



**POCONO TOWNSHIP COMMISSIONERS**

**AGENDA**

April 1, 2019 7:00 p.m.

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

*Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements –**

Pocono Township Community Day – June 1, 2019!

Township Building Hours – 7:30am to 5pm – Monday through Friday

Website Logo Contest – starting Monday, April 8<sup>th</sup> – vote on line or here at township building

Clean up Days – May 2 – 4<sup>th</sup> – 7:30am – 3pm

**Presentations –**

Eagle Scout – Resolution 2019-08 – Motion to adopt Resolution 2019-08 honoring Jack Hewlette-Bullard on earning the rank of Eagle Scout (action item\*)

**Hearings –**

**Resolutions**

Resolution 2019-09 – Motion to adopt Resolution 2019-09 amending the Open Record Policy of August 20, 2018 amending the fee schedule associated with Right to Know requests. (action item\*)

**OLD BUSINESS**

1. Motion to approve the minutes of March 18, 2019 work session of the Board of Commissioners (action item\*)
2. Motion to approve minutes of March 18, 2019 meeting of the Board of Commissioners (action item\*)

(Action Item\*)

\*A matter listed as an “Action Item” on the Agenda is a matter that the Board of Commissioners will discuss and may deliberate or take official action on. A matter listed on the Agenda as an “Action Item” does not require the Board of Commissioners to deliberate or take official action on that matter.

\*\* Change to agenda versus draft posted on website

**NEW BUSINESS****1. Personnel**

- a. Motion to ratify the hiring of Kevin Daher, effective Friday, March 22, 2019 for seasonal park worker, at \$16.00 per hour as recommended by Bob Sargent. (action item\*)
- b. Motion to approve Tom Malanga to move from intern to seasonal park employee as of March 25, 2019 at an hourly salary of \$12.00 per hour as recommended by Bob Sargent (action item\*)
- c. Motion to authorize the Road Supervisor to drive a township vehicle to and from work year-round (original motion was from November to April 1<sup>st</sup>) to address call outs (action item\*)

**2. Financial Transactions**

- a. Playground equipment – discussion and recommendation on bid received
- b. Road Materials bid – discussion and recommendations on bids received (action item\*)
- c. Motion to ratify vouchers payable received through March 28, 2019 in the amount of \$ 1,368.41 (action item\*)
- d. Ratify gross payroll for pay period ending March 29, 2019 in the amount of \$ 98,732.74 (action item\*)
- e. Motion to approve vouchers payable received through March 28, 2019 in the amount of \$ 188,258.36 (action item\*)
- f. Motion to approve capital expenditures received through March 28, 2019 in the amount of \$ 1,608.45 (action item\*)
- g. Motion to approve the upfitting of the 2019 Ford 550, using co-stars pricing, to A&H in the amount of \$39,416.00 as recommended by Bob Sargent (action item\*)
- h. Motion to approve the purchase and installation of Emitter Modules for all police vehicles to be utilized with the Green-Light-Go-grant of 2015, from P&D Emergency Services in the amount of \$8,762.00 as recommended by Chief Werkheiser (action item\*)
- i. Motion to award the upfitting of the 2020 Ford Interceptor police vehicles to P&D Emergency Services in the amount of \$11,615.50 and \$7,650.50 (without radios) as recommended by Chief Werkheiser (action item\*)
- j. Discussion on purchase of Motorola radios for 2020 police vehicles from Motorola in the amount of \$4,830.20 as recommended by Chief Werkheiser (possible action item\*)
- k. Liquid fuels audit for January 2017 through December 2018 was conducted on Wednesday, March 27, 2018. No findings

(Action Item\*)

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**3. Travel/Training Authorizations (Approve/Ratify)**

- a. Motion to approve the travel of Robert Sargent to the Homeowners/HOA Dirt and Gravel Road Workshop, Managing Water and Preventing Washouts, Saturday April 13, 2019, 9am – 11am, Monroe County Conservation District, no registration fee, utilizing a township vehicle. (action item\*)

**Report of the President****Commissioners Comments**

Richard Wielebinski – Vice President

- a. Property maintenance ordinance

Harold Werkheiser – Commissioner

Chad Kilby – Commissioner

- a. Update on Intersection – Motion to enter into Street Light Services Agreement with PPL for phase I of the street light project which includes 9 lights at \$28.93/light/month and 32 lights at \$22.58/light/ month for an approximate total amount for the remainder of 2019 of \$8,846.37. (action item\*)
- b. Budget Discussion on Capital Reserve funds for General Fund

Jerrold Belvin – Commissioner

- a.

**Reports****1. Public Works Report**

- a. Clean up days – recommendations on pricing
- b. Update on Pavilion #3 repair
- c. Discussion on Pavilion #1
- d. Update on park hiring
- e. Discussion on park opening – April or May – hours until dusk
- f. Update on park electrical work from Heritage Center to basketball courts
- g. Motion to reimburse Ryan Huey \$99.98 for his PA Dept. of Transportation Vehicle Safety Inspector recertification training (action item\*)
- h. Discussion on additional fifty (.50) cent per hour increase for public works employees with Class A CDL (possible action item\*)

**2. Administration – Manager's Report**

- a. Update - Regional Comprehensive Plan

(Action Item\*)

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- b. Update – Traffic Task Force
- c. Update – Business Association
- d. Update – battery back-up systems – quotes received – (possible action item)
- e. Update – Mutual Aid Agreement
- f. Update – Sewer cards
- g. Update – Website Logo Contest
- h. Motion to grant request from BCRA to waive application fee and escrow requirements for Pocono Tank and Pump Station Project (action item\*)
- i. Well at Mountain View Park
- j. Motion to grant request from IU-20 to waive pavilion rental fees for Pavilion #2 and #3 on May 28, 29, 30 and 31 (action item\*)

### **3. Township Engineer Report**

- a. White Oak Culvert replacement project – applying for flood mitigation grant
- b. Fish Hill Road Storm System - spring project
- c. Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue – on hold until notification of grant award – also applying for DCED multi-model grant
- d. TLC Bridge Grant – applying for GP11 Permit
- e. Culvert cleaning maintenance
- f. Update - Master sidewalk plan - will be reviewing with Planning Commission- 4/8/19
- g. Update – Storm Water Ordinance (Archer Lane Violation)
- h. Learn Road to Fish Hill Road culvert inspection
- i. Update - transfer switch bid documents
- j. Report on pipe under Park Lane – Motion to authorize solicitor to draft and advertise ordinance for public hearing on weight limits for Park Lane (action item\*)

### **4. Township Solicitor Report**

- a. Update – Weis Market traffic signal and lights (possible action item\*)

### **Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

Executive Session – if necessary

### **Adjournment**

(Action Item\*)

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# POCONO TOWNSHIP



[www.poconopa.gov](http://www.poconopa.gov)

## RESOLUTION 2019 - 08

**BE IT RESOLVED**, by the Board of Commissioners of Pocono Township, a First-Class Township located in Monroe County, Tannersville, Pennsylvania, 18372, which Resolution shall be directed to Jack Hewlette-Bullard.

**WHEREAS**, Jack Hewlette-Bullard will receive the Boy Scout's highest rank of Eagle Scout and to receive the honor, Jack earned 36 merit badges, and will receive additional distinguished awards of gold, silver and bronze palms and;

**WHEREAS**, Jack Hewlette-Bullard has served a variety of leadership roles and currently serves as Junior Assistant Scoutmaster; is a member of The Order of the Arrow, and the National Honor Society of Boy Scouting.

**WHEREAS** Jack Hewlette-Bullard completed a community service project benefiting the Search and Rescue Dogs of Pennsylvania by designing and constructing multiple pieces of training equipment and assisting with redesigning for the non-profit organization which assists law enforcement and benefits not only Pennsylvanians but also people all over the country.

**NOW THEREFORE BE IT PROCLAIMED**, that the Pocono Township Board of Commissioners congratulate and sincerely commend Jack Hewlette-Bullard for earning the Eagle Scout Award in Boy Scout Troop 85, Tannersville, PA, Pennsylvania.

**WHEREAS**, this Resolution was ordained and enacted on the 1<sup>st</sup> day of April, at a regular business meeting of the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania.

### POCONO TOWNSHIP COMMISSIONERS:

\_\_\_\_\_  
Gerald J. Lastowski, President

\_\_\_\_\_  
Richard Wielebinski, Vice President

\_\_\_\_\_  
Jerrod Belvin, Commissioner

\_\_\_\_\_  
Chad Kilby, Commissioner

\_\_\_\_\_  
Harold Werkheiser, Commissioner



**TOWNSHIP OF POCONO, MONROE COUNTY  
PENNSYLVANIA**

**RESOLUTION 2019- 09**

**A RESOLUTION UPDATING THE OPEN RECORDS POLICY FEE SCHEDULE**

**WHEREAS**, the Township of Pocono adopted Resolution 2018-50 amending the Open Record Policy on August 20<sup>th</sup>, 2018 and the Board of Commissioners desire to update the Policy to amend the Fees.

**WHEREAS**, the Office of Open Records updated the fee schedule on October 15<sup>th</sup>, 2018.

**NOW, THEREFORE**, the Township of Pocono adopts the Office of Open Records Official RTKL Fee Schedule as attached.

**RESOLVED** at a duly constituted meeting of the Board of Commissioners of the Township of Pocono, the 1st day of April, 2019.

ATTEST:

Township of Pocono

Board of Commissioners

By: \_\_\_\_\_

Pamela Tripus

Township Secretary

By: \_\_\_\_\_

Gerald J. Lastowski

President

# Office of Open Records – Official RTKL Fee Schedule

Updated October 15, 2018

Record Type / Delivery Method	Fee
Black & White Copies	Up to \$0.25 per copy. <sup>1</sup>
Color Copies	Up to \$0.50 per copy. <sup>2</sup>
Specialized Documents <sup>3</sup>	Up to actual cost.
Records Delivered via Email	No additional fee may be imposed. <sup>4</sup>
CD / DVD	Up to actual cost, not to exceed \$3.00 per disc.
Flash Drive	Up to actual cost.
Facsimile	Up to actual cost. <sup>5</sup>
Other Media	Up to actual cost.
Redaction	No additional fee may be imposed. <sup>6</sup>
Conversion to Paper	Up to \$0.25 per page. <sup>7</sup>
Photographing a Record	No additional fee may be imposed. <sup>8</sup>
Postage	Up to actual cost of USPS first-class postage.
Certification of a Record	Up to \$5.00 per record. <sup>9</sup>

<sup>1</sup> A “copy” is either a single-sided copy, or one side of a double-sided copy, on 8.5”x11” or 8.5”x14” paper.

<sup>2</sup> A “copy” is either a single-sided copy, or one side of a double-sided copy, on 8.5”x11” or 8.5”x14” paper. Note that a requester may ask for black and white copies even if the original is in color and color copies are available.

<sup>3</sup> Including, but not necessarily limited to, non-standard sized documents and blueprints.

<sup>4</sup> If a requester asks to receive records which require redactions in electronic format, an agency may print the records to provide for secure redaction, then scan them in for delivery by email. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>5</sup> If an agency must print records to send them by facsimile, the agency may charge the fees noted above for B&W copies.

<sup>6</sup> If a requester seeks records requiring redaction, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>7</sup> If a record is only maintained electronically or in other non-paper media, duplication fees shall be limited to the lesser of the fee for duplication on paper or the fee for duplication in the original media, unless the requester specifically requests for the record to be duplicated in the more expensive medium. *See* § 1307(d).

<sup>8</sup> This assumes the requester is using his or her own camera, such as a cellphone camera, to photograph the records. *See Muenz v. Township of Reserve, OOR Dkt. AP 2015-1021, 2015 PA O.O.R.D. LEXIS 1176.* If redaction is required prior to the requester being granted access to photograph records, an agency may copy or print the records to provide for secure redaction. Accordingly, the agency may charge the fees noted above for either B&W or color copies, as appropriate.

<sup>9</sup> Under the RTKL, an agency may impose “reasonable fees for official certification of copies if the certification is at the behest of the requester and for the purpose of legally verifying the public record.” The OOR recommends no more than \$5 per record to certify a public record. Certification fees do not include notarization fees.

## **Additional Notes**

**Fees May Be Waived:** All fees established herein may be waived at the discretion of the agency.

**Medium Requested:** A record being provided to a requester shall be provided in the medium requested if it exists in that medium; otherwise, it shall be provided in the medium in which it exists. *See § 701.*

**Other Statutory Fees:** If a statute other than the RTKL governs the amount an agency may charge for a certain type of record, the other statute controls. For example, a Recorder of Deeds may charge a copy fee of 50 cents per uncertified page and \$1.50 per certified page (42 P.S. § 21051). Police departments may charge up to \$15 for a copy of a vehicle accident report (75 Pa.C.S. §3751 (b)(2)); the Philadelphia Police Department may charge up to \$25 per copy (Id. at (b)(3)). State police are authorized to charge “\$5 for each copy of the Pennsylvania State Police full report of investigation.” (75 Pa.C.S. §1956(b)). Other examples include the History Code, the Municipalities Planning Code, and the Criminal History Record Information Act.

**Inspection of Redacted Records:** If a requester wishes to inspect, rather than receive copies of, records which contain both public and non-public information, the agency may redact the non-public information. An agency may not charge the requester for the redaction itself. However, an agency may charge (in accordance with the OOR’s Official Fee Structure) for any copies it must make in order to securely redact the material before allowing the requester to view the records. If, after inspecting the records, the requester chooses to obtain the copies, no additional fee may be charged.

**Enhanced Electronic Access:** If an agency offers enhanced electronic access to records in addition to making the records accessible for inspection and duplication by a requester, the agency may establish user fees specifically for the provision of the enhanced electronic access. The user fees for enhanced electronic access may be a flat rate, a subscription fee for a period of time, a per-transaction fee, a fee based on the cumulative time of system access, or any other reasonable method and any combination thereof. Such fees shall not be established with the intent or effect of excluding persons from access to records or duplicates thereof or of creating profit for the agency. **NOTE: Fees for enhanced electronic access must be reasonable and must be pre-approved by the OOR. Please submit enhanced electronic access fee requests to the OOR.**

**Fee Limitations:** Except as otherwise provided by statute, the RTKL states that no other fees may be imposed unless the agency necessarily incurs costs for complying with the request, and such fees must be reasonable. No fee may be imposed for an agency’s review of a record to determine whether the record is a public record subject to access under the RTKL. No fee may be charged for searching for or retrieval of documents. An agency may not charge staff time or salary for complying with a RTK request. No fee may be charged for an agency’s response letter.

