

POCONO TOWNSHIP COMMISSIONERS
MEETING AGENDA
May 1, 2017 6:00 p.m.

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Announcements:
 - a. Executive Session was held April 17, 2017 on personnel matters. No action was taken.
 - b. Executive Session was held April 27, 2017 on litigation and personnel matters. No action was taken.

4) Public Comments on matters not on the agenda

Comments are for any item NOT on the agenda. Comments on agenda items will be taken after each item is discussed by the Board of Commissioners, but before formal action is taken. (Please limit individual comments to 3 minutes to allow time for others wishing to speak and direct all questions and comments to the President)

5) Approval of Minutes:

- a. Meeting of April 17, 2017
- b. Special Meeting of April 18, 2017
- c. Work Session of April 20, 2017
- d. Work Session of April 27, 2017

6) Approval of Bills and Transfers

- a. Check and Transfer Listing dated May 1, 2017
- b. Check Ratification list for current period dated May 1, 2017

7) Report of the President

8) Commissioners Comments

Bob DeYoung, Vice President

Jerry Lastowski, Commissioner

Judi Coover, Commissioner

Ellen Gnandt, Commissioner

9) Reports:

- a. Police/Civil Service
 - i. Request for Civil Service Commission to begin the process of promoting 2 officers to rank of Corporal
 - ii. Vacancy to be filled
- b. Administration – Manager’s Report
 - i. Mountain View Park Gypsy Moth Spraying Update
 - ii. Dirt, Gravel and Low Volume Road Program Update

- iii. Administration Report
- c. Public Works Report
 - i. Route 611 Improvement Project Update
 - ii. Plaza 611 Update
 - iii. Clean Up Day Saturday – Additional Staff
 - iv. DPW Manager Application Update.
 - v. Parks and Recreation Board
 - 1. Mountain View Park staffing and operations recommendations
 - 2. Park Rules and Regulations
 - 3. Friendly Community Center MOU
 - 4. Blue Ridge Internet and WiFi Connection
 - 5. Heritage Center Parking Lot
- d. Finance Committee
- e. Township Solicitor Report
 - i. Fontaine (Carnival) Law Suit Update
 - ii. Running Lane LLC (Pocono Brewing Company) Sewer Delinquency
 - iii. Pocono Logistics Violations
- f. Township Engineer Report
 - i. De Minimus EDU Billing.
 - ii. Status Report on Sewer Redesign and Air Valve Replacement.
 - iii. PADOT Permit Status for Schlier and Ken-Bar
 - iv. Route 611 Sewer Line Relocation Work – Construction Inspection.
 - v. Northampton Community College Request for Release of remaining letter of credit for Monroe Campus Land Improvements. (Attachment Omitted)
 - vi. Robert Ace Request for Release of Remaining Letter of Credit. (Attachment Omitted)
 - vii. Carriage House at Pocono Manor Request for Release of Letter of Credit. (Attachment Omitted)

10) Presentations:

11) Resolutions and Ordinances:

- a. Resolution 2017-__ Approving the Release to the Pocono Township Volunteer Fire Company the remaining sum of \$31,360.65 from the fund established out of a dedicated tax for emergency services.
- b. Resolution 2017-__ Approving Supplemental Appropriations to 2017 Budget.

12) Further Public Comments.

Please limit individual comments to 3 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

13) Executive Session, if necessary

14) Adjournment

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 17, 2017 6:00 PM

The Regular Meeting of the Pocono Township Commissioners was held on 04/17/2017 at the Pocono Township Municipal Building, Tannersville, PA and was opened by President Harold Werkheiser at 6:00 PM, followed by the Pledge of Allegiance.

ROLL CALL: Ellen Gndt, present; Bob DeYoung, present; Harold Werkheiser, present; Jerry Lastowski, present; and Judi Coover, present.

Leo DeVito, Broughal & DeVito, Solicitor; Jon Tresslar, Township Engineer, Boucher & James, Inc.; Charles Vogt, Township Manager; and Christine Brodsky, Township Administrator, were present.

PUBLIC COMMENTS: None

ANNOUNCEMENTS/MOTIONS:

Harold Werkheiser made a motion, seconded by Ellen Gndt, to accept the April 3, 2017 meeting minutes.

ALL IN FAVOR
MOTION CARRIED

Judi Coover made a motion, seconded by Jerry Lastowski, to accept the April 11, 2017 work session meeting minutes.

EG Yes; RD Yes; HW Abstained; JL Yes; JC Yes
MOTION CARRIED

Ellen Gndt made a motion, seconded by Jerry Lastowski, to accept the April 13, 2017 work session meeting minutes.

EG Yes; RD Yes; HW Abstained; JL Yes; JC Yes
MOTION CARRIED

Jerry Lastowski made a motion, seconded by Judi Coover, to approve the bills and transfers dated April 17, 2017 on condition Judi's sticky notes get answered.

ALL IN FAVOR
MOTION CARRIED

Ellen Gndt made a motion, seconded by Judi Coover, to ratify the check list for the current period dated April 17, 2017. Ellen Gndt noted hours are owed to Gina and should be included on next pay period.

ALL IN FAVOR
MOTION CARRIED

Ellen Gndt made a motion, seconded by Jerry Lastowski, to ratify the check list for Pay Period 6 dated April 17, 2017.

ALL IN FAVOR
MOTION CARRIED

COMMISSIONER'S COMMENTS:

Bob DeYoung, none.

Jerry Lastowski questioned whether audio/visual is ready for tomorrow's meeting. Discussion followed.

Judi Coover questioned whether we would receive the 5% Workers Comp Insurance discount. Charlie Vogt working on it for 2018 renewal. Discussion followed.

Judi Coover questioned hiring seasonal park employees with Pat and Dean's roles. Discussion followed.

Judi Coover questioned the 4/30/17 deadline for the Dirt, Gravel & Low Volume Road Grant program, whether it would be passed by the next meeting, and whether a motion was necessary to apply for that grant. Discussion followed.

Judi Coover made a motion, seconded by Jerry Lastowski, for us to apply for grant money under the Dirt, Gravel & Low Volume Road Program by the deadline of 4/30/17.

ALL IN FAVOR
MOTION CARRIED

Discussion followed on Dirt, Gravel & Low Volume Road Grant program.

Judi Coover made a motion, seconded by Ellen Gndt, to authorize Township Manager, Charles Vogt, to sign the application for the Dirt, Gravel & Low Volume Road Grant, and the ability to sign any other related documents associated with the Grant.

ALL IN FAVOR
MOTION CARRIED

Zoning and regulatory training seminar in May was discussed and approved.

Judi Coover questioned the EDU billing based on de minimis usage. Discussion followed. Workshop meeting discussing de minimis usage scheduled for Thursday, April 20, 2017 at 9:00 a.m.

COMMISSIONER'S COMMENTS CONT'D:

Judi Coover indicated Township Secretary resigned. Position needs appointing. It was indicated resignation was for Recording Secretary. Discussion followed.

Ellen Gndt made a motion, seconded by Judy Coover, to engage an actuary to verify if employee pension calculations for prior years are correct, and to make any adjustments necessary for prior years to date, in accordance with our consultation with Attorney Thomas Heimbach.

EG Yes; RD No; HW Yes; JL Yes; JC Yes

MOTION CARRIED

REPORTS:

Police Chief, Kent Werkheiser, was authorized to purchase two new vehicles.

Police Officer Aaron Anglemyer, and the Pocono Township Police Department, received accolades from the General Manager of the Crossings for the exceptional way a Crossings incident was handled.

CIVIL SERVICE COMMISSION:

A conditional offer was made to an alternate applicant. Process of testing will begin.

DCED recommendations for command staff promotions that were written into yearly budget were discussed.

