



POCONO TOWNSHIP COMMISSIONERS

AGENDA

June 3, 2019 7:00 p.m.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements –

Presentations –

Hearings –

Resolutions

OLD BUSINESS

1. Motion to approve the minutes of May 20, 2019 work session of the Board of Commissioners (action item*)
2. Motion to approve minutes of May 20, meeting of the Board of Commissioners (action item*)

NEW BUSINESS

1. Personnel

- a. Motion to approve the September 1, 2019 pension start date for Robert R. Miller in the amount of \$2,341.91 per month per the Election of Retirement Benefits Form as calculated by Beyer Barber Company (action item*)

(Action Item*)

*A matter listed as an "Action Item" on the Agenda is a matter that the Board of Commissioners will discuss and may deliberate or take official action on. A matter listed on the Agenda as an "Action Item" does not require the Board of Commissioners to deliberate or take official action on that matter.

** Change to agenda versus draft posted on website

- b. Motion to ratify the rehiring of Alyssa Burris as seasonal park employee, effective Monday, May 27, 2019 at a rate of \$12.00 per hour for approximately 32 hours per week. (action item*)

2. Financial Transactions

- a. Motion to ratify vouchers payable received through May 30, 2019 in the amount of \$ 174,413.81 (action item*)
- b. Ratify gross payroll for pay period ending May 19, 2019 in the amount of \$ 117,426.38 (action item*)
- c. Motion to approve vouchers payable received through May 30, 2019 in the amount of \$ 66,122.78 (action item*)
- d. Motion to approve capital expenditures received through May 30, 2019 in the amount of \$ 3,084.53 (action item*)
- e. Motion to re-appropriate funds within the Capital Reserve Budget in the amount of \$45,873.00 from the Right Hand Turn Lane project, to purchase the following items – Generator Transfer switch - \$8,795.00; Emitters (police vehicles for Green Light Go Grant – 2015) - \$10,000; Back up generators at traffic lights - \$17,128.00; and Bullet resistant glass – administrative building - \$9,950.00. (action item*)

3. Travel/Training Authorizations (Approve/Ratify)

Report of the President

- a. Discussion on township policy for use of township purchased vehicles (possible action item*)

Commissioners Comments

Richard Wielebinski – Vice President

- a. Discussion on public works employee hiring (possible action item*)
- b. Motion to approve second lowest quote received for tree removal at township parks to Robert Turnbull, Jr. DBA Bullpine Tree Service in the amount of \$6,250.00 conditional upon receiving required insurance documentation (action item*)

Harold Werkheiser – Commissioner

Chad Kilby – Commissioner

- a. Update -Intersection Lighting

Jerrold Belvin – Commissioner

(Action Item*)

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** Change to agenda versus draft posted on website

Reports**1. Public Works Report**

- a. Update – Fish Hill Road Project
- b. Update – Road paving and chip seal projects
- c. Update – Park operations

2. Administration – Manager's Report

- a. Update - Regional Comprehensive Plan
- b. Update - Traffic Task Force
- c. Update – Business Association
- d. Update - Mutual Aid Agreements
- e. Dividend received from MRM Trust for property & general liability - \$14,869.30.
- f. Tannersville Point time extension received
- g. Motion to grant request from Cub Scout Pack 89 to waive the pavilion rental fee of \$100 for June 28, 2019. (Action item*)

3. Township Engineer Report

- a. Update - White Oak Culvert replacement project
- b. Update - Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
- c. Update - TLC Bridge Grant
- d. Update – TLC Dam Project
- e. Update - Culvert cleaning maintenance
- f. Update - Master sidewalk plan
- g. Update – Erosion and Sedimentation Ordinance
- h. Update - Learn Road To Fish Hill Road culvert inspection
- i. Update – Generator bid documents
- j. Update – MVP Well

4. Township Solicitor Report

- a. Update - Exxon Monitoring wells
- b. Gnandt Lawsuit decision report
- c. Short Term Rental report (possible action item*)

(Action Item*)

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** Change to agenda versus draft posted on website

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Executive Session – if necessary

Adjournment

DRAFT

(Action Item*)

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** Change to agenda versus draft posted on website

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Work Session Minutes

DATE: May 20, 2019

TIME: 6:00 pm

PLACE: Township Building

PRESIDING COMMISSIONER: Jerry Lastowski

ROLL CALL:

Harold Werkheiser - Absent
Richard Wielebinski – Present
Chad Kilby – Absent
Jerrod Belvin – Present

The work session was called to order at 6:10pm by President Lastowski.

