



**POCONO TOWNSHIP COMMISSIONERS
AGENDA**

July 15, 2019 7:00 p.m.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements –

Detour for gas line – Exxon Gas Station to Upper Swiftwater Road

Hearings –

Presentations –

Interviews for Zoning Hearing Board vacancies

- Kunz, Keith
- Ortolan, Chris
- VanAuken, Steve
- Velardi, Michael

BCRA request for modifications/waivers (action item*)

Resolutions

Resolution 2019-15 – A motion to adopt Resolution 2019-15 granting conditional approval of the CB H2O L.P. Lot 13 & Hotel Preliminary Land Development Plan (action item*)

(Action Item*)

*A matter listed as an “Action Item” on the Agenda is a matter that the Board of Commissioners will discuss and may deliberate or take official action on. A matter listed on the Agenda as an “Action Item” does not require the Board of Commissioners to deliberate or take official action on that matter.

** Change to agenda versus draft posted on website

OLD BUSINESS

1. Motion to approve the minutes of the July 1, 2019 meeting of the Board of Commissioners (action item*)
2. Motion to approve minutes of July 10, 2019 work session of the Board of Commissioners (action item*)
3. Motion to approve minutes of July 11, 2019 traffic task force work session of the Board of Commissioners (action item*)

NEW BUSINESS

1. Personnel

a.

2. Financial Transactions

- a. Fiscal report – 2nd Q 2019
- b. Motion to move \$60,000 from In Lieu of Fund into Capital Reserve as budgeted in the 2019 budget for park capital expenditures (action item*)
- c. Motion to ratify vouchers payable received through July 11, 2019 in the amount of \$ 7,720.89. (action item*)
- d. Ratify gross payroll for pay period ending July 7, 2019 in the amount of \$ 92,322.96 (action item*)
- e. Motion to approve vouchers payable received through July 11, 2019 in the amount of \$ 159,376.75 (action item*)
- f. Motion to approve capital expenditures received through July 11, 2019 in the amount of \$ 4,230.30 (action item*)
- g. Motion to execute the LSA grant in the amount of \$450,000.00 for right-hand turn lanes from Route 611 onto Bartonsville Avenue and Rimrock Road and authorize the President and Vice-President of the Board of Commissioners to execute the documents (action item*)

3. Travel/Training Authorizations (Approve/Ratify)

Report of the President

Gerald Lastowski

- a. Discussion on right turn only at Crossings Outlets
- b. Discussion on amusement tax (possible action item*)

Commissioners Comments

Richard Wielebinski – Vice President

(Action Item*)

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Harold Werkheiser – Commissioner

Chad Kilby – Commissioner

- a. Update - intersection lighting
- b. Update – Traffic Task Force

Jerrod Belvin – Commissioner

- a. Motion to authorize SFM as the alternate building codes official for Pocono Township (action item*)

Reports

1. Emergency Service

- a. Police
- b. EMS
- c. Fire

2. Recreation Committee

- a. Kettle Creek event – July 20 – Scavenger Hunt at MVP
- b. Thursday on the Green Event – Thursday, July 25, 2019 – Ralph Breaks the Internet

3. Zoning

4. Public Works Report

- a. Update - road crew projects
- b. Update – Park operations
- c. Update - Fish Hill Road Stormwater Project
- d. Update – Lighting from Heritage Center to basketball court
- e. Update – Road projects – paving and seal coat

5. Administration – Manager’s Report

- a. Update – Regional Comprehensive Plan
- b. Update - Traffic Task Force
- c. Update - Business Association
- d. Update – Mutual Aid Agreement
- e. Update – Green Light Go – 2015
- f. Update – Green Light Go - 2017
- g. Update – Savvy Citizen

(Action Item*)

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6. Township Engineer Report

- a. Update - White Oak Culvert replacement project – flood mitigation grant – easements
- b. Update - Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
 - LSA grant documents received
- c. Update - TLC Bridge Grant
 - On Pennbid with bids opened on August 5, 2019
- d. TLC Dam – plans and possible grant
- e. Update - Culvert cleaning maintenance
- f. Update - Master sidewalk plan – multi-modal grant
- g. Update – Erosion and Sedimentation ordinance
- h. Update – Well at MVP
- i. Update – MS4
- j. Update – Bridge inspections – Scotrun Ave South by Muldoon's; Learn Road by Pocono Farm stand

7. Township Solicitor Report

- a. Update - Exxon Monitoring wells
- b. Update - easements for White Oak culvert and emergency access
- c. Update – easements – Breezewood Drive
- d. Motion to authorize the release of the Letter of Credit for Camelback Tornado Ride in the amount of \$144,143.90. (action item*)
- e. Motion to authorize the release of the Letter of Credit for Camelback Tubing Slope in the amount of \$250,759.30. (action item*)
- f. Update – injunction for STR
- g. Discussion on ordinance needed to expand water service area to commercial properties on Route 715 (action item*)
- h. Report on PJJWA meeting of 7-11-19

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Executive Session – if necessary

Adjournment

(Action Item*)

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** Change to agenda versus draft posted on website

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2019-15

**A RESOLUTION GRANTING CONDITIONAL
APPROVAL OF THE CB H2O L.P. LOT 13 & HOTEL PRELIMINARY LAND
DEVELOPMENT PLAN**

WHEREAS, the applicant, CB H2O L.P., submitted a plan application titled “CB H2O L.P. Lot 13 & Hotel Preliminary Plan” (the “Plan”). The applicant proposes to construct a new hotel with 96 rooms and an additional 207 parking spaces. The parcels are owned by EPT Ski Properties, Inc., and are known as Monroe County Tax ID No. 12/10/1/2, PIN No. 12636300227014, Tax ID No. 12/10/1/2-1, PIN No. 12636300206992, Tax ID No. 12/10/1/2-4, PIN No. 12636303335160, and Tax ID No. 12/10/1/2-6, PIN No. 12636300228392; and

WHEREAS, the Township Engineer has reviewed the Plan and offered comments in his letters dated July 21, 2016 and July 3, 2017; and

WHEREAS, the Pocono Township Planning Commission recommended the conditional plan approval of the Plan at a meeting held on July 10, 2017; and

WHEREAS, the Pocono Township Board of Commissioners desires to take final action on this Plan.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania:

The following requests for modification from the Subdivision and Land Development Ordinance were previously granted:

1. SALDO Section 2.302.B.9: *The plan must show tract boundaries with bearings in degrees, minutes and seconds and distances in feet and hundredths. These boundaries shall be determined by accurate field survey, closed with an error not to exceed one in five thousand and balanced.* The applicant shall not be required to provide a tract boundary.
2. SALDO Section 3.209.B.1: *No more than thirty five (35%) percent of the original ground cover within any designated steep slope area on the property may be disturbed by grading, filling or other means. At least sixty five (65%) percent of the original ground cover must remain undisturbed during the establishment, alteration or maintenance of the property.* Since the property has a limited areas for development that is flatter than 20%, adherence to this provision would have an undue burden on the development.

That the following requests for modification of the Brodhead and McMichael Creeks Stormwater Management Ordinance are hereby granted:

1. SMO Section 301.L: *Roof drains should not be connected to streets, sanitary or storm sewers or roadside ditches in order to promote overland flow and infiltration/percolation of stormwater. Considering potential pollutant loading, roof drain runoff in most cases will not require pretreatment.* The applicant shall be permitted to connect the roof drains directly to the storm sewer system.
2. SMO Section 303.I.6.b: *A 50-foot buffer, measured perpendicular to and horizontally from the edge of the delineated wetland, shall be maintained for all wetlands, with the exception of Cranberry Bog, where the buffer shall be 75 feet measured perpendicular to and horizontally from the edge of the Cranberry Bog.* The applicant shall be permitted to have a reduced buffer of 25 feet.
3. SMO Section 305.A: *The Brodhead/McMichael Watershed has been divided into stormwater management districts as shown on the Watershed Map in Appendix B – Standards for managing runoff from each subarea in the Brodhead/McMichael Watershed for design storms are shown in Table 305.1 Development sites located on each of the A, B. or C Districts must control proposed conditions runoff rates to existing conditions runoff rates for the design storms in accordance with Table 305.1.* The applicant shall not be required to reduce the flow in the subarea.

That the “CB H2O L.P. Lot 13 & Hotel Preliminary Plan”, as shown on the plan prepared by Boucher & James, Inc., dated March 28, 2016, as revised, be hereby approved with the following conditions and provided the plan is revised as follows, subject to the review and approval of the Township Engineer and/or Township Solicitor:

1. The applicant shall comply with all of the conditions and requirements identified in the Township Engineer’s letter dated July 3, 2017, with the following additional condition:
 - a. Applicant shall be required to obtain a variance for a reduction in the number of loading spaces from 12 to 3 spaces prior to Final Plan approval.
2. The applicant shall pay all necessary fees associated with the Plan, including but not limited to any outstanding plan account charges and all professional services fees, prior to the recording of the Final Plan.
3. The applicant shall enter into an Improvements Agreement with the Township and provide appropriate security at the time of Final Plan approval.
4. The applicant shall enter into a Maintenance Agreement with the Township and provide appropriate security at the time of Final Plan approval.
5. The applicant shall enter into a Stormwater Management and Maintenance Agreement with the Township at the time of Final Plan approval.
6. The applicant shall obtain all required permits and approvals from other governmental and regulatory agencies prior to presenting the Final Plan for signatures.