**Prepayment:** Prior to granting a request for access in accordance with the RTKL, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100. Once a request is fulfilled and prepared for release, the OOR recommends that an agency obtain payment prior to releasing the records.

**Questions:** If you have any questions regarding the OOR’s Official Fee Structure, please contact the OOR (email: [openrecords@pa.gov](mailto:openrecords@pa.gov), telephone: 717-346-9903).

## **POCONO TOWNSHIP BOARD OF COMMISSIONERS**

### **Work Session Minutes**

**DATE:** March 18, 2019

**TIME:** 5:00 pm

**PLACE:** Township Building

**PRESIDING COMMISSIONER:** Jerry Lastowski

**ROLL CALL:**

Harold Werkheiser - Absent

Richard Wielebinski – Present

Chad Kilby - Present

Jerrod Belvin – Absent

Also present were Leo DeVito - Township Solicitor, Bob Sargent – Road Supervisor and Donna M. Asure-Township Manager. The work session was called to order at 5:00pm by President Lastowski.

There was no public comment.

Joining the work session were Eric Koopman, Senior Planner, Monroe County Planning Commission and Nate Staruch, Infrastructure Planner, Monroe County Planning Commission.

The following was discussed –

- PennDot projects affecting Pocono Township -
  - ✓ Rt 611/715 realignment.
  - ✓ Rt 80 – 298/299 reconstruction.
  - ✓ Rt 80 reconstruction through Stroudsburg

The Board discussed with the planners the proposed Traffic Task force for Pocono Township and how short-term goals could be approved while long term solutions are being worked on. Nate Staruch will send some contact information for the township manager to reach out to PennDot staff about a meeting to discuss this issue.

The board was informed that April is traffic count month. The planners left the work session at 5:30pm. The Board continued with discussion on public works issues.

**Township Cellphones –**

- ✓ Township issued cellphones, the new IT/communication policy and personal cell phone usage was discussed.
- ✓ Staff would like to transfer township phone numbers that they have had for a long time to a personal phone
- ✓ Abuse of township cell phone use was discussed
- ✓ New staff want to keep township issued phones while other staff do not
- ✓ If staff only has personal phones there would need to be a policy that a current phone number was always on file and available for use
- ✓ A document would need to be signed that if a personal phone was damaged while on township time, the township would not be liable.
- ✓ The new policy in place will have to be changed to allow for the use and carrying of personal cell phones during working hours. The road supervisor will have to monitor this for any abuse
- ✓ The Commissioners are fine that staff do not have to be issued a township cell phone

**Additional certifications –**

- ✓ Class A CDL - The road supervisor believes that having a Class A CDL license is a special certification and should merit the fifty-cent per hour additional pay as outlined in the CBA. Currently two employees have a Class A license – Tom Shick and Corey Sayre.
- ✓ Inspection License – the board was asked to consider paying for the renewal license for township employed state certified inspectors. It is approximately \$100 for five years
- ✓ Additional Inspector – the board discussed paying for the classes and license of an additional inspector. This would cost about \$360.00 plus compensation during classes. It would have to be offered by seniority. This topic will be revisited as perhaps this can be used as a mandatory skill when hiring in the future for public works.

Parks –

- ✓ Last summer's park operation was discussed.
- ✓ The Board believes that Bob as road supervisor can manage and supervise the park and staff

Bob Sargent reported –

- ✓ He would like to bring Jack Manuel back. He does an excellent job, is always available, mows the lawns
- ✓ Should be given a 3.25% increase
- ✓ He would like him back as of March 19, 2019

Park Lighting –

- ✓ A \$9,000 quote received to fix the lighting at MVP from the Heritage Center to basketball was discussed
- ✓ Could the road crew use a ditch witch and do the excavating saving several thousand dollars off the quote
- ✓ Is it a pullable system? Bob will have to check
- ✓ Will they need an electrician to disconnect and reconnect at the breaker with the road crew doing everything else?

Policy on two people –

- ✓ Discussion was held on anyone, including the road supervisor doing work during a call out by themselves.
- ✓ If it is an emergency the road supervisor with the correct protective equipment may work alone if the police or other emergency responder are present
- ✓ If it is not an emergency and equipment must be used, then the road supervisor should call in another staff member

Township Vehicle –

- ✓ The board discussed year-round use of a vehicle by the road supervisor for to and from work for call outs
- ✓ Bob reported that during the summer this will be difficult as the truck he drives is always in use. It is difficult to get around the township and check on things
- ✓ Discussion took place as to whether there is an older township vehicle that could be given to public works or the need to buy a vehicle

Drainage –

- ✓ Bob Sargent asked for guidance on how to handle drainage issues on township roads
- ✓ Drive way road pipes either undersized, never installed, clogged or collapsed are creating major run off problems onto the roads
- ✓ The Board suggested that the road supervisor send a letter to property owners who have drainage issues due to driveway pipes giving them thirty (30) days to unplug or fix
- ✓ Draft of letter should be ran by township solicitor for proper wording
- ✓ Drainage swales along right of way were also discussed as these are the township's responsibility
- ✓ Road crew needs to maintain
- ✓ Discussion took place on the different options for slow and fast rushing swales
- ✓ Board suggested that road supervisor stop and speak to homeowners who fill in the swales as perhaps they are unaware that this is not to be done. Give them fifteen (15) days
- ✓ If swale is filled in by property owner and no conversation can be had or the homeowner was spoken to and has done nothing a letter should go out giving them thirty (30) days to remove items placed in the township swale. If not, the township will remove.
- ✓ The SALDO ordinance governing this topic needs to be reviewed to see if or what language needs to be modified to make sure it is clear as to who has the responsibility for what in these issues.
- ✓ Resort Beverage parking lot being used as a throughway was discussed. The road department will no longer fill in the potholes and township vehicles will not use as a cut through.

No public comment received.

Work Session was adjourned at 6:37pm. The board announced it was going into an executive session for possible litigation.  
NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

Submitted by:

Donna M. Asure  
Township Manager



**POCONO TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
MARCH 18<sup>th</sup>, 2019 7:00 P.M.**

**DRAFT**

The regular meeting of the Pocono Township Commissioners was held on Monday, March 18<sup>th</sup>, 2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald J. Lastowski at 7:05 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Gerald J. Lastowski, present; Richard Wielebinski, present; Jerrod Belvin, present; Chad Kilby, present; and Harold Werkheiser, absent.

**IN ATTENDANCE:**

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; and Pamela Tripus, Township Secretary, were present.

**PUBLIC COMMENTS:**

Christopher Ortolan, Twp. resident, spoke concerning the seal coat work done on Tara Drive, last year and a problem short-term rental property in his neighborhood.

Ellen Gndt, Twp. resident, commented on the purchase of police cars and trucks and requested more detail to be included with the agenda.

**ANNOUNCEMENTS:**

Pocono Township Community Day will be held on 06/01/2019.

Executive Session was held on 03/11/2019 to discuss personnel

Executive Session was held on 03/13/2019 for acquisition of real property.

Township Building Office Hours - 7:30 a.m. to 5:00 p.m. - Monday through Friday beginning 03/18/2019.

**PRESENTATIONS -**

Resolution 2019-05 - Eagle Scout Roger W. Perkowski, III. G. Lastowski read the Resolution and congratulated Roger Perkowski, III on behalf of the Board of Commissioners for achieving the Eagle Scout rank.

J. Belvin made a motion, seconded by C. Kilby, to adopt Resolution 2019-05 - honoring Eagle Scout Roger W. Perkowski, III. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**RESOLUTIONS:**

Resolution 2019-06 - Trap 611 - Trap 611 Traffic Signal -

G. Lastowski made a motion, seconded by J. Belvin, to adopt Resolution 2019-06 authorizing the Township Manager to execute the documents for the PennDOT application for Traffic Signal approval for the Trap 611 project. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.



**RESOLUTIONS CONT:**

Resolution 2019-07 - Running Lane Minor Subdivision and Lot Combination Plan - G. Lastowski made a motion, seconded by J. Belvin, to adopt Resolution 2019-07 a Resolution granting conditional approval of Running Lane, LLC minor subdivision and lot combination plan. L. DeVito, Twp. Solicitor, noted it is the first step in the process to vacate the portion of Wiscasset Road in front of Running Lane/Pocono Brew Pub. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**MINUTES:**

Amending the minutes of the 02/04/2019 BOC meeting - G. Lastowski made a motion, seconded by R. Wielebinski, to amend the minutes of the 02/04/2019 Board of Commissioners meeting, changing Harold Werkheiser from present to absent. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

March 4<sup>th</sup>, 2019 Work Session

G. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of the March 4<sup>th</sup>, 2019 work session of the Board of Commissioners. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

March 4<sup>th</sup>, 2019 Regular Meeting

G. Lastowski made a motion, seconded by R. Wielebinski, to approve the minutes of the 03/04/2019 Board of Commissioners. Roll call vote: Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

March 11<sup>th</sup>, 2019 Work Session

G. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of the 03/11/2019 Work Session. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

**PERSONNEL**

Park Board Resignation - G. Lastowski noted the resignation of Dottie Telesky from the Park and Recreation Board. D. Asure, Twp. Manager will send a thank you note from the Board.

Job Specifications

G. Lastowski made a motion, seconded by R. Wielebinski, to adopt the revised job specifications for the Township Secretary, Administrative Assistant/Accounts Payable and Receptionist/Administrative Assistant - Permit & Zoning. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Seasonal employee

G. Lastowski made a motion, seconded by R. Wielebinski, to re-hire Jack Manuel as seasonal employee for public works beginning March 19<sup>th</sup>, 2019 at an hourly rate of \$15.37 as recommended by Robert Sargent, Road Supervisor. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

FINANCIAL TRANSACTIONS

DRAFT

Ratify Voucher Payables

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify vouchers payable for the period ending 03/14/2019 in the amount of \$2,273.91. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Ratify Gross Payroll

G. Lastowski made a motion, seconded by R. Wielebinski, to ratify gross payroll for the pay period ending 03/10/2019 in the amount of \$102,132.65. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Voucher Payables

G. Lastowski made a motion, seconded by J. Belvin, to approve vouchers payable received through 03/14/2019 in the amount of \$298,907.12. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Capital Expenditures

G. Lastowski made a motion, seconded by C. Kilby, to approve the capital expenditures received through 03/14/2019 in the amount of \$10,452.00. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Cleanup day bids - D.ASURE, Twp. Manager, opened and read the bids.

1) Northeast Cartage - \$35.00 per cubic yard - Total \$24,500.00 - Bid bond included.

2) Waste Management of PA - \$35.00 per cubic yard - Total \$24,500.00 - Bid bond not included.

R. Wielebinski made a motion, seconded by J. Belvin, to award the bid for spring cleanup to Northeast Cartage, and set the dates for the first weekend in May. Discussion followed on the fees and budgeting for cleanups. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2019 Road paving bid - D.ASURE, Twp. Manager, explained the bids went out and one bidder did not amend the totals from the Addendum. J. Tresslar, Twp. Engineer, recommended rejecting the bids and rebidding. Discussion followed.

G. Lastowski made a motion, seconded by C. Kilby, to table the 2019 road paving bids and rebid.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Seal Coat Bid - D.ASURE, Twp. Manager, noted the seal coat bids were opened and read aloud on Friday, 03/15/2019 with Pocono Spray Patch as the lowest bid. J. Tresslar, Twp. Engineer, explained the bid was in order. R. Wielebinski made a motion, seconded by C. Kilby, to award the seal coat bid to Pocono Spray Patch as the lowest bid received, meeting all the specifications of the bid, in the amount of \$226,821.16. G.

SEAL COAT BID CONT:

Lastowski opened the meeting to public comment. Christopher Ortolan, Twp. resident, spoke concerning the previous seal coat and in his opinion was a poor job on Tara Drive. Discussion followed on future repair and paving of Tara Drive. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2007 Dodge Durango

G. Lastowski made a motion, seconded by C. Kilby, to award the sale of the 2007 Dodge Durango to Jay Hill in the amount of \$1,302.00 as the highest bid received on Municibid. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Two 2020 Police Interceptor Sport Utility

G. Lastowski made a motion, seconded by J. Belvin, to purchase two 2020 Police Interceptor Sport Utility vehicles from Ray Price Ford at \$32,896.56 each (vehicle only) as the lowest of four co-star quotes received and recommended by Kent Werkheiser, Pocono Township Police Chief. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2020 10-ton Dump Truck B. Sargent, Road Supervisor, noted he received three quotes. B. Sargent recommended Peterbilt, noting they have provided excellent service for the trucks, and it is reduced cost to transport for service compared to a dealer outside the area. Discussion followed. D. Asure, Twp. Manager, noted \$175,000 was budgeted with a 5-year lease/purchase.

J. Belvin made a motion, seconded by R. Wielebinski, to lease/purchase a 2020 10-ton dump truck (Chassis only) in the amount of \$97,071.00 as recommended by Robert Sargent, Road Supervisor. G. Lastowski opened the meeting to public comment. Robert Miller, Twp. resident, questioned if it included plows, etc. R. Sargent noted it is the chassis only and upfitting is separate. Ellen Gndt, Twp. resident, questioned if they were bid together on co-stars. D. Asure, Twp. Manager, noted upfitting will be voted next and they will finance together. It is in the budget spread over five years. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2020 upfit of 20-ton Dump Truck - R. Sargent, Road Supervisor, noted only two companies responded - E.M. Kutz, Reading and A&H, Harrisburg. Discussion followed on the time and travel to service equipment. R. Sargent recommended the quote from E.M. Kutz. L. DeVito, Twp. Solicitor, noted a higher bid can be accepted since they are co-star vendor. R. Wielebinski a motion, seconded by G. Lastowski, to E. M. Kutz at a cost of \$68,791.00 for the upfitting of the 2020 10-ton dump truck (plow and spreader) as recommended by Robert Sargent, Road Supervisor. Christopher Ortolan, Twp. resident, commended on the acceptance of a higher bid. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, no. Motion carried.

