



POCONO TOWNSHIP COMMISSIONERS
SEWER COMMITTEE AGENDA

October 7, 2019 6:00 p.m.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

Hearings

Presentations

OLD BUSINESS

1. Motion to approve the minutes of the September 3, 2019 sewer committee meeting (action item*)
2. Vasilios Kotretsos - 312 Learn Road - request for reduction in EDU's
3. Jimmy Schlier EDU purchase answer
4. Resolution update committee report – workshop date to discuss

NEW BUSINESS

1. Financial Transactions
 - a. Motion to approve the quote from Keystone Engineering Group to purchase, installation and integrate a Rain gauge and Temperature Transmitter at Pump Station #5 for a cost not to exceed \$7,300.00 as recommended by Patrick Briegel and Boucher & James (action item*)
 - b. Motion to approve the quote from Pumping Services, Inc to conduct a bypass test at Pump Station \$5 in the amount of \$3,865.16 contingent upon solicitor review as recommended by Patrick Briegel and Boucher & James (action item*)
 - c. Motion to approve proposal from Boucher & James in the amount of \$45,000.00 to provide engineering services to install jockey pumps at Pump Station #5 as recommended by Patrick Briegel (action item*)

2. Appeals

REPORTS

1. Commissioners
2. Sewer Consultant
 - a. Update – expanding service area
 - b. Update - Deferred property list review report
 - c. Update – Properties with no lateral
3. Administration
4. Sewer Engineer
 - a. Update - Sanofi Sanitary Sewer Easement
 - b. Update - Act 537
5. Solicitor
 - a. Update - Baymont Hotel and Suites – hearing rescheduled until October 1, 2019
 - b. Update – Tobyhanna/Kalahari
 - c. Update – Gateway Equities – lawsuit filed

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Executive Session – if necessary

Adjournment

**Pocono Township Board of Commissioners
Sewer Committee Meeting Minutes
September 3, 2019**

The Sewer meeting of the Pocono Township Commissioners was held on Tuesday, 09/03/2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Keith Meeker, present; Richard Wielebinski, present; Gerald J. Lastowski, present; Chad Kilby, present; Jerrod Belvin, present.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & Devito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Mike Gable, Boucher & James; and Donna M. Asure, Township Manager were present.

PUBLIC COMMENT: none

ANNOUNCEMENTS: none

MINUTES:

G. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of 08/05/2019 sewer committee meeting. Roll call vote: K. Meeker, abstain; R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; J. Belvin, yes. Motion carried.

OLD BUSINESS:

Vasilios Kotretsos - 312 Learn Road - request for reduction in EDUs. No action taken.

Jimmy Schlier - EDU Purchase answer. No action taken.

Resolution update committee report - workshop date to discuss – no action taken

FINANCIAL TRANSACTIONS

APPEALS:

Equity Lifestyle Properties – Representatives from the company were present with Lee Stinnett, Esq for the property on the phone, to discuss the request originally made at the July 1, 2019 meeting, to have the cost of an EDU be \$2500.00. Discussion occurred on the history of this project, the calculations of EDU's needed for this property and the requirement to hook into the system if the closest building is more than 300 feet from a lateral. R. Wielebinski made a motion seconded by J. Lastowski, to deny the request of Equity LifeStyle Properties to pay the discounted rate of \$2500 per EDU. Roll Call Vote: K. Meeker, no; R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; J. Belvin, no. Discussion followed on this topic.

REPORTS:

COMMISSIONERS: none

SEWER CONSULTANT REPORT:

Verizon Hookup – P. Briegel reported this project is moving forward.

Update on Fencing at Valve Station #1 –P. Briegel reported that this project has been completed.

Update - expanding service area – no report

Update - Deferred property list review report – P. Briegel reported that Boucher & James has provided a quote of no more than \$5,000.00 to survey approximately 27 properties to determine laterals. A camera may be necessary for a

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few of the properties. By the next meeting a specification document should be prepared to go out for a quote to have a contractor bid to provide laterals to all the properties.

ADMINISTRATION

Gateway Equities - 2185 Route 611 - denial of reduction in EDU - D. Asure, Twp. Manager, reported that the deadline is August 28, 2019 and to date the property owner has not yet contacted the township in response to the letter that was sent. J. Belvin made a motion, seconded by R. Wielebinski to authorize the solicitor to file a lawsuit seeing tapping fees and delinquent payments. Roll call vote: K. Meeker, yes; R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried

SEWER ENGINEER:

Sanofi Sanitary Sewer Easement - no report.

ACT 537 - no report

Warner Road property – J. Tresslar reported that he has been in discussion with a gentleman representing a company who would like to buy an 82 parcel of land off Warner Road for an industrial use. They would like to know if the township is willing to work with them to extend the sewer line to this property. They, per J. Tresslar's advice, contacted the DRBC who had no issues with the extension as long as the township stayed within their allocated gallons per day. BCRA would also need to be consulted. It was reported that the use would use approximately 12,000 gallons of water per day which would equate to an estimated 50 EDU's. The Board would look favorably on this project if the developer was willing to pay the costs of the installation which may require a pump station.

TOWNSHIP SOLICITOR:

Baymont Hotel and Suites connection – L. DeVito, township solicitor reported that the hearing originally scheduled for August 6, 2019 has been rescheduled until October 1, 2019.

Tobyhanna/Kalahari -

L. DeVito, Twp. Solicitor reported to the board that a letter has been recently received from Borton-Lawson, engineers for Kalahari with an update of their projects. Discussion followed about the information contained in the report and the next steps.

PUBLIC COMMENT:

Ellen Gndt, Twp. Resident, commented on the Equity LifeStyle Properties request to pay the reduced EDU rate.

ADJOURNMENT:

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 7:04 p.m. Roll call vote: K. Meeker, yes; R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried