

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**  
**MEETING AGENDA**  
**July 5, 2016**  
**6:00 P.M.**

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Announcements
- 4) Approval of Minutes
  - a. Commissioners Sewer Meeting, June 20, 2016
- 5) Public Comment

Comments are for any item NOT on the agenda. Comments on agenda items will be taken after each item is discussed by the Board of Commissioners, but before formal action is taken. (Please limit individual comments to 3 minutes to allow time for others wishing to speak and direct all questions and comments to the President)

6) Current Business

- a. Deferral to connect 250 Learn Rd TL Realty Corp
- b. Deferral to connect 3013 Rt. 611 Pocono Farm Stand
- c. Install single lateral 2903 Rt. 611 Resort Beverage
- d. EDU reduction 2756 Rt. 611 store/station/laundry
- e. Sewer connection 23 Dorey Place Barbara Ballard
- f. Install single lateral 2813 Rt. 611 Amalgamated/Starner
- g. EDU reduction/reimbursement 2972 Rt. 611 Smugglers Cove
- h. Remove from sewer dist. 216 Lower Scot Run Dr. Zackary Irwin
- i. EDU reduction 2920 Rt. 611 Weichart Realty
- j. Deferral to connect 126 Barton Circle Donna Marshall
- k. Deferral to connect 2558 Rt. 715 Tony Farda
- l. Deferral to connect 2535 Rt. 715 Tony Farda
- m. Deferral to connect 2540 Rt. 715 Tony Farda
- n. Deferral to Connect 104 & 127 Shelleo Dr. Kopelson property
- o. EDU reduction/Deferral/Price 3401 Rt. 611 Knights Inn

7) Unfinished Business

- a. Sewer Hump Repair
- b. Pump Hydraulic Evaluation at Pump Station 2
- c. Overall Evaluation of Pump Stations 1 and 2
- d. Service Lateral North of Serfas Road
- e. Sanofi Feed Station

f. PACT Force Main Project

g. Water measurement 103 Kenny Way John Prehart installed meter 6/10/16

8) Adjournment

Next Sewer meeting – July 18, 2016 (6:00 p.m.)

POCONO TOWNSHIP BOARD OF COMMISSIONERS

SEWER MEETING MINUTES

JUNE 20<sup>th</sup>, 2016 5:00 P.M.

The Sewer meeting of the Pocono Township Commissioners was held on 06/20/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Vice-President Bob DeYoung, at 5:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Judi Coover, arrived at 5:45 p.m.; Bob DeYoung, present; Harold Werkheiser, arrived at 5:45 p.m.; Ellen Gndt, present; and Jerry Lastowski, present.

Leo DeVito, Solicitor, Broughal & DeVito; Jon Tresslar, Engineer; Jeffry Clapper, Public Works Director; and Pamela Finkbeiner, Interim Manager/Secretary, were present.

**ANNOUNCEMENTS:** A executive session will be held after the 06/20/2016 regular meeting to discuss the Stock litigation.

**PFM Financial Presentation:**

Zach Williard and Wes Hall, Public Financial Management, Inc. and Jens Damgaard, Esquire, Rhoades & Sinon, were present. Zach Williard reviewed the Pocono Township Financial Analysis with the options the Township may consider for the 3.9 Letter of credit due September 1<sup>st</sup>, 2016. Jens Damgaard discussed the determination when the Township's sewer system will pay for itself. J. Clapper reviewed his estimates of connections and projected revenue.

**MINUTES:**

H. Werkheiser requested the minutes be corrected to show he was present. J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Sewer Meeting Minutes of 06/06/2016 with the correction. Roll call vote: E. Gndt, abstained; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

**PUBLIC COMMENT:**

**CURRENT BUSINESS:**

Sewer Procedures Manual Revisions - J. Clapper explained the manual has been updated to include grease traps. Jon Tresslar, Twp. Engineer, explained the testing procedures for grease traps. The manual has been sent to BCRA for their review. Discussion followed on requirements non-restaurant grease traps. J. Tresslar will review. J. Lastowski made a motion, seconded by J. Coover, to adopt Resolution 2016-32 - Sewer Procedures Manual conditioned upon a favorable review by BCRA. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Additional cost to locate lateral on Learn Road. J. Clapper explained the lateral was is wrong location causing the Contractor to expend additional funds. Discussion followed concerning the problem. The Board concurred to wait until a total cost for all misidentified laterals are known. J. Lastowski made a motion, seconded by J. Coover, to table the reimbursement for the cost of the additional work for a lateral in the wrong location. Roll call vote: E. Ghandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Additional work at Benniger's Insurance - J. Clapper explained damage occurred during a storm which eroded the Marona Construction stabilization of the slope at Benninger's Insurance due to an unknown drainage pipe. Discussion followed as the responsibility of the issue. The Board requested J. Clapper to contact the insurance company.