ADMINISTRATION:

Ellen Gndt made a motion, seconded by Bob DeYoung, to grant an extension of six (6) months for Jimmy Schlier Motorcycle Dealership for the satisfaction of the conditions contained in Resolution 2016-27.

ALL IN FAVOR

MOTION CARRIED

Highmark Health Reimbursement Account for police was discussed.

Jerry Lastowski made a motion, seconded by Bob DeYoung, to engage Highmark to administer the Health Reimbursement Account for the Police Health Care Plan.

ALL IN FAVOR

MOTION CARRIED

ADMINISTRATION – CONT'D.

Judi Coover indicated the Arbitration Award for the police department was 2.25% for 2016 and 3% for 2017. These increases should to be paid out to the policemen for all types of pay. The checks would be separate for 2016 and 2017 as they are different percentages. Discussion followed.

EMERGENCY MANAGEMENT COORDINATOR POSITION:

Judi Coover made a motion, seconded by Ellen Gndt, to rescind the designation of Charles Vogt as Emergency Management Coordinator.

ALL IN FAVOR
MOTION CARRIED

Judi Coover made a motion, second by Jerry Lastowski, to reaffirm Tom Kresge as Emergency Management Coordinator.

ALL IN FAVOR
MOTION CARRIED

PUBLIC WORKS REPORTS:

Attorney Marc Wolfe spoke of the Plaza 611 project. Discussion followed.

Charlie Vogt gave an update on the Camp Lindenmere Route 715 Detour.

TOWNSHIP SOLICITOR REPORT:

Ellen Gndt made a motion, seconded by Judi Coover, to contract for spraying gypsy moths at Mountain View Park on the following conditions: Notify adjoining residents when spraying will occur, and having said dates posted on the website.

ALL IN FAVOR
MOTION CARRIED

The Summit Health request for agreement to start construction before receipt of HOP from PADOT was discussed and tabled.

TOWNSHIP ENGINEER REPORT:

Jerry Lastowski made a motion, seconded by Judi Coover, to grant an extension of six (6) months for Trap Enterprises for the satisfaction of the conditions contained in Resolution 2014-29.

ALL IN FAVOR
MOTION CARRIED

Sewer Redesign and Air Valve Replacement, Jon Tressler gave update. Discussion followed.

Route 611 Sewer Line Relocation Work starting in two weeks.

PUBLIC COMMENT:

None.

ADJORNMENT:

Judi Coover made a motion, seconded by Ellen Gndt, to adjourn the meeting into Executive Session at 8:35 p.m.

**ALL IN FAVOR
MOTION CARRIED**

A recording of the entire meeting will be kept on file at the Township indefinitely and will be made available to anyone who may wish to obtain the verbatim meeting.

POCONO TOWNSHIP BOARD OF COMMISSIONERS
SPECIAL MEETING

DATE: April 18, 2017

TIME: 6:00pm

PLACE: St. Luke's Ambulance Building

PRESIDING COMMISSIONER: Harold Werkheiser, President

ROLL CALL: Ellen Gndt, Present
Bob DeYoung, Present
Harold Werkheiser, Present
Jerry Lastowski, Present
Judi Coover, Present
Charlie Vogt, Manager, Present

The meeting was turned over to Township Solicitor Leo DeVito who announced that the purpose of the meeting was for the Commissioners to hear testimony from interested parties with regard to the proposed Resort Re-Use Overlay District Amendment to the Pocono Township Zoning Ordinance.

Interested parties who had signed up to present testimony would be called in the order they had signed up.

Donna Kenderdine, Court Reporter, was present and recorded for transcription as necessary all testimony presented.

Attorney Golfieri representing numerous residents opposed to the proposal presented arguments in opposition to the proposal.

Attorney Durney on behalf of the Applicants presented their exhibits and arguments in support of the proposal.

The Public Hearing was closed at 7:50pm.

The Commissioners discussed initially whether they wanted to take more time to consider the testimony and arguments or whether they were prepared to vote tonight.

Following this discussion a motion made by Judi Coover to adopt the Resort Re-Use Overlay District Ordinance Amendment to the Pocono Township Zoning Ordinance. Seconded by Ellen Gndt. Roll Call: Harold Werkheiser No; Robert DeYoung No; Gerald Lastowski Yes; Judi Coover Yes; Ellen Gndt Yes. Motion Carried 3-2.

There being no further business, the meeting was adjourned at 8:00pm

POCONO TOWNSHIP BOARD OF COMMISSIONERS
WORK SESSION MINUTES

DATE: April 20, 2017

TIME: 10:00am

PLACE: Township Building

PRESIDING COMMISSIONER: Bob DeYoung

ROLL CALL: Ellen Ghandt, Present
Bob DeYoung, Present
Harold Werkheiser, Absent
Jerry Lastowski, Present
Judi Coover, Present
Charlie Vogt, Manager, Present

Also present were Chief Werkheiser and Jerrod Belvin

The Commissioners and others present reviewed the 2015 DCED Pocono Township Police Management Study and current staffing, building and vehicle needs and various means of addressing identified needs.

NO CITIZENS APPEARED OFFICIALLY AND TESTIFIED.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN.

THE WORK SESSION WAS ADJOURNED AT: 11:35am

**POCONO TOWNSHIP BOARD OF COMMISSIONERS
WORK SESSION MINUTES**

DATE: April 27, 2017

TIME: 9:00am

PLACE: Township Building

PRESIDING COMMISSIONER: Bob DeYoung

ROLL CALL: Ellen Gnandt, Present
Bob DeYoung, Present
Harold Werkheiser, Absent
Jerry Lastowski, Present
Judi Coover, Present by Conference Call for a
Portion of the Session
Charlie Vogt, Manager, Present

Also present for a presentation by the Parks and Recreation Board were Charlie Lynn Trapasso, Tony Farda, Bobby Felins and Dean Hartshorn.

NO CITIZENS APPEARED OFFICIALLY AND TESTIFIED.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN.

THE WORK SESSION WAS ADJOURNED AT: 1:10pm

POCONO TOWNSHIP CHECK LISTING

May 1, 2017

General Fund	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
	04/26/2017	55649	209 Enterprises	2A Stone	698.89
	04/26/2017	55650	Best Auto Service Center	Police Vehicle Repair	3,044.14
	04/26/2017	55651	DES	Recycling	15.00
	04/26/2017	55652	Hilltop Sales & Services, Inc.	Parts - Park	80.78
	04/26/2017	55653	J. P. Mascaro & Sons	Garbage - Twp/Park	430.67
	04/26/2017	55654	Keystone Business Products	Copier - Police	450.40
	04/26/2017	55655	Maille	2015 -2016 Audit	20,000.00
	04/26/2017	55656	Metro Technology Services, Inc.	Bar Code system - evidence room	964.99
	04/26/2017	55657	ODB Company	Sweeper Repair	1,409.32
	04/26/2017	55658	Otto, Carol	Cleaning - Police/Twp	550.00
	04/26/2017	55659	PAPCO, Inc.	Gasoline/Deisel	2,089.35
	04/26/2017	55660	Signal Service, Inc.	Traffic Signal service	288.74
	04/26/2017	55661	Stroudsburg Electric Motor Service	Part	52.97
	04/26/2017	55662	Tulpehocken Mountain Spring Water Inc	Water	201.60
	04/26/2017	55663	209 Enterprises	2A Stone	559.57
	04/26/2017	55664	Best Auto Service Center	Police Vehicle Repair	1,133.73
	04/26/2017	55665	Boucher & James, Inc.	Engineering - PC/BOC/MS-4	2,085.00
	04/26/2017	55666	BSN Sports	Ballfield bases	570.27
	04/26/2017	55667	CCP Industries	Gloves/Rags	203.58
	04/26/2017	55668	Cramer's Home Building Center	Oil for equipment	45.12
	04/26/2017	55669	Cyphers Truck Parts	Truck #12/Parts for stock	549.13
	04/26/2017	55670	E.M.Kutz, Inc.	Truck Part	75.64
	04/26/2017	55671	J & B Auto	Police Vehicle Repair	814.69
	04/26/2017	55672	Jim Rinkers Plumbing Services	Service - Park/Township	265.00
	04/26/2017	55673	Leddy Telecom Services	Phone repairs - Township/Park	415.00
	04/26/2017	55674	Pocono Management Associates LLC	Consultant - Public Works	1,146.39
	04/26/2017	55675	Signal Service, Inc.	Repari - Discovery Dr/611	3,042.00
	04/26/2017	55676	Staples Credit Plan	Office Supplies - Police	236.93
	04/26/2017	55677	STTC Service Tire Truck Centers, INC.	Equipment Maintenance - Mt. View Park	114.69
	04/26/2017	55678	UNIFIRST Corporation	Carpets/Uniforms	328.55
	04/26/2017	55679	Charles Vogt	Mileage	39.32
	04/26/2017	55680	BIU	ZO Services	1,440.00
	04/26/2017	55681	Aflac	Voluntary Supplemental Insurance	396.08
TOTAL General Fund					<u>\$43,737.54</u>