Also present were Leo DeVito - Solicitor, Donna Asure-Township Manager, Senator Mario Scavello, Representative Jack Rader and representatives from Jackson Township Board of Supervisors and emergency services.

Mr. Lastowski stated the purpose of the meeting was to discuss the possibility of a traffic task force to find interim solutions to the congestion in both Pocono and Jackson Townships which makes travel difficult for residents and the danger it creates for emergency responders.

Senator Scavello stated the biggest problems are the traffic signals on Route 611 to turn onto Route 715 are too close together. He suggested removing the second signal at 715 and disallowing a left hand turn onto Route 715.

Commissioner Belvin suggested fixing the sign on Route 80 that used to divert traffic from exit 299 to 298. (Tannersville to Scotrun)

Discussion took place concerning -

- The status of the Green Light Go projects. Senator Scavello stated he would look into why the 2015 grant has not yet moved forward.
- Senator Scavello suggested impact fees
- Senator Scavello discussed the need for three lanes up Sullivan Trail. The need for it to be on the 12 year plan and that the township must make this request. The manager was asked to contact the Monroe County Planning Commission concerning this.
- The major concern of the traffic and the inability to move emergency vehicles through the two townships to respond to any type of incident.
- The need for a meeting with the Pocono Mountains Industrial Development Authority and PennDot. It was reported to the state officials that PennDot stated they would not come to these meetings. Senator Scavello said he would look into that.

There was no public comment.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

The work session ended at 6:50pm.

Submitted by:

Donna M. Asure
Township Manager

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 20, 2019 7:00 P.M.

The regular meeting of the Pocono Township Commissioners was held on Monday, 05/20/2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald Lastowski, present; Richard Wielebinski, present; Jerrod Belvin, present, Chad Kilby, absent; Harold Werkheiser, absent.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tressler, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; and Dee Ackerman, Administrative Assistant were present.

PUBLIC COMMENT:

Chris Ortolan, Twp. resident, informed the Board that he is now Chairman of the PJJWA Board.

Chris Ortolan also commented on the court ruling concerning short-term rentals.

Jonathan Van De Venter, Twp. Resident, commented on drainage issues on Robin Lane. Board instructed Bob Sargent to follow up on the information.

ANNOUNCEMENTS:

Pocono Township Community Day is Saturday, June 1, 2019.

An executive Session was held on May 13, 2019 for personnel

The website logo contest ends on May 27, 2019

PRESENTATIONS - none

Hearings - none

RESOLUTIONS:

Resolution 2019-12 -

J. Lastowski made a motion, seconded by R. Wielebinski, to adopt Resolution 2019-12 requesting the state legislature amend the Right to Know Law to provide for relief from vexatious requestors. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by J. Belvin to suspend the agenda to take Tannersville Point out of order. Roll Call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

Andrew Wolf, Esq., representing the applicant presented the waivers being requested to the Board for consideration. Open Space dedication versus in Lieu of Fees were also discussed. R. Wielebinski asked if sidewalks were incorporated into the plan. J. Belvin discussed fire protection and the need for treescaping in the front of the property. The Board will take the waiver requests under consideration at the next regular meeting.

MINUTES:

J. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 05/06/2019 meeting of the Board of Commissioners. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by J. Belvin, to approve the minutes of the 05/13/2019 work session of the Board of Commissioners. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

NEW BUSINESS:Personnel -

The Board acknowledged the resignation of Robert Hineline from the Public Works Department effective May 24, 2019. J. Lastowski asked if an exit interview had been held. D.ASURE informed the board the interview is scheduled for this week.

The Board acknowledged the resignation of Annabella Lastowski from the Parks and Recreation Board and thanked her for her service.

J. Belvin made a motion, seconded by J. Lastowski, to authorize a letter to be drafted designating Robert Sargent as person who may sign document for replacement of license plate for trailer, utilizing Colonial Auto. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the President of the Board of Commissioners to execute all documents associated with the purchase and financing of the 2020 Peterbilt 10-ton dump truck, the 2019 Dodge 5500 1.5 ton dump truck and the 2018 Dodge 2500 Pick-up truck. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes. Motion carried.

