pamela Tripus, Township Secretary, were present.

**PUBLIC COMMENTS:**

Alfredo Abdelhady (Alfredo's Pizza) spoke concerning additional signage on Wiscassett Drive to assist in directing traffic to his business during Rt. 611 construction. Wiscassett Dr. is a Township road and he requested permission from the Township to install temporary signs. L. DeVito, Twp. Solicitor, explained the Township sign ordinance only allows temporary signs for 7 days on Township roads. Discussion followed on options for business owners effected by Rt. 611 construction and signage. Alfredo Abdelhady questioned the future of Wiscassett Drive and if it will be closed or left open. J. Tresslar, Twp. Engineer, will confirm with PennDOT to discuss the current plans.

**ANNOUNCEMENTS:**

Pocono Township Community Day will be held on 06/01/2019.  
Township Building Office Hours - 7:30 a.m. to 5:00 p.m. - Monday through Friday beginning 03/18/2019.  
Website Logo Contest - starting Monday, 04/08/2019 - vote on line or at the Township Building.  
Clean - up Days - May 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> - 7:30 a.m. to 3 p.m.  
The 04/15/2019 Regular Board of Commissioner's meeting has been rescheduled to 04/17/2019 at 6:00 p.m. due to the PSATS conference.  
An executive session was held on 04/01/2019 for personnel.

**PRESENTATIONS -**

Resolution 2019-08 - Eagle Scout Jack Hewlette-Bullard - C. Kilby made a motion, seconded by R. Wielebinski, to adopt Resolution 2019-08 - honoring Eagle Scout Jack Hewlette-Bullard. G. Lastowski read the Resolution and congratulated Jack Hewlette-Bullard on behalf of the Board of Commissioners for achieving the Eagle Scout rank. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**RESOLUTIONS:**

Resolution 2019-09 - Amending Open Record fees -

G. Lastowski made a motion, seconded by R. Wielebinski, to adopt Resolution 2019-09 - amending the Open Record Policy of 08/20/2018 amending the fee schedule associated with Right-to-Know requests.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**MINUTES:**

March 18<sup>th</sup>, 2019 Work Session

G. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of the March 18<sup>th</sup>, 2019 work session of the Board of Commissioners. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

March 18<sup>th</sup>, 2019 Regular Meeting

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 03/18/2019 Board of Commissioners. Roll call vote: Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**PERSONNEL**

Seasonal park employee - Kevin Daher

G. Lastowski made a motion, seconded by C. Kilby, to ratify the hiring of Kevin Daher as seasonal park employee, effective March 22<sup>th</sup>, 2019 at an hourly rate of \$16.00 for a maximum of 39 hours per week as recommended by Robert Sargent, Road Supervisor. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, no. Motion carried.

Seasonal park employee - Tom Malanga

G. Lastowski made a motion, seconded by R. Wielebinski, to move from intern to seasonal park employee for parks beginning March 25<sup>th</sup>, 2019 at an hourly rate of \$12.00 for a maximum of 39 hours per week, as recommended by Robert Sargent, Road Supervisor. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Seasonal Park Employee - Michael Kresge and Josh Hartman

G. Lastowski made a motion, seconded by J. Belvin, to rehire Michael Kresge and Josh Hartman as seasonal park employees effective April 13, 2019 at \$12.00 per hour for a maximum of 32 hours per week as recommended by Robert Sargent, Road Supervisor. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**PERSONNEL CONT:**Use of Township Vehicle by Road Supervisor

G. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Road Supervisor to drive a Township vehicle to and from work year-round to address call outs. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**FINANCIAL TRANSACTIONS**

Playground equipment Bid - D.ASURE, Twp. Manager, explained only one bid was received at a cost of \$84,997.00. R. Wielebinski questioned where the funds would come from. D.ASURE noted the Park has approximately \$60,000 in capital and an additional 18,000 +/- in fee in lieu. Jen Fisher, Park Board, spoke concerning the original suggested playground equipment and why they were not contacted for the bid. Discussion followed on options of equipment and funding for the cost. J. Fisher recommended rejecting the only bid.