FINANCIAL TRANSACTIONS CONT:

2019 Ford 550 1.5 ton - D. Asure, Twp. Manager, noted Ray Price Ford was the lowest of three quotes. Discussion followed on the total cost of the chassis and upfitting. G. Lastowski suggested awarding the chassis and requesting R. Sargent receive additional quotes for the upfitting. R. Wielebinski made a motion, seconded by J. Belvin, to approve the purchase of a 2019 Ford 550, 1.5 ton truck from Ray Price Ford as the lowest co-stars quote received in the amount of \$51,458.30 (chassis only) as recommended by Robert Sargent, Road Supervisor. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

2019 Ford 550

G. Lastowski made a motion, seconded by R. Wielebinski, to table the upfitting of the 2019 Ford 550, 1.5 ton truck until the next meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

G. Lastowski requested L. DeVito, Twp. Solicitor, to review the lease/purchase documents.

TRAVEL/TRAINING AUTHORIZATION

Environmentally Sensitive Maintenance Training

G. Lastowski made a motion, seconded by C. Kilby, to approve travel for Robert Sargent, Road Supervisor to attend Environmentally Sensitive Maintenance Training on 04/02 and 04/03/2019 at Best Western Lehigh Valley Hotel and Conference Center at no cost for registration, driving township vehicle, lunch provided and to pay expenses associated with travel. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

PA-PEMA

G. Lastowski made a motion, seconded by J. Belvin, to approve travel for Donna M. Asure, Township Manager, to attend PA PEMA G291, Joint Information Systems/Joint Information Center training on 05/31/2019 at Chester County Public Safety Training Campus, no cost for the registration and to pay expenses associated with travel. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Flagger Training

G. Lastowski made a motion, seconded by C. Kilby, to approve travel of Kevin Lauter, Mitch Bartholomew, Ray Huey and Corey Sayre to Flagger Training on 03/26/2019 at Stroud Township from 9 a.m. to noon, at a cost of \$50.00 per employee, utilizing a Township vehicle and to include Jack Manual if training is needed. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

REPORT OF THE PRESIDENT

Gerald Lastowski, President

County Reassessment discussion - G. Lastowski noted the reassessment has caused concern with residents. He explained according to the County the a third of taxes will go up, a third will go down, and a third will remain the same. The County, Schools, and Townships will be required to match the mileage to their budgets which will bring the mileage rate down.

Zoning Officer - G. Lastowski noted the board interviewed a company and an individual for the position. R. Wielebinski noted he was contacted by a service that provides zoning services.

R. Wielebinski made a motion, seconded by G. Lastowski, to table the appointment of a zoning officer until the next meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

G. Lastowski noted digging has started on Rt. 611.

COMMISSIONERS' REPORTS

Richard Wielebinski, Vice President, no comment.

Harold Werkheiser, Commissioner

Chad Kilby, Commissioner

Update on Intersection Lighting - C. Kilby reported they are working to provide lighting for TLC Park and he is working with PPL to obtain permits for Rt. 611 lighting.

Learn Road Culvert Potential Closure - C. Kilby requested the Board consider putting a weight restriction on the Culvert. J. Tresslar, Twp. Engineer, explained he is working on a plan to address the culvert issue.

Township Planning Commission involvement - C. Kilby suggested the Board meet with the Planning Commission to work together to create a vision for Pocono Township. The Board concurred to meet with the Planning Commission.

Traffic flow at Wendy's - C. Kilby noted traffic is backing up at the Wendys and asked if the Planning Commission could review plan and make recommendations. Discussion followed. Ron Swink, Planning Commission Chairman, noted it was approved by PennDOT for the HOP.

Jerrold Belvin, Commissioner

Breezewood Dr & Finch Ln - emergency access routes - J. Belvin noted a recent accident blocked the only road going into Scotrun Estates and Sullivan Crossings for 4 to 5 hours. In reviewing the plans, there is a paper road - Breezewood Dr.- that could be opened for emergency access. R. Wielebinski questioned the cost and where the paper road comes out. Discussion followed. The Board concurred to wait to obtain additional information.

R. Wielebinski made a motion, seconded by G. Lastowski, to table the Breezewood Dr & Finch Lane emergency access routes to allow the Board to review before the professionals were used. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.



**REPORTS:**

Police - Shawn Goucher, Sergeant, gave the report for February noting 898 incidents and 114-911 hang-ups. E-tickets were installed in all the cars but Administrative Office Police Commission (AOPC) will not be up and running until June. He noted the speed trailer was set up on Oakhill Court and they are awaiting the test results for the new detectives.

EMS - No report.

Fire - No report.

Park Board - Jennifer Fisher, Park and Recreation Board, noted they are working on improving the TLC park and requested a walk through of the property. They are working on events for TLC, ideas such as a farmer's market, car show, military vehicle day, etc. The ice rink is over for the season. Mt. View Park - She requested the Board consider opening the park on nice weekends. She noted currently 55 pavilion rentals. G. Lastowski noted BCRA will require TLC to be closed for 3 to 4 days during the waterline construction and next winter the ice rink will be required to be moved from over the new waterline. The Board thanked the Park Board for their work.

Zoning -

Public Work Report

Update on road crew projects - Robert Sargent, Road Supervisor, explained he would like to include water fountains at the TLC park and Ball field. J. Tresslar, will confirm if water fountains were included in the BCRA waterline plan.

Cleanup day costs - R. Sargent noted he checked with Paradise and Jackson Township for cost comparison.

Fish Hill Road - R. Sargent is working on headwall prices and the project will be started in the spring.

Mt. View Park - R. Sargent noted he will send employees to the Mt. View park to start cleaning up and will review the Pavilion #3 repair.

G. Lastowski directed the Township Manager to contact the Insurance Company concerning inspecting the park.

**ADMINISTRATION - MANAGER'S REPORT**

Update on Comprehensive Plan - D.ASURE, Twp. Manager, noted the documents were submitted for the grant.

Update on Traffic Task Force - D. ASURE, Twp. Manager, noted they met and learned about the future PennDOT projects which will impact the Township. She will reach out to everyone for the next meeting.

Update on Business Association - 150 letters have been sent out and responses have started to come back.

Update on Township Logo Contest - D. ASURE, Twp. Manager, explained she is waiting for updated logo designs to come back from the designer. The top three will be sent to the Board for approval, the contest will be posted to the website, Facebook, billboards and Township for announcement of winning logo by Community Day.

DRAFT

Update on Traffic Light Backup Systems - D. Asure, Twp. Manager, noted she found two additional companies besides Signal Services for quotes for back up systems for the remaining three signals.

Paola Razzaq to add family health care - D. Asure, Twp. Manager, noted Paola Razzaq has requested family health care. R. Wielebinski made a motion, seconded by C. Kilby, to approve the request of the Fiscal Administrator Paola Razzaq to add family health care to her current health plan. C. Kilby asked if it was budgeted. D. Asure, Twp. Manager, noted it was budgeted for additional family plans. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Youth Employment Services (YES) - D. Asure, Twp. Manager, explained a youth group from CareerLink has requested the fee be waived to rent a pavilion at Mt. View Park. Discussion followed on policy to waive pavilion fees.

J. Belvin made a motion, seconded by C. Kilby, to approve the request of Youth Employment Services (YES) to waive the pavilion rental fee at MVP. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

Correspondence was received Running Lane, LLC granting an extension of time until 06/30/2019.

Community Roots - PPL Trees - D. Asure, Twp. Manager, explain PPL is offering trees for community projects.

#### TOWNSHIP ENGINEER REPORT:

White Oak Culvert Replacement project - J. Tresslar, Twp. Engineer, getting close on the emergency access and is getting ready to go out to bid.

Fish Hill Road Storm System - J. Tresslar, Twp. Engineer, explained it will start in the spring.

Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Ave - J. Tresslar, Twp. Engineer, noted it is on hold until the grant awarded.

TLC Bridge Grant - J. Tresslar, Twp. Engineer, explained they are working on obtaining the permits and will provide a schedule for bidding soon.

TLC Dam - Grant - J. Tresslar, Twp. Engineer, explained since the weather is warmer, he will do an inspection of the TLC Dam to send to the grant writer. C. Kilby asked if the walkway was included. J. Tresslar noted it will be included and inspected once the water level is down.



**TWP. ENGINEER REPORT CONT:**

Culvert cleaning maintenance - J. Tresslar, Twp. Engineer, explained he is working with R. Sargant, Road Supervisor, to complete.

Master sidewalk plan - part of multi-modal grant - J. Tresslar, Twp. Engineer, noted he will take the plan to the Planning Commission for discussion.

Archer Lane Update - J. Tresslar, Twp. Engineer, explained he is working on the updating the stormwater/grading ordinance.

Generator Bid- J. Tresslar, Twp. Engineer, explained he reached out to Keystone for the technical design and their fee is \$7,500.00. He noted his fees will be between \$8,000.00 to \$12,000.00 to put the project out to bid. D. Asure, Twp. Manager, noted the budget will be required to be reviewed before action.

**TOWNSHIP SOLICITOR REPORT:**

Exxon Monitoring wells update - No report.

Northridge - L. DeVito, Twp. Solicitor, explained Northridge as requested a reduction in their bond balance as recommended by T&M in their letter dated 03/04/2019.

G. Lastowski made a motion, seconded by J. Belvin, to grant the request to reduce the bond balance by \$76,394.00 leaving a balance of \$378,647.01 . Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

White Oak Culvert Easement update - L. DeVito, Twp. Solicitor, explained Thomas McKeown, appraiser, has reached out to the property owners for a release. A Title search is required. Once obtained, J. Tresslar will prepare meets and bound descriptions to prepare the deeds.

Property Maintenance draft ordinance - L. DeVito, Twp. Solicitor, prepared a draft for the Board's review.

Zoning Officer Report - The Notice of Violation has been prepared for the property located at Bartonsville Ave and 611.

**PUBLIC COMMENT:**

Ellen Gndt, Twp. resident, commented on the co-star quotes process, Dunkin Donuts traffic, and family health insurance policy. Discussion followed.

Christopher Ortolan, Twp. resident, questioned the future repair of Tara Drive and plans for future road work.

**ADJOURNMENT:**

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 9:05 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

POCONO TOWNSHIP  
Monday, April 1, 2019

## SUMMARY

Ratify

General Fund	\$	99,701.21
Sewer Operating	\$	399.94
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	183,504.08
TOTAL Sewer <u>OPERATING</u> Fund	\$	4,754.28
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	1,608.45
Liquid Fuels	\$	-

<u>Budget Adjustments</u>	\$	-
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<u>Budget Appropriations</u>	\$	-
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Interfund Transfer

FROM:

TO:

Notes:

## POCONO TOWNSHIP CHECK LISTING

**RATIFY**

Monday, April 1, 2019

General Fund	Date	Check	Vendor	Memo	Amount
Payroll	03/29/2019			PAY 6 Pay Period ending 3/24/2019	\$ 98,732.74
General Expenditures				<b>TOTAL PAYROLL</b>	<b>\$98,732.74</b>
	3/19/2019	58225	HIGHMARK INC	HRA FEES	\$ 118.80
	3/19/2019	58226	VERIZON	TOWNSHIP PHONES	\$ 583.67
	3/22/2019	58227	Broadhead Creek Regional Authority	Hydrant Fees	\$ 266.00
				<b>TOTAL General Fund Bills</b>	<b>\$ 968.47</b>
Sewer Operating Fund					
	3/19/2019	1217	VERIZON	SEWER MODEMS	\$ 120.20
	3/22/2019	1218	METED	ELECTRIC SERVICE PUMP STATION 4	279.74
					<b>\$ 399.94</b>
Sewer Construction Fund					
				<b>TOTAL Sewer Construction Fund</b>	<b>\$ -</b>
Capital Reserve					
				<b>TOTAL Capital Reserve Fund</b>	<b>\$ -</b>
TOTAL General Fund				99,701.21 Transferred by:	
TOTAL Sewer Operating				399.94	
TOTAL Sewer Construction				-	
Total Capital Reserve				-	
				<b>100,101.15</b> Authorized by:	