Additional Sewer Camera Work - Learn Road. J. Clapper noted to include Learn Road in the video and cleaning of laterals would require re-bidding. L. DeVito, Twp. Solicitor, noted the contract was for a specific section of sewer line and the proposed addition of Learn Road was outside the contracted area. Discussion. No action taken.

EDU Reduction 2937 Route 611 Merchants Plaza - PIN:12637202552856 J. Clapper noted the water usage records confirm an EDU reduction from 4 to 3. J. Lastowski made a motion, seconded by B. DeYoun, to approve the EDU reduction from 4 EDUs to 3 EDUs for 2937 Rt. 611 Merchant's Plaza PIN: 12637202552856. Roll call vote: E. Ghandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

EDU Reduction/Reimbursement 2972 Route 611 Smugglers Cove - J. Clapper explained Ron Sarajian submitted a check in the amount of \$40.00 for 16 EDUs, after reviewing his water usage for the last 16 months, it was determined the EDU requirement is 12 EDUs. R. Sarajian is requesting the reduction and the return of \$10,000.00 - the cost of 4 EDUs. Discussion followed as to the return of funds. No action taken.

Deferral of Sewer Connection 245 Learn Road Fran Durchsprung PIN: 12637202554691 - J. Clapper explained Mrs. Durchsprung has been in the hospital and Mr. Durchsprung is requesting additional time due to the circumstances. J. Lastowski made a motion, seconded by B. DeYoung, to defer the sewer connection at 256 Learn Road PIN: 12637202554691 for 6 months. Roll call vote: E. Ghandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2716 Route 61 Kanz Cutz - J. Clapper explained it is a new business owner and he is requesting a 6 month deferral to connect at the \$2,500 rate. J. Lastowski made a motion, seconded by E. Ghandt, to approve the deferral for 2716 Rt. 611 Kanz Cutz PIN: 12637303206309 until 10/31/2016. Roll call vote: E. Ghandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2909 Route 611 Exxon - J. Clapper explained the gas station will be putting in new tanks which may impact the sewer lateral location. They are requesting a 6 month delay.

J. Coover made a motion, seconded by B. DeYoung, to approve the deferral for 2909 Rt. 611 - Exxon - PIN:12637201468275 for 6 months. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection Route 611 Nibors Coffee - J. Clapper explain the property is limited and no water service. The owner is requesting to defer sewer connection until the property is developed. J. Coover made a motion, seconded by J. Lastowski, to approve the deferral of the Rt. 611 (Nibor's Coffee - Covello) PIN: 12637202551001 until the property is developed. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Deferral of Sewer Connection 2964 Route 611 Chic's Lamp Shop - J. Clapper noted Ms. Coco is requesting a deferral until the time of sale of her property. Ms. Coco noted the property is up for sale. J. Coover made a motion, seconded by E. Gndt, to defer the sewer connection for 2964 Rt. 611, Chic's Lamp Shop. PIN: 12637204541859. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

#### UNFINISHED BUSINESS

- A. Sewer Hump Repair
- B. Pump Hydraulic Evaluation at Pump Station 2
- C. Overall Evaluation of Pump Stations 1 and 2
- D. Service Lateral North of Serfas Road
- E. Sanofi Feed Station
- F. PACT Force Main Project

#### ADJOURNMENT:

J. Lastowski made a motion, seconded by R. DeYoung, to adjourn the meeting at 7:10 p.m. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: 6/20/16

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: TL Realty

BUSINESS NAME: Tom Lovitto

SEWER SERVICE ADDRESS: 250 Learn Rd

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: 570 460 7086  
570 460 7086

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

*Request deferral so the property usage of water can be obtained 2 horses (1 edu) property may require more EDUS.*

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

TOWNSHIP USE ONLY

ESTIMATED ASSIGNED FLOW:	TABLE NO. _____
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE: _____
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE: _____
COMMENTS: _____	