Financial Transactions -Ratify vouchers payable

J. Lastowski made a motion, seconded by J. Belvin, to ratify vouchers payable for a period ending 05/16/2019 in the amount of \$871.49. Roll

POCONO TOWNSHIP BOARD OF COMMISSIONERS' MEETING

05/20/2019

call Vote: R. Wielebinski, yes; J. Lastowski, yes; and J. Belvin, yes.
Motion carried.

Ratify gross payroll -

J. Lastowski made a motion, seconded by R. Wielebinski, to ratify gross payroll for the pay period ending 05/10/2019 in the amount of \$98,490.57.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes.
Motion carried.

Vouchers Payable

J. Lastowski made a motion, seconded by R. Wielebinski, to approve vouchers payable received through 05/16/2019 in the amount of \$1,301,351.75.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes.
Motion carried.

Capital Expenditures

J. Lastowski made a motion, seconded by J. Belvin, to approve capital expenditures received through 05/16/2019 in the amount of \$7,558.56.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes.
Motion carried.

Sewer Fund Transfer

J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the transfer of \$1 million dollars from the sewer capital fund to sewer operating to fund the pay down of the pop0el's Bank loan as approved on May 6, 2019.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes.
Motion carried.

J. Lastowski made a motion, seconded by J. Belvin, to re-appropriate monies within the Capital Reserve budget in the amount of \$35,185.00 to purchase a 2018 Ram 2500 regular cab pick-up truck with plow replacing the following budgeted allocations - \$30,000 from purchase of radios and \$6,000.00 from White Oak Culvert Project.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes.
Motion carried.

Travel/Training Authorization - no actions taken**REPORT OF THE PRESIDENT:**

Gerald Lastowski, President

Discussion took place on the request from a builder to change the municipal taxing district on a property from Stroud Township to Pocono Township.

J. Lastowski made a motion, seconded by J. Belvin to authorize the township manager to send a letter to the Monroe County Chief Assessor authorizing the change of taxing districts for the property at Woodcrest Blvd., Lot 10, The Reserve at Bryson's Farm from Stroud Township to Pocono Township.
Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J.

Belvin; yes. Motion carried. The Board instructed the manager to contact the developer and inform them of the decision and that they need to contact the two school districts to discuss this issue.

COMMISSIONERS COMMENTS

Rich Wielebinski - Vice President -

Discussion took place on replacing the two public works employees. This will be discussed at the next board meeting.

Harold Werkheiser - Commissioner - Absent

Chad Kilby - Commissioner - Absent

Jerrold Belvin - Commissioner - no report

EMERGENCY SERVICE REPORTS

POLICE - Chief Werkheiser reported a total of 939 incidents investigated in April. The Board was informed that the department is now using Carfax.

EMS - Absent

FIRE - Absent

RECREATION COMMITTEE

D. Asure updated the Board on the first event of the season, The Life in the Pond at TLC, by Kettle Creek Environmental Center on Saturday, May 18, 2019.

R. Wielebinski made a motion, seconded by J. Belvin, to grant the request from the PMSD Emotional Support classes to waive the fee for pavilion rental on June 6, 2019 for approximately 65 students. Discussion followed. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

PUBLIC WORKS REPORT

Update on Road Crew Projects - R. Sargent reported the weather is delaying projects

Fish Hill Road Storm System Project - R. Sargent reported that work is progressing on this project which could be complete by the end of the week.

Pavilion Repairs - Bob Sargent reported that the repairs to Pavilions 1 and 3 have been completed.

2019 Road projects - Bob Sargent reported that paving will begin on Friday, May 24, 2019, on Cranberry Road.

Tree Removal at township parks - Bob Sargent reported that he has received three quotes to remove trees from MVP and TLC park. Quotes were received to take down trees and leave them lay and also to take down the trees, chip the brush and leave the logs.

R. Wielebinski made a motion, seconded by J. Belvin, to have R. Sargent contact several more tree companies for quotes and if less than the lowest quote received move forward with project as soon as possible with company, if no lower quote is received, move forward with quote received from Campbells Tree Service in the amount of \$4200.00. Discussion followed with public comment concerned that other contractors now have an unfair advantage since they know the quote amount of the current lowest bidder.