7. The applicant shall submit a final plan in accordance with Section 508 of the Municipalities Planning Code.
8. The applicant shall comply with all final plan requirements identified in the Subdivision and Land Development Ordinance, subject, however, to any waivers or modifications granted by the Board of Commissioners.
9. The applicant shall provide three (3) mylars for recording the final plans and eight (8) sets of paper prints which are signed and notarized by the owner and sealed by the engineer.
10. The applicant shall complete the development in strict accordance with the Plan, notes on the Plan, this conditional Preliminary Approval, including any waivers or modifications granted by the Board of Commissioners, and the Improvements Agreement (except as said Plan or conditions of approval may be revised during the Final Plan approval process).
11. The applicant shall accept these conditions in writing within five (5) days of receipt of the Board of Commissioners Resolution, otherwise the application is denied.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 15th day of July, 2019.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Print Name: Donna M. Asure
Title: Assist. Township Secretary

By: _____
Print Name: Gerald J. Lastowski
Title: President

REGULAR MEETING MINUTES
July 1, 2019 7:00 P.M.

The regular meeting of the Pocono Township Commissioners was held on Monday, 07/1/2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 7:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald Lastowski, present; Rich Wielebinski, present, Jerrod Belvin, present, Chad Kilby, present, Harold Werkheiser, absent.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Mike Gable, Engineer, Boucher & James, Inc.; Donna M. Asure, Township Manager; and Dee Ackerman, Administrative Assistant were present.

PUBLIC COMMENT:

None

ANNOUNCEMENTS:

J. Lastowski announced an executive session was held on June 17, 2019 to discuss personnel issues.

J. Lastowski announced that an executive session was held on July 1, 2019 to discuss personnel issues and possible litigation concerning Tobyhanna Township and the Baymont Hotel.

HEARINGS:

The hearing to consider Ordinance 2019-03, an ordinance to repeal in its entirety chapter 30, Short-term rentals was opened at 7:05pm by President Lastowski. Leo DeVito, Township solicitor explained the purpose of the hearing and stated that the hearing was properly advertised as required. Testimony began and was transcribed by court stenographer for the record.

With no other testimony to be heard, R. Wielebinski made a motion, seconded by J. Belvin to close the hearing for Ordinance 2019-03. Roll Call Vote: R. Wielebinski, yes; J. Lastowski, yes, C. Kilby, yes; J. Belvin, yes. Motion carried.

The Board was advised that they could vote on the Ordinance or table voting until a later time.

R. Wielebinski made a motion, seconded by J. Belvin, for discussion, to adopt Ordinance 2019-03, repealing in its entirety, Ordinance 2017-03, codified at Chapter 301, sort-Term Rentals, of the code of the Township of Pocono. Discussion followed on how the board should proceed. Roll Call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; J. Belvin, yes. Motion carried.

The Board recessed the meeting at 9pm before continuing with the regular meeting.

The meeting reconvened at 9:10pm.

PRESENTATIONS:

Leo DeVito, Twp. Solicitor, explained to the board that Northridge was present to discuss with the board and the zoning office how the project can move forward with changes that need to be made to satisfy both the township and DEP.

John Walk, Esq., representing Northridge at Camelback presented an updated plan to the board. Discussion followed concerning an updated plan that must go back before the planning commission and then the Board of Commissioners as well as the major modification needed for the NPDES requirements. The discussion also

included the issuance of a zoning permit to build two units, with the understanding that no certificate of occupancy will be issued until all permits have been received and all approvals granted.

RESOLUTIONS:

Resolution 2019-14 – L. DeVito, Twp. Solicitor, explained the Resolution is to consider granting conditional preliminary/final approval to the Turkey Hill Land Development Plan.

J. Belvin made a motion, seconded by C. Kilby, to adopt Resolution 2019-14 granting conditional preliminary/final approval of the Turkey Hill Minit Market Land Development Plan with waivers and conditions as listed in the resolution and final review by the township engineer and solicitor. Discussion followed on the requirement for sidewalks on the plan. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

MINUTES:

J. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of the 06/17/2019 regular meeting of the Board of Commissioners. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of the 06/24/2019 work session of the Board of Commissioners. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

NEW BUSINESS:

Personnel –

The Board acknowledged the completion of the probationary year for police officers Joseph Bianchi, Ryan Melley, and James Scott and asked that a letter of congratulations be sent to each officer.

Financial Transactions –

Ratify vouchers payable

J. Lastowski a motion, seconded by R. Wielebinski, to ratify vouchers payable for a period ending 06/27/2019 in the amount of \$ 115,500.87. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; yes; and J. Belvin, yes. Motion carried.

Ratify gross payroll -

J. Lastowski made a motion, seconded by R. Wielebinski, to ratify gross payroll for the pay period ending 06/16/2019 in the amount of \$102,930.07. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Vouchers Payable

J. Lastowski made a motion, seconded by C. Kilby, to approve vouchers payable received through 06/27/2019 in the mount of \$ 59,117.58. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Capital Expenditures

J. Lastowski made a motion, seconded by J. Belvin, to approve capital expenditures received through 06/27/2019 in the amount of \$237,317.63. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Travel/Training Authorization –**REPORT OF THE PRESIDENT:**

Gerald Lastowski, President

J. Lastowski discussed the survey being done on Upper Swiftwater Road to Route 314 for the UGI gas line. He asked that the board be informed of the timeline for this project and that it is confirmed that the company is keeping the school district informed. Boucher & James will look into this and report back to the board.

J. Lastowski requested, if the board approved, that the township solicitor research how much the lawsuit concerning the Commission compensation Ordinance cost the township taxpayers and if those costs are recoverable back to the taxpayer. J. Lastowski made a motion, seconded by R. Wielebinski, to authorize the solicitor to research the cost of the recent lawsuit and to see if costs are recoverable and to report back to the Board. No public comment. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

COMMISSIONERS COMMENTS

Rich Wielebinski - Vice President – None

Harold Werkheiser – Commissioner – Absent

Chad Kilby – Commissioner

Intersection Lighting Update – Commissioner Kilby reported that the project is progressing, and the new lights are lighting up the once dark intersections of the township.

Jerrold Belvin – Commissioner

Commissioner Belvin discussed the property at 1563 Sullivan Trail and what the possible next steps are to have the property cleaned up. J. Belvin made a motion, seconded by R. Wielebinski, to authorize the solicitor to commence legal action on owner of 1563 Sullivan Trail for continued violations of township ordinances. No public comment. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

J. Belvin made a motion, seconded by J. Lastowski, to allow volunteers of the public works department to be trained as drivers for the Pocono Township Volunteer Fire Company and to respond to fire calls during working hours as per policy to be developed by township. Training will be conducted during working hours. Discussion followed with Tom Kresge, Chief, PTVFC and Chris Kinsley, President, PTVFC concerning the need for drivers to respond to fires especially during the day during midweek. Roll Call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; J. Belvin, yes. Motion carried.

REPORTS:**Public Works**

Road Crew Projects – R. Sargent reported the weather is delaying projects.

Park Operations – R. Sargent reported things are getting done at the park. J. Lastowski asked if the road crew has been sent to the park to work as directed and R. Sargent responded yes.

Fish Hill Road Storm System Project – R. Sargent reported the project is structurally done and just needs some dressing up.

Lighting from Heritage Center to Basketball Courts – has been looking at what is needed to get this done.

2019 Road projects – R. Sargent reported the paving should be done by July 8th with the stripping done shortly after that. The tar and chip (seal coat) has been complete.

Drainage issues - R. Sargent discussed drainage issues caused by driveway pipes that are either clogged, destroyed or never installed.

R. Wielebinski made a motion, seconded by C. Kilby, to authorize the township solicitor to prepare correspondence to affected property owners, on a case by case basis, as to the property owners responsibility concerning driveway pipes in the township right-of-way, and the cost of pipe, purchased from the township for the roadcrew to install. Public comment – E. Ghandt, Twp. Resident asked about the possible liability to the township. L. Devito, solicitor responded that this is why the township will have an agreement, on a case by case basis with the property owner. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Administration – Manager's Report

Regional Comprehensive Plan – No update

Traffic Task Force – A date is being set up that will allow PennDot to attend.

Pocono Business Association – No update

Mutual Aid Agreements – discussion took place on the mutual aid agreements. The 1993 agreement is still in place with each of the municipalities, so there is still a mutual aid agreement in place.

J. Belvin made a motion, seconded by R. Wielebinski, to grant the request from the Pocono Township Lion's club to waive the pavilion fee of \$50.00 for August 13, 2019. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

C. Kilby made a motion, seconded by J. Belvin, to approve the agreement with the US Department of Agriculture for the spotted lanternfly cooperative control program at no cost to the township. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to grant the request from the Pocono Garden Club to waive the pavilion fee of \$50.00 for August 13, 2019. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by R. Wielebinski, to enter into an agreement with MCTI for police coverage for the 2019-2020 school year at \$78.00 per hour for a maximum of 364 hours. Commissioner Wielebinski asked if the \$78.00 per hour covered the township costs. D. Asure reported that it just covered current basic expenses. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

R. Wielebinski made a motion, seconded by C. Kilby, to request the Pocono Township Planning Commission review and provide recommendations and comments on the draft of the Erosion and Sedimentation – grading control ordinance. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

TOWNSHIP ENGINEER REPORT:

White Oak Culvert replacement project – no report

Right Hand Turn Lanes - Working on all items needed for the multi-modal grant.