POCONO TOWNSHIP CHECK LISTING

May 1, 2017

Sewer Operating Fund

04/26/2017 1808	BLUE RIDGE COMMUNICATIONS	Cable for pump stations	120.88
04/26/2017 1809	J P Mascaro & Sons	Garbage pickup	90.00
04/26/2017 1810	Pocono Management Associates LLC	Pat Briegel	2,112.83
04/26/2017 1811	Prosser Laboratories, Inc.	One call marking	1,676.50
04/26/2017 1812	BROUGHAL & DEVITO, L.L.P.	Legal for sewer operations	90.00
		TOTAL Sewer Operating Fund	<u>\$4,090.21</u>

Sewer Construction Fund

04/26/2017 208	Boucher & James	Engineering for sewer construction	14,380.85
04/26/2017 209	Broughal & DeVito, LLP	Legal for sewer construction	45.00
04/26/2017 210	T & M Associates	Engineering for sewer construction	141.60
		TOTAL Sewer Construction Fund	<u>\$14,567.45</u>

Capital Reserve Fund

4/26/2017 167	Koch 33 Auto	New Police Vehicle	45,164.00
		TOTAL Capital Reserve Fund	<u>\$45,164.00</u>

ESSA

TOTAL General Fund	\$43,737.54	Transferred by:
TOTAL Sewer Construction Fund	<u>\$14,567.45</u>	
TOTAL ESSA Transfer	<u>\$58,304.99</u>	

Wayne Bank

TOTAL Sewer Operating Fund	<u>\$4,090.21</u>	Authorized by:
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Pocono Township Check Listing
Ratify
May 1, 2017

	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
General Fund					
Payroll	4/26/2017			Pay 9 2017	83,683.03
				TOTAL PAYROLL	\$83,683.03
	4/24/2017	55644	Verizon	Phones	60.86
	4/24/2017	55645	Cardmember Services	Office supplies	1,357.48
	4/24/2017	55646	Verizon	Phones	247.40
	4/24/2017	55647	Verizon	Phones	620.55
	4/25/2017	55648	Cardmember Services	Park/Advertisement/Microsoft 360	263.28
				TOTAL General Fund	\$2,549.57
Sewer Operating					
Fund	4/22/2017	1806	Blue Ridge Communication	Cable for pump stations	60.44
	4/26/2017	1807	Met Ed	Electric for pump station	352.18
				TOTAL Sewer Operating	\$412.62
TOTAL General Fund			\$86,232.60	Transferred by:	
TOTAL Sewer Operating			\$412.62		
				Authorized by:	

Charles Vogt

From: Charlie Trapasso <vinchin1@earthlink.net>
Sent: Friday, April 28, 2017 8:26 AM
To: Charles Vogt
Cc: Gerald Lastowski; Robert DeYoung; E. Gnandt; Judi Coover; Harold Werkheiser; Alex Grum; Bobby Felins; Dottie Telesky; Jennifer Fisher; Nathan Laubach; Tony Farda
Subject: Workshop Meeting
Attachments: Pocono Township - Heritage Bldg - BRC Construction.pdf; 2017 Park Employees.pdf; WiFi Proposal.docx

Good morning Charlie,

We are of the opinion there is not a need to include us as a separate item on Monday's agenda. That said, I believe you agreed to present the following items as part of the Township Manager's Report:

1. Wifi access – approve the \$625.00 fee to install wifi/internet at the PHC. Contract requires a signature. See *Pocono Township-Heritage Bldg*. As soon as PenTeleData/Blue Ridge is in receipt of an executed agreement, Nathan Laubach will assist with the installation at the Pocono Heritage Center.
2. Installation of wifi/internet at the maintenance building will require running a line up to the maintenance building. You agreed to reach out to Pat regarding the viability of executing this project through Public Works. See *Pocono Township-Heritage Bldg*.
3. The PTP&R Board recommends overturning the recent decision to mandate a change in Dean's work schedule. Dean's hours will revert back to Mon-Fri/weekends off however should an emergency arise over the weekend, Dean agreed to remain accessible by phone. Clarification is needed to determine Dean's title and description of his duties and responsibilities that fall within his union contract.
4. To insure adult coverage and consistent staffing from year-to-year, the board recommends employing a total of 5 adult (over 21 yrs. of age) park employees. The Board recommends the BOC move forward with employing the individuals listed in the *2017 Park Employees document* attached herein.
5. The board also recommends a wage increase for 3 returning employees - *2017 Park Employees document* attached herein.
6. Bobby Felins provided you with a schematic for paving the lower lot at the park. You agreed to contact Pat to proceed with this project through Public Works or obtain 3 bids for said project.

We thank you in advance for following through on these important park related issues. I remain available throughout the day if you need to speak with me.

Respectfully,

Charlie Lynn Trapasso

President

Pocono Township Parks & Recreation Board

www.poconopa.gov

570-977-3369

Jim 35h X \$14 X 13 weeks = \$ 8014

Boyle 14h X \$14 X 14 weekends = \$ 2744

Catherine 32h X \$12.50 X 13 weeks = \$ 5200

Needham 14h X \$ 12.50 X 14 weekends = \$ 2450

James

Tufano 35h X \$ 11.50 X 27 weeks = \$ 10,867

George 35h X \$ 11.50 X 27 weeks = \$ 10,867

Sibolo

Kevin 32h X \$ 10.50 X 27 weeks = \$ 9,072

Daher

Total	\$ 46,470
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Note: \$41,000 in budget

LAW OFFICES
BROUGHAL & DeVITO, L.L.P.

38 WEST MARKET STREET
BETHLEHEM, PENNSYLVANIA 18018-5703

JAMES L. BROUGHAL
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*ALSO MEMBER NEW JERSEY BAR

April 19, 2017

Prothonotary/Civil Division
Monroe County Courthouse
610 Monroe Street
Stroudsburg, PA 18360

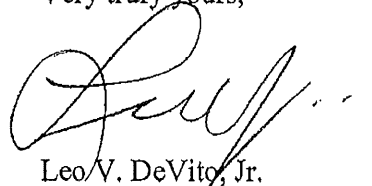
**Re: Kevin Fontaine v. Dreamland Amusements, Inc., Pocono Mountain
Volunteer Fire Company, Mount Pocono Borough, and Pocono Township
Monroe County C.C.P. No.: 4387-2016**

Dear Sir or Madam:

Enclosed to be filed with the Court please find an original and one copy of Defendant Pocono Township's Answer to Crossclaim of Defendant Mount Pocono Borough relative to the above-captioned matter. Please time-stamp the copy and return it to me in the envelope provided.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me.