**POCONO TOWNSHIP CHECK LISTING**  
**Monday, April 1, 2019**

General Fund		<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
		3/28/2019	58228	ADP, LLC	Payroll services	\$ 449.56
		3/28/2019	58229	Alphonse C. Miller, CCTS	Camelback TIF	\$ 140,502.62
		3/28/2019	58230	AMERICAN UNITED LIFE INSURANCE CO.	Life & Disability Insurance	\$ 2,089.50
		3/28/2019	58231	Cargill Incorporated	Operational Supplies	\$ 7,867.27
		3/28/2019	58232	Cramer's Home Building Center	Park & public works maintenance supplies	\$ 205.33
		3/28/2019	58233	Cyphers Truck Parts	Truck parts	\$ 501.56
		3/28/2019	58234	D.G. Nicholas Co.	Park & public works maintenance supplies	\$ 769.54
		3/28/2019	58235	E.M.Kutz, Inc.	Hooks/Plow Guides	\$ 177.28
		3/28/2019	58236	H. M. Beers, Inc.	March 2019 Services	\$ 1,160.00
		3/28/2019	58237	Highmark Inc.	HRA Fees	\$ 85.25
		3/28/2019	58238	J & Z Professional Services LLC	March Cleaning Services	\$ 947.50
		3/28/2019	58239	J. P. Mascaro & Sons	Waste hauling township & park	\$ 469.09
		3/28/2019	58240	JAMAR Technologies, Inc.	Public Works Minor Equip Purch	\$ 815.00
		3/28/2019	58241	JNK Hydrotect & Extinguisher Supply Co.	Annual service	\$ 629.65
		3/28/2019	58242	Lackawanna College Police Academy	Police Training	\$ 240.00
		3/28/2019	58243	Lawson Products	Public Works Oper Supplies	\$ 519.25
		3/28/2019	58244	Leddy Telecom Services	TWP Phone Service	\$ 70.00
		3/28/2019	58245	Nauman Mechanical Inc.	3/7/19 Filter Service	\$ 190.00
		3/28/2019	58246	PAPCO, Inc.	Gasoline & Diesel Fuel	\$ 2,717.22
		3/28/2019	58247	Pitney Bowes	Postage meter	\$ 117.00
		3/28/2019	58248	Shinetime Auto Wash & Lube	February car washes	\$ 52.00
		3/28/2019	58249	Staples Credit Plan	Operating/ office supplies	\$ 111.80
		3/28/2019	58250	Tulpehocken Mountain Spring Water Inc	Water	\$ 102.79
		3/28/2019	58251	UNIFIRST Corporation	PW Uniforms	\$ 155.40
		3/28/2019	58252	Nationwide - 457	MARCH 2019 EMPLOYEE & EMPLOYER CONTRIBUTION	\$ 2,947.61
		3/28/2019	58253	MetLife - Non Uni. Pen. Plan	MARCH 2019 EMPLOYER CONTRIBUTION	\$ 9,075.55
		3/28/2019	58254	US BANK - Lockbox CM9722	MARCH 2019 EMPLOYEE CONTRIBUTION	\$ 9,590.68
		3/29/2019	58255	Cefali & Associates	Professional services Feb 2019	\$ 350.00
		3/29/2019	58256	Steels Hardware	Operational supplies	\$ 494.13
		3/29/2019	58257	Suburban Testing Labs	Mt View Park Watertesting	\$ 101.50
<b>TOTAL General Fund \$ 183,504.08</b>						

Sewer Operating Fund			Vendor	Memo	Amount
Date	Check				
03/28/2019	1219	BLUE RIDGE COMMUNICATIONS		Pump station utilities	\$ 121.80
03/28/2019	1220	Cramer, Swetz, McManus & Jordan		Sewer legal services	\$ 504.00
03/28/2019	1221	DG Nicholas Co		Operating supplies	\$ 15.99
03/28/2019	1222	J P Mascaro & Sons		Waste removal	\$ 99.25
03/28/2019	1223	Keystone Printing Group, inc.		Checks sewer disbursement	\$ 96.80
03/28/2019	1224	Pocono Management Associates LLC		Contracted services 3/11 - 3/24/2019	\$ 2,707.04
03/28/2019	1225	Pocono Township		Admin services 3/11 -3/22/2019	\$ 1,201.44
03/29/2019	1226	Steele's Hardware		Operating supplies	\$ 7.96
TOTAL Sewer Operating				\$	4,754.28

Sewer Construction Fund

TOTAL Sewer Construction Fund	\$ -
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Capital Reserve Fund

03/28/2019	1047	Phillips & Donovan	Architectural Services	\$ 1,608.45
TOTAL Capital Reserve Fund				\$ 1,608.45

LIQUID FUELS

TOTAL Liquid Fuels	\$ -
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ESSA

TOTAL General Fund	\$ 183,504.08	
TOTAL Sewer Construction Fund	\$ -	Authorized by: _____
Sewer Operating	\$ 4,754.28	
Capital Reserve	\$ 1,608.45	
Liquid Fuels	\$ -	
TOTAL ESSA TRANSFER	\$ 189,866.81	Transferred by: _____



PITTSBURGH - 1124 McLaughlin Run Road, Bridgeville, PA 15017 412-257-1160

HARRISBURG - 1405 B Hagy Way, Harrisburg, PA 17110 717-724-0310

SOMERSET - 241 East Garrett Street, Somerset, PA 15501 814-444-6403

800-753-7566 Fax PGH: 412-257-4471 Fax HAR - 717-724-0309

Customer	Pocono Township		
Name	Bob Sargent		
Address	112 Township Dr		
City	Tannersville	State	PA ZIP 18372
Phone	570-242-7137		
Email	rsargent@poconopa.gov		

<b>QUOTE</b>	
Date	12/19/2018
Quote No.	AB121918-2
Rep	ALB
FOB	

Qty	Description	Unit Price	TOTAL
1	9'6" Aluminum Dump Body W/ Upfit to Dodge 5500	\$ 38,541.00	\$ 38,541.00
	Includes: Stainless Steel UTG spreader, 9' Western Snow Plow, Electric Tarp, Fold Down Sides & Spring Loaded Shovel Holder		
	*Dependant on chassis availability. \$875 additional charge for upfit to Ford F550		
	Specifications attached on separate document		
	CoStars # 025-044		

Quote Accepted By \_\_\_\_\_

Title: \_\_\_\_\_

Date : \_\_\_\_\_

PO Number: \_\_\_\_\_

Unit	\$ 38,541.00
Tax	
<b>TOTAL</b>	<b>\$ 38,541.00</b>

TERMS: EQUIPMENT - DUE UPON DELIVERY  
PARTS - NET 30 WITH ACCOUNT

+ 875.00  
39,416.00

Please review carefully. If you have any questions, contact your sales representative. If there are no questions, please sign and return a copy to our office, as we must have a signed copy of this quotation along with any attachments before we process and fabricate your order. Customer signature above constitutes acceptance of the above quotation as an order. CHANGES TO THIS QUOTE ARE SUBJECT TO SCHEDULING AND PRICE CHANGES.

Quote prices applicable 60 days from date of Quote



5265 Glenbrook RD  
Stroudsburg PA 18360

Phone: (570)350-8141  
Fax: (570)992-3528

**Date:**  
3/6/2019

**Invoice #**  
19-000044

**Bill To:**  
Pocono Twp. Police Dept.  
112 Township Drive  
Tannersville, PA 18372

**Ship To: (Hand Delivery)**  
Chief Kent Werkheiser  
570.629.7323 - Phone

**Job Description:** Fleet Wide: Purchase and installation (onsite is possible if needed) of below equipment. **6 Marked Patrol Vehicles:** Purchase and Install Emitter Module inside lightbar and run harness down into center console. Emitter will activate in the third position on the progression switch. **Ghost Sedan, Pickup, Two Detective Vehicles, Utility & Chief's Vehicle:** Purchase and install dash/windshield mounted strobe emitter. ALL emitters will activate in the third position on the progression switch. Park kill feature will not be installed to allow a officer to control traffic light with the unit while seated in vehicle and selecting to turn on/off simply by switching between progression switch 2 and 3 feature.

Qty	Stock #	Description	Unit Price	Total
6	PNFLBGTSTB	Strobe Module Kit, includes: strobe module, reflector and bracket	\$199.00	<b>\$1,194.00</b>
6	PNFLBGTTHNS	Strobe Module Harness Kit	\$68.00	<b>\$408.00</b>
6	MTER	Priority Green MicroTube ExtremeRange™	\$355.00	<b>\$2,130.00</b>
6	NanoDash	Priority Green NanoDash (Dash Mounted Unit)	\$370.00	<b>\$2,220.00</b>
1	Misc	Misc. Install Parts (Wire, Ties, Conn. Etc)	\$150.00	<b>\$150.00</b>
45	Labor	Installation Labor	\$68.00	<b>\$3,060.00</b>
1	Disc.	Returning Customer Disc. & Quantity Equip. Disc.	\$400.00	<b>(\$400.00)</b>

Payment is accepted net 30. Please note there is a 1.5%  
Service Charge Per Month on Balance after 30 days.  
This bid is only valid for 30 days from above date.

Purchase Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Make all checks payable to P&D Emergency Services, LLC  
If you have any questions concerning this invoice, please contact:  
Patrick Bull, (570)350-8141, or at patrickbull@pdauto.biz

Subtotal	\$8,762.00
Shipping	
Subtotal	\$8,762.00
Sales tax	NA
<b>Total</b>	<b>\$8,762.00</b>

This document is confidential and is intended solely for the use and information of the Pocono Twp. PD. It is not to be relied upon by, nor disclosed to third parties without prior written consent of PD Emergency Services.

emitter proposal



## Kent Werkheiser

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**From:** Lane Jaffe <ljaffe@HAVIS.com>  
**Sent:** Tuesday, March 19, 2019 1:43 PM  
**To:** Kent Werkheiser  
**Subject:** RE:

Good Afternoon Chief Werkheiser,

Havis will be entering a "No Bid" , as we do not perform on-site installations.

Regards,  
Lane Jaffe



Lane Jaffe | Install Shop Sales | Havis, Inc.  
55 Jacksonville Road | Warminster, PA 18974 | P: 215.957.0720 x 3157 |  
Email | [ljaffe@havis.com](mailto:ljaffe@havis.com) | Web | [www.havis.com](http://www.havis.com) / [www.havisinstall.com](http://www.havisinstall.com)



**From:** Kent Werkheiser [mailto:KWerkheiser@poconopd.org]  
**Sent:** Tuesday, March 19, 2019 1:32 PM  
**To:** Lane Jaffe <ljaffe@HAVIS.com>  
**Subject:**

Good day, attached is a request for a bid to install emitter system in our police fleet. Thank you in advance. Kent....

**Chief Kent J. Werkheiser**

**Pocono Township Police Department  
110 Township Dr.  
Tannersville PA 18372**

**Office Number 570-629-7200  
Cell Number 570-369-6243**

This message and any attachments may contain confidential or privileged information, and are intended only for the individual or entity identified above as the addressee. If you are not the addressee, or if this message has



Kent J. Werkheiser  
*Chief of Police*



Office -570.629-7323  
Fax - 570.629.1501  
Email – poconopd@ptd.net

## Pocono Township Police Department

110 Township Drive  
Tannersville, PA 18372

19 March 2019

TO: Lane Jaffe

Good morning,

My department is looking to obtain a quote from your company in reference to the purchase and installation of emitters in our entire fleet. The vehicles and installation position of the emitter are listed below. All installation will be done at our facility, so that our vehicles can have less down time being out of service. If you are unable to perform this bid in entirety, per the spec, we kindly ask that you email us a no bid so that we can confirm this. Thank you

**Bid Spec:** Purchase and installation of below equipment onsite.

**-6 Marked Patrol Vehicles:** Purchase and Install Emitter Module inside lightbar and run harness down into center console. Emitter will activate in the third position on the progression switch.

**-Ghost Sedan, Pickup, Two Detective Vehicles, Utility & Chief's Vehicle:** Purchase and install dash/windshield mounted strobe emitter. ALL emitters will activate in the third position on the progression switch.

-\*\*\*Park kill feature will not be installed to allow an officer to control traffic light with the unit while seated in vehicle and selecting to turn on/off simply by switching between progression switch 2 and 3 feature.

(6) Marked Ford Interceptor Utilities with SoundOff nForce lightbars.

(6) PNFLBGTSTB Strobe Module Kit, includes: strobe module, reflector and bracket

(6) PNFLBGTTHNS Strobe Module Harness Kit

(6) MTER Priority Green MicroTube ExtremeRange™

(6) Unmarked Vehicles without lightbars

(6) NanoDash Priority Green NanoDash (Dash Mounted Unit)

Please email me your bid and/or No Bid in reply to this email.

Thank you

**Kent Werkheiser**

---

**From:** Dean Harper <dean.harper@daemergency.com>  
**Sent:** Tuesday, March 19, 2019 3:08 PM  
**To:** Kent Werkheiser  
**Subject:** RE: request for bid

THANK YOU FOR YOUR BID REQUEST. WE ARE NOT SET UP FOR DOING INSTALLS AWAY FROM OUR SHOP. THIS WILL HAVE TO BE A NO BID. THANKS AGAIN FOR THE OFFER.

**From:** Kent Werkheiser [mailto:KWerkheiser@poconopd.org]  
**Sent:** Tuesday, March 19, 2019 1:31 PM  
**To:** dean.harper@daemergency.com  
**Subject:** request for bid

Good day, attached is a request for a bid to install emitter sytem in our police fleet. Thank you in advance. Kent....

**Chief Kent J. Werkheiser**

**Pocono Township Police Department  
110 Township Dr.  
Tannersville PA 18372**

**Office Number 570-629-7200  
Cell Number 570-369-6243**



Kent J. Werkheiser  
*Chief of Police*



Office -570.629-7323  
Fax - 570.629.1501  
Email – poconopd@ptd.net

## Pocono Township Police Department

110 Township Drive  
Tannersville, PA 18372

19 March 2019

TO: Dean Harper

Good morning,

My department is looking to obtain a quote from your company in reference to the purchase and installation of emitters in our entire fleet. The vehicles and installation position of the emitter are listed below. All installation will be done at our facility, so that our vehicles can have less down time being out of service. If you are unable to perform this bid in entirety, per the spec, we kindly ask that you email us a no bid so that we can confirm this. Thank you

**Bid Spec:** Purchase and installation of below equipment onsite.

**-6 Marked Patrol Vehicles:** Purchase and Install Emitter Module inside lightbar and run harness down into center console. Emitter will activate in the third position on the progression switch.

**-Ghost Sedan, Pickup, Two Detective Vehicles, Utility & Chief's Vehicle:** Purchase and install dash/windshield mounted strobe emitter. ALL emitters will activate in the third position on the progression switch.

-\*\*\*Park kill feature will not be installed to allow an officer to control traffic light with the unit while seated in vehicle and selecting to turn on/off simply by switching between progression switch 2 and 3 feature.

(6) Marked Ford Interceptor Utilities with SoundOff nForce lightbars.

(6)	PNFLBGTSTB	Strobe Module Kit, includes: strobe module, reflector and bracket
(6)	PNFLBGTTHNS	Strobe Module Harness Kit
(6)	MTER	Priority Green MicroTube ExtremeRange™

(6) Unmarked Vehicles without lightbars

(6)	NanoDash	Priority Green NanoDash (Dash Mounted Unit)
-----	----------	---------------------------------------------

Please email me your bid and/or No Bid in reply to this email.