TLC Bridge- M. Gable reported the bid documents were being finalized and the bid is getting ready to be advertised.

TLC Dam – M. Gable reported the grant submission is still being worked on to submit to grant writer.

Culvert Cleaning Maintenance - No report

Master Sidewalk Plan – M. Gable reported that they are working on cost estimates including decorative lighting.

Erosion and Sedimentation Ordinance – no report

Learn Road to Fish Hill Road culvert inspection – discussion took place on the culverts once again becoming full with stone.

Well at Mountain View Park – Bids are being prepared to go out shortly.

MS4 – no update

Generator bid documents – preparing for phone bids the week of July 8, 2019

TOWNSHIP SOLICITOR REPORT

Exxon Monitoring Wells – no update

Health and Safety Ordinance – a draft is being prepared for the township's review

White Oak Culvert emergency access – no update

Breezewood Drive Easements – L. DeVito reported that he continues to work with the property owners to complete this easement and emergency access. Discussion took place on gating the access point, what the primary use of the access would be for, such as only emergency events, and the use by emergency vehicles of this access point.

PUBLIC COMMENT: none

ADJOURNMENT:

J. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 10:39pm. Roll call Vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

DRAFT

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Work Session Minutes

DATE: July 10, 2019

TIME: 5:30 pm

PLACE: Township Building

PRESIDING COMMISSIONER: Jerry Lastowski

ROLL CALL:

Harold Werkheiser - Absent

Richard Wielebinski – Present

Chad Kilby – Absent

Jerrod Belvin – Present

Also present were Chris Borger – BCRA Engineer; Dave Horton – BCRA Director, by phone; Max Stoner – Glace Engineering; and Donna Asure-Township Manager.

The work session was called to order at 5:30pm by President Lastowski.

Public Comment – none

The purpose of the works session was to discuss with BCRA the current water line project, which is going through TLC park and the “vision” that has been drafted by the Board of Commissioners for future improvements at the park.

The easements granted several years ago were discussed as well as the need for BCRA access to their line in case of emergency. Due to the draft vision, some of the structures may cause major challenges to access the water line when needed.

Discuss took place on future placement of structures, both permanent and temporary in the park. Since the park layout is, at this time, a concept the Board of Commissioners agreed that the various structures in question could be relocated as the project proceeds to accommodate BCRA needs.

The water line and the timing was discussed. BCRA is hopeful that the project will be done in early September with paving completed by mid-October.

The Board discussed the request to have several businesses along the 715 corridor which are currently outside of the service area, hook up to the water system and the steps necessary to make that happen. Discussion on this will continue.

Public Comment – none.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

The work session ended at 6:30pm.

Submitted by:
Donna M. Asure
Township Manager

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Traffic Task Force Work Session Minutes

DATE: July 11, 2019
TIME: 1:00 pm
PLACE: Township Building
PRESIDING COMMISSIONER: Jerry Lastowski
ROLL CALL:

Harold Werkheiser - Absent
Richard Wielebinski – Present
Chad Kilby – Present
Jerrod Belvin – Absent

Also present were Senator Mario Scavello, Taylor Munoz – Senator Scavello Chief of Staff; Michael Rebot and Dennis Toomey – PennDot District 5-0 and Donna Asure-Township Manager.

The traffic task force was called to order at 1:00pm by President Lastowski followed by the Pledge of Allegiance.

Public Comment – none

The purpose of the works session was to discuss with PennDot the traffic congestion along the Route 611 and 715 corridors, possible short-term solutions and updates on future PennDot projects.

The following items were discussed throughout the work session –

Pocono Township Concerns

- As soon as ramps at 715 back up, Interstate 80 slows down. As the back logs grow, traffic begins to travel route 611 as a by-pass.
- If we address the Exit ramps. Traffic flow will improve.
- Crossings Traffic Flow
- Two traffic lights in close proximity

Discussion on Solutions

715/Interstate 80

- Paint out North and South Turning lanes on Tannersville Ramps, as most traffic already create 2 lanes.
- Install temporary traffic lights on 715 that can be activated during high traffic periods (Traffic lights will assist with cars wanting to make turns across traffic)
- Conduct all road work on interstate 80 and 611 at night.
- Install digital trailer signs from Stroudsburg on-ramp to Tannersville stating fastest route – Stay on 80

611/715

- During High traffic periods/ Close 715 North 611 turn lane and allow 611 North traffic to back up in the center turn lane to make left onto 715 South
- Create Detour for 715 north. 715N to use Shine Hill, Cherry Lane
- Turn 715 North traffic light to yellow blinker
- Create Coned turning lane at 611 South and 715 South.

Crossings

- During high traffic times, Turning crossings traffic into one-way flow through their property. Enter Sullivan trail and Northern 611 Entrance. All traffic comes out 611 exits by Billy's
 - Potentially Install Temp light at Crossings Exit

Sullivan trail back logs

- Install alternate route signs at Sullivan trail and Camelback to send traffic up Sullivan trail. 80 East traffic can be sent down babbling brook, 80 West Sent up to 380.

Other Idea's

- Funds for additional officer as sole responsibility to monitor traffic on known issue weekends and activate temp lights.
- Install temporary barricades periodically to prevent cars going up the middle lane of 611
- Close "To Fish Hill Rd" to reduce the number of traffic points entering 611 during high traffic periods.

The pros and cons of each situation were discussed. It is thought the "smart technology" now available in traffic signals, and to be installed during the Green Light Go 2017 process will help with the traffic congestion.

The dual lights at 611/715 being in such close proximity to each other is another major contributing factor. If one light can be eliminated this should provide some relief. PennDot and Senator Scavello will look into whether the part of the 611/715 realignment project that affects Route 715 crossing 611 can be moved forward and started prior to the rest of the project being finalized.

PennDot Update on Projects affecting Pocono Township

PennDot reported that the 715/611 realignment project will take about the next two to two- and one-half years to get the rights-of-way needed for the project. It should then be expected it will take about two years to construct.

Public Comment

Bruce Kilby – Planning Commission member spoke about smart technology for traffic lights and the need for future utility upgrades to be coordinated and completed at the same time.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

The work session ended at 2:26pm.

Submitted by:
Donna M. Asure
Township Manager

TREASURER'S REPORT SUMMARY

Q2 2019

2019 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,176,848	\$ 5,261	\$ 484,583	\$ 945,206	\$ 190,546
Q2	\$ 3,142,093	\$ 15,790	\$ 609	\$ 1,955,225	\$ 49,145
Q3	\$ -	\$ -	\$ -	\$ -	\$ -
Q4	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 4,318,940</u>	<u>\$ 21,051</u>	<u>\$ 485,192</u>	<u>\$ 2,900,431</u>	<u>\$ 239,691</u>
2019 BUDGET	\$ 6,792,759	\$ 2,181,035	\$ 473,119	\$ 3,958,000	\$ 200,000
% OF BUDGET	63.58%	0.97%	102.55%	73.28%	119.85%

2018 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,078,653	\$ 1,999	\$ 474,168	\$ 989,205	\$ 1,098
Q2	\$ 3,626,971	\$ 106,825	\$ 595	\$ 2,217,235	\$ 823
Q3	\$ 1,265,392	\$ 7,799	\$ 524	\$ 918,495	\$ 581
Q4	\$ 980,099	\$ 332,455	\$ 1	\$ 5,670,474	\$ 575
Total	<u>\$ 6,951,114</u>	<u>\$ 449,077</u>	<u>\$ 475,287</u>	<u>\$ 9,795,409</u>	<u>\$ 3,077</u>
2018 BUDGET	\$ 6,927,688	\$ 4,104,764	\$ 466,734	\$ 4,929,694	\$ 10,000
% OF BUDGET	100.34%	10.94%	101.83%	107.77%	30.77%

2017 REVENUE

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,326,191	\$ 1,076,726	\$ 450,771	\$ 2,218,867	\$ 3,643,780
Q2	\$ 3,500,004	\$ 1,095	\$ 563	\$ 1,098,060	\$ 6,414
Q3	\$ 1,063,505	\$ 1,025	\$ 563	\$ 1,009,971	\$ 6,366
Q4	\$ 945,296	\$ 3,001,736	\$ 502	\$ 2,185,281	\$ 5,399
Total	<u>\$ 6,834,996</u>	<u>\$ 4,080,582</u>	<u>\$ 452,398</u>	<u>\$ 6,512,179</u>	<u>\$ 3,661,959</u>
2017 BUDGET	\$ 8,507,298	\$ 1,057,942	\$ 444,567	\$ 5,857,061	\$ 2,807,017
% OF BUDGET	80.34%	385.71%	101.76%	111.19%	130.46%

Q2 2019

2019 EXPENSES

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,601,390	\$ 54,139	\$ -	\$ 726,836	\$ 40,881
Q2	\$ 1,284,915	\$ 322,626	\$ -	\$ 1,691,186	\$ 1,041,499
Q3	\$ -	\$ -	\$ -	\$ -	\$ -
Q4	\$ -	\$ -	\$ -	\$ -	\$ -
Total	<u>\$ 2,886,304</u>	<u>\$ 376,765</u>	<u>\$ -</u>	<u>\$ 2,418,021</u>	<u>\$ 1,082,380</u>
2019 BUDGET	\$ 6,792,759	\$ 2,181,035	\$ 472,619	\$ 3,430,254	\$ 200,000
% OF BUDGET	42.49%	17.27%	0.00%	70.49%	541.19%