R. Wielebinski made a motion, seconded by J. Belvin to rescind his motion. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to accept the quote from Campbells Tree Service in the amount of \$4,200.00 to put trees on ground, chip the brush and leave the logs conditional upon the township receiving the required insurance certificate. Roll Call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

Administration - Manager's Report

Regional Comprehensive Plan - no update

Traffic Task Force - A work session was held this evening with State Senator Scavello, State Representative Rader, Jackson Township Supervisors and representatives of both Pocono and Jackson Township's emergency services. Discussion was held on the traffic congestion. Another meeting will be scheduled.

Pocono Business Association - Kick off meeting will be Wednesday, June 12, 2019 from 5:30pm - 6:30pm

Mutual Aid Agreements - the letter from the board is prepared and ready for signature and mailing.

Website Logo Contest - The website logo contest is ongoing with the last day to vote being May 27, 2019.

Green Light Go 2017 - Donna Asure reported that a meeting was held this morning with PennDot, all municipalities that received the grant, the project engineer hired by PennDot, Signal Service representative and Gary Hoffman of Monroe County Control Center. PennDot is going to prepare an evaluation of the various systems that are available. These will be discussed with the townships to see if one or more systems need to be bid for this project. An Intergovernmental Cooperation Agreement

will need to be drafted for the municipalities to jointly bid the project.

TOWNSHIP ENGINEER REPORT:

White Oak Culvert replacement project - J. Tressler, Twp. Engineer, stated that information has been provided to the grant writer for application for a flood mitigation grant for this project.

Right Hand Turn Lanes - Multi-modal grant has been applied for through the grant writer.

TLC Bridge- J. Tressler reported that the project should be out to bid within the next few weeks making it a fall project.

Culvert Cleaning Maintenance - No report

Dam at TLC - J. Tressler, Twp. Engineer reported that he had inspected the structure and is working on a plan that could be submitted to apply for grants. R. Wielebinski asked if this could be done at the same time as the TLC bridge. Discussion followed.

Master Sidewalk Plan - J. Tressler, Twp. Engineer reported that he is working on pricing for this project to provide to grant writer for application.

Erosion and Sedimentation Ordinance - J. Tressler, Twp. Engineer, reported the draft is almost complete and will be distributed to the Board soon for review.

Learn Road to Fish Hill Road Culverts - no update

Well at Mountain View Park - J. Tressler reported that the hydrogeologist is working on the technical specifications and he is working on the required paperwork for DEP.

TOWNSHIP SOLICITOR REPORT

Exxon Monitoring Wells - no update

Easements for White Oak Culvert Emergency Access- L. DeVito, Twp. Solicitor reported that he is working with J. Tressler on the deeds and the dedication language for the easements

Breezewood Drive Emergency Access - L. DeVito, Twp. Solicitor reported that he been in contact with the property owner, who seems willing to work with the township.

Camelback Hotel and Water park Letter of Credit - L. DeVito, Twp. Solicitor, explained the letter of credit for this project is expiring June 1, 2019 and the work is not yet complete. He stated that Camelback is working to finish the project and have provided security in the amount of \$28,600.00 to use in case the project is not completed.

R. Wielebinski made a motion, seconded by J. Lastowski, to authorize the release of the Letter of Credit for Camelback Hotel and Waterpark, as requested by Camelback and having provided replacement security in the amount of \$28,600.00 to cover the cost of the remaining improvements.

Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

PUBLIC COMMENT:

Maxine Turbolski, Twp. resident, commented on allowing all students from Pocono Mountain use MVP at no cost.

Chris Ortolan, Twp. Resident, commented on allowing public comment during plan reviews such as Tannersville Point and that he agrees treescapes are needed.

Dean Hartshorn, Public works employee, commented on the timing of getting the generator for the township and the safety inspections at the park.

J. Belvin requested that the generator be placed back on the agenda to move the project forward.

Jonathan Van DeVenter, Twp. Resident, commented on hazard trees target zones and the ways trees can be marked.

ADJOURNMENT INTO EXECUTIVE SESSION:

J. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 8:30pm. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; J. Belvin, yes. Motion carried.