Thank you

*Kent Wubben*

## Kent Werkheiser

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**From:** Patrick Bull <patrickbull@pdauto.biz>  
**Sent:** Wednesday, March 20, 2019 11:12 AM  
**To:** Kent Werkheiser  
**Subject:** Detective Vehicles  
**Attachments:** 2019 Ford Interceptor Utility\_Slic Top\_Investigation\_Bid (03-17-19).pdf; 2019 Ford Interceptor Utility\_Slic Top\_Investigation\_PC\_Bid (03-17-19).pdf

Good morning Sr.

Please find attached bids for the two detective vehicles. You will find the one is a little more expensive as it has the computer system built into it.

I would also like to call your attention to the vehicle upgrade/change by Ford in 2020. As none of these vehicles have landed yet with changes it is unsure what equipment will still fit by any manufacture. This bid may fluctuate once the actual vehicles land and we can get to working on them.

I will get working on your bid for the Motorola radios for these two vehicles. This bid will be billed to your department directly by Motorola utilizing P&D as a sales agent. Once I have it completed I will get it out to you.

Thank you

Patrick Bull  
President

- Only those in the field know what we need. Proudly serving as Police, Fire & USCG 20 years On The Job and Counting.-

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### Emergency Vehicle Specialists

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phone: 570.350.8141  
email: [patrickbull@pdauto.biz](mailto:patrickbull@pdauto.biz)  
web: [www.pdemergencyservices.com](http://www.pdemergencyservices.com)  
facebook: P&D Emergency Services (<https://www.facebook.com/PD-Emergency-Services-510072005832410/>)

Helping you save lives through the sales and service of quality emergency equipment.

\*\*\*Build confidence in P&D. Visit our website to see some of our happy customers.\*\*\*







Commonwealth of Pennsylvania  
Department of General Services  
Bureau of Procurement  
555 Walnut Street, 6th Floor  
Harrisburg, PA 17101-1914

Toll Free Telephone: 1-866-768-7827  
Local Telephone: 717-346-9009  
Fax: 717-783-6241  
Email: [GS-PACostars@state.pa.us](mailto:GS-PACostars@state.pa.us)  
Website: [www.costars.state.pa.us](http://www.costars.state.pa.us)

Date: 03/16/2019

P&D Auto LLC d/b/a P&D Emergency Services  
Attn: Patrick Bull  
5265 Glenbrook Road  
Stroudsburg, PA 18360

**Subject:** COSTARS Participation – Renewal Confirmation  
**Contract Number:** 012-170 - Emergency Responder Loose Supplies

Dear Contractor:

The Department of General Services, Bureau of Procurement, has received your payment of the \$500.00 administrative fee required to renew your COSTARS participation for contract number 012-170. This will confirm that your company is authorized to continue to sell the awarded items/services under this contract to registered COSTARS members for the contract term 04/07/2017 through 04/07/2020 .

Thank you for your continued participation in the COSTARS Program. Should you have any questions, please contact COSTARS Program staff by email to [GS-PACostars@pa.gov](mailto:GS-PACostars@pa.gov) or toll-free telephone at 1.866.768.7827.

Regards,

Kathy Garman  
(P): 717-346-4056  
(F) :717-783-6241  
E-Mail: [katgarman@pa.gov](mailto:katgarman@pa.gov)



5265 Glenbrook RD  
Stroudsburg PA 18360  
Phone: (570)350-8141  
Fax: (570)992-3528

**Bill To:**

Pocono Twp. Police Dept.  
112 Township Drive  
Tannersville, PA 18372

**Date:**

3/17/2019

**Estimate #:**

19-000050

**Contact:**

Chief Kent Werkheiser  
570.629.7323 - Phone

**Job Description:** Purchase and install below items in a 19 Ford Interceptor Utility. Client to provide PC stand and related equip. \*\*\*If ordering a 2020 vehicle bid may change slightly as the vehicle has not landed to confirm exact fit of equipment.\*\*\*

Qty	Stock #	Description	Unit Price	Total
2	EMPS1STS3J	SoundOff mPower - Red/Blue (Grill Area)	\$95.00	<b>\$190.00</b>
1	NanoDash	Priority Green NanoDash (Dash Mounted Unit)	\$385.00	<b>\$385.00</b>
2	ELUC3H010J	SoundOff Undercover Hide-A-Way- Red/Blue (mounted in headlight)	\$75.00	<b>\$150.00</b>
1	ENFWBFSJJ	SoundOff nFORCE Passenger Side 1/2 Interior Lightbar R/B w/ TD option	\$599.00	<b>\$599.00</b>
2	ENT2B3J	Intersector Under Mirror Mount Light 18 LEDs, Dual Color (1) Red/White (1)Blue/White	\$185.00	<b>\$370.00</b>
2	EMPS2STS4J	SoundOff mPower LEDs - R/B (Facing outwards from rear side facing window)	\$95.00	<b>\$190.00</b>
2	PMP2BKDGAJ	SoundOff mPower LEDs Brackets	\$7.25	<b>\$14.50</b>
1	GEO600	Fenlax Geo 600 LED Stick - R/B (Out back window)	\$199.00	<b>\$199.00</b>
2	ELUC3H010J	SoundOff Undercover Hide-A-Way R/B (mounted in brake light)	\$75.00	<b>\$150.00</b>
1	ETSA481CSP	SoundOff nERGY 400 Series 100 watt siren	\$375.00	<b>\$375.00</b>
1	S-2009	Fenlax 100 Watt Siren Speaker	\$99.00	<b>\$99.00</b>
1	C-VS-1308-INUT	21" Vehicle Specific Havis Consolidator w/ Cup Holder, Arm Rest, (2) Mic Clips & brackets for mounting.	\$485.00	<b>\$485.00</b>
1	S3011K	9' Stop Stick Rack Kit - Red	\$475.00	<b>\$475.00</b>
1	25302	Streamlight SL-20LP Flashlight	\$145.00	<b>\$145.00</b>
1	Misc.	Customer Provided Motorola APX UHF Mobile Radio	\$0.00	<b>NC</b>
1	4487BS2	Phantom Antenna & Wire	\$85.00	<b>\$85.00</b>
1	CG-X	Havis Timer - Prewired to shutdown after two hours	\$75.00	<b>\$75.00</b>
1	Misc.	Customer Supplied NetWorkCar GPS Tracker System	\$0.00	<b>NC</b>
1	Misc.	Customer Provided Fire Extinguisher Mount	\$0.00	<b>NC</b>
1	*TM-5126-PIU	Customer Provided HINT Utility Computer & Keyboard Mount	\$0.00	<b>NC</b>
1	*AT-5120-VESA-75	Customer Provided HINT Computer Adapter	\$0.00	<b>NC</b>
1	TCU-TF120-xxx	DataLux T5 Tracer Senica Series, 8 GB upgrade, Windows 10 Downgrade to Windows 7	\$3,625.00	<b>\$3,625.00</b>
1	TRU-KEYBD-FT2	Customer Provided DataLux Backlit keyboard	\$0.00	<b>NC</b>

\*\* Continuation Page #2 \*\*

2	487760	Customer Provided High Freq. Rated Antenna Wire & Con.	\$0.00	NC
2	385608	Customer Provided LTE/Cellular Antenna	\$0.00	NC
1	539404	Customer Provided AirLink GX450 LTE Cell Modem for Verizon	\$0.00	NC
1	Misc.	Install Materials (Wire, Con. Ties Etc)	\$150.00	\$150.00
35	Labor	Installation Labor	\$68.00	\$2,380.00
1	WINTINT	Tint Front Side Windows to Match Factory Tint	\$100.00	\$100.00
1	CUTCAB	Custom made single drawer pullout cabinet with 2.5"-3" lip around the top. Finished with a bed liner texture. 500lb slides and internal divider kit.	\$875.00	\$875.00
1	TL-2521	Tufbox Base Riser Kit	\$299.00	\$299.00
<b>Make all checks payable to P&amp;D Emergency Services, LLC</b> <b>Payment is accepted net 30. Please note there is a 2% Service Charge Per Month on Balance after 30 days.</b>			Subtotal	\$11,415.50
There are no warranties expressed nor implied unless otherwise stated by the manufacture. All Wiring performed by P&D is warranted for a period of 90 days following installation. If you should have any questions please feel free to contact us at any time.			Shipping	\$200.00
			Subtotal	\$11,615.50
			Sales tax	NA
			<b>Total</b>	<b>\$11,615.50</b>



5265 Glenbrook RD  
Stroudsburg PA 18360  
Phone: (570)350-8141  
Fax: (570)992-3528

**Bill To:**

Pocono Twp. Police Dept.  
112 Township Drive  
Tannersville, PA 18372

**Date:**

3/17/2019

**Estimate #:**

19-000051

**Contact:**

Chief Kent Werkheiser  
570.629.7323 - Phone

**Job Description:** Purchase and install below items in a 19 Ford Interceptor Utility.

\*\*\*If ordering a 2020 vehicle bid may change slightly as the vehicle has not landed to confirm exact fit of equipment\*\*\*

Qty	Stock #	Description	Unit Price	Total
2	EMPS1STS3J	SoundOff mPower - Red/Blue (Grill Area)	\$95.00	\$190.00
1	NanoDash	Priority Green NanoDash (Dash Mounted Unit)	\$385.00	\$385.00
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1	S-2009	Fenlex 100 Watt Siren Speaker	\$99.00	\$99.00
1	C-VS-1308-INUT	21" Vehicle Specific Havis Consolidator w/ Cup Holder, Arm Rest, (2) Mic Clips & brackets for mounting.	\$485.00	\$485.00
1	S3011K	9' Stop Stick Rack Kit - Red	\$475.00	\$475.00
1	25302	Streamlight SL-20LP Flashlight	\$145.00	\$145.00
1	Misc.	Customer Provided Motorola APX UHF Mobile Radio	\$0.00	NC
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1	CG-X	Havis Timer - Prewired to shutdown after two hours	\$75.00	\$75.00
1	Misc.	Customer Supplied NetWorkCar GPS Tracker System	\$0.00	NC
1	Misc.	Customer Provided Fire Extinguisher Mount	\$0.00	NC
1	Misc.	Install Materials (Wire, Con. Ties Etc)	\$150.00	\$150.00
30	Labor	Installation Labor	\$68.00	\$2,040.00
1	WINTINT	Tint Front Side Windows to Match Factory Tint	\$100.00	\$100.00
1	CUTCAB	Custom made single drawer pullout cabinet with 2.5"-3" lip around the top. Finished with a bed liner texture. 500lb slides and internal divider kit.	\$875.00	\$875.00
1	TL-2521	Tufbox Base Riser Kit	\$299.00	\$299.00
Make all checks payable to P&D Emergency Services, LLC			Subtotal	\$7,450.50
Payment is accepted net 30. Please note there is a 2% Service Charge Per Month on Balance after 30 days.			Shipping	\$200.00
			Subtotal	\$7,650.50
			Sales tax	NA
			<b>Total</b>	<b>\$7,650.50</b>

There are no warranties expressed nor Implied unless otherwise stated by the manufacture. All Wiring performed by P&D is warranted for a period of 90 days following installation. If you should have any questions please feel free to contact us at any time.

This document is confidential and is intended solely for the use and information of the Pocono Twp. Police Dept. It is not to be relied upon by, nor disclosed to third parties without prior written consent of PD Emergency Services.

## **Donna Asure**

---

**From:** Kent Werkheiser  
**Sent:** Wednesday, March 27, 2019 1:06 PM  
**To:** Donna Asure  
**Subject:** two upfitting quotes  
**Attachments:** doc02729420190327125927.pdf

Hi Donna, attached are two quotes for upfitting the two new cars. Both are "no bids". Notice the one is in all caps. Even I know what that means. Kent.....

### **Chief Kent J. Werkheiser**

**Pocono Township Police Department**  
**110 Township Dr.**  
**Tannersville PA 18372**

**Office Number 570-629-7200**  
**Cell Number 570-369-6243**



## Kent Werkheiser

---

**From:** Dean Harper <dean.harper@daemergency.com>  
**Sent:** Wednesday, March 27, 2019 12:36 PM  
**To:** Kent Werkheiser  
**Subject:** RE: quote for upfitting two vehicles

THANK YOU FOR THE BID REQUEST, BUT, WE DON'T SELL SOUND OFF PRODUCTS AND WE DON'T DO ON SITE INSTALLATIONS.

**From:** Kent Werkheiser [mailto:KWerkheiser@poconopd.org]  
**Sent:** Wednesday, March 27, 2019 11:44 AM  
**To:** dean.harper@daemergency.com  
**Subject:** quote for upfitting two vehicles

Hello dean, I have attached a spec sheet for upfitting two (2) vehicles we are about to purchase. Please look this over and send me a quote or a no bid if you choose. Thank you Kent

### Chief Kent J. Werkheiser

**Pocono Township Police Department**  
110 Township Dr.  
Tannersville PA 18372

**Office Number 570-629-7200**  
**Cell Number 570-369-6243**



## Kent Werkheiser

---

**From:** Lane Jaffe <ljaffe@HAVIS.com>  
**Sent:** Wednesday, March 27, 2019 11:51 AM  
**To:** Kent Werkheiser  
**Subject:** RE: quote for upfitting two vehicles

Good Morning Chief,

Thank you for considering Havis for your vehicle upfitting. We will be entering a "No Bid", as we do not do on-site work, nor do we distribute Fenix lighting.

Best of luck with your new vehicles.

Regards,  
Lane

**From:** Kent Werkheiser [mailto:KWerkheiser@poconopd.org]  
**Sent:** Wednesday, March 27, 2019 11:46 AM  
**To:** Lane Jaffe <ljaffe@HAVIS.com>  
**Subject:** quote for upfitting two vehicles

Hello Lane, I have attached a spec sheet for upfitting two (2) vehicles we are about to purchase. Please look this over and send me a quote or a no bid if you choose. Thank you Kent

## Chief Kent J. Werkheiser

**Pocono Township Police Department**  
**110 Township Dr.**  
**Tannersville PA 18372**

**Office Number 570-629-7200**  
**Cell Number 570-369-6243**





This message and any attachments may contain confidential or privileged information, and are intended only for the individual or entity identified above as the addressee. If you are not the addressee, or if this message has been addressed to you in error, you are not authorized to read, copy, or distribute this message and any attachments, and we ask that you please delete this message and attachments (including all copies) and notify the sender by return e-mail or by phone at (215) 957-0720. Delivery of this message and any attachments to any person other than the intended recipient(s) is not intended in any way to waive confidentiality or a privilege. All personal messages express views only of the sender, which are not to be attributed to Havis Inc., and may not be copied or distributed without this statement.