Very truly yours,



Leo V. DeVito, Jr.

LVDjr:klk
Enclosures

cc: Robert W. Munley, III, Esquire
James V. Fareri, Esquire (w/enclosure)
Dennis M. Marconi, Esquire (w/enclosure)
Michael Corcoran, Esquire (w/enclosure)
Charles Vogt, Esquire, Township Manager (w/enclosure) – Via Electronic Mail Only

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

KEVIN FONTAINE, Individually and as	:	
Parent and Natural Guardian of Zahair	:	
Fontaine, a minor	:	
Plaintiff,	:	No. 4387-2016
	:	
v.	:	CIVIL ACTION - LAW
	:	JURY TRIAL DEMANDED
DREAMLAND AMUSEMENTS, INC.,	:	
POCONO MOUNTAIN VOLUNTEER	:	
FIRE COMPANY, MOUNT POCONO	:	
BOROUGH and POCONO TOWNSHIP,	:	
Defendants.	:	

**DEFENDANT POCONO TOWNSHIP'S ANSWER TO
CROSSCLAIM OF DEFENDANT MOUNT POCONO BOROUGH**

42. Denied. Defendant Borough of Mount Pocono's allegation sets forth a conclusion of law to which no answers is required.

43. Denied. Defendant Borough of Mount Pocono's allegation sets forth a conclusion of law to which no answers is required.

WHEREFORE, Defendant Pocono Township respectfully requests this Honorable Court enter judgment in its favor and against Defendant Dreamland Amusements, Inc., Defendant Pocono Mountain Volunteer Fire Company and Defendant Mount Pocono Borough on the instant Crossclaim, as well as finding that said Defendant Dreamland Amusements, Inc., Defendant Pocono Mountain Volunteer Fire Company and Defendant Mount Pocono Borough are solely liable to Plaintiff. In the alternative, Defendant Pocono Township respectfully requests this Honorable Court find that Defendant Dreamland Amusements, Inc., Defendant Pocono Mountain Volunteer Fire Company and Defendant Mount Pocono Borough are liable over to Plaintiff or liable


to Defendant Pocono Township for contribution and/or indemnification.

Respectfully submitted,

BROUGHAL & DeVITO, L.L.P.

Dated: April 19, 2017

By:



LEO V. DEVITO, JR., ESQUIRE

Attorney I.D. #40000

*Attorney for Defendant,
Pocono Township*

38 West Market Street
Bethlehem, PA 18018
(610) 865-3664

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

KEVIN FONTAINE, Individually and as :
Parent and Natural Guardian of Zahair :
Fontaine, a minor :

Plaintiff, :

v. :

DREAMLAND AMUSEMENTS, INC., :
POCONO MOUNTAIN VOLUNTEER :
FIRE COMPANY, MOUNT POCONO :
BOROUGH and POCONO TOWNSHIP, :
Defendants. :

No. 4387-2016

CIVIL ACTION - LAW
JURY TRIAL DEMANDED

CERTIFICATE OF SERVICE

I, LEO V. DeVITO, JR., ESQUIRE, hereby certify that a true and correct copy of the Defendant Pocono Township's Answer to Defendant Mount Pocono Borough's Crossclaim relative to the above-referenced matter was served upon the Attorneys of record, via regular US Mail on April 19, 2017 at the following addresses:

Robert W. Munley, III
227 Penn Avenue
Scranton, PA 18503

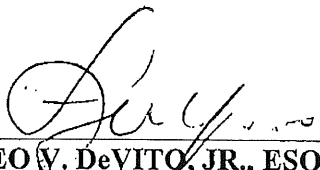
James V. Fareri, Esquire
712 Monroe Street
Stroudsburg, PA 18360

Dennis M. Marconi, Esquire
Michael Corcoran, Esquire
315 Lowell Avenue
Trenton, NJ 08619

BROUGHAL & DeVITO, L.L.P.

Date: April 19, 2017

By: _____


LEO V. DeVITO, JR., ESQUIRE
Attorney ID No. 40000
Attorney for Defendant
Pocono Township
38 West Market Street
Bethlehem, PA 18018
610-865-3664



POCONO TOWNSHIP

www.poconopa.gov

February 10, 2017

Wesley Wojtanowicz
Stacey Wojtanowicz
Pocono Logistics Inc
5422 Shelbrooke Drive
Stroudsburg, PA 18360

Re: 585 Railroad Drive, Tannersville, Pa 18372
PIN # 12636200761892
Tax ID #: 12/10/1/37-1
Zoning Hearing Board Decision
of hearing held on April 26, 2016

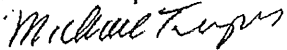
Dear Property Owners:

I am writing you regarding the Pocono Township Zoning Hearing Board decision rendered on April 26, 2016. While your appeals to Articles IX Section 903 (Certificate of Use and Occupancy) and Article IX, Section 405.B.3.1 (Conditional Uses were sustained by the Board, there is still the matter of your alleged violation of Article IX, Section 902 (Zoning Permits) of the Zoning Ordinance. It was found by the Board that you did not appeal this alleged violation but instead had indicated your intent to comply with the requirements of the Pocono Township Subdivision and Land Development Ordinance.

As of this date, February 10, 2017, the Township has not received any plans or applications from you to correct this violation. Please take all steps necessary to submit full Land Development plans within fifteen (15) days along with all required zoning , construction permits and fees as well as a time schedule for the completion of all necessary work once the plans are approved. Failure to comply with this request will result in the Township taking the appropriate legal action.

Respectfully;

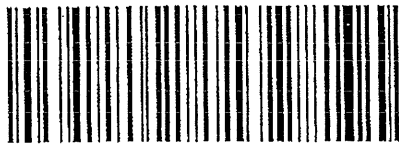
Michael Tripus



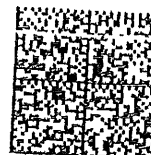
Zoning Officer

Pocono Township

OWNSHIP
97
ILLE, PA 18372



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UNITED STATES POSTAGE
PITNEY BOWES
02 1P \$ 006.560
0001689224 FEB 10 2017
MAILED FROM ZIP CODE 18372

RECEIVED
MAR 08 2017
POCONO TOWNSHIP

Stacey Wojtanowicz
5422 Shelbrooke Drive
Stroudsburg, Pa. 18360

2/13/17

33-17-18

NIXIE 176 DE 1 0003/01/17

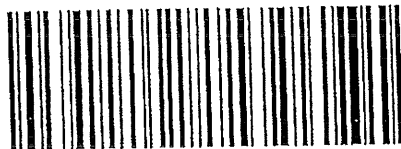
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UNCLAIMED
UNABLE TO FORWARD

1836038885 7015 97

RF: 18372019797 *0719-01578-10-39

CERTIFIED MAIL

OWNSHIP
97
ILLE, PA 18372



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UNITED STATES POSTAGE
PITNEY BOWES
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MAILED FROM ZIP CODE 18372

Wesley Wojtanowicz
5422 Shelbrooke Drive
Stroudsburg, Pa. 18360

2/13/17

33-17-18

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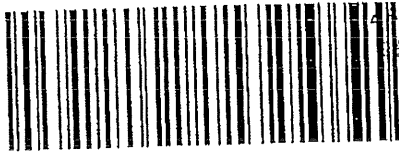
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RF: 18372019797 *0719-01577-10-39

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ILLE, PA 1837



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UNITED STATES POSTAGE
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FEB 10 2017