POCONO TOWNSHIP
Monday, June 3, 2019

SUMMARY

Ratify

General Fund	\$	118,521.41
Sewer Operating	\$	138,133.78
Sewer Construction	\$	-
Capital Reserve	\$	35,185.00

Bill List

TOTAL General Fund	\$	54,303.51
TOTAL Sewer <u>OPERATING</u> Fund	\$	11,819.17
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	3,084.53
Liquid Fuels	\$	-

<u>Budget Adjustments</u>	\$	-
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<u>Budget Appropriations</u>	\$	-
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Interfund Transfer

FROM:

TO:

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, June 3, 2019

General Fund	Date	Check	Vendor	Memo	Amount
Payroll	05/24/2019			PAY 10 Pay Period ending 5-19-19	\$ 117,426.38
General Expenditures				TOTAL PAYROLL	<u>\$117,426.38</u>
	05/23/2019	58467	GARY R SMITH	DJ SERVICES COMMUNITY DAY	\$ 650.00
	05/23/2019	58468	VERIZON WIRELESS	GEN GOV & PW MOBILE PHONES	445.03
				TOTAL General Fund Bills	<u>\$ 1,095.03</u>
Sewer Operating Fund					
	05/21/2019	1276	VERIZON	Sewer modems	\$ 120.11
	05/23/2019	1277	ESSA	Interest payment ESSA sewer note	\$ 23,188.60
	05/29/2019	1281	PEOPLES SECURITY	Interest payment Peoples sewer note	\$ 77,732.43
	05/29/2019	1283	WAYNE BANK	Interest payment Wayne sewer note	\$ 37,092.64
				TOTAL Sewer Construction Fund	<u>\$ 138,133.78</u>
Sewer Construction Fund					
Capital Reserve	05/23/2019	1054	RAY PRICE	PW WORKS PICK UP TRUCK	35,185.00
				TOTAL Capital Reserve Fund	<u>\$ 35,185.00</u>
TOTAL General Fund					
TOTAL Sewer Operating				Transferred by:	
TOTAL Sewer Construction				118,521.41	
Total Capital Reserve				138,133.78	
				\$ -	
				35,185.00	
				<u>\$ 291,840.19</u>	
				Authorized by:	

POCONO TOWNSHIP CHECK LISTING

Monday, June 3, 2019

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
General Fund				
5/29/2019	58469	ADP, LLC	Payroll Services P/E 4/30/2019	\$ 26.85
5/29/2019	58470	AFLAC	Supplemental Insurance	\$ 207.62
5/29/2019	58471	AMERICAN UNITED LIFE INSURANCE CO.	GTL Insurance	\$ 1,910.40
5/29/2019	58472	Bartonsville Printing	Community Day Banner	\$ 288.00
5/29/2019	58473	Beyer-Barber Company	Annual Admin Fee Incl. Actuarial Valuation & Act 205 Forms	\$ 1,250.00
5/29/2019	58474	Boucher & James, Inc.	Township engineering services	\$ 7,605.97
5/29/2019	58475	Cefali and Associates PC	April Prof Services	\$ 630.00
5/29/2019	58476	Chemung Supply Corporation	Pipes/Couplers/double wall pipes	\$ 28,532.50
5/29/2019	58477	D.G. Nicholas Co.	Public works operation supplies	\$ 93.33
5/29/2019	58478	DES	April 2019 Recycling	\$ 30.00
5/29/2019	58479	Highmark Inc.	HRA fees	\$ 873.41
5/29/2019	58480	Horwith Freightliner	Sweeper repair	\$ 1,648.45
5/29/2019	58481	Luddie Chatt	Pav #3 Reimb 6/29/19	\$ 200.00
5/29/2019	58482	Mignosi, Timothy	Uniform allowance reimbursement	\$ 159.57
5/29/2019	58483	PAPCO, Inc.	Fuel police, public works, park	\$ 3,576.28
5/29/2019	58484	Praxair Dist Mid-Atlantic	Cylinder 4/20 to 5/20/19 Rental	\$ 26.90
5/29/2019	58485	RR Donnelley	Traffic Citations	\$ 59.70
5/29/2019	58486	Staples Credit Plan	Office Supplies	\$ 140.82
5/29/2019	58487	Tulpehocken Mountain Spring Water Inc	Water township	\$ 64.99
5/29/2019	58488	UNIFIRST Corporation	Uniforms/Carpets	\$ 155.40
5/29/2019	58489	Suburban Testing Lab	Water testing MT View Park	\$ 100.00
5/29/2019	58490	US Bank	Police pension employee contributions	\$ 6,723.32
TOTAL General Fund				\$ 54,303.51

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Sewer Operating Fund				
5/29/2019	1278	BLUE RIDGE COMMUNICATIONS	Internet pump stations	\$ 121.04
5/29/2019	1279	Boucher & James, Inc.	Sewer engineering	\$ 8,642.73
5/29/2019	1280	MET-ED	Electric service pump stations	\$ 171.89
5/29/2019	1282	Pocono Management Associates LLC	Contracted services 5/13 -5/26/2019	\$ 2,883.51
TOTAL Sewer Operating				\$ 11,819.17
Sewer Construction Fund				
TOTAL Sewer Construction Fund				\$ -
Capital Reserve Fund				
5/29/2019	1055	Boucher & James	Engineering services capital projects	\$ 2,992.95
5/29/2019	1056	Eureka Stone Quarry	Stone Fish Hill Project	\$ 91.58
TOTAL Capital Reserve Fund				\$ 3,084.53
LIQUID FUELS				
TOTAL Liquid Fuels				\$ -
ESSA				
TOTAL General Fund		\$ 54,303.51	Authorized by: _____	
TOTAL Sewer Construction Fund		\$ -		
Sewer Operating		\$ 11,819.17		
Capital Reserve		\$ 3,084.53		
Liquid Fuels		\$ -		
TOTAL ESSA TRANSFER		\$ 69,207.21	Transferred by: _____	

CAPITAL RESERVE RE-APPROPRIATIONS 6/3/19

401.000 Municipal Comprehensive	BUDGETED 2019	401.000 Municipal Comprehensive	REAPPROPRIATION
Right Hand Turn Lanes	\$ 150,000.00	Generator Transfer Switch	\$ 8,795.00
Spent	\$ (9,604.00)	Emitters	\$ 10,000.00
Reappropriations	\$ (45,873.00)	Back up generator lights	\$ 17,128.00
		Bullet resistant glass	\$ 9,950.00
Balance	\$ 94,523.00	Total	\$ 45,873.00

CRAMER, SWETZ, McMANUS & JORDAN, P.C.

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and Trial Advocacy by the National Board of Trial Advocacy,
A Pennsylvania Supreme Court Approved Agency

*Also Admitted in Florida

**Also Admitted in New Jersey

May 20, 2019

Via Hand Delivery

Pocono Township Commissioners
112 Township Drive
P.O. Box 197
Tannersville, PA 18372

Attn: Donna Asure, Township Manager

Re: Tannersville Point Luxury Apartments
Project No. 1630006R

Dear Ms. Asure:

Please accept this letter on behalf of the applicant, Tannersville Point, LLC, as a request for extension of the Commissioners' review period on the Lot Improvement Plan and the Land Development Plan in this matter. The applicant has requested a thirty (30) day extension of the review period through July 1, 2019.

Please contact me with any questions or concerns. Thank you for your cooperation and consideration.

Very truly yours,

CRAMER, SWETZ, McMANUS & JORDAN, P.C.

BY: 

F. Andrew Wolf, Esquire

FAW:clm

Cc: John S. Tresslar, P.E., P.L.S

Leo DeVito, Esquire, Broughal & DeVito, LLP

Emmett P. Mancinelli, P.E.

Tannersville Point, LLC

s:\wbc\clients\tannersville point, llc - development of tannersville point
apartments\pocono township letter 11-30-18.doc

MAY 29 '19 AM 10:35

CUB PACK 89
PO BOX 71
TANNERSVILLE, PA 18372

May 28, 2019

Pocono Township Commissioners
Tannersville, PA 18372

Dear Commissioners,

I recently became Treasurer of Cub Pack 89 and they always have a "Day of Fun" at the beginning of summer. I have suggested Mountain View Park, but I understand there is a \$100.00 fee to reserve a pavilion for the day. I am asking if you would consider waiving the fee for the Cub Scouts. We are having this picnic on Friday, June 28th and I understand all pavilions are open that day.

I know there are picnic tables at different parts of the park but we thought it would be easier to be able to all be together and have a "home base" so we could all have lunch together.

Thank you for your consideration. Please contact me at 570-629-1378 on your decision.

Sincerely,

A handwritten signature in cursive script that reads "Patricia J. Michael".

Patricia J. Michael
Cub Pack 89 Treasurer