Motorola Direct Purchasing Requirements:

PO Issued to Motorola Solutions Inc. must:

Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted

Have a PO Number/Contract Number & Date

Identify "Motorola Solutions Inc." as the Vendor

Have Payment Terms or Contract Number

Be issued in the Legal Entity's Name

Include a Bill-To Address with a Contact Name and Phone Number

Include a Ship-To Address with a Contact Name and Phone Number

Include an Ultimate Address (only if different than the Ship-To)

Be Greater than or Equal to the Value of the Order

Be in a Non-Editable Format

Identify Tax Exemption Status (where applicable)

Include a Signature (as Required)

THIS QUOTE IS BASED ON THE FOLLOWING:

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

3 Purchaser will be responsible for shipping costs, which will be added to the invoice.

4 Prices quoted are valid for thirty(30) days from the date of this quote.

Pocono Twp. Police Dept.

PURCHASE ORDER

BILL TO:

Pocono Twp. Police Dept.  
112 Township Drive  
Tannersville, PA 18372

The following number must appear on all invoices, bills  
of lading, and acknowledgements relating to this PO:

**PURCHASE ORDER #: APXMOB-03-22-2019**

TO:

Motorola Solutions Inc  
500 W Monroe Street  
Chicago, IL 60661

**P.O. DATE** March 22, 2019

**TERMS** Net 30 Day

**F.O.B. DESTINATION**

**SHIP VIA** Sellers Preferred

**ADDRESS CORRESPONDENCE TO:**

Name Police Chief K. Werkheiser

E-mail

Phone

FAX #

KWerkheiser@poconopd.org

570-629-7200

N/A

Sales Tax Rate:

0.00%

QTY	UNIT	DESCRIPTION	UNIT PRICE	DISCOUNT PRICE	AMOUNT
2	2	Motorola APX Radios as Per Quote Dated 3-22-2019 APX4500 UHF Mobile		2,415.10	0.00 4,830.20
subtotal					4,830.20
PLEASE NOTIFY US IMMEDIATELY IF THIS ORDER CANNOT BE SHIPPED COMPLETE ON OR BEFORE: <b>ONLY SHIP COMPLETE</b>					SHIPPING TAX OTHER
TOTAL					\$4,830.20

**SHIP TO:**

P&D Emergency Services  
5265 Glenbrook RD,  
Stroudsburg PA 18360  
**ULTIMATE DESTINATION:** Pocono Twp. Police Dept.  
112 Township Drive  
Tannersville, PA 18372

3/22/2019

DATE

APPROVED BY

**Motorola Solutions Inc**  
**500 W Monroe Street**  
**Chicago, IL 60661**  
 MR Of Record: JALVO Inc / P&D (MR)

**TO:**

Pocono Twp. Police Dept.  
 112 Township Drive  
 Tannersville, PA 18372

Quote Date	PAYMENT TERMS	CONTRACT #	DISC	Quote Expires
3/22/2019	NET 30 DAYS	4400016317	30%	4/21/2019

QTY	DESCRIPTION	SKU	APC	LIST PRICE	YOUR PRICE	EXTENDED
2	APX4500 UHF R2	M22SS59PW1AN	527	\$ 1,564.00	\$ 1,094.80	\$ 2,189.60
2	ADD: 3Y ESSENTIAL SERVICE	G24AX		\$ 131.00	\$ 131.00	\$ 262.00
2	ADD: SOFTWARE P25 CONVENTIONAL	Q811BU	527	\$ 650.00	\$ 455.00	\$ 910.00
2	ADD: DASH MOUNT O2 WWM	G66AW	656	\$ 125.00	\$ 87.50	\$ 175.00
2	ADD: ANT LOW PROFILE 450-512 MHZ	G510AB	656	\$ 50.00	\$ 35.00	\$ 70.00
2	ADD: STD PALM MICROPHONE APX	W22BA	656	\$ 72.00	\$ 50.40	\$ 100.80
2	ADD: SPKR 15W WATER RESISTANT	G831AD	656	\$ 60.00	\$ 42.00	\$ 84.00
2	ADD: APX O2 CONTROL HEAD (Grey)	GA00804AA	471	\$ 492.00	\$ 344.40	\$ 688.80
2	ADD: APX CONTROL HEAD SOFTWARE	G444AH	656	\$ -	\$ -	\$ -
2	ADD: NO GPS ANTENNA NEEDED	GA00235AA	656	\$ -	\$ -	\$ -
1	GENERATE CODEPLUG APX4500	SVC		\$ 150.00	\$ 150.00	\$ 150.00
2	PROGRAMMING	SVC		\$ 100.00	\$ 100.00	\$ 200.00

Notes:

Subtotal	\$ 4,830.20
Sales Tax	
Total*	\$ 4,830.20

Pricing based on Motorola Solutions' PA State Contract - No labor costs are included in pricing.

\*See Page 2 for Purchasing Requirements



**MOTOROLA SOLUTIONS**

Radio Solutions Channel Partner

*This Proposal is intended to be viewed by the intended party and is not to be shared with other vendors without written consent. By signing this proposal, you are committing to an order and will be invoiced according to the terms listed above.*

Proposal Prepared By:

Patrick Bull of P&D Emergency Services 570.350.8141 sales@pdauto.biz

Proposal Accepted By:

Date: \_\_\_\_\_

433 Lawrence Street, Old Forge, PA 18518 / 570.908.5822 / sales@jalvo.com / www.jalvo.com  
 5265 Glenbrook RD, Stroudsburg, PA 18360 / 570.350.8141 / sales@pdauto.biz / www.pdauto.biz

# EXIT CONFERENCE MEMORANDUM

January 1, 2017 to December 31, 2018

Auditee Township of Pocono, Monroe County

Address 112 Township Drive,  
Tannersville, PA 18372

Date Conference Held 03/27/19 Time 2:00pm

Place Conference Held Township Building

## Participants (Names and Titles):

Ms. Donna Asure Township Manager

Ms. Eileen Rosen Auditor  
Mrs. Sandra Gichiengo Audit Supervisor

## Findings and Summary of Prior Examination Recommendations notes in Report:

THERE ARE NO FINDINGS

Thank you for your co-operation.

	Reported	Adjustments	Adjusted Amount
Fund Balance \$	3,983.57	\$ -	\$ 3,983.57
Equipment Balance \$	3,983.57	\$ -	\$ 3,983.57

Verification of review and responsibility: I/We acknowledge that the above listed findings and summary of prior examination recommendations and other appropriate report sections including the Form(s) MS-965 have been presented at the exit conference by a representative from the PA Department of the Auditor General (Department).

I/We have been informed that I/we will be contacted by a representative from the Department to provide updated management representations. The updated management representations are necessary to communicate whether the representations made on the date of this exit conference are still accurate and whether any events have occurred subsequent to the date of this exit conference that would require adjustment to or disclosure in the Form(s) MS-965. If no events have occurred subsequent to the date of this exit conference that would affect the Form(s) MS-965, there is no need to respond to the request.

My signature indicates only that the report sections were presented for review and does not necessarily indicate my concurrence with all report comments and that I/we have been informed of our responsibility to provide updated management representations after being contacted by the Department. I understand that this examination is in draft form only and may be modified pending finalization. It has been represented to me that no written findings will be added to this draft report without prior notice to the official designated below.

SIGNED Donna M. Asure TITLE Township Manager  
Ms. Donna Asure

SIGNED \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNED \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNED Sandra Gichiengo TITLE Audit Supervisor  
Mrs. Sandra Gichiengo

SIGNED Eileen Rosen TITLE Auditor  
Ms. Eileen Rosen

Enter name of designated official and mailing address to be used if findings are added during bureau review.

Name: Ms. Donna Asure  
Title: Township Manager  
Address: 112 Township Drive  
Address: Tannersville, PA 18372

**EXIT CONFERENCE MEMORANDUM (Continued)**

January 1, 2017 to December 31, 2018

**Auditee:** Township of Pocono, Monroe County

Conference date: 03/27/19

Management response to written and oral findings, summary of prior examination recommendations, and observations:

NA

Verification of review: My/Our signature(s) indicate(s) that the above listed responses are accurate synopses of the responses of management to the findings, observations and summary of prior examinaiton recommendations presented in the exit conference and the exit conference memorandum. My/Our signature(s) also acknowledge(s) my/our understanding that the responses to the findings will appear in the typed report.

Signatures (with titles):

Township Manager



MONROE COUNTY  
CONSERVATION DISTRICT



MONROE COUNTY CONSERVATION DISTRICT  
DIRT, GRAVEL AND LOW VOLUME ROADS

# Homeowners/HOA Dirt and Gravel Road Workshop

Managing Water, Preventing Washouts

**Saturday, April 13, 2019**

**9am-11am**



***Learn how to resolve issues like this!***

***There's something for everyone!***

Long driveway, short driveway, Association/shared roads.

Join us for a leisurely pictorial tour of erosion on driveways and how to fix it.

This methodology can be applied to roads as well.

We'll go over concepts such as road location, road shape, surface drainage, subsurface drainage and stabilization.

Light snacks and beverages provided.

Space is limited. Call 570-629-3060 to register.

*Limit 4 per HOA/POA*



Account Number: \_\_\_\_\_

## STREET LIGHT SERVICES AGREEMENT

This Street Light Services Agreement ("Agreement") is entered into on \_\_\_\_\_ ("Effective Date") by and between PPL Electric Utilities Corporation ("Company"), a Pennsylvania corporation with its principal place of business at Two North Ninth Street, Allentown, PA 18101, and POCONO TOWNSHIP ("Customer"), located at 112 TOWNSHIP DRIVE TANNERSVILLE, PA 18372. Company and Customer are each referred to herein as a "Party" and collectively as the "Parties," and

WHEREAS, Company is a "public utility" and "electric distribution company" as defined in Sections 102 and 2803 of the Pennsylvania Public Utility Code, 66 Pa. C.S. §§ 102, 2803, that offers street light electric service to customers pursuant to its tariff approved by the Pennsylvania Public Utility Commission ("Commission"); and

WHEREAS, Customer has requested Company to install new street lights, convert some or all of its existing street lights, or both.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties, intending to be legally bound, hereby agree as follows:

1. Services

1.1 Street Light Installation/Conversion

(a) Standard Installation

- (i) Company shall install new street lights, convert some or all of its existing street lights, or both, as described in the scope of work attached hereto as **Exhibit A**.
- (ii) Except for Customer-owned facilities described in **Exhibit A**, all necessary street lighting facilities shall be supplied, installed, owned, and maintained by the Company pursuant to the rate schedule of the Company's tariff identified in **Exhibit A** as presently in effect and as may be amended from time to time in accordance with the law ("Selected Rate Schedule"). If, in the course of installing and/or converting the street lights, Company discovers that there are additional and/or fewer street lights to be installed and/or converted in the locations requested by Customer, Company shall notify Customer, and the Parties shall cooperate to amend **Exhibit A** to reflect the actual number of street lights to be installed and/or converted.

(b) Special Installations

- (i) In the event the Customer requests an installation that is not in conformity with the Standard Installation in Section 1.1(a) and **Exhibit A**, the Company may, at its option, require advance

payment from the Customer for excess installation and/or equipment costs pursuant to the Selected Rate Schedule.

- (ii) Customer shall be responsible for the excess costs to maintain any special equipment that is not in conformity with the Standard Installation in Section 1.1(a) and **Exhibit A** pursuant to the Selected Rate Schedule.

## 1.2 Removal of Street Light Facilities

- (a) The Customer may request removal of any existing Company-owned street light facilities pursuant to the Selected Rate Schedule.
- (b) The Company shall charge and the Customer shall pay for the requested removal of any Company-owned street light facilities that are fewer than 10 years old measured from the date of installation or conversion pursuant to the Selected Rate Schedule.

## 1.3 Rates for Electric Service

- (a) Customer agrees to receive electric service for the street lights described in Section 1.1(a) under the Selected Rate Schedule.
- (b) Customer's receipt of electric service under the Selected Rate Schedule shall commence with the first billing cycle following the completion of the installation/conversion of the street lights described Section 1.1(a), and shall continue through the term of this Agreement as defined in Section 2.

## 1.4 Additional Services

- (a) Customer shall promptly notify the Company of all Company-owned street lights installed pursuant to this Agreement that are not operating properly.
- (b) In addition to the Company's regularly scheduled vegetation management practices and policies, Company may, at the written request of Customer and within a reasonable period of time after such request, trim vegetation that, in Company's judgment, may interfere with the proper lighting of the roads or highways illuminated by the Company-owned street lights that were installed pursuant to this Agreement. Customer shall obtain all consents and permits necessary for Company to perform such work.

## 2. Term of Agreement and Termination

- 2.1 Term – This Agreement shall commence on the Effective Date, shall continue for the period of years specified in the rate schedule of the Company's tariff identified in **Exhibit A** as in effect on the Effective Date, and shall renew for one-year periods thereafter until terminated in accordance with Section 2.2.

## 2.2 Termination of Agreement

- (a) Either Party may terminate this Agreement for its convenience by giving six-months' prior written notice to the other Party; provided, however, that termination by the Company is subject to all applicable requirements of the Pennsylvania Public Utility Code, the Commission's regulations and the Company's tariff.
- (b) If Customer terminates this Agreement, Customer shall be deemed to have requested the removal of all the Company-owned street lights and associated facilities that were installed pursuant to this Agreement. Section 1.2(b) shall govern the charges imposed and the payments made for such removal.