POCONO TOWNSHIP

POCONO LOGISTICS
C/O Stacey Wojtanowicz
585 Railroad Drive
Tannersville, Pa

NIXIE

176 DE 1

0002/13/17

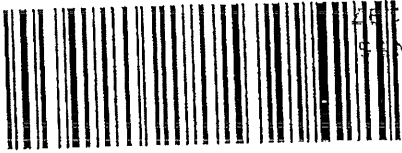
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UNABLE TO FORWARD

BC: 18372019797 *0319-00036-13-20

1837209999

CERTIFIED MAIL

OWNSHIP
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ILLE, PA 18372



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UNITED STATES POSTAGE
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0001689224 FEB 10 2017
MAILED FROM ZIP CODE 18372

RECEIVED
FEB 10 2017

POCONO TOWNSHIP

POCONO LOGISTICS
C/O Wesley Wojtanowicz
585 Railroad Drive
Tannersville, PA 18372

NIXIE

176 DE 1

0002/13/17

RETURN TO SENDER
NO SUCH STREET
UNABLE TO FORWARD

BC: 18372019797 *0319-00035-13-20

1837209999

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF MONROE
POCONO TOWNSHIP
ZONING HEARING BOARD

<i>In the matter of:</i>	:	No. 1 of 2016
	:	
WESLEY WOJTANOWICZ,	:	
STACEY WOJTANOWICZ, and	:	
POCONO LOGISTICS, INC.,	:	
Applicants	:	
	:	
	:	
<i>Subject Property:</i>	:	
585 Railroad Dr., Pocono Township, Monroe	:	
County, Pennsylvania	:	
Tax ID #: 12/10/1/37-1	:	
PIN: 12636200761892	:	APPEAL FROM ZONING OFFICER'S
Deed Book 2331, Page 9020	:	NOTICE OF VIOLATION

Official Notification of the Decision of the
Zoning Hearing Board

DECISION

AND NOW, the Pocono Township Zoning Hearing Board ("Board"), in public session, duly advertised and convened in accordance with law, upon consideration of the evidence presented, ruled upon the within appeal as follows:

FILE

ORDER

The Board voted on the Applicants' appeal of the Zoning Officer's February 2, 2016 Notice of Violation as follows:

1. With respect to the Applicants' alleged violation of Article IX, Section 902 (Zoning Permits) of the Zoning Ordinance, the Board finds that Applicant did not appeal this alleged violation but instead has indicated its intent to comply with the requirements of the Pocono Township Subdivision and Land Development Ordinance. Therefore, the Zoning Officer's Notice of Violation regarding Article IX, Section 902 is **AFFIRMED**.

VOTE: In favor: 3
Opposed: 0
Abstained: 0

2. With respect to the Applicants' alleged violation of Article IX, Section 903 (Certificate of Use and Occupancy) of the Zoning Ordinance, the Board finds that Applicant obtained a valid zoning and occupancy permit (#5269-CT) on May 26, 2009 to lawfully use the subject property for truck storage and garage purposes. The Board further finds that the Applicants' current use of the subject property is consistent with the definition of truck storage and garage. Therefore, Applicants' appeal of the Notice of Violation regarding Article IX, Section 903 is **SUSTAINED**.

VOTE: In favor: 3
Opposed: 0
Abstained: 0

FILE

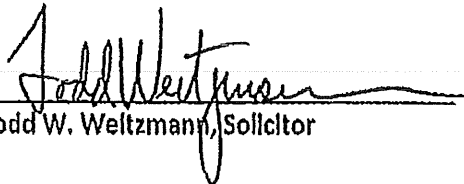
3. With respect to the Applicants' alleged violation of Article IX, Section 405.B.3.1 (Conditional Uses) of the Zoning Ordinance requiring conditional use approval for truck and motor freight terminals, the Board finds that the Zoning Officer did not observe any freight storage occurring on the subject property. The Board further finds that the Applicants' use of the subject property for truck storage and garage purposes does not require conditional use approval under Article IX, Section 405.B.3.1. Therefore, Applicants' appeal of the Notice of Violation regarding Article IX, Section 405.B.3.1 is **SUSTAINED**.

VOTE: In favor: 3
Opposed: 0
Abstained: 0

4. With respect to the Applicants' alleged violation of Pocono Township Ordinance No. 18, as amended, the Board finds that it has no jurisdiction under Section 909.1 of the Pennsylvania Municipalities Planning Code, 53 P.S. § 10909.1, to enforce Ordinance No. 18. Therefore, the Board takes no action or position on Applicants' alleged violation of Ordinance No. 18.

VOTE: In favor: 3
Opposed: 0
Abstained: 0

FOR THE BOARD:

By: 
Todd W. Weltzmann, Solicitor

Date of written notification: April 28, 2016.

THIS CONSTITUTES THE FINAL WRITTEN DECISION OF THE BOARD. ANY AGGRIEVED PARTY MAY APPEAL THIS DECISION IN WRITING FILED WITH THE COURT OF COMMON PLEAS OF MONROE COUNTY NO LATER THAN THIRTY DAYS FROM THE DATE OF THIS WRITTEN NOTIFICATION. THE BOARD RESERVES THE RIGHT TO SUPPLEMENT THIS DECISION AS NECESSARY.

AFFIDAVIT OF SERVICE

I, Todd W. Weltzmann, Esquire, state that I am the duly appointed Solicitor of the Pocono Township Zoning Hearing Board, and that on April 28, 2015, I served a true and correct copy of the attached Official Notification of the Decision of the Board upon the following persons, as follows:

Wesley and Stacey Wojtanowicz
Pocono Logistics, Inc.
5522 Shelbrook Dr.
Stroudsburg, PA 18360
[Applicants]

By first class mail, postage prepaid

Joseph P. McDonald, Jr., Esquire
1651 West Main Street
Stroudsburg, PA 18360
[Applicants' Attorney]

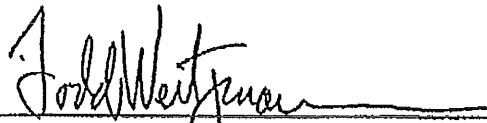
By first class mail, postage prepaid

Pocono Township Zoning Officer
Pocono Township Municipal Building
P.O. Box 197
112 Township Drive
Tannersville, Pa. 18372
[Zoning Officer]

By email to <clackerman@poconoppa.gov>

Leo V. DeVito, Jr., Esquire
Broughal & DeVito, L.L.P.
38 West Market Street
Bathlehem, PA 18018-5796
[Solicitor for the Pocono Township Board of Commissioners]

By email to <leodevito@broughal-devito.com>



TODD W. WEITZMANN, ESQ.
Weltzmann, Weltzmann & Huffman, LLC
700 Monroe Street
Stroudsburg, PA 18360
(570) 421-8550
Solicitor for the Pocono Township Zoning Hearing Board

DI MINIMIS SEWER USE

Add Paragraph 2.2.C.5 Di minimus Sewage Flows

For all users, whose flows are less than 1 EDU, (1 EDU=247 gpd) consideration will be given for a rate reduction as follows:

- | | |
|---|----------------|
| a) 0-25% of 1 EDU, or less than 62 gpd | \$12.00/month |
| b) 25-50% of 1 EDU, or between 62 gpd and 124 gpd | \$52.00/month |
| c) >50%=same as full EDU | \$104.17/month |

To qualify for consideration under the Di Minimis Sewer Usage Policy, proof must be presented to the Public Works Department and approved by the Board of Commissioners. Proof of flow requires, at a minimum, one quarterly report of water usage as verified by a meter reading demonstrating actual consumption. Proof of flow, via meter usage, may be implemented one of three ways:

- Meter readings obtained from an existing water meter, currently being read by BCRA.
- A user, if not currently connected to the BCRA system, may connect and obtain metered reading going forward.
- If a user wishes to remain on a private water supply, said user may have installed, at the user's expense, a water meter of type and kind specified by the Pocono Township Public Works Department. Said meter will be read by Pocono Township, and/or their agent.