2018 EXPENSES

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 1,396,588	\$ 169,043	\$ -	\$ 479,642	\$ 232,686
Q2	\$ 1,327,243	\$ 345,987	\$ -	\$ 583,963	\$ 172,639
Q3	\$ 1,835,286	\$ 586,576	\$ 474,000	\$ 527,253	\$ 22,205
Q4	\$ 1,273,031	\$ 319,859	\$ -	\$ 7,958,793	\$ 67,605
Total	<u>\$ 5,832,148</u>	<u>\$ 1,421,465</u>	<u>\$ 474,000</u>	<u>\$ 9,549,650</u>	<u>\$ 495,135</u>
2018 BUDGET	\$ 6,033,443	\$ 1,718,142	\$ 465,611	\$ 2,833,265	\$ 620,000
% OF BUDGET	96.66%	82.73%	101.80%	337.05%	79.86%

2017 EXPENSES

	GENERAL FUND	CAPITAL RESERVE	LIQUID FUELS	SEWER OPERATING	SEWER CONSTRUCTION
Q1	\$ 2,484,026	\$ -	\$ -	\$ 3,670,042	\$ 10,858
Q2	\$ 1,286,380	\$ 101,880	\$ -	\$ 590,429	\$ 47,258
Q3	\$ 1,478,534	\$ 64,198	\$ -	\$ 453,875	\$ 22,920
Q4	\$ 4,490,607	\$ 110,863	\$ 450,000	\$ 3,233,285	\$ 1,373,708
Total	<u>\$ 9,739,547</u>	<u>\$ 276,942</u>	<u>\$ 450,000</u>	<u>\$ 7,947,632</u>	<u>\$ 1,454,744</u>
2017 BUDGET	\$ 8,627,723	\$ 1,045,942	\$ 444,567	\$ 6,151,469	\$ 702,129
% OF BUDGET	112.89%	26.48%	101.22%	129.20%	207.19%

General Fund Treasurer's Report: Q2 2019

CASH ACCOUNTS BEGINNING BALANCES*

	Q1 2019	Q2 2019	Q3 2019	Q4 2019
ESSA CD	1,026,138.13	1,026,138.13		
GENERAL CASH	2,183,808.66	1,733,190.24		
Payroll	1,000.00	1,000.00		
Petty Cash	250.00	186.02		
FEES IN LIEU	79,534.64	80,467.76		
Kollar Restricted	5,466.27	5,319.27		
*From balance sheet	3,296,197.70	2,846,301.42	0.00	0.00

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
Income						
301.100 · Real Estate Taxes - Current	432,751.44	2,241,117.52			2,673,868.96	2,910,542.00
310.200 · Earned Income Taxes	394,996.53	514,986.31			909,982.84	1,500,000.00
Taxes Other						
301.200 · Real Estate Taxes - Delinquent	36,789.95	0.00			36,789.95	130,000.00
301.300 · Returned Taxes - Upset Sale		0.00			0.00	5,000.00
310.100 · Real Estate Transfer Taxes	53,171.84	124,479.11			177,650.95	175,000.00
310.500 · Local Services Taxes	111,314.97	121,535.58			232,850.55	480,000.00
Total Taxes Other	201,276.76	246,014.69	0.00	0.00	447,291.45	790,000.00
Licenses, permits and fees						
321.800 · Cable TV Franchise Fees	50,667.10	0.00			50,667.10	200,000.00
322.100 · Application fees	0.00	1,750.00			1,750.00	100.00
Total Licenses, permits and fees	50,667.10	1,750.00	0.00	0.00	52,417.10	200,100.00
Fines and Forfeits						
331.100 · Court Fines - District Magistra	19,768.23	14,174.24			33,942.47	40,000.00
331.110 · Motor Vehicle Code Violations	5,775.07	5,124.71			10,899.78	20,000.00
Total Fines and Forfeits	25,543.30	19,298.95	0.00	0.00	44,842.25	60,000.00
341.010 · Interest on Investments	2,976.90	4,931.21			7,908.11	28,000.00
Other State Grants						
354.100 · Police Grants	0.00	1,700.00			1,700.00	5,000.00
355.010 · Public Utility Realty Tax	0.00	0.00			0.00	5,500.00
355.040 · Alcoholic Beverage Licenses	1,150.00	0.00			1,150.00	4,000.00
355.050 · Pension System State Aid	0.00	0.00			0.00	214,141.00
355.070 · Foreign Fire Insurance	0.00	0.00			0.00	73,000.00
356.100 · State Payments in Lieu of Taxes	0.00	0.00			0.00	400.00
Total Other State Grants	1,150.00	1,700.00	0.00	0.00	2,850.00	302,041.00
357.030 · County Grants						
362.100 · Police Services						
362.101 · Reimbursement Police overtime	325.92	2,808.00			3,133.92	30,000.00
362.100 · Police Services - Other	8,842.00	6,914.00			15,756.00	17,000.00
Total 362.100 · Police Services	9,167.92	9,722.00	0.00	0.00	18,889.92	47,000.00
Building Permits						

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	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
362.410 · Building Permits - BIU	17,259.50	36,321.00			53,580.50	200,000.00
Total Building Permits	17,259.50	36,321.00	0.00	0.00	53,580.50	200,000.00
Charges for Services						
361.101 · Sewer Admin Services	4,784.38	7,757.41			12,541.79	15,600.00
362.492 · Short Term Rental Permit	2,500.00	3,500.00			6,000.00	3,000.00
361.310 · Subdivision, Land Develop Fees	0.00	2,000.00			2,000.00	5,000.00
361.330 · Zoning Hearing Board Fees	0.00	0.00			0.00	3,750.00
361.340 · Cond Use, Curative PRD Fees	0.00	0.00			0.00	750.00
361.400 · Plan Review Fees	0.00	0.00			0.00	0.00
361.500 · Sale of Maps and Publications	0.00	0.00			0.00	0.00
361.700 · Reproduction of Records	185.50	133.95			319.45	100.00
362.110 · Sale of Police Reports	1,619.00	1,629.00			3,248.00	4,000.00
362.130 · Security Alarm Fees	0.00	20.00			20.00	100.00
362.300 · Zoning Permits	4,705.30	6,096.85			10,802.15	50,000.00
362.440 · Sewer System Permits	2,750.00	4,874.00			7,624.00	15,000.00
362.450 · Use & Occupancy Permits	600.00	1,550.00			2,150.00	2,500.00
362.475 · Well Permits	400.00	632.00			1,032.00	1,500.00
362.480 · Pool Permits	0.00	200.00			200.00	100.00
362.485 · Sign Permits	1,875.00	2,420.00			4,295.00	5,000.00
362.491 · Fireworks Permits	0.00	0.00			0.00	200.00
362.495 · UCC Fees	132.50	269.50			402.00	500.00
362.600 · Miscellaneous Permits	0.00	100.00			100.00	500.00
363.500 · Public Works Services	18.00	7,299.20			7,317.20	7,500.00
Total Charges for Services	19,569.68	38,481.91	0.00	0.00	58,051.59	115,100.00
367.140 · Pavilion Rental Fees	6,650.00	9,050.00			15,700.00	15,000.00
367.180 · Heritage Center Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
Other Operating Revenue						
389.101 · Other Unclassified Revenue	0.00	0.00			0.00	0.00
387.100 · Contributions and Donations	2,651.00	490.00			3,141.00	0.00
387.200 · Fees in Lieu of Improvements	644.00	0.00			644.00	500.00
Total Other Operating Revenue	3,295.00	490.00	0.00	0.00	3,785.00	500.00
Other Financing Sources						
391.200 · Distribution of PJJWA Account	0.00	0.00			0.00	0.00
391.100 · Sale of Surplus Property	0.00	1,693.80			1,693.80	5,000.00
392.301 · Sewer Op. Reim of Insurance	0.00	0.00			0.00	18,757.00
395.000 · Refunds of Prior Year Expenses	11,178.00	15,939.51			27,117.51	150,000.00
395.001 · EE portion Health Ins.	365.58	595.76			961.34	4,227.48
Total Other Financing Sources	11,543.58	18,229.07	0.00	0.00	29,772.65	177,984.48
392.900 · Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00	446,491.60
Total Income	1,176,847.71	3,142,092.66	0.00	0.00	4,318,940.37	6,792,759.08
Gross Profit	1,176,847.71	3,142,092.66	0.00	0.00	4,318,940.37	6,792,759.08