## 3. Attachments

- 3.1 No attachments can be made to Company's facilities without Company's consent. Customer must submit an application to Company for review using the current application process. The process for submitting an application is defined on the Company's Pole Attachment Services website. The attachment may be made after the attachment application is approved by Company and an attachment agreement is executed by the Company and the Customer.

## 4. Assignment

- 4.1 This Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their successors and permitted assigns.
- 4.2 Neither Party shall have the right to assign, convey, or transfer this Agreement or any rights hereunder, or delegate its duties hereunder without the written consent of the other Party, whose consent shall not be unreasonably withheld.

## 5. Choice of Law

- 5.1 This Agreement and the respective rights and obligations of the Parties hereto shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its conflicts of law provisions.

## 6. Miscellaneous

- 6.1 Notices – Each notice, request, demand, statement, or other communication allowed or required by this Agreement shall be in writing and shall be considered as delivered when received by the other Party by certified U.S. mail, reputable overnight courier, or facsimile addressed to the other Party at its address indicated below or at such other address as a Party may provide in a written notice to the other Party, provided that in the case of facsimile communication, the recipient shall confirm by return facsimile upon receipt:

If to Company:

PPL Electric Utilities Corporation  
Two North Ninth Street  
Allentown, PA 18101  
Attention: BUSINESS ACCOUNTS  
Telephone: 888.220.9991  
Facsimile:

If to Customer:

POCONO TOWNSHIP  
112 TOWNSHIP DRIVE  
TANNERSVILLE, PA 18372  
Telephone:  
Facsimile:

- 6.2 Incorporation of Tariff – This Agreement expressly incorporates the provisions of Company's tariff as amended from time to time in accordance with the law. If any aspect of this Agreement conflicts Company's tariff, the tariff shall govern.
- 6.3 Third Party Beneficiaries – This Agreement is only intended to create rights and obligations for Customer and Company, and is not intended for the benefit of any third parties.
- 6.4 Headings – The headings of this Agreement are inserted only for convenience and shall not affect the meaning or interpretation of this Agreement or any provision hereof.
- 6.5 Severability – If any provision of this Agreement is held to be invalid or unenforceable, then to the extent that such invalidity or unenforceability does not deprive either Party of any material benefit intended to be provided by this Agreement, the remaining provisions of this Agreement shall remain in full force and effect and shall be binding upon the Parties.
- 6.6 Amendments and Waiver – No change, amendment, or modification of this Agreement, including any Exhibit attached to the Agreement, shall be valid or binding upon the Parties unless in writing and duly executed by both Parties. No delay or omission in the exercise of any right under this Agreement shall impair any such right or be taken, construed, or considered as a waiver or relinquishment thereof, but any such right may be exercised from time to time and as often as may be deemed expedient. If any provision hereof is breached and the non-breaching Party permits cure of such breach, such forbearance shall be limited to the particular breach and shall not be deemed to waive any other breach hereof. The rights and remedies provided by this Agreement shall be in addition to those rights and remedies available in both law and equity.

- 6.7 Entire Agreement – This Agreement and the attached Exhibits embody the entire agreement and understanding of the Parties with respect to the subject matter hereof (i.e., services and equipment set forth in the Exhibits hereto) and supersede all prior and contemporaneous agreements and understandings, oral or written, relating to said subject matter.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers on the Effective Date.

CUSTOMER

\_\_\_\_\_  
Signature

Name

Title

PPL ELECTRIC UTILITIES CORPORATION

\_\_\_\_\_  
Signature

Name

Title

**EXHIBIT "A"**

Light Grid	Light Street	Lamp Type	Luminaire Type	Lumen Size	Light Pattern	Bill Code	Rate Schedule
68154N31495	RIM ROCK ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
68158N31513	BARTONSVILLE AVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
68167N31509	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
68012N31605	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67996N31610	SR 611 + GOLDEN SLIPPER ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67950N31649	SR 611 + GLENVIEW DRIVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67787N31787	SR 611 + BARTONSVILLE AVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67657N32081	SR 611 + BEEHLER ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67611N32218	SR 611 + STADDEN ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67574N32464	LEARN ROAD + CHERRY LANE ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67572N32473	LEARN ROAD + CHERRY LANE ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67578N32478	LEARN ROAD + CHERRY LANE ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE

67540N32462	SR 611 + CHERRY LANE ROAD	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
67411N32758	SR 611 + OLD MILL ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67402N32752	SR 611 + OLD MILL ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67393N32764	SR 611 + OLD MILL ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67402N32770	SR 611 + LEARN ROAD/PIGEON WAY	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67390N32798	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67382N32796	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67383N32813	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67371N32810	SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67318N32912	SR 611 + KENNYS WAY	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67289N32897	KENNYS WAY @ BASKETBALL COURT	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67325N32924	SR 611 + SR 715	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
67312N32930	SR 611 + SR 715 PREMIUM	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
67185N33174	OUTLETS DRIVE + SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67067N33539	SR 611 + SCOTRUN AVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE



67066N33528	SR 611 + SCOTRUN AVE SHINE HILL ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67073N33596	+ SR 611 SR 611 + SHINE HILL ROAD	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
67060N33600	SCOTRUN AVE + SR 611	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
66918N33833	SR 611 + SCOTRUN AVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
66912N33837							
66884N33870	SR 611 + SCOTRUN DRIVE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
66886N33894	SCOTRUN DRIVE + SR 611 SHEPHERD LANE	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
66776N34182	+ SR 611 LOWER SWIFTWATER	Light Emitting Diode (LED)	COBRA HEAD	15000	III	Wood Pole OH	SLE
66748N34755	ROAD + SR 611 SR 611 + LOWER SWIFTWATER	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
66738N34749	ROAD SR 611 + LOWER SWIFTWATER	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
66758N34738	ROAD	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
66659N34795	SR 611 + SR 314	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
66638N34808	SR 314 + SR 611	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE
66630N34822	SR 314 + SR 611	Light Emitting Diode (LED)	COBRA HEAD	20000	IV	Wood Pole OH	SLE

**OUTDOOR LIGHT SERVICE ORDER**

Customer Name POCONO TOWNSHIP		Rate		Cust. No. – INSTALL		W.R. No.	
Location: Development Name, City, Street, Zip Code, Township 112 TOWNSHIP DRIVE TANNERSVILLE, PA 18372		Rate		Cust. No. – REMOVE		W.O. No. 58358240	
Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Grid Coordinate 68154N31495		Street Name RIM ROCK ROAD		Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way
Brkt. Length 12		Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 68154N31495						Ref.	Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Grid Coordinate 68158N31513		Street Name BARTONSVILLE AVE		Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way
Brkt. Length 12		Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 68158N31513						Ref.	Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Grid Coordinate 68167N31509		Street Name SR 611		Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way
Brkt. Length 12		Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE						Ref.	Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Grid Coordinate 68012N31605		Street Name SR 611		Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way
Brkt. Length 12		Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 68012N31605						Ref.	Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Grid Coordinate 67996N31610		Street Name SR 611 + GOLDEN SLIPPER ROAD		Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way
Brkt. Length 8		Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67996N31610						Ref.	Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67950N31649		Street Name SR 611 + GLENVIEW DRIVE			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length	Type Lumin	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67950N31649								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67787N31787		Street Name SR 611 + BARTONSVILLE AVE			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67787N31787								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67657N32081		Street Name SR 611 + BEEHLER ROAD			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67657N32081								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67611N32218		Street Name SR 611 + STADDEN ROAD			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67611N32218								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67574N32464		Street Name LEARN ROAD + CHERRY LANE ROAD			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67574N32464								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67572N32473		Street Name LEARN ROAD + CHERRY LANE ROAD			Lumen Size 15000	
<input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67572N32473								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67578N32478		Street Name CHERRY LANE ROAD + LEARN ROAD			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67578N32478								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67540N32462		Street Name SR 611 + CHERRY LANE ROAD			Lumen Size 20000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67540N32462								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67411N32758		Street Name SR 611 + OLD MILL ROAD			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67411N32758								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67402N32752		Street Name SR 611 + OLD MILL ROAD			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67402N32752								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67393N32764		Street Name SR 611 + OLD MILL ROAD			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67393N32764								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67402N32770		Street Name SR 611 + LEARN ROAD/PIGEON WAY			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67402N32770								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67390N32798		Street Name SR 611				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67390N32798								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67382N32796		Street Name SR 611				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67382N32796								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67383N32813		Street Name SR 611				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67383N32813								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67371N32810		Street Name SR 611				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67371N32810								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67318N32912		Street Name SR 611 + KENNYS WAY				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67318N32912								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67289N32897		Street Name KENNYS WAY @ BASKETBALL COURT				Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way		Effective Date
		Brkt. Length 20	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----				Manufacturer Codes Lamp Lum. P.C.	
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67289N32897								Ref. Std.	



Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67325N32924		Street Name SR 611 + SR 715			Lumen Size 20000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67325N32924								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67312N32930		Street Name SR 611 + SR 715			Lumen Size 20000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67312N32930								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67185N33174		Street Name PREMIUM OUTLETS DRIVE + SR 611			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67185N33174								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67067N33539		Street Name SR 611 + SCOTRUN AVE			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67067N33539								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67066N33528		Street Name SR 611 + SCOTRUN AVE			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67066N33528								Ref. Std.

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 67073N33596		Street Name SHINE HILL ROAD + SR 611			Lumen Size 15000	
Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date
		Brkt. Length 16	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.		
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67073N33596								Ref. Std.

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 67060N33600		<b>Street Name</b> SR 611 + SHINE HILL ROAD			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 16	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 67060N33600							<b>Ref.</b>  	

  

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66918N33833		<b>Street Name</b> SCOTRUN AVE + SR 611			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 16	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66918N33833							<b>Ref.</b>  	

  

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66912N33837		<b>Street Name</b> SR 611 + SCOTRUN AVE			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 16	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66912N33837							<b>Ref.</b>  	

  

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66884N33870		<b>Street Name</b> SR 611 + SCOTRUN DRIVE			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 12	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66884N33870							<b>Ref.</b>  	

  

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66886N33894		<b>Street Name</b> SCOTRUN DRIVE + SR 611			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 16	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66886N33894							<b>Ref.</b>  	

  

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66776N34182		<b>Street Name</b> SHEPHERD LANE + SR 611			<b>Lumen Size</b> 15000	
<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED		<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.		<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input checked="" type="checkbox"/> 03-III <input type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 12	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----				
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66776N34182							<b>Ref.</b>  	



Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 66748N34755		Street Name LOWER SWIFTWATER ROAD + SR 611				Lumen Size 20000	
Spec. Equip. Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date	
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.			
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66748N34755								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 66738N34749		Street Name SR 611 + LOWER SWIFTWATER ROAD				Lumen Size 20000	
Spec. Equip. Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date	
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.			
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66738N34749								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 66758N34738		Street Name SR 611 + LOWER SWIFTWATER ROAD				Lumen Size 20000	
Spec. Equip. Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date	
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.			
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66758N34738								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 66659N34795		Street Name SR 611 + SR 314				Lumen Size 20000	
Spec. Equip. Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date	
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.			
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66659N34795								Ref. Std.	

Action Code <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert		Grid Coordinate 66638N34808		Street Name SR 314 + SR 611				Lumen Size 20000	
Spec. Equip. Non-Std. Install		Type Lamp <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	Bill Code 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	Struct. Code 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	Light Pattern <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	Effective Date	
		Brkt. Length 12	Type Lumin 10	Miscellaneous Data Codes ----- N/A -----		Manufacturer Codes Lamp Lum. P.C.			
Remarks: INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66638N34808								Ref. Std.	

<b>Action Code</b> <input checked="" type="checkbox"/> I Install <input type="checkbox"/> R Remove <input type="checkbox"/> P Convert  <input type="checkbox"/> Spec. Equip. <input type="checkbox"/> Non-Std. Install		<b>Grid Coordinate</b> 66630N34822		<b>Street Name</b> SR 314 + SR 611			<b>Lumen Size</b> 20000	
		<b>Type Lamp</b> <input type="checkbox"/> I Incandescent <input type="checkbox"/> M Mercury Vapor <input type="checkbox"/> S Sodium <input type="checkbox"/> Q Induction <input type="checkbox"/> H Metal Halide <input checked="" type="checkbox"/> L LED	<b>Bill Code</b> 01	<input type="checkbox"/> 24 Hr. Light <input type="checkbox"/> Cust. Owned Struc.	<b>Struct. Code</b> 10	<input type="checkbox"/> U-G <input type="checkbox"/> Low Mount	<b>Light Pattern</b> <input type="checkbox"/> 02-II <input type="checkbox"/> 03-III <input checked="" type="checkbox"/> 04-IV <input type="checkbox"/> 05-V <input type="checkbox"/> 24-II/4 Way	
		<b>Brkt. Length</b> 12	<b>Type Lumin</b> 10	<b>Miscellaneous Data Codes</b> ----- N/A -----		<b>Effective Date</b>  		
<b>Remarks:</b> INSTALLING NEW LED COBRA HEAD STREET LIGHT ON EXISTING PPL POLE 66630N34822						<b>Manufacturer Codes</b> Lamp Lum. P.C.	<b>Ref.</b> <b>Std.</b>	

Bill Codes	Structure Codes	Type Luminaire	Manufacturer Codes
01 - Wood Pole OH 02 - Metal Pole OH 03 - Low Mount UG 04 - High Mount UG 06 - Multiple Units (Utility Owned Pole) 07 - Wood Pole UG 08 - Customer Owned (Lum. & Struct.) 11 - Energy Only (Utility-Owned Pole) 12 - Energy Only (Cust. Owned Pole) 13 - Energy Only LED (Utility-Owned Pole) 14 - Energy Only LED (Cust. Owned Pole)	10 - Wood Pole 11 - Wood Center Bore 12 - FG-Center Bore 20 - Tubular Steel 21 - Fluted Steel 30 - Aluminum 31 - Aluminum Bronze 40 - Fiberglass Grey 41 - Fiberglass Black 42 - Fiberglass Bronze 43 - Fiberglass Green 50 - Concrete	60 - Building 70 - Bridge Pole 71 - Bridge Structure 72 - Sign Structure 75 - Tunnel 80 - Blvd Steel 81 - Blvd Concrete 82 - Blvd-Fbgls. Green 83 - Blvd-Fbgls. Black 89 - Dec-Bethlehem 90 - Other	AD - Advance AE - American Electric AR - Area Lite Research CH - Crouse Hinds CO - Cooper Lighting DL - Dark-to-Light FO - Formed Plastics FP - Fisher Pierce GE - General Electric HA - Hapco HD - Hadco HB - H&B Instruments HL - Highline  HO - Hollophane HU - Hubbell KL - King Luminaire KO - Koppers LI - Line Material ME - McGraw Edison MS - Main Street NM - Newmark NP - Philips PK - Pfaff & Kendall PL - PPL Co. PM - Precision

<b>Customer Name</b>			
<b>This is authorization for PPL to perform the specified Outdoor Lighting work.</b>		Requested by	Date
Approved by - customer signature	Date	POL Updated by	Date
Title		Recorded on S/L Maps by	Date

Add New Action

# PPL Electric Utilities Corporation

Supplement No. 194  
Electric Pa. P.U.C. No. 201  
Fourteenth Revised Page No. 36C  
Canceling Thirteenth Revised Page No. 36C

## RATE SCHEDULE SLE LIGHT EMITTING DIODE (LED) STREET LIGHTING SERVICE

### APPLICATION OF RATE SCHEDULE SLE

This Rate Schedule is for lighting service from overhead or underground facilities on public areas such as streets, highways, bridges and parks, to municipalities, other governmental agencies, or private property customers when all such service is supplied under Company's standard form of contract in accordance with the various laws applicable thereto.