G. Lastowski made a motion, seconded by J. Belvin, to reject the playground bid and re-bid the playground equipment. C. Kilby asked if there were better times to bid playground equipment. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Road Material bid - D.ASURE, Twp. Manager, reviewed the bid results. B. Sargent, Road Supervisor, explained the lowest cold patch bid was 140 miles away for pickup and would be cost prohibited. He recommended JDM Eureka with Hanson for products which JDM does not supply.

C. Kilby made a motion, seconded by R. Wielebinski, to award the road material bids to JDM/Eureka as follows:

#1 - 2A - \$6.95 FOB - \$10.52 Delivered

#2 - Cold Patch - \$115.00 FOB

#3 - #57 - \$9.90 FOB - \$13.47 Delivered

#4 - Surge - \$11.05 FOB - \$14.62 Delivered

#5 - 1 Ballast - \$10.00 FOB - \$13.57 Delivered

#8 - Gabion - \$12.55 FOB - \$16.12 Delivered

#9 - R-3 - \$11.50 FOB - \$15.07 Delivered

#10 - R-4 - \$12.55 FOB - \$16.12 Delivered

#14 - 9.5 - \$52.23 FOB - \$53.23 Delivered + \$85.00 per hour

#15 - 19mm - \$46.84 FOB - \$46.84 Delivered + \$85.00 per hour

#16 - 25 mm - \$42.41 FOB - \$42.41 Delivered + \$85.00 per hour

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

C. Kilby made a motion, seconded by R. Wielebinski to award the road material bids to Hanson Aggregates as follows:

#6 - 2RC - \$6.75 FOB

#7 - #3 - \$12.24 FOB - \$17.45 Delivered

#11 - R-5 - \$16.90 FOB

#12 - R-6 - \$16.90 FOB

#13 - R-7 - \$17.50 FOB - \$27.50 Delivered.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**FINANCIAL TRANSACTIONS CONT:**Ratify Voucher Payables

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify vouchers payable for the period ending 03/28/2019 in the amount of \$ 1,368.41. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Ratify Gross Payroll

G. Lastowski made a motion, seconded by C. Kilby, to ratify gross payroll for the pay period ending 03/24/2019 in the amount of \$98,732.74. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Voucher Payables

G. Lastowski made a motion, seconded by J. Belvin, to approve vouchers payable received through 03/28/2019 in the amount of \$188,258.36. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Capital Expenditures

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the capital expenditures received through 03/28/2019 in the amount of \$1,608.45. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2019 Ford 550 - Upfitting

G. Lastowski made a motion, seconded by J. Belvin, to approve the upfitting of the 2018 Ford 550, using co-star pricing, to A&H in the amount of \$39,416.00 as recommended by Road Supervisor Bob Sargent. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Emitter Modules - Police Vehicles -

G. Lastowski made a motion, seconded by C. Kilby, to approve the purchase and installation of Emitter Modules for all police vehicles to be utilized with the Green-Light-Go-Grant of 2015, from P&D Emergency Services in the amount of \$8,762.00 as recommended by Pocono Township Police Chief Kent Werkheiser. R. Wielebinski questioned when they will be installed. Police Chief K. Werkheiser noted about in about 4 to 6 weeks. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2020 Ford Interceptor upfitting

G. Lastowski made a motion, seconded by C. Kilby, to award the upfitting of the 2020 Ford Interceptor Police Vehicles to P&D Emergency Services in the amount of \$11,615.50 and \$7,650.50 (without radios) as recommended by Pocono Township Police Chief Kent Werkheiser. G. Lastowski questioned if it was in the budget. D. Asure, Twp. Manager, noted it was. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**FINANCIAL TRANSACTIONS CONT:**

Motorola radios for 2020 Police Vehicles

G. Lastowski made a motion, seconded by C. Kilby, to approve the purchase of Motorola radios for 2020 police vehicles in the amount of \$4,830.20 as recommended by Pocono Township Police Chief Kent Werkheiser and with letter from Motorola stating they are the only provider. D. Asure, Twp. Manager, noted the radios were not included in the upfitting. L. DeVito, Twp. Solicitor, questioned if there were other providers. Police Chief K. Werkheiser explained it is the only provider. Discussion followed. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Liquid fuels audit for 01/01/2017 through 12/31/2018 was conducted on 03/27/2018. No findings.