General Fund Treasurer's Report: Q2 2019

Expense

General Government

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
400.110 · Salary & Wages - Legislative	3,061.28	3,250.00			6,311.28	16,250.00
400.192 · Legislative SSI Tax	226.01	248.63			474.64	1,243.00
400.260 · Minor Equipment	0.00	0.00			0.00	2,000.00
400.420 · Dues, Subscriptions & Membershi	200.00	0.00			200.00	7,500.00
400.460 · Legislaive -Meetings & Training	160.00	379.16			539.16	3,000.00
400.540 · Legislative - Donations	94.50	440.00			534.50	1,000.00
401.110 · Admin Salaries & Wages	22,164.78	22,342.28			44,507.06	102,290.00
401.192 · Admin SSI Taxes	1,698.89	1,714.13			3,413.02	7,825.19
401.196 · Admin Health Insurance	4,061.28	3,045.96			7,107.24	12,232.20
401.197 · Admin HRA Fees	14.85	14.85			29.70	1,000.00
401.198 · Non-Uniformed Pension Plan	2,165.53	1,871.31			4,036.84	9,206.10
401.199 · Admin Life and Disability Ins	238.80	179.10			417.90	804.00
401.200 · Administration Allowances	173.14	83.43			256.57	1,000.00
401.220 · Admin Operating Supplies	0.00	34.49			34.49	5,000.00
401.260 · Admin Minor Equipment	0.00	0.00			0.00	1,500.00
401.420 · Admin Dues, Subscriptions & Mem	440.00	289.00			729.00	2,000.00
401.460 · Admin Meetings & Training	348.46	273.00			621.46	2,500.00
402.110 · Fin Admin Salaries & Wages	11,969.20	12,000.00			23,969.20	52,000.00
402.192 · Fin Admin SSI Taxes	919.14	919.71			1,838.85	3,910.00
402.196 · Fin Admin Health Insurance	4,061.28	8,463.40			12,524.68	28,447.08
402.197 · Fin Admin HRA Fees	14.85	14.85			29.70	1,000.00
402.198 · Fin Admin Non-Uni Pension Plan	900.00	1,080.00			1,980.00	4,680.00
402.199 · Fin Admin Life & Disability Ins	238.80	179.10			417.90	804.00
402.310 · Fin Admin Professional Srvs	10,055.00	1,400.00			11,455.00	25,000.00
403.110 · Tax Collection Salaries & Wages	2,307.72	2,307.72			4,615.44	10,000.00
403.192 · Tax Collection SSI Taxes	176.52	176.52			353.04	765.00
403.199 · Tax Collection Bond Ins	0.00	0.00			0.00	2,000.00
403.215 · Tax Collection Postage	1,644.50	0.00			1,644.50	2,000.00
403.220 · Tax Collection Operating Supply	1,275.94	0.00			1,275.94	200.00
403.310 · Tax Collection Professional Srv	8,354.00	8,941.13			17,295.13	30,000.00
404.310 · Township Solicitor	12,751.57	5,678.92			18,430.49	75,000.00
404.314 · Legal Services Special Counsel	2,797.00	5,646.40			8,443.40	10,000.00
405.110 · Secretary Salaries & Wages	34,072.83	36,022.33			70,095.16	148,782.50
405.120 · Secretary OT	891.36	1,440.22			2,331.58	5,000.00
405.192 · Secretary SSI Taxes	2,684.37	2,881.99			5,566.36	11,764.36
405.196 · Secretary Insurance	13,540.00	9,139.68			22,679.68	85,341.24
405.197 · Secretary HRA Fees	14.85	9.90			24.75	2,000.00

General Fund Treasurer's Report: Q2 2019

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
405.198 · Secretary Non-Uni Pension Plan	3,636.46	2,872.91			6,509.37	13,840.43
405.199 · Secretary Life & Disability Ins	716.40	353.22			1,069.62	3,216.00
406.215 · Gen Govt Postage	2,271.21	1,007.02			3,278.23	7,200.00
406.220 · Gen Govt Operation Supplies	1,178.83	1,898.46			3,077.29	7,000.00
406.310 · Gen Govt Professional Svcs	1,695.00	4,125.00			5,820.00	12,000.00
406.320 · Gen Govt Communications	2,180.85	1,911.19			4,092.04	12,000.00
406.340 · Gen Govt Advertising & Printing	1,682.54	815.17			2,497.71	6,500.00
406.374 · Gen Govt Office Equipment Maint	0.00	215.09			215.09	1,000.00
406.384 · Gen Govt Equipment Leases	833.11	733.14			1,566.25	6,000.00
407.252 · Computer Parts & Supplies	45.29	-45.29			0.00	1,000.00
407.260 · Technology Minor Equipment	0.00	0.00			0.00	2,000.00
407.450 · Contracted Services	16,302.34	13,588.22			29,890.56	33,000.00
408.310 · Township Engineer	7,267.77	11,104.13			18,371.90	55,000.00
409.220 · Building Operating Supplies	549.44	632.93			1,182.37	7,500.00
409.360 · Building Utilities	14,169.94	3,739.76			17,909.70	56,000.00
409.373 · Building Maint & Repairs	4,678.99	9,596.00			14,274.99	15,000.00
409.450 · Building Contracted Services	3,145.86	1,186.27			4,332.13	7,000.00
Total General Government	204,070.48	184,200.43	0.00	0.00	388,270.91	920,301.10
Public Safety						
POLICE						
410.120 · Police Salaries & Wages-Admin	22,186.62	22,186.62			44,373.24	96,500.00
410.130 · Police Salaries & Wages-Officer	304,687.08	302,214.62			606,901.70	1,430,015.20
410.140 · Police Salaries & Wages-Civillia	11,518.89	11,524.80			23,043.69	49,940.80
410.179 · Police Longevity Pay	4,986.22	25,865.98			30,852.20	47,298.49
410.180 · Police Overtime Wages	29,665.27	41,581.04			71,246.31	125,000.00
410.185 · Sick & Vacation Buy Back	0.00	1,646.00			1,646.00	70,000.00
410.187 · Police Overtime Civ Support	72.03	0.00			72.03	500.00
410.190 · Police HRA Fees	886.14	1,345.09			2,231.23	49,288.00
410.191 · Uniform Allowance	498.77	749.56			1,248.33	16,800.00
410.192 · Police SSI Taxes	27,602.90	30,780.90			58,383.80	140,458.17
410.196 · Police Health Insurance	187,291.72	139,131.24			326,422.96	560,976.24
410.197 · Police Pension Plan	0.00	0.00			0.00	200,000.00
410.198 · Police Life & Disability Ins	5,014.80	3,577.03			8,591.83	17,688.00
410.199 · Police Non-Uniform Pension	1,210.73	1,037.22			2,247.95	4,539.67
410.200 · Police 457 Contribution	1,364.00	1,802.25			3,166.25	12,600.00
410.216 · Police Community Outreach	0.00	1,604.11			1,604.11	1,500.00
410.220 · Police Operating Supplies	1,011.46	1,868.86			2,880.32	7,500.00
410.221 · Crime Scene Supplies	0.00	0.00			0.00	1,000.00
410.222 · Ammunition/Field Materials	626.81	0.00			626.81	6,000.00
410.231 · Vehicle Fuel	12,396.86	12,396.76			24,793.62	45,000.00
410.238 · Uniform Expense	0.00	15.00			15.00	2,000.00

General Fund Treasurer's Report: Q2 2019

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
410.260 · Police Minor Equipment	1,390.00	2,584.94			3,974.94	30,000.00
410.270 · Police IT	6,416.60	5,420.26			11,836.86	22,000.00
410.310 · Police Professional Services	3,510.00	6,698.00			10,208.00	10,000.00
410.314 · Civil Service Comm Solicitor	772.50	637.50			1,410.00	3,000.00
410.320 · Police Communications	3,234.35	3,443.46			6,677.81	15,000.00
410.331 · Travel/Lodging	12.20	823.98			836.18	4,000.00
410.341 · Police Advertising & Printing	571.08	531.49			1,102.57	2,500.00
410.373 · Police Maint & Repair Bldg	1,361.38	1,019.00			2,380.38	10,000.00
410.374 · Police Equipment Maint	1,554.03	652.99			2,207.02	3,500.00
410.420 · Police Dues, Subscriptions	50.00	0.00			50.00	1,000.00
410.450 · Police Contracted Services	25,102.43	16,480.72			41,583.15	55,000.00
410.451 · Police Vehicle Maintenance	7,439.55	5,205.37			12,644.92	15,000.00
410.460 · Police Meetings & Training	2,780.00	696.00			3,476.00	10,000.00
Total Police	665,214.42	643,520.79	0.00	0.00	1,308,735.21	3,065,604.57
OTHER PUBLIC SAFETY						
411.232 · Fire Department Fuel	0.00	0.00			0.00	7,500.00
411.540 · Foreign Fire Payments	0.00	0.00			0.00	73,000.00
411.541 · Disbursement to Fire Company	0.00	0.00			0.00	218,000.00
413.220 · Code Enforcement Supplies	0.00	0.00			0.00	100.00
413.260 · Code Enforcement Minor Equip	0.00	0.00			0.00	100.00
413.310 · Prof Services - BIU Building	14,096.60	13,675.55			27,772.15	155,000.00
413.311 · Prof Services - SEO	3,085.00	6,135.00			9,220.00	20,000.00
413.319 · Code Enforcement UCC Fees	162.00	0.00			162.00	1,000.00
414.110 · Planning & Zoning Salaries	0.00	0.00			0.00	1,000.00
414.120 · Planning & Zoning OT	0.00	0.00			0.00	77.00
414.220 · Planning & Zoning Supplies	0.00	0.00			0.00	500.00
414.310 · Planning & Zoning Prof Svcs	5,749.89	12,646.20			18,396.09	42,000.00
414.313 · Planning & Zoning Engineering	0.00	687.66			687.66	2,500.00
414.314 · Planning & Zoning Legal	2,744.50	3,165.00			5,909.50	15,000.00
414.319 · MS4 Fees	51.50	437.75			489.25	15,000.00
414.341 · Planning & Zoning Advertising	479.48	0.00			479.48	1,500.00
415.220 · Emer Mgmt Operating Supplies	0.00	1,839.29			1,839.29	500.00
415.364 · Emergency Management Operations	0.00	0.00			0.00	1,500.00
415.460 · Emer Mgmt Meetings & Training	0.00	0.00			0.00	1,000.00
Total Public Safety Other	26,368.97	38,586.45	0.00	0.00	64,955.42	555,277.00
Total Public Safety	691,583.39	682,107.24	0.00	0.00	1,373,690.63	3,620,881.57
Public Works - Other						
427.220 · Solid Waste Coll Supplies	72.00	30.00			102.00	1,500.00
427.450 · Contracted Svcs - Clean-Up Days	0.00	23,099.00			23,099.00	25,000.00
Total Public Works - Other	72.00	23,129.00	0.00	0.00	23,201.00	26,500.00
PW-Hwys, Roads & Streets						