Going forward if the average of three months' consecutive water use exceeds a user's previously documented di minimis flows, the Township reserves the right to reassess the user at the higher flow rate.

Memo

To: Pocono Township Board of Commissioners

From: Jon S. Tresslar, P.E., P.L.S.
Township Engineer

Subject: Pocono Sewer System Maintenance, Repair and Replacement

Date: April 26, 2017

The following presents recommendations for the Board's consideration for making repairs to the Pocono Sewer System. The recommendations are based on discussions by Boucher & James, Inc. with Charles Vogt and Patrick Briegel on April 25, 2017. Recommendations 1-5 encompass the scope of repairs which are immediately needed, procedures for their respective procurement, and our budgetary opinion of cost for each item. Recommendations 6 & 7 should be implemented as soon as practical, within the calendar year.

1. Replace and Remove Unnecessary Air Release Valves

System operating pressures dictate the need to upgrade certain air release valves which are currently rated at 150 psi. Also, there are existing valves which serve no practical purpose. These should be removed and warehoused for replacement use elsewhere, when needed.

The recommendation is to bid this now as a separate contract. Opinion of cost is \$45,000.00.

2. System Programming Upgrades

Communication within and between the various components of the sewer system need to be overhauled and upgraded. Better communication is needed between the major pump stations and two valve stations. Also, it is strongly recommended the following be incorporated into the system:

- a) A computer and screen within the municipal building capable of real time monitoring of system operations;
- b) Two tablets to be used in the field capable of the same system monitoring; and
- c) External communications to large flow producers as Sanofi Pasteur and Kalahari.

It is recommended Pocono Township enter into a contract with consultant Keystone Engineering Group, Inc. to provide the system components and programming. They have evaluated the present system and have discussed the needed improvements with Boucher & James, Inc. and Pocono staff. They currently perform similar services for Brodhead Creek Regional Authority (BCRA) at the sewage treatment plant, they have experienced programming pinch valves in similar systems, and come highly recommended by the pinch valve supplier. Opinion of cost is \$115,000.00.



3. Electrical

There are miscellaneous electrical corrections required. Both Valve Stations 1 & 2 require 3 Phase power to each. Miscellaneous wiring and improvements are needed at the pump stations. It is recommended Pocono Township enter in a contract directly with Paul Brennan, Trading as "Want To, Inc.", once a defined scope of work is prepared by Boucher & James, Inc. and a quote received to perform the work. Opinion of cost is \$15,000.00.

Electrical work relative to pinch valve installation will be bid as part of the pinch valve contract. At Valve Station 2, it is recommended Pocono Township explore the possibility of having conduit and 3 Phase power run by the BCRA contractor.

4. Service Singer Valves

The Singer Valves are valves existing within the Valve Stations and Pump Stations. They are in need of service. It is recommended Boucher & James, Inc. be authorized to contact the manufacturer to obtain a name of an authorized factory representative to service the valves. Opinion of cost \$4,000.00.

5. Valve Stations 1 & 2 Upgrades

This is the most extensive and most critical repair needed for the system. Plans and specifications are in the final stage of completion to replace the existing pressure sustaining valves with the proposed pinch valve system. This repair will also provide for removal and replacement of isolator ring pressure sensors at Valve Station 1, and removal and reuse of same at Valve Station 2. It will also include the cost of electrical work relative to the new valves and related components. It is recommended this be authorized to be bid by the Board as a separate contract from the air release valve contract. Opinion of cost is \$400,000.00.

6. Pump Station 5 Screw Screen Enclosure

Currently, Pump Station 5 has a screw screen which separates solids from the sewage flows. Solids are collated and deposited in dumpsters for removal. Currently, the screw screen is exposed to the weather exasperating odors in the summer and freezing in the winter. It is recommended Boucher & James, Inc. be authorized to design an enclosure for the screw screen. Opinion of cost for design is \$10,000-\$12,000.00. Opinion of construction cost is \$35,000.00.

7. Pump Station 2 Upgrade

Pump Station 2, as originally designed had three centrifugal pumps. Recently, one pump was replaced with a "chopper" pump to help grind up the inflow of solids. It is recommended the second of the three pumps be replaced with a similar "chopper" pump. Opinion of cost is \$8,500.00.



**TOWNSHIP OF POCONO, MONROE COUNTY,
PENNSYLVANIA**

RESOLUTION 2017-

**A RESOLUTION APPROVING THE RELEASE OF EMERGENCY SERVICES FUNDS
TO POCONO TOWNSHIP VOLUNTEER FIRE COMPANY**

WHEREAS, the Board of Commissioners desire to close out the account of emergency service tax funds and have found a balance of \$31,360.65 collected while the Township was 2nd Class Township;

WHEREAS, the only volunteer emergency services organization serving Pocono Township is the Pocono Township Volunteer Fire Company;

WHEREAS, the Board of Commissioner desire to close out the account and release the funds to the Pocono Township Volunteer Fire Company.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania that the remaining fund balance of \$31,360.65 be released to the Pocono Township Volunteer Fire Company.

RESOLVED as a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 1st day of May, 2017.

ATTEST:

**Township of Pocono
Board of Commissioners**

By: _____
Pamela Tripus
Township Secretary

By: _____
Harold Werkheiser
President

**TOWNSHIP OF POCONO, MONROE COUNTY
PENNSYLVANIA**

RESOLUTION NO. 2017-

**A RESOLUTION APPROVING
SUPPLEMENTAL APPROPRIATIONS TO THE 2017 BUDGET**

WHEREAS, the Board of Commissioners is empowered pursuant to the First Class Township Code to make supplemental appropriations at any time and for any lawful purpose from funds not otherwise appropriated and for items not set forth in the adopted budget; and

WHEREAS, the Board of Commissioners wishes to make the supplemental appropriations from funds on hand in the general fund and the sewer operating fund to any other purpose for the lawful purpose of payment of additional sums due for 2015 and 2016 Audits as set forth on the list for the General Fund attached.

NOW, THEREFORE, BE IT ADOPTED AND RESOLVED that the supplemental appropriations be approved as listed.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 1st day of May, 2017.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Pamela Tripus
Township Secretary

By: _____
Harold Werkheiser
President

General Fund					
May 2017 Appropriations					
	Actual	Budget	\$ Over Budget	Adjusted Budget	Appropriation
400.110 · Salary & Wages - Legislative	3,250.00	16,250.00	-13,000.00		
400.192 · Legislative SSI Tax	248.60	1,243.00	-994.40		
400.260 · Minor Equipment	0.00	1,000.00	-1,000.00		
400.420 · Dues, Subscriptions & Membershi	6,472.11	7,234.00	-761.89		
400.460 · Legislaive -Meetings & Training	37.77	1,000.00	-962.23		
400.540 · Legislative - Donations	287.50	1,000.00	-712.50		
	10,295.98	27,727.00	-17,431.02		
401.110 · Admin Salaries & Wages	26,923.40	104,167.00	-77,243.60		
401.192 · Admin SSI Taxes	2,059.62	7,969.00	-5,909.38		
401.199 · Admin Life and Disability Ins	252.00	756.00	-504.00		
401.200 · Administration Allowances	396.92	1,000.00	-603.08		
401.220 · Admin Operating Supplies	4.00	500.00	-496.00		
401.260 · Admin Minor Equipment	0.00	1,500.00	-1,500.00		
401.420 · Admin Dues, Subscriptions & Mem	0.00	1,665.00	-1,665.00		
401.460 · Admin Meetings & Training	0.00	1,750.00	-1,750.00		
	29,635.94	119,307.00	-89,671.06		
402.110 · Fin Admin Salaries & Wages	14,259.12	53,000.00	-38,740.88		
402.120 · Financial Admin OVT	191.10	2,000.00	-1,808.90		
402.192 · Fin Admin SSI Taxes	1,106.20	4,208.00	-3,101.80		
402.196 · Fin Admin Health Insurance	4,826.98	12,447.00	-7,620.02		
402.198 · Fin Admin Non-Uni Pension Plan	1,264.70	4,770.00	-3,505.30		
402.199 · Fin Admin Life & Disability Ins	268.00	804.00	-536.00		
402.220 · Fin Admin Operating Supplies	244.18	500.00	-255.82		
402.260 · Fin Admin Minor Equipment	0.00	500.00	-500.00		
402.310 · Fin Admin Professional Srvs	2,470.38	15,000.00	-12,529.62	35,000.00	20,000.00
402.420 · Fin Admin Dues, Subscriptions	75.00	750.00	-675.00		
402.460 · Fin Admin Meetings & Training	350.00	750.00	-400.00		
	25,055.66	94,729.00	-69,673.34		

General Fund				
May 2017 Appropriations				
403.110 · Tax Collection Salaries & Wages	2,774.75	10,000.00	-7,225.25	
403.192 · Tax Collection SSI Taxes	211.90	765.00	-553.10	
403.199 · Tax Collection Bond Ins	0.00	2,000.00	-2,000.00	
403.215 · Tax Collection Postage	1,602.06	2,000.00	-397.94	
403.220 · Tax Collection Operating Supply	1,246.40	2,000.00	-753.60	
403.310 · Tax Collection Professional Srv	6,271.77	23,250.00	-16,978.23	
	12,106.88	40,015.00	-27,908.12	
404.310 · Township Solicitor	13,455.00	75,000.00	-61,545.00	
404.314 · Legal Services Special Counsel	0.00	10,000.00	-10,000.00	
	13,455.00	85,000.00	-71,545.00	
405.110 · Secretary Salaries & Wages	29,907.57	118,461.00	-88,553.43	
405.120 · Secretary OT	779.55	5,000.00	-4,220.45	
405.192 · Secretary SSI Taxes	2,329.91	9,445.00	-7,115.09	
405.196 · Secretary Insurance	17,174.00	37,341.00	-20,167.00	
405.198 · Secretary Non-Uni Pension Plan	2,140.71	10,661.00	-8,520.29	
405.199 · Secretary Life & Disability Ins	536.00	2,400.00	-1,864.00	
405.220 · Secretary Operating Supplies	0.00	500.00	-500.00	
405.260 · Secretary Minor Equipment	0.00	1,000.00	-1,000.00	
405.420 · Secretary Dues, Subscriptions	0.00	500.00	-500.00	
405.460 · Secretary Meetings & Training	0.00	1,000.00	-1,000.00	
	52,867.74	186,308.00	-133,440.26	
406.215 · Gen Govt Postage	140.75	5,000.00	-4,859.25	
406.220 · Gen Govt Operation Supplies	2,090.53	7,000.00	-4,909.47	
406.310 · Gen Govt Professional Srvs	0.00	5,000.00	-5,000.00	
406.320 · Gen Govt Communications	2,105.82	8,000.00	-5,894.18	
406.340 · Gen Govt Advertising & Printing	455.40	8,000.00	-7,544.60	
406.374 · Gen Govt Office Equipment Maint	0.00	1,000.00	-1,000.00	
406.384 · Gen Govt Equipment Leases	927.70	6,396.00	-5,468.30	
	5,720.20	40,396.00	-34,675.80	

General Fund					
May 2017 Appropriations					
407.252 · Computer Parts & Supplies	369.99	1,000.00	-630.01		
407.260 · Technology Minor Equipment	0.00	4,000.00	-4,000.00		
407.450 · Contracted Services	5,080.89	8,200.00	-3,119.11		
	5,450.88	13,200.00	-7,749.12		
408.310 · Township Engineer	3,275.25	50,000.00	-46,724.75		
409.220 · Building Operating Supplies	0.00	1,000.00	-1,000.00		
409.360 · Building Utilities	13,645.20	35,000.00	-21,354.80		
409.373 · Building Maint & Repairs	5,804.88	17,000.00	-11,195.12		
409.450 · Building Contracted Services	1,959.40	7,000.00	-5,040.60		
	21,409.48	60,000.00	-38,590.52		
410.120 · Police Salaries & Wages-Admin	23,189.60	88,626.00	-65,436.40		
410.130 · Police Salaries & Wages-Officer	276,246.21	1,292,497.00	-1,016,250.79		
410.140 · Police Salaries & Wages-Civilia	13,188.59	45,936.00	-32,747.41		
410.179 · Police Longevity Pay	0.00	42,824.00	-42,824.00		
410.180 · Police Overtime Wages	35,365.38	125,000.00	-89,634.62		
410.185 · Sick & Vacation Buy Back	0.00	60,000.00	-60,000.00		
410.187 · Police Overtime Civ Support	0.00	500.00	-500.00		
410.191 · Uniform Allowance	1,713.68	14,400.00	-12,686.32		
410.192 · Police SSI Taxes	26,008.71	122,047.00	-96,038.29		
410.196 · Police Health Insurance	188,532.50	467,707.00	-279,174.50		
410.197 · Police Pension Plan	0.00	145,320.00	-145,320.00		
410.198 · Police Life & Disability Ins	4,824.00	16,470.00	-11,646.00		
410.199 · Police Non-Uniform Pension	1,071.76	4,134.00	-3,062.24		
410.200 · Police 457 Contribution	0.00	6,000.00	-6,000.00		
410.220 · Police Operating Supplies	3,050.07	5,000.00	-1,949.93		
410.221 · Crime Scene Supplies	142.71	1,000.00	-857.29		
410.222 · Ammunition	0.00	5,000.00	-5,000.00		
410.231 · Vehicle Fuel	11,558.11	42,500.00	-30,941.89		

General Fund					
May 2017 Appropriations					
410.260 · Police Minor Equipment	2,306.98	91,145.00	-88,838.02		
410.310 · Police Professional Services	8,592.92	2,500.00	6,092.92		
410.314 · Civil Service Comm Solicitor	8,574.01	15,000.00	-6,425.99		
410.320 · Police Communications	4,108.41	15,000.00	-10,891.59		
410.341 · Police Advertising & Printing	136.80	400.00	-263.20		
410.373 · Police Maint & Repair Bldg	1,773.85	5,000.00	-3,226.15		
410.374 · Police Equipment Maint	684.65	3,500.00	-2,815.35		
410.420 · Police Dues, Subscriptions	0.00	1,500.00	-1,500.00		
410.450 · Police Contracted Services	32,419.18	89,026.00	-56,606.82		
410.451 · Police Vehicle Maintenance	12,289.59	25,000.00	-12,710.41		
410.460 · Police Meetings & Training	1,205.83	8,500.00	-7,294.17		
	656,983.54	2,741,532.00	-2,084,548.46		
411.232 · Fire Department Fuel	0.00	7,500.00	-7,500.00		
411.540 · Foreign Fire Payments	0.00	104,000.00	-104,000.00		
411.541 · Disbursement to Fire Company	0.00	215,000.00	-215,000.00		
	0.00	326,500.00	-326,500.00		
413.220 · Code Enforcement Supplies	0.00	100.00	-100.00		
413.260 · Code Enforcement Minor Equip	0.00	100.00	-100.00		
413.310 · Prof Services - BIU Building	85,599.19	200,000.00	-114,400.81		
413.311 · Prof Services - SEO	2,485.00	15,000.00	-12,515.00		
413.319 · Code Enforcement UCC Fees	160.00	1,000.00	-840.00		
413.420 · Code Enforcement Dues & Subs	0.00	250.00	-250.00		
413.460 · Code Enforcement Meetings	0.00	500.00	-500.00		
	88,244.19	216,950.00	-128,705.81		
414.110 · Planning & Zoning Salaries	0.00	1,020.00	-1,020.00		
414.192 · Planning & Zoning SSI Taxes	0.00	78.00	-78.00		
414.220 · Planning & Zoning Supplies	25.00	500.00	-475.00		
414.310 · Planning & Zoning Prof Svcs	10,427.26	42,000.00	-31,572.74		
414.313 · Planning & Zoning Engineering	349.00	10,000.00	-9,651.00		
414.314 · Planning & Zoning Legal	7,528.56	25,000.00	-17,471.44		