**TRAVEL/TRAINING AUTHORIZATION**

Homeowner/HOA Dirt and Gravel Road Workshop

G. Lastowski made a motion, seconded by C. Kilby, to approve the travel of Road Supervisor Robert Sargent to the Homeowners/HOA Dirt and Gravel Road Workshop, managing water and preventing washouts, Saturday 04/13/2019, 9am-11am, Monroe County Conservation District, no registration fee, utilizing a Township vehicle. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**REPORT OF THE PRESIDENT**

Gerald Lastowski, President

Appointment of Zoning officer - G. Lastowski explained a third party was interviewed for the position. The Board concurred to wait and review the references before the appointment is made.

G. Lastowski noted a resident requested the Board inspect at 141 Lookout Court in Henryville. The structure was burnt down and has been vacant. G. Lastowski made a motion, seconded by R. Wielebinski, to authorize the Twp. Zoning Officer to inspect the structure at 141 Lookout Court, Henryville. Discussion followed on the process. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**COMMISSIONERS' REPORTS**

Richard Wielebinski, Vice President

Property Maintenance Ordinance

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Twp. Solicitor to draft a Property Management Ordinance. Discussion followed on definition of downed trees. R. Wielebinski suggested rewording the definition. L. DeVito, Twp. Solicitor, explained his office is the process of comparing the ordinance to the existing ordinances. L. DeVito suggested waiting until May to advertise. R. Wielebinski withdrew his motion, J. Belvin withdrew his second.

## REPORTS CONT:

Harold Werkheiser, Commissioner

Chad Kilby, Commissioner

Update on Intersection Lighting -

C. Kilby made a motion, seconded by J. Belvin, to enter into Street Light Services Agreement with PPL for Phase I of the street light project which includes 9 lights at \$28.93/light/month and 32 lights at \$22.58/light/month for an approximate total amount for the remainder of 2019 of \$8,846.37. C. Kilby noted the prices vary due to luminary of lights. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Budget Discussion on Capital Reserve funds for General Fund. C. Kilby noted he would like to include some items under general funds instead of capital. He would like that to be discussed at the budget workshop.

Discussion on split rail fencing at TLC Park - C. Kilby suggested a split rail fence behind the ponds to define the parking area. G. Lastowski suggested waiting until after BCRA is finished with the waterline. Discussion followed on the BCRA water line work on TLC and offer of free trees from PPL.

C. Kilby made a motion, seconded by J. Belvin to approve the purchase of two rail split rail fence not to exceed \$3,000.00 to be installed by a volunteer organization. G. Lastowski noted until BCRA is completed with the water line and the Township has a masterplan for the fence it should wait. R. Wielebinski questioned where the fence would be installed. Discussion followed. J. Tresslar, Twp. Engineer, explained he could provide a simple plan. C. Kilby withdrew his motion, J. Belvin withdrew his second.

OSHA Training discussion - D.ASURE, Twp. Manager, explained the training went for two days and did include hands on safety training. D.ASURE will hold a meeting to address the safety issues. She noted the trainer suggested a job description for a safety trainer for new hires. J. Belvin questioned if the employee who left early could retake the parts he missed. Discussion followed.

Jerrold Belvin, Commissioner

Breezewood Drive Emergency Access

J. Belvin made a motion, seconded by R. Wielebinski, to authorize the Twp. Engineer and Twp. Solicitor to explore the feasibility to open Breezewood Dr and Finch Lane. G. Lastowski questioned if it would be gated. J. Belvin note it would and has spoken to the neighbors concerning the opening. L. DeVito, Twp. Solicitor, note the Township owns Breezewood Dr. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Pesticide licensing

J. Belvin made a motion, seconded by R. Wielebinski, to approve the training and reimbursement of all fees for the pesticide renewal (up for renewal September 2019) for Dean Hartshorn. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**REPORTS:**

Public Work Report

Clean up days - recommendation on pricing - B. Sargent, Road Supervisor, noting cleanup days are 05/2,5/03, and 05/04 and he recommended keeping the prices the same as last year. Discussion followed. The Board concurred to leave the fees at the same rate as before.