# **POCONO TOWNSHIP SEWER SYSTEM**

## **MANDATORY CONNECTION NOTICE**

DATE: March 18, 2016

Via Registered Mail  
Return Receipt Requested

TO: TL REALTY CORP  
1045 STATE ROAD  
EFFORT, PA 18330-8002

570 460 7086

The Pocono-Hamilton Township Sewer System is now in operation. Our records indicate that you are the owner of the property located at: **250 LEARN ROAD**, bearing Monroe County Property Identification Number (PIN) **12637202556888**. If this is incorrect, and you are not the property owner, please notify Pocono Township in writing, immediately.

Pursuant to the provisions of the Pocono Township Ordinance No. 2013-01 you are hereby notified to connect your property to the Pocono Township Sewer System within ninety (90) days of your receipt of this notice and to thereafter discharge all sanitary sewage from the property into the sewer system, all in accordance with the requirements of the rules and regulations currently in effect as set forth in Ordinance No. 2013-01. A copy of the Ordinance can be obtained at the Pocono Township Municipal Building, located at 112 Township Drive, Tannersville, Pennsylvania, or from the Pocono Township website at [www.poconopa.gov](http://www.poconopa.gov).

To obtain the permits required to connect to the sewer system, and before undertaking any work necessary to make the connection, you must first obtain a sewer connection application package from Pocono Township and pay the required tapping fee and other applicable fees. Your complete application package must be picked up in person during normal business hours at the Pocono Township Municipal Building. A Procedures Manual identifying sewer connection requirements can be obtained at the Pocono Township Municipal Building or be downloaded from the Township website.

Tapping fees are based upon the number of Equivalent Dwelling Units (EDU's) attributed to your property. The method of calculating the number of EDU's assigned to a property is set forth in Pocono Township Resolution No. 2013-10. A copy of this Resolution is available at the Township or from the website. On the basis of that calculation 1 EDU's have been attributed to your property.

### EDU CONNECTION RATES:

Discounted Rate: (IF PAID & CONNECTED TO SEWER SYSTEM WITHIN 90 DAYS OF RECEIPT OF THIS NOTICE)

A. \$ \$2,500.00 ( 1 EDU'S x \$2,500.00 PER EDU)

Full Rate: (IF PAID & CONNECTED TO SEWER SYSTEM 90 DAYS AFTER RECEIPT OF THIS NOTICE)

B. \$ \$3,750.00 ( 1 EDU'S x \$3,750.00 PER EDU)

BILLING OF USER FEES FOR SEWER SERVICES WILL COMMENCE UPON YOUR CONNECTION TO THE SYSTEM OR THE EXPIRATION OF NINETY (90) DAYS FROM YOUR RECEIPT OF THIS NOTICE, WHICHEVER OCCURS FIRST.

**CONNECTION OF YOUR PROPERTY TO THE SEWER SYSTEM IS MANDATORY.** YOU SHOULD BE AWARE THAT IN THE EVENT YOU FAIL TO CONNECT WITHIN NINETY (90) DAYS OF YOUR RECEIPT OF THIS NOTICE AS REQUIRED, POCONO TOWNSHIP HAS THE RIGHT TO MAKE THE CONNECTION, BILL YOU FOR THE COST OF THE SAME AND FILE A MUNICIPAL LIEN AGAINST YOUR PROPERTY IF THAT BILL IS NOT IMMEDIATELY PAID. IN ADDITION, THE TOWNSHIP HAS THE RIGHT TO INSTITUTE A COURT ACTION AGAINST YOU SEEKING AN INJUNCTION AND/OR A FINE OF \$1,000.00 PER DAY FOR EACH DAY OR PART THEREOF THAT YOU FAIL TO CONNECT, PLUS COURT COSTS AND ATTORNEY'S FEES, AND/OR IMPRISONMENT.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL POCONO TOWNSHIP AT (570) 629-1922.

Very truly yours,

POCONO TOWNSHIP BOARD OF COMMISSIONERS





**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: 6/17/16

PROPERTY INFORMATION: POCONO TWP. \_\_\_\_\_ HAMILTON TWP. \_\_\_\_\_  
PROPERTY OWNER NAME: Pocono Farm Stand  
BUSINESS NAME: Tom Lovito  
SEWER SERVICE ADDRESS: 3013 Rt 611

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: 570-460-7086

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

Deferral until Spring of 2017 due to disruption of business. Request no increase in EDU cost

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:

TABLE NO.