General Fund					
May 2017 Appropriations					
414.341 · Planning & Zoning Advertising	421.60	3,200.00	-2,778.40		
	18,751.42	81,798.00	-63,046.58		
415.220 · Emer Mgmt Operating Supplies	0.00	500.00	-500.00		
415.364 · Emergency Management Operations	0.00	1,500.00	-1,500.00		
415.460 · Emer Mgmt Meetings & Training	0.00	200.00	-200.00		
	0.00	2,200.00	-2,200.00		
427.220 · Solid Waste Coll Supplies	45.00	1,500.00	-1,455.00		
427.450 · Contracted Srvs - Clean-Up Days	0.00	16,000.00	-16,000.00		
	45.00	17,500.00	-17,455.00		
430.110 · Public Works Salaries	100,920.06	369,986.00	-269,065.94		
430.120 · Public Works OT Wages	7,213.96	25,000.00	-17,786.04		
430.192 · Public Works SSI Taxes	8,214.83	30,216.00	-22,001.17		
430.196 · Public Works Insurance	89,075.90	213,560.00	-124,484.10		
430.198 · Public Works N-U Pension	9,613.83	31,679.00	-22,065.17		
430.199 · Public Works Life & Disab Ins	2,144.00	5,570.00	-3,426.00		
430.200 · Public Works Director Allowance	0.00	600.00	-600.00		
430.220 · Public Works Oper Supplies	3,610.84	13,000.00	-9,389.16		
430.232 · Public Works Diesel	9,959.32	55,000.00	-45,040.68		
430.234 · Public Works Vehicle Supplies	2,834.63	6,000.00	-3,165.37		
430.238 · Public Works Uniforms	2,079.64	7,800.00	-5,720.36		
430.260 · Public Works Minor Equip Purch	434.99	2,000.00	-1,565.01		
430.310 · Public Works Professional Srvs	0.00	45,000.00	-45,000.00		
430.331 · Mileage Reimbursement	0.00	1,000.00	-1,000.00		
430.341 · Public Works Advertising	180.00	1,500.00	-1,320.00		
430.373 · Public Works Maint & Rep Bldg	1,155.00	5,000.00	-3,845.00		
430.375 · Public Works Heavy Equip Maint	8,688.34	60,000.00	-51,311.66		
430.384 · Public Works Equip Rental	0.00	500.00	-500.00		
430.420 · Public Works Dues, Subscription	200.00	200.00	0.00		
430.450 · Public Works Contracted Srvs	125.00	500.00	-375.00		
430.460 · Public Works Meetings & Trainin	0.00	500.00	-500.00		

General Fund					
May 2017 Appropriations					
430.650 · Public Works Hand Tool Purch	0.00	500.00	-500.00		
	246,450.34	875,111.00	-628,660.66		
432.220 · Snow & Ice Rem Oper Supplies	52,240.02	125,000.00	-72,759.98		
432.375 · Snow & Ice Rem Equipment Maint	2,799.77	8,000.00	-5,200.23		
432.450 · Snow & Ice Rem Subcontractors	0.00	7,500.00	-7,500.00		
	55,039.79	140,500.00	-85,460.21		
433.220 · Traffic Signals & Signs Supply	0.00	3,000.00	-3,000.00		
433.360 · Traffic Signals & Signs Utiliti	889.49	4,000.00	-3,110.51		
433.450 · Traffic Signals Contracted Srvs	1,849.35	8,000.00	-6,150.65		
	2,738.84	15,000.00	-12,261.16		
438.220 · Road Maint Supplies	272.13	50,000.00	-49,727.87		
438.611 · Line Painting	0.00	20,000.00	-20,000.00		
438.612 · Crack Sealing	0.00	30,000.00	-30,000.00		
438.613 · Vegetation Control	0.00	5,000.00	-5,000.00		
	272.13	105,000.00	-104,727.87		
452.390 · Recreation fees	95.15	200.00	-104.85		
454.110 · Park Salary & Wage	2,161.00	67,796.00	-65,635.00		
454.120 · Park OT	0.00	500.00	-500.00		
454.192 · Park SSI	164.26	5,225.00	-5,060.74		
454.198 · Park N-U Pension Plan	0.00	2,412.00	-2,412.00		
454.220 · Park Operating Supplies	409.12	3,000.00	-2,590.88		
454.231 · Park Vehicle Fuel	0.00	1,500.00	-1,500.00		
454.260 · Park Minor Equipment	265.89	1,500.00	-1,234.11		
454.310 · Park Professional Services	0.00	1,000.00	-1,000.00		
454.320 · Park Communications	254.85	800.00	-545.15		
454.340 · Park Advertising & Printing	70.80	500.00	-429.20		

General Fund					
May 2017 Appropriations					
454.360 · Park Utilities	933.99	2,700.00	-1,766.01		
454.373 · Park Repairs & Maintenance	805.84	10,000.00	-9,194.16		
454.374 · Park Equipment Maintenance	162.93	1,500.00	-1,337.07		
454.450 · Park Contracted Services	85.00	20,000.00	-19,915.00		
454.460 · Park Meetings & Training	0.00	500.00	-500.00		
454.700 · Park Recreation Board	543.88	17,500.00	-16,956.12		
	5,857.56	136,433.00	-130,575.44		
457.540 · Community Day Celebration	0.00	6,000.00	-6,000.00		
463.540 · TIF	0.00	160,420.00	-160,420.00		
	0.00	160,420.00	-160,420.00		
483.194 · Employer Pd Unemployment Comp	19,709.86	30,000.00	-10,290.14		
483.195 · Employer Pd Worker's Comp	156,305.00	285,000.00	-128,695.00		
483.200 · Federal Healthcare Tax	0.00	200.00	-200.00		
483.201 · Transitional Reinsurance Fee	0.00	2,000.00	-2,000.00		
	176,014.86	317,200.00	-141,185.14		
486.350 · Property & Liability Insurance	127,844.00	130,000.00	-2,156.00		
486.355 · Professional Bonds	5,992.00	6,425.00	-433.00		
	133,836.00	136,425.00	-2,589.00		
492.300 · Interfund Transfer to Cap Fund	1,057,942.00	1,057,942.00	0.00		
492.310 · Transfer to Capital Fund Reserv	0.00	1,500,000.00	-1,500,000.00		
	1,057,942.00	2,557,942.00	-1,500,000.00		
491.000 · Refund of Prior Year Revenues	46.21	3,000.00	-2,953.79		

General Fund					
May 2017 Appropriations					
	<u>Original Fund Balance</u>	<u>Previously Appropriated</u>	<u>Fund Balance</u>	<u>Adjusted Fund Balance</u>	<u>Appropriation</u>
279.999 - Use of Fund Balance	4,935,518.41	52,353.00	4,883,165.41	4,863,165.41	-20,000.00