Update on Pavilion #3 repair - R. Sargent, Road Supervisor, reported the materials was delivered and Public Works are doing the repairs.

Pavilion #1 - R. Sargent, Road Supervisor, explained the beams were directly buried and will need replacement. They will start work on Pavilion #1 as soon as Pavilion #3 is completed. C. Kilby requested the pavilions be fenced and a warning posted. D. Asure, Twp. Manager, noted Dee Ackerman, Receptionist, has blocked the pavilions on website for renting during the repairs.

Park Hiring - R. Sargent, Road Supervisor, noted Tom Malanga may leave by 05/10/2019. He noted he will be at full staff by 05/01/2019.

Park opening - R. Sargent, Road Supervisor, explained it was discussed when the park would be opened. In the past it opened in May, but the gates were opened on nice days. G. Lastowski questioned if it is safe for residents to use. R. Sargent noted the park is safe to use. J. Belvin made a motion, seconded by C. Kilby to waive the public comment for the Park board to speak. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Jen Fisher, Park Board, questioned why the park board was not opened on the weekend. R. Sargent, Road Supervisor, explained he was not sure the park was safe for public use and the porta-potties were not installed. Jen Fisher, Park Board, did ask why the park board was not informed of the hiring of employees, opening dates, water issues, etc. G. Lastowski explained R. Sargent is the Park Supervisor. J. Belvin suggested R. Sargent attend the park board meetings. G. Lastowski suggested the Park Board direct communication to B. Sargent in the future. Discussion followed on the lack of communication between the Park Board and staff. D. Asure, Twp. Manager, requested to be copied on all communications between the park board and park supervisor.

**REPORTS CONT:**

Electrical Work for Heritage Center to Basketball court - R. Sargent noted he is working on the issue.

Reimburse to Ryan Huey

C. Kilby made a motion, seconded by J. Belvin, to reimburse Ryan Huey \$99.98 for his PA Department of Transportation Vehicle Safety Inspector recertification training. R. Wielebinski questioned if he leaves the Township, will he reimburse the Township. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Increase for Public Works Employees with Class A CDL - R. Sargent, Road Supervisor, noted it is a license to pull a tractor.

J. Belvin made a motion, seconded by C. Kilby, to approve a fifty (.50) cents per hour increase to Thomas Shick and Corey Sayre for Class A CDL License. G. Lastowski opened the meeting to public comment. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**ADMINISTRATION - MANAGER'S REPORT**

Update on Comprehensive Plan - D. Asure, Twp. Manager, explained they found out the MAPP grant did not work out. They are starting to work on the RFP to find a consultant and will apply for a grant in the fall.

Update on Traffic Task Force- D. Asure, Twp. Manager, noted she received an email to attend the RT. 80 meetings and MCPC has offered to provide traffic counts for the Twp. roads.

Update on Business Association - D. Asure, Twp. Manager, noted she has received about two dozen responses and requested a date for the meeting. J. Belvin suggested waiting until all owners have the chance to respond. G. Lastowski requested the Twp. Manager send out options for dates.

G. Lastowski thanked the staff for their work.

Update on Traffic Light Backup Systems - D. Asure, Twp. Manager, explained she received three quotes ranging from \$17,128 to \$25,383. Signal Services was the lowest quote. J. Belvin noted it was approved last year. Discussion followed.

J. Belvin made a motion, seconded by R. Wielebinski, to approve Signal Services to install battery back-up systems at three traffic lights as part of the winter resiliency plan from October 10, 2019 and award the contract for \$17,128.00 as the lowest bid received. C. Kilby questioned how long they last. J. Belvin noted between 12 to 18 hours. G. Lastowski opened the meeting to public comment. Hearing none.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.



**MANAGER'S REPORT CONT:**

Update on Mutual Aid Agreement - D. Asure, Twp. Manager, explained she heard back from Barrett, Mt. Pocono, and Tobyhanna Township. They will review the parts that pertain to their Township. Discussion followed. L. DeVito, Twp. Solicitor, will discuss the agreement with the Stroud Regional Police Solicitor.

Sewer Cards - D. Asure, Twp. Manager, noted approximately 2700 cards will be sent out in April.

Update on Township Website Logo Contest- D. Asure, Twp. Manager, noted the contest starts next week and will be advertised on the billboard and website.

Township Facebook Page - D. Asure, Twp. Manager, noted the social media comment policy will be placed on the Facebook page and will start putting announcements on the page. C. Kilby noted the burning ban should be on the Facebook page and no burning permits should be issued if it is determined to be a red flag day.

BCRA Rt715 Water Tank LDP - D. Asure, Twp. Manager, noted BCRA has requested the Township to waive the application fee and to allow them to pay professional fees as the are received. Discussion followed.

R. Wielebinski made a motion, seconded by G. Lastowski, to waive the application fee and escrow requirements for BCRA Rt. 715 Water Tank Land Development Plan contingent that it is referenced in the Twp. Fee Schedule. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Mt. View Park Well - D. Asure, Twp. Manager, noted Dr. Cook, hydrogeologist, is recommending options to address the well issue. Estimate for a new well is approximately \$30,000 to \$40,000. J. Tresslar, Twp. Engineer, noted they felt the number was high. Discussion followed for options to provide water to the park.

IU-20 request to waive Pavilion Fee - D. Asure, Twp. Manager, noted IU-20 had requested renting two pavilions for two days. Discussion followed on if the event charged the student attending and if in previous years it was waived. Postponed until the next meeting.

**TOWNSHIP ENGINEER REPORT:**

White Oak Culvert Replacement project - J. Tresslar, Twp. Engineer, noted the information required for the grant has been provided to the grant writer.

Fish Hill Road Storm System - J. Tresslar, Twp. Engineer, explained the road department is preparing for the spring.

Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Ave - J. Tresslar, Twp. Engineer, noted \$450,000 grant was awarded. D. Asure, Twp. Manager noted the grant writer is applying for the DCED Multi-Modal.

**TWP ENGINEER CONT:**

TLC Bridge Grant - J. Tresslar, Twp. Engineer, explained he is applying for the GP-11 permit.

Culvert cleaning maintenance - J. Tresslar, Twp. Engineer, will work with R. Sargent, Road Supervisor, to start the annual cleaning.

Master sidewalk plan - part of multi-modal grant - J. Tresslar, Twp. Engineer, noted a joint work session with the Planning Commission will be held on the 04/08/2019.

Archer Lane Update - J. Tresslar, Twp. Engineer, noted he sent the draft stormwater ordinance over to the Twp. Solicitor.

Learn Rd and Fishhill Road - J. Tresslar, Twp. Engineer, is preparing a large scale intersection plan for closure.

Generator Bid- D. Asure, Twp. Manager, noted she is reaching out to other companies for options.

Pipe under Park Lane - J. Tresslar, Twp. Engineer, noted he inspected the culvert and it is in deteriorating condition. He suggested a weight limit be placed on the road and obtaining a GP-11 permit to repair. Discussion followed on options. C. Kilby questioned if it could be plated until the repair can be completed.

C. Kilby made a motion, seconded by R. Wielebinski, to authorize the temporary use of steel plates over the section of Park Lane culvert and to authorize the Twp. Engineer to apply for the GP-11 permit for future repair. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**TOWNSHIP SOLICITOR REPORT:**

Weis Market traffic signal and lights - D. Asure, Twp. Manager, explained they reviewed the previous 7 years of invoices and did receive the new reading showing no difference in cost. Discussion followed. C. Kilby will reach out to PPL with the meter number to get the past usage.

**PUBLIC COMMENT:**

Annabella Lastowski, Twp. resident, commented on IU 20 student needs.

**ADJOURNMENT:**

G. Lastowski made a motion, seconded by J. Lastowski, to adjourn the meeting at 9:15 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Respectfully Submitted  
Pamela Tripus  
Township Secretary