ESTIMATED ASSIGNED EDU'S:

ESTIMATED USER RATE:

HOW WAS FLOW DETERMINED?

ESTIMATED TAPPING FEE:

COMMENTS:

POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

<p>PROPERTY TAX MAP ID: <u>12/8/1/36</u></p> <p>PROPERTY INFORMATION: POCONO TWP. <input checked="" type="checkbox"/> HAMILTON TWP. PROPERTY OWNER NAME: <u>JOEL D. ROSSI &amp; Debra A. Rossi</u> BUSINESS NAME: <u>RESORT BEVERAGE CO., INC.</u> SEWER SERVICE ADDRESS: <u>2903 Route 611</u> <u>TANNERSVILLE, PA</u> <u>18372</u></p> <p><small>*Provide a specific property name, if applicable (Example XYZ Plaza)</small></p>	<p>DATE: <u>6/27/16</u></p> <p>PROPERTY OWNER'S CONTACT INFORMATION</p> <p>MAILING ADDRESS: _____ _____ <u>SMB</u></p> <p>PHONE NUMBER: <u>570 629 1686</u></p>
---	---

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:	
PERSON CALLING: _____	MAILING ADDRESS: _____
RELATIONSHIP TO OWNER: _____	_____
PHONE NUMBER: _____	_____

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

Request that we be allowed to connect sewer line from 283 Leased to the sewerline on 2903 Rt 611, resulting in 1 common sewer lateral. We will provide necessary easements and sewer main agreement prior to installation. We understand we will pay 1 EDU for each property.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES ☒ NO ☐ (Check one) IF PUBLIC: BCRA ☒ PJWA ☐ (Check one)

TOWNSHIP USE ONLY	
ESTIMATED ASSIGNED FLOW:	TABLE NO. _____
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE: _____
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE: _____
COMMENTS: _____ _____ _____	

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: \_\_\_\_\_

PROPERTY INFORMATION: POCONO TWP. \_\_\_\_\_ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: NASEER CHOCHAN

BUSINESS NAME: CHOCHAN INC.

SEWER SERVICE ADDRESS: 2756 - RT. 611  
TANNERSVILLE  
P.A. 18372

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: 2756 - RT 611  
TANNERSVILLE  
P.A. 18372

PHONE NUMBER: 570-629-0315

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

**R E C E I V E D**  
JUN 16 2016  
POCONO TOWNSHIP

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

QUARTERLY BILL ATTACHED.  
I WANT LOWER EDU PLEASE. THANS.  
I CAN'T AFFORD \$40.000/.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

STORE & LAUNDRY

WATER SUPPLIER: Is the property served by public water system: YES ☒ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:

TABLE NO. \_\_\_\_\_

ESTIMATED ASSIGNED EDU'S:

ESTIMATED USER RATE: \_\_\_\_\_

HOW WAS FLOW DETERMINED?

ESTIMATED TAPPING FEE: \_\_\_\_\_

COMMENTS:

KEEP THIS PORTION FOR YOUR RECORDS (SEE BACK FOR IMPORTANT INFORMATION)

Account Number		Name	Service Address		
07429		NASEER AND SONS INC	2756 Route 611		
Service/Description		Amount	Service Period		Meter Reading
			From	To	Previous Current Usage
PREVIOUS BALANCE		21.27	01/06/16	04/04/16	1625000 1849000 224000
WATER CHARGE		1505.35	WATER UNITS = 21.00 SEWER UNITS = 0.00		
Due Date		Pay After Due Date	Pay By Due Date		
05/16/16		1539.11	1526.62		

Maintain Customer Master

File Edit Settings Help Tools

### Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 07429 2. Cycle A Route 021 Sequence 0335

3. Service NASEER AND SONS INC 4. Bill to

Addr 2756 Route 611

Tannersville PA 18372-7801

2756 ROUTE 611S AND 715S

Type	Trx Date	Amount	Usage	Reading
RDG	04/02/13		259200	7612000
RDG	07/02/13		3182000	794000
RDG	08/02/13	-2854000	7940000	
RDG	10/01/13		276600	8216600
RDG	01/06/14		256400	8473000
RDG	04/02/14		343300	8816300
RDG	07/02/14		361500	9177800
RDG	10/02/14		118870	1870C
RDG	10/07/14	-118870	0	
RDG	10/02/14		304000	187000C
RDG	01/07/15		334000	521000
RDG	04/06/15		287000	808000
RDG	07/06/15		307600	115600
RDG	10/02/15		2230	13790
RDG	01/06/16		246000	1625000
RDG	04/04/16		224000	1849000

Reading error on 07/02/13 usage was 318200 gals.