General Fund Treasurer's Report: Q2 2019

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
430.110 · Public Works Salaries	114,198.40	120,932.82			235,131.22	552,762.03
430.120 · Public Works OT Wages	15,492.20	5,046.41			20,538.61	30,000.00
430.192 · Public Works SSI Taxes	9,896.37	9,608.90			19,505.27	44,581.30
430.196 · Public Works Insurance	76,816.28	60,650.10			137,466.38	296,703.00
430.198 · Public Works N-U Pension	10,999.88	9,597.95			20,597.83	52,448.58
430.199 · Public Works Life & Disab Ins	2,167.11	1,552.20			3,719.31	8,844.00
430.220 · Public Works Oper Supplies	2,920.73	2,972.47			5,893.20	7,500.00
430.232 · Public Works Diesel	15,238.70	8,032.72			23,271.42	40,000.00
430.234 · Public Works Vehicle Supplies	3,154.79	848.64			4,003.43	10,000.00
430.238 · Public Works Uniforms	904.96	2,135.66			3,040.62	6,500.00
430.260 · Public Works Minor Equip Purch	1,109.45	4,897.03			6,006.48	2,500.00
430.341 · Public Works Advertising	0.00	0.00			0.00	500.00
430.373 · Public Works Maint & Rep Bldg	3,959.80	387.09			4,346.89	5,000.00
430.375 · Public Works Heavy Equip Maint	6,800.80	7,411.83			14,212.63	35,000.00
430.384 · Public Works Equip Rental	50.00	0.00			50.00	1,500.00
430.420 · Public Works Dues, Subscription	35.00	0.00			35.00	100.00
430.450 · Public Works Contracted Srvs	1,345.00	3,005.90			4,350.90	45,000.00
430.460 · Public Works Meetings & Trainin	494.10	2,750.64			3,244.74	500.00
430.650 · Public Works Hand Tool Purch	102.92	439.97			542.89	500.00
432.220 · Snow & Ice Rem Oper Supplies	97,961.80	0.00			97,961.80	125,000.00
432.375 · Snow & Ice Rem Equipment Maint	5,363.66	0.00			5,363.66	7,500.00
433.220 · Traffic Signals & Signs Supply	200.00	999.95			1,199.95	3,000.00
433.360 · Traffic Signals & Signs Utiliti	941.76	668.89			1,610.65	4,000.00
433.450 · Traffic Signals Contracted Srvs	8,298.00	650.00			8,948.00	6,000.00
438.220 · Road Maint Supplies	0.00	47,889.02			47,889.02	80,000.00
438.611 · Line Painting	0.00	0.00			0.00	5,000.00
438.612 · Crack Sealing	0.00	0.00			0.00	5,000.00
438.613 · Vegetation Control	0.00	0.00			0.00	2,000.00
Total PW-Hwys, Roads & Streets	378,451.71	290,478.19	0.00	0.00	668,929.90	1,377,438.91
Culture and Recreation						
452.390 · Recreation fees	143.35	232.55			375.90	500.00
454.110 · Park Salary & Wage	64.00	16,318.60			16,382.60	72,500.00
454.192 · Park SSI	4.90	1,248.39			1,253.29	5,437.50
454.220 · Park Operating Supplies	899.38	1,430.30			2,329.68	3,000.00
454.231 · Park Vehicle Fuel	503.97	359.54			863.51	1,500.00
454.260 · Park Minor Equipment	0.00	398.96			398.96	1,000.00
454.320 · Park Communications	226.17	389.79			615.96	2,000.00
454.340 · Park Advertising & Printing	1,469.57	487.50			1,957.07	1,500.00
454.360 · Park Utilities	1,143.05	880.55			2,023.60	5,400.00
454.373 · Park Repairs & Maintenance	390.00	5,658.79			6,048.79	10,000.00
454.374 · Park Equipment Maintenance	413.83	1,176.97			1,590.80	2,000.00

General Fund Treasurer's Report: Q2 2019

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
454.450 · Park Contracted Services	4,556.42	5,364.30			9,920.72	12,000.00
454.700 · Park Recreation Board	200.00	500.00			700.00	15,000.00
457.540 · Community Day Celebration	0.00	4,375.33			4,375.33	5,000.00
Total Culture and Recreation	10,014.64	38,821.57	0.00	0.00	48,836.21	136,837.50
Debt Service						
472.000 · NEW TWP COMPLEX LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	100,000.00
Total Debt Service	0.00	0.00	0.00	0.00	0.00	100,000.00
Benefits and Withholding						
483.194 · Employer Pd Unemployment Comp	35.98	3,729.52			3,765.50	35,000.00
483.195 · Employer Pd Worker's Comp	62,215.36	39,816.27			102,031.63	200,000.00
483.200 · Federal Healthcare Tax	0.00	0.00			0.00	200.00
Total Benefits and Withholding	62,251.34	43,545.79	0.00	0.00	105,797.13	235,200.00
Insurance						
486.350 · Property & Liability Insurance	111,793.75	0.00			111,793.75	140,000.00
486.355 · Professional Bonds	0.00	0.00			0.00	10,500.00
Total Insurance	111,793.75	0.00	0.00	0.00	111,793.75	150,500.00
Misc Expenses						
489.100 · Miscellaneous Expenses	33.14	10.01			43.15	0.00
Total Misc Expenses	0.00	0.00	0.00	0.00	43.15	0.00
Interfund Transfers Out						
492.310 · Transfer to Capital Fund Reserv	0.00				0.00	60,000.00
Total Interfund Transfers Out	0.00	0.00	0.00	0.00	0.00	60,000.00
Other Expenses						
463.540 · TIF	140,502.62	22,622.20			163,124.82	165,000.00
999.999 · uncatagorized expenses	0.00	0.00			0.00	
66900 · Reconciliation Discrepancies	4.07	0.07			4.14	
491.000 · Refund of Prior Year Revenues	2,612.57	0.00			2,612.57	100.00
Total Other Expenses	143,119.26	22,622.27	0.00	0.00	165,741.53	165,100.00
Total Expense	1,601,389.71	1,284,914.50	0.00	0.00	2,886,304.21	6,792,759.08
Net Income	-424,542.00	1,857,178.16	0.00	0.00	1,432,636.16	0.00
CASH ACCOUNTS ENDING BALANCES*	Q1 2019	Q2 2019	Q3 2019	Q4 2019		
ESSA CD	1,026,138.13	1,026,138.13				
GENERAL CASH	1,733,192.49	3,648,527.72				
Payroll	1,000.00	1,000.00				
Petty Cash	186.02	88.51				
FEES IN LIEU	80,467.76	80,803.40				
KOLLAR RESTRICTED	5,319.27	5,319.27				
*From balance sheet	2,846,303.67	4,761,877.03	0.00	0.00		

7/11/2019

Capital Reserve Treasurer's Report: Q2 2019

CASH ACCOUNTS BEGINNING BALANCES	Q1 2019	Q2 2019	Q3 2019	Q4 2019		
Keystone CD	1,525,722.12	1,525,722.12				
Wayne 6-month CD		0.00				
Wayne 9-month CD		0.00				
Capital Reserve Cash	1,472,812.24	1,423,934.52				
Total	2,998,534.36	2,949,656.64	0.00	0.00		
*From balance sheet						
	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual
Income						
341.010 · Interest on Investments	5,261.09	15,790.13			21,051.22	
355.008 · LSA GRANT	0.00	0.00			0.00	
355.009 · Federal Grant	0.00	0.00				
392.010 · Transfer from General Fund	0.00	0.00				
392.900 · Use of Fund Balance	0.00	0.00			0.00	2,
Total Income	5,261.09	15,790.13	0.00	0.00	21,051.22	2,
Expense						
401.000 · Municipal Capital Comprehensive						
Computers	0.00	0.00			0.00	
Dam at TLC	0.00	224.00			224.00	
Emergency Management Equipment	0.00	0.00			0.00	
Fish Hill Road Swale	41.36	12,848.57			12,889.93	
Green Light Go (611)	0.00	0.00			0.00	
Green Light Go (Interceptors)	0.00	0.00			0.00	
Green Light Go (Stroud)	0.00	0.00			0.00	
Major Repairs (TWP Complex)	0.00	0.00			0.00	
New Website	0.00	0.00			0.00	
Right Hand Turn Lanes (Rimrock)	9,548.02	25,946.00			35,494.02	
Boucher & James		56.00				
Signal Service Backup generator batteries		17,128.00				
P&D Emergencies (Emmiters for police vehicles)		8,762.00				
TLC Bridge	266.50	4,974.62			5,241.12	
White Oak Culvert	2,878.48	2,401.90			5,280.38	
401.000 · Municipal Capital Comprehensive - Other	20,152.45	8,517.50			28,669.95	
Total 401.000 · Municipal Capital Comprehensive	32,886.81	54,912.59	0.00	0.00	87,799.40	
410.000 · POLICE CAPITAL COMPREHENSIVE						
BP Vests (2019)	9,200.00				9,200.00	
Detective Vehicle	0.00				0.00	
E-Ticket Machines (2019)	12,052.00				12,052.00	
Tasers	0.00	2,542.00			2,542.00	
Undercover Utility Vehicle	0.00				0.00	
Total 410.000 · POLICE CAPITAL COMPREHENSIVE	21,252.00	2,542.00	0.00	0.00	23,794.00	

TREASURERS REPORT Q1-Q4 2019

CAPITAL RESERVE

Capital Reserve

Treasurer's Report: Q2 2019

CAPITAL RESERVE

7/11/2019

Liquid Fuels Treasurer's Report: Q2 2019

CASH ACCOUNTS BEGINNING BALANCE

Liquid Fuels Cash

Total

*From balance sheet

	Q1 2019	Q2 2019	Q3 2019	Q4 2019		
	3,983.57	488,566.66				
	3,983.57	488,566.66	0.00	0.00		
	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
Income						
341.010 · Interest on Investments	147.92	609.29	0.00	0.00	757.21	500.00
355.020 · State Liquid Fuels Funds	484,435.17	0.00	0.00	0.00	484,435.17	472,619.00
Total Income	484,583.09	609.29	0.00	0.00	485,192.38	473,119.00
Expense						
439.600 · Capital Construction	0.00	0.00	0.00	0.00	0.00	472,619.00
Total Expense	0.00	0.00	0.00	0.00	0.00	472,619.00
Net Income	484,583.09	609.29	0.00	0.00	485,192.38	500.00

CASH ACCOUNTS ENDING BALANCE

Liquid Fuels Cash

Total

*From balance sheet

	Q1 2019	Q2 2019	Q3 2019	Q4 2019
	488,566.66	489,175.95	0.00	0.00
	488,566.66	489,175.95	0.00	0.00

7/11/2019

Sewer Operating Fund Treasurer's Report: Q2 2019

CASH ACCOUNTS BEGINNING BALANCES

	Q1 2019	Q2 2019	Q3 2019	Q4 2019
Sewer money market	1,138,267.44	1,536,953.37		
ESSA Bank Checking*	79,704.01	342,475.58		
People's Security CD	50,000.00	50,000.00		
Wayne Bank Funding & Checking Accounts	1,267,971.45	1,879,428.95	0.00	0.00

* From balance sheet

*Balance sheet balance

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1- Q4 2018	Annual E
Income						
341.010 · Interest on Investments	6,530.76	7,876.90			14,407.66	7
362.400 · Connect & Tank Abandonment Fee	0.00	250.00			250.00	
364.110 · Connection/Tapping Fees	3,750.00	6,250.00			10,000.00	75C
364.120 · Sewer Use Fees	934,925.58	940,848.23			1,875,773.81	3,20C
392.100 · Transfer from Construction Fund		1,000,000.00			1,000,000.00	
Total Income	945,206.34	1,955,225.13	0.00	0.00	2,900,431.47	3,95E
Gross Profit	945,206.34	1,955,225.13	0.00	0.00	2,900,431.47	3,95E
Expense						
429.100 · Utilities						
429.101 · PPL	6,264.47	5,563.19			11,827.66	2E
429.102 · MetTel	251.28	186.98			438.26	
429.105 · MetEd	918.24	627.09			1,545.33	3
429.106 · Blue Ridge Communications	1,036.18	907.80			1,943.98	4
429.107 · BCRA Water	0.00	190.65			190.65	1
429.108 · PenTeleData	1,199.00	599.50			1,798.50	4
429.109 · Verizon	483.61	472.73			956.34	1
429.111 · JP Mascaro	297.75	297.75			595.50	1
429.112 · PAPCO	0.00	0.00			0.00	4
Total 429.100 · Utilities	10,450.53	8,845.69	0.00	0.00	19,296.22	4E
429.200 · BCRA Sewage Treatment	328,593.51	328,314.56			656,908.07	1,30E
429.244 · Operating Supplies	207.79	67.92			275.71	4C
429.300 · Professional Services						
429.400 · Engineering	11,095.50	23,147.87			34,243.37	4C
429.401 · Sewer Legal	3,600.00	3,818.50			7,418.50	E
429.402 · PMA	18,682.24	19,484.25			38,166.49	7C
429.405 · O & M	17,437.20	20,094.66			37,531.86	7E
429.406 · KEYSTONE ENGINEERING	834.00	3,453.39			4,287.39	2E
429.300 · Professional Services - Other	8,152.61	10,623.49			18,776.10	21
Total 429.300 · Professional Services	59,801.55	80,622.16	0.00	0.00	140,423.71	24C
429.374 · Equipment Repair & Maintenance	8,642.11	12,088.40			20,730.51	5C

TREASURERS REPORT Q1-Q4 2019

SEWER OPERATING

7/11/2019

Sewer Operating Fund Treasurer's Report: Q2 2019

429.376 · CONTRACTED SERVICES	1,112.88	5,842.50			6,955.38	100
471.000 · Debt Principal - Long and Short						
471.500 · PennVest Loan	98,307.74	96,040.67			194,348.41	
471.800 · Peoples Note 4.5M		1,000,000.00			1,000,000.00	
471.000 · Debt Principal - Long and Short - Other	0.00				0.00	1,132
Total 471.000 · Debt Principal - Long and Short	98,307.74	1,096,040.67	0.00	0.00	1,194,348.41	1,132
472.000 · Debt Interest - Long and Short						
472.500 · PennVest Loan Interest	16,188.16	21,350.17			37,538.33	
472.100 · ESSA 4.5M interest		23,188.60			23,188.60	
472.400 · Wayne Bank Loan Interest		37,092.64			37,092.64	
472.800 · Peoples Note 4.5M		77,732.43			77,732.43	
472.000 · Debt Interest - Long and Short - Other	0.00				0.00	303
Total 472.000 · Debt Interest - Long and Short	16,188.16	159,363.84	0.00	0.00	175,552.00	303
486.352 · Insurance Expense (Liability)	13,406.25				13,406.25	16
491.000 · Refund of Prior Year Revenues	125.00				125.00	
492.100 · Transfer to Sewer Construction	190,000.00				190,000.00	190
Total Expense	726,835.52	1,691,185.74	0.00	0.00	2,418,021.26	3,430
Net Income	218,370.82	264,039.39	0.00	0.00	482,410.21	527
CASH ACCOUNTS ENDING BALANCES	Q1 2019	Q2 2019	Q3 2019	Q4 2019		
Sewer money market	1,536,953.37	1,931,622.22				
ESSA Bank Checking*	342,475.58	107,370.94				
People's Security CD	50,000.00	50,000.00				
Wayne Bank Funding & Checking Accounts	1,929,428.95	2,088,993.16	0.00	0.00		
* From balance sheet						

7/11/2019

Sewer Construction Treasurer's Report: Q2 2019

CASH ACCOUNTS BEGINNING BALANCES

	Q1 2019	Q2 2019	Q3 2019	Q4 2019
Wayne CD's	2,000,000.00	2,000,000.00		
ESSA Funding & Checking*	402,759.39	538,328.10		
Total Cash	2,402,759.39	2,538,328.10	0.00	0.00

* From balance sheet

	Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 - Q4 2019	Annual Budget
Income						
341.010 · Interest on Investments	546.20	49,144.80	0.00	0.00	49,691.00	10,000.00
392.000 · Transfer from Operations	190,000.00	0.00	0.00	0.00	190,000.00	190,000.00
Total Income	190,546.20	49,144.80	0.00	0.00	239,691.00	200,000.00
Expense						
404.310 · Professional Services	0.00	58.50	0.00	0.00	58.50	10,000.00
429.200 · General Project						
Bypass Sensor	0.00	0.00	0.00	0.00	0.00	18,000.00
Forcemain Bypass	0.00	0.00	0.00	0.00	0.00	30,000.00
Jib Crane	0.00	0.00	0.00	0.00	0.00	36,000.00
Rain & Temperature Gauge	0.00	0.00	0.00	0.00	0.00	7,900.00
429.200 · General Project - Other	82.95	0.00	0.00	0.00	82.95	8,100.00
Total 429.200 · General Project	82.95	0.00	0.00	0.00	82.95	100,000.00
429.313 · Engineering - Collection System	103.00	31,144.76	0.00	0.00	31,247.76	40,000.00
429.602 · Collection System Construction	40,695.07	10,295.50	0.00	0.00	50,990.57	50,000.00
492.000 · Transfer to Operations	0.00	1,000,000.00			1,000,000.00	0.00
Total Expense	40,881.02	1,041,498.76	0.00	0.00	1,082,379.78	200,000.00
Net Income	149,665.18	-1,041,498.76	0.00	0.00	-891,833.58	0.00

CASH ACCOUNTS ENDING BALANCES

	Q1 2019	Q2 2019	Q3 2019	Q4 2019
Wayne CD's	2,000,000.00	1,024,153.67		
ESSA Funding & Checking*	538,328.10	521,820.47		
Total	2,538,328.10	1,545,974.14	0.00	0.00

* From balance sheet

TREASURERS REPORT Q1-Q4 2019

SEWER CONSTRUCTION

POCONO TOWNSHIP
Monday, July 15, 2019

SUMMARY

Ratify

General Fund	\$	99,744.10
Sewer Operating	\$	299.75
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	47,599.69
TOTAL Sewer <u>OPERATING</u> Fund	\$	111,777.06
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	4,230.30
Liquid Fuels	\$	-

<u>Budget Adjustments</u>	\$	-
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<u>Budget Appropriations</u>	\$	-
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Interfund Transfer

FROM: General Fund / In lieu of		
01.492.300 Interfund Transfer to Cap. Fund	\$	60,000.00
TO: Capital Reserve / Park Capital		
30.392.010 Transfer from General Fund	\$	60,000.00

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, July 15, 2019

General Fund	Date	Check	Vendor	Memo	Amount
Payroll	07/05/2019			PAY 13 Pay Period ending 6-30-19	\$ 92,322.96
General Expenditures				TOTAL PAYROLL	\$92,322.96
	06/12/2019	58553	BROUGHAL & DEVITO	LEGAL SERVICES	\$ 4,174.92
	06/12/2019	58554	PPL	ELECTRIC SERVICE	\$ 1,741.95
	07/02/2019	58592	PENTELEDATA	INTERNET SERVICE TOWNSHIP	\$ 195.02
	07/02/2019	58593	PENTELEDATA	INTERNET SERVICE POLICE & PARK	\$ 164.90
	07/02/2019	58594	GAZETTE PRINTING	2019 COMMUNITY GUIDE POSTAGE	\$ 1,144.35
Sewer Operating Fund				TOTAL General Fund Bills	\$ 7,421.14
	07/02/2019	1311	PENTELEDATA	PUMP STATION INTERNET	\$ 299.75
Sewer Construction Fund					\$ 299.75
Capital Reserve				TOTAL Sewer Construction Fund	\$ -
TOTAL General Fund					
TOTAL Sewer Operating				99,744.10 Transferred by:	
TOTAL Sewer Construction				299.75	
Total Capital Reserve				-	
				-	
				100,043.85 Authorized by:	
				TOTAL Capital Reserve Fund	\$ -

POCONO TOWNSHIP CHECK LISTING
Monday, July 15, 2019

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
General Fund				
7/10/2019	58595	Access Office Technologies	3Q 2019 Kyocera Police & Township Copiers	\$ 771.95
7/10/2019	58596	ARGS Technology, LLC	June IT Services Police & Twp	\$ 2,250.00
7/10/2019	58597	Asure, Donna	Travel Reimbursement	\$ 318.77
7/10/2019	58598	Bartonsville Printing	Property/Evidence Return Post Cards	\$ 120.00
7/10/2019	58599	Brodhead Creek Regional Authority	Sewer	\$ 177.08
7/10/2019	58600	Cramer's Home Building Center	Chain Saw & Ferris Mower Parts	\$ 249.49
7/10/2019	58601	D.G. Nicholas Co.	PW supplies	\$ 85.00
7/10/2019	58602	Davidheiser's Inc.	Tracker Testing	\$ 124.00
7/10/2019	58603	Double M Productions	PW Uniforms	\$ 1,515.00
7/10/2019	58604	Dougherty, Leventhal & Price, LLP	Legal services	\$ 4,158.00
7/10/2019	58605	Eureka Stone Quarry	Road materials	\$ 1,385.98
7/10/2019	58606	Francis Smith & Sons Inc	Contracted services PW	\$ 250.00
7/10/2019	58607	H. M. Beers, Inc.	SEO Services 6/1-6/30/19	\$ 2,445.00
7/10/2019	58608	Howarth, Carl	Coffee Supplies	\$ 48.00
7/10/2019	58609	J & B Auto	Police car repair	\$ 187.65
7/10/2019	58610	JDM Consultants, LLC	July 2019 Grant Consulting and Advocacy	\$ 2,625.00
7/10/2019	58611	Lions Club of Tannersville	Pavilion #3 Ck 2164 Refund	\$ 50.00
7/10/2019	58612	May Equipment	PW equipment parts	\$ 957.40
7/10/2019	58613	Metropolitan Telecommunications	Telephone service	\$ 522.69
7/10/2019	58614	MRM Worker's Compensation Pooled Trust	Worker's comp insurance	\$ 10,900.09
7/10/2019	58615	Nauman Mechanical Inc.	6/18/19 TWP HVAC Service	\$ 144.00
7/10/2019	58616	Network Fleet	Police contracted services	\$ 325.45
7/10/2019	58617	ODB Company	PW heavy equipment parts	\$ 424.38
7/10/2019	58618	PPL Electric Utilities	Elective service	\$ 13.38
7/10/2019	58619	Praxair Dist Mid-Atlantic	71979359	\$ 27.42
7/10/2019	58620	PSATS UC GROUP TRUST FUND	2Q UC Contribution	\$ 917.46
7/10/2019	58621	SFM Consulting LLC	June 2019 ZO Services	\$ 5,525.00
7/10/2019	58622	Site2	Backup & Recovery Services	\$ 452.00
7/10/2019	58623	Staples Business Credit	Office supplies	\$ 275.07
7/10/2019	58624	State Workers Insurance Fund	Fire department workers comp	\$ 2,372.00
7/10/2019	58625	Steele's Hardware	Operation supplies	\$ 1,342.97
7/10/2019	58626	Tulpehocken Mountain Spring Water Inc	Water township	\$ 109.09
7/10/2019	58627	UNIFIRST Corporation	PW uniforms & mats cleaning	\$ 147.04
7/10/2019	58628	Wilson Products Compressed Gas Co.	PW operation supplies	\$ 7.25
7/10/2019	58629	PPL Electric Utilities	Electric service	\$ 37.17

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
7/11/2019	58630	Nationwide - 457	PAY 13 EE & ER CONTRIBUTION	\$ 3,585.86
7/11/2019	58631	AFLAC	SUPPLEMENTAL INSURANCE	\$ 353.66
7/11/2019	58632	United States Treasury	2018 POOR FEES	\$ 151.90
7/11/2019	58645	Pocono Township	PETTY CASH REPLENISHMENT	\$ 161.49
7/11/2019	58646	Teamster Local 773 - Non-Uniform	JULY 2019 UNION DUES	\$ 634.00
7/11/2019	58647	Teamster Local 773 - Police	JULY 2019 UNION DUES	\$ 1,452.00
Sewer Operating Fund				TOTAL General Fund \$ 47,599.69
7/11/2019	1312	BLUE RIDGE COMMUNICATIONS	INTERNET SERVICE PUMP STATIONS	\$ 123.18
7/11/2019	1313	BRODHEAD CREEK REGIONAL AUTHORITY	SEWER TREATMENT AUG 2019	\$ 109,055.16
7/11/2019	1314	METROPOLITAN TELECOMMUNICATIONS	Telephone service pump station	\$ 63.19
7/11/2019	1315	Pocono Management Associates LLC	CONTRATED SERVICES 6/24 - 6/30/2019	\$ 1,634.30
7/11/2019	1316	Pocono Township	ADMIN SERVICES 6/17 -6/30/2019	\$ 901.23
Sewer Construction Fund				TOTAL Sewer Operating \$ 111,777.06
Sewer Construction Fund				TOTAL Sewer Construction Fund \$ -
07/11/2019	1074	MID AMERICA SPORTS ADVANTAGE	REPLACEMENT BASEBALL BASES	\$ 4,230.30
Capital Reserve Fund				TOTAL Capital Reserve Fund \$ 4,230.30
LIQUID FUELS				TOTAL Liquid Fuels \$ -
ESSA				
TOTAL General Fund	\$	47,599.69		
TOTAL Sewer Construction Fund	\$	-	Authorized by: _____	
Sewer Operating	\$	111,777.06		
Capital Reserve	\$	4,230.30		
Liquid Fuels	\$	-		
TOTAL ESSA TRANSFER	\$	163,607.05	Transferred by: _____	

July 15th mtg

POLICE REPORT FOR JUNE 2019

The following are the recorded activities of the Pocono Township Police Department for the month of JUNE 2019. Also listed are the available recorded activities for 2019 year to date, previous month, May 2018 and Year-end total 2018.

	June 2019	Y-T-D 2019	May 2019	Y-E-T 2018	May 2018
Incidents Investigated	1008	5920	1060	11740	964
Burglary / Fire Alarms Answered	62	422	66	949	84
Motor Vehicle ACC	47	301	45	595	41
Assaults	6	40	5	71	6
Narcotics	12	53	8	117	9
Criminal Arrests	23	144	25	399	31
Theft	21	108	17	325	24
DUI alcohol/drug impaired	18	73	10	139	11
Mental Health	5	45	7	84	4
Drug Overdose	1	12	4	n/a	3
Death Investigations	3	10	3	19	0
Assisting other agencies	31	204	32	412	29
Disorderly Conduct/Harassment	32	165	34	334	31
Traffic Citations Issued	192	1045	214	1650	118
Written Warnings	213	1251	219	2891	253
Traffic & Parking issues	27	232	31	354	43
911 Hang-up Calls	91	552	95	957	64

New category *****

Mileage all Vehicles: 22,050

Income from Report Fees: \$658.00