The application of this Rate Schedule is limited as follows:

- (a) metal pole overhead - existing locations served under another of the Company's street lighting rate schedules.

### NET MONTHLY RATE

#### (1) Fixture Prices

#### Distribution Charge

<u>FIXTURE DESCRIPTION</u>			<u>OVERHEAD SUPPLY</u>		<u>UNDERGROUND SUPPLY</u>			<u>MULTIPLE UNITS</u>
<u>Type</u>	<u>Nominal Lumens</u>	<u>Wattage</u>	<u>Wood Pole</u>	<u>Metal Pole</u>	<u>Wood Pole</u>	<u>Low Mounting</u>	<u>High Mounting</u>	<u>Additional Luminaire/Pole</u>
LED	2600	36	----	----	\$24.695	\$24.834	----	----
LED	3300	50	\$13.026	\$16.164	----	----	----	\$4.495
LED	3800	53	----	----	\$25.725	\$25.801	----	----
LED	4900	70	\$14.240	\$17.149	----	----	\$22.248	\$4.730
LED	7500	91	\$16.056	\$19.020	----	----	\$23.943	\$5.502
LED	15000	170	\$22.587	\$25.414	----	----	\$33.305	\$8.053
LED	20000	269	\$28.936	\$30.947	----	----	\$39.842	\$10.051

#### Transmission Service Charge

The Transmission Service Charge included in this Tariff applies to all KW and/or KWH billed under this Rate Schedule.

#### Generation Supply Charge -1

The Generation Supply Charge -1 included in this Tariff applies to all KWH billed under this Rate Schedule.

(Continued)

(D) Indicates Decrease (I) Indicates Increase (C) Indicates Change

Issued December 18, 2015

Effective: January 1, 2016

**RATE SCHEDULE SLE (CONTINUED)**

(2) The number of KWH supplied is based upon the average hours use and input wattage of each luminaire.

(3) The Company, at its option, may offer appropriate overhead rates set forth above to customers in recognition of their either installing, owning and/or paying for portions of a street lighting installation.

(4) Whenever customer requests an installation hereunder which requires an investment by the Company greater than five (5) times the estimated annual distribution revenue, the Company, at its option, may install the lamps as requested upon payment by the customer of such estimated excess costs.

**STANDARD INSTALLATION AND SERVICE**

All necessary street lighting facilities are supplied, installed, operated and maintained by Company and are connected to Company's available general distribution system. The equipment installed under the above rate is of the type currently being furnished by Company at the time service is contracted for.

**Wood Pole Overhead Service.** Lamps are mounted on Company's wood poles, or other supports not supplied by Company specifically for street lighting purposes, and are supplied by overhead wires. Luminaires are mounted on brackets or mast arms. A standard installation under the above rates includes one span of secondary conductor per location.

**Metal Pole Overhead Service.** Lamps are mounted on Company's existing metal poles served by overhead wires. No new overhead supplied metal pole installations will be made under this rate schedule.

**Wood Pole Underground Service.** Lamps are mounted on Company's wood or fiberglass street lighting poles and are supplied by underground wires. A standard installation under the above rates includes a maximum of 150 circuit feet of cable and trenching and backfilling.

**Low Mounting Underground Service.** Lamps are mounted on Company's low mounting street lighting poles and are supplied by underground cable. A standard installation under the above rates includes a maximum of 150 circuit feet of cable and trenching and backfilling.

**High Mounting Underground Service.** Lamps are mounted on Company's high mounting metal street lighting poles not exceeding 35 feet in height and are supplied by underground cable. A standard installation under the above rates includes a maximum of 175 circuit feet of cable and trenching and backfilling.

**Multiple Unit Service.** When practical, each additional lamp after the first mounted on a street lighting pole is billed under the above Multiple Unit rate. A standard installation under the above rates includes only the luminaire, lamp, photocontrol, bracket or mast arm and wire in the bracket or mast arm.

All lamps are lighted from dusk to dawn every night, or for approximately 4,300 hours per annum.

(Continued)

**RATE SCHEDULE SLE (CONTINUED)**

**CONTINUOUS OPERATION**

At customer request, individual lamps may be operated continuously 24 hours per day. The net monthly rate for continuous operation shall be 160% of the aforementioned applicable net monthly rates.

**SPECIAL INSTALLATIONS**

Whenever customer requests an installation that is not in conformity with the aforementioned STANDARD INSTALLATION AND SERVICE provisions, Company may, at its option, install the lamps as requested upon payment in advance by the customer of the estimated installed cost of facilities required in excess of that required for standard installation or of the excess investment in special equipment over that of standard equipment. The maintenance of special equipment is cost over standard for each replacement subject to (1) time and ability to obtain replacement, and (2) advance payment of the then excess.

**REMOVALS**

If customer requests Company to remove any part of a mercury vapor (MV) street lighting system to install high pressure sodium (HPS) street lighting equipment or to remove any part of a high pressure sodium (HPS) street lighting system to install street lighting system or any other type of street lighting system and if the MV or HPS or Light Emitting Diode (LED) luminaires, supporting brackets, poles and/or conductors which are to be removed as a result of any requested removal, are less than ten (10) years old, Company will charge for and Customer shall pay for such a change. The charge will be based upon Company's estimated costs for removal and rehabilitation plus the estimated remaining life value of the removed equipment less salvage. However, if the Customer's request is made to upgrade the lighting on the street to Illuminating Engineering Society standards, in accordance with the Energy Policy Act of 2005 which states Mercury Vapor Lamp ballasts shall not be manufactured or imported after January 1, 2008, the Company may waive the charge calculated hereunder.

**RIDERS**

The Riders included in this Tariff that apply to this Rate Schedule are listed in the Rider Matrix on Page 14D.

**STATE TAX ADJUSTMENT SURCHARGE**

The State Tax Adjustment Surcharge included in this Tariff is applied to charges under this Rate Schedule.

**PAYMENT**

The above net rate applies when bills are paid on or before the due date specified on the bill, which is not less than 30 days from the date bill is mailed via the U.S. Postal Service or mailed electronically for municipalities and other governmental agencies and 15 days for private owner or agencies. When not so paid, the gross rate applies which is the above net rate plus 5% on the first \$200.00 of the then unpaid balance of the monthly bill and 2% on the remainder thereof.

**CONTRACT PERIOD**

Fifteen (15) years and thereafter until terminated in accordance with contract provisions.

## It's time to pump your septic out again!



Dear Resident;

You are receiving this reminder to notify you that it is time to pump your septic systems. Pocono Township requires all properties with in-ground systems to pump their septic every four years. A list of registered septic haulers can be obtained on our website at: [poconopa.gov](http://poconopa.gov)

If you have any questions, please call: Pocono Township at  
570-629-1922

**Pocono Township**  
112 Township Drive  
Tannersville, PA 18372

BULK RATE  
Presorted  
U.S. POSTAGE  
PAID  
Cresco, PA 18326

[REDACTED]

[REDACTED]

SWIFTWATER, PA 18370

# **BRODHEAD CREEK REGIONAL AUTHORITY**

410 Mill Creek Road  
East Stroudsburg, PA 18301

TELEPHONE  
570-421-3232

FAX  
570-421-2322

March 18, 2019

Ms. Donna Asure, Manager  
Pocono Township  
110 Township Drive  
Tannersville, PA 18372

**Re: Professional Service Reimbursement Agreement**  
**Pocono Tank and Pump Station Project – Application of March 15, 2019 (Parcel No. 12/7/1/6)**

Dear Donna:

I am following up with this Letter Reimbursement Agreement between Pocono Township and the Brodhead Creek Regional Authority ("BCRA" or "Authority") wherein the Authority agrees to reimburse Pocono Township the cost of professional services incurred by Pocono Township in the review and approval process for the land development of the BCRA's Pocono Interim Tank and Pump Station project located on Parcel No. 12/7/1/6 (the "Project").

Per our discussion, Pocono Township has agreed to waive the application fee and escrow requirements for the Township's review of the Project. The waiver is granted to the BCRA due to the BCRA's status as an essential service as well as Pocono Township's status as an owner municipality of the BCRA.

As further discussed, the BCRA agrees to reimburse Pocono Township for professional service costs incurred by Pocono Township in the review and approval process for the Project. The fees charged for the engineering and legal review will be at the rates established for engineering and legal services in the Pocono Township duly authorized fee schedule, subject to the BCRA's right to challenge the reasonableness of such fees pursuant to the provisions of Section 510(g) of the Municipalities Planning Code ("MPC"), 53 P.S. §10510(g) (1968, as amended). All invoices will be paid within thirty (30) days of invoicing.

I would ask that the proper representative of Pocono Township sign the bottom of this letter and return it to the BCRA for its records. I have enclosed an additional original signed by the BCRA for Pocono Township's records.

Very truly yours,



David Horton, PE/Manager

Enclosure

I, DONNA ASURE, Manager of Pocono Township, hereby acknowledge that Pocono Township has waived the application fee and escrow requirements for the land development of the Brodhead Creek Regional Authority's Pocono Tank and Pump Station Project. I am further authorized to sign this Letter Agreement acknowledging the Brodhead Creek Regional Authority's obligation to reimburse Pocono Township's professional services in connection with the Pocono Tank and Pump Station Project within thirty (30) days of invoicing.

Date Signed: \_\_\_\_\_, 2019      DONNA ASURE, MANAGER OF POCONO TOWNSHIP





# COLONIAL

## Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive  
Easton PA 18045-7899  
p 610-252-5550  
f 610-252-5740  
www.ciu20.org

March 26, 2019

Pocono Township Board of Commissioners  
112 Township Dr.  
Tannersville, PA 18372

To whom it may concern,

Every year my organization, Colonial Intermediate Unit #20 hosts end of the year picnics for the schools we service. We are a non profit educational service agency that services all Monroe County Schools including Pocono Mountain East HS. I'm writing this letter to request the use of pavillions #2 and #3 at Mountain View Park on May 28th, 29th, 30th and 31st 2019 and have the fees waived. We've been fortunate to be able to use the park for the past 5 years for this event. Your park offers great opportunities for my special education students to explore and celebrate the successes of their school year. The adaptive playground at Mountain View Park gives our students a very valuable and unique opportunity to socialize with peers from other classes in their community.

Thank you for your time. I look forward to hearing from you.

Sincerely,

Michael Matlock  
Facilitator for Therapeutic Activities  
(610) 515-6526

RECEIVED

MAR 27 2019

POCONO TOWNSHIP





**Boucher & James, Inc.**  
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY  
INNOVATIVE ENGINEERING

Fountainville Professional Building  
1456 Ferry Road, Building 500  
Doylestown, PA 18901  
215-345-9400  
Fax 215-345-9401

2756 Rimrock Drive  
Stroudsburg, PA 18360  
570-629-0300  
Fax 570-629-0306

Mailing:  
P.O. Box 699  
Bortonsville, PA 18321

559 Main Street, Suite 230  
Bethlehem, PA 18018  
610-419-9407  
Fax 610-419-9408

[www.bjengineers.com](http://www.bjengineers.com)

March 26, 2019

Ms. Donna Asure, Manager  
Pocono Township  
112 Township Drive  
Tannersville, PA 18372

**SUBJECT: PARK LANE ROAD WEIGHT RESTRICTION  
POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA  
PROJECT NO. 1830080**

Dear Ms. Asure:

Friday March 22, 2019, Bob Sargent, Pocono Township Road Supervisor and I inspected a corrugated metal pipe culvert crossing Park Lane Road. The location is east of Hallett Road and west of Shady Tree Drive, being approximately two houses west of Shady Tree Drive.

Mr. Sargent had expressed to me concern regarding the pipes structural condition. The pipe appeared to be a thirty, or thirty-six-inch corrugated metal pipe that has started to deform under load. Pavement over top of the pipe had visibly settled along its entire length. Examination of either end of the pipe confirmed deterioration of the metal. The pipe was flowing about one third full and appeared to be fed via a stream from a pond slightly to the north.

It is my opinion the pipe should be replaced as soon as possible. While further research is required, I am almost certain a General Permit issued by the DEP will be required prior to its replacement. The application and review process can take between four to six months to complete. I do not think the pipe is in imminent danger of failing, but because it is a small diameter pipe, close visual inspection of the center is not possible. Therefore, it is my recommendation that the section of Park Lane between Hallett Road and Shady Tree Drive, be restricted to light vehicular traffic only, by posting that section of roadway with a 5-ton weight limit.

If you should have any questions regarding the above, please call me.

Sincerely,

Jon S. Tresslar, P.E., P.L.S.  
Township Engineer

JST/cg