Reading on 10/02/14 corrected usage was 304000 gals.

10/02/15 usage us 223000 gals.

Use arrows to scroll or ESC key to Exit

2:08 PM 6/16/2016

13.08 Total Average  
EDU  
Recommend 14 EDU'S

## **Jeffry Clapper**

---

**From:** Jeffry Clapper  
**Sent:** Monday, June 27, 2016 12:21 PM  
**To:** Pam Finkbeiner  
**Subject:** Barbara Ballard-23 Dorey Place

Pam-

Last Friday the resident referenced above came into the Township. She received her connection notice in 2014. Since that time she has paid the Township her tapping fees, inspection fees, and her tank abandonment fees. The Monroe County Area Agency on Aging provided the Township with \$ 1000.00 toward her tapping fees. Last week she stated she was not going to connect, that she did not have the money and the Township should just take her house. She also claimed that someone from the Monroe County Agency had met with Colonial Auto (where her lateral location is) and they would not give her access. She also claimed that a letter that had been written by someone at the Monroe County Agency stating her connection is impossible to make.

I spoke to a woman from the Agency this morning and she was unable to provide any documentation on this. The only thing she had had in her file was the payment that was made to the Township on her behalf. I looked at the connection location, and while it will result in a longer service line, I believe the connection is possible. The existing lateral needs to be located. It appears it is very close to or slightly on Colonial Auto's property.

At this point, regardless of the location, the property owner is stating she is not going to connect. Should we refund the money to Monroe County Aging Agency?

Please Advise.

***Jeffry D. Clapper***

Pocono Township  
Public Works Director  
484-553-3336 cell  
570-629-1922 x 217 office

POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY

RECEIVED  
JUN 22 2016  
POCONO TOWNSHIP

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12637201388336

DATE: June 22, 2016

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Robert Hackenberg

BUSINESS NAME: Amalgamated Mega Properties

SEWER SERVICE ADDRESS: 2813 Rte 611

Tannersville, PA

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: P.O. Box 531

Tannersville, PA 18372

PHONE NUMBER: 570-688-9898

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: Deanna Schmoyer / Jim Hendricks

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: Engineer

PHONE NUMBER: 570-236-7058

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

Requesting to connect to Pocono Township Sanitary sewer system through a combined lateral with Linda Starner for a portion of the service lateral. The township service line does abut the property, and therefore an easement will be required across Starner's property.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

Properties are commercial properties.

WATER SUPPLIER: Is the property served by public water system: YES ☒ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA ☒ PJJWA \_\_\_\_\_ (Check one)

TOWNSHIP USE ONLY

ESTIMATED ASSIGNED FLOW:

TABLE NO:

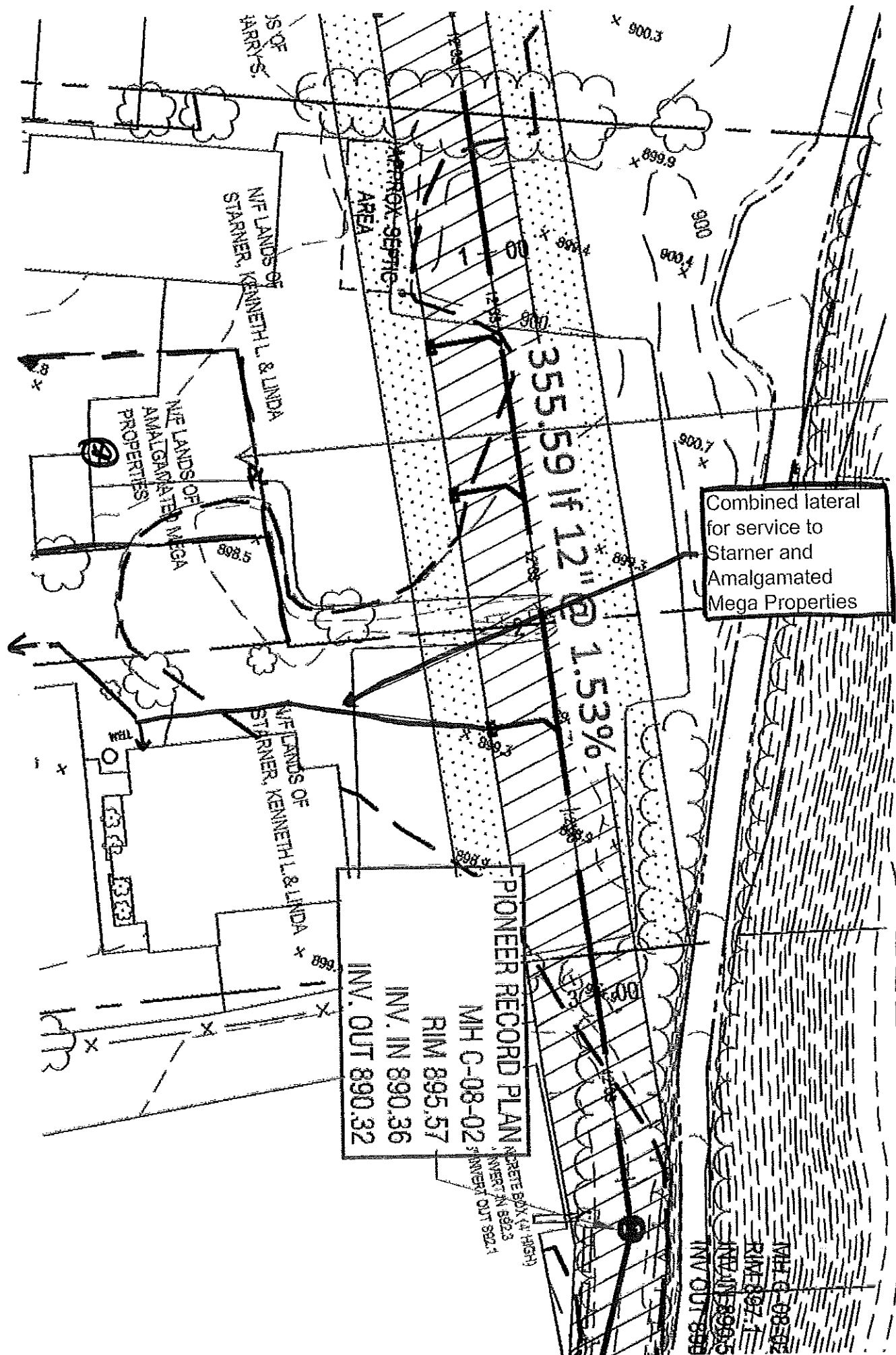
ESTIMATED ASSIGNED EDU'S:

ESTIMATED USER RATE:

HOW WAS FLOW DETERMINED?

ESTIMATED TAPPING FEE:

COMMENTS:





POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12-8-2-71-1 128374

DATE: 6/10/16

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Row SARASIAN

BUSINESS NAME: Smugglers Cove

SEWER SERVICE ADDRESS: IN ground now

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: 200 Halbert Hill Rd

Hannapelle, Pa.

18332

PHONE NUMBER: 570-629-1991

570-350-1712

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: SAME AS ABOVE

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

When we originally requested EDU'S, we got 16 but our  
water usage now only requires 12 EDU'S so we  
would like a refund for the extra 4 EDU'S

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

Smugglers Cove - Full Service Restaurant  
Vocelli Pizzeria - Pizzeria & Delivery

WATER SUPPLIER: Is the property served by public water system: YES ☒ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

TOWNSHIP USE ONLY

ESTIMATED ASSIGNED FLOW:

TABLE NO. \_\_\_\_\_

ESTIMATED ASSIGNED EDU'S:

ESTIMATED USER RATE:

HOW WAS FLOW DETERMINED?

ESTIMATED TAPPING FEE:

COMMENTS:

## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275  
3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE  
Addr 2972 Route 611 PO Box 342  
Tannersville PA 18372 Tannersville PA 18372-0342  
RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	02/03/15		58500	2092500
RDG	03/03/15		82500	2175000
RDG	04/01/15		66000	2241000
RDG	05/05/15		70900	2311900
RDG	06/01/15		59600	2371500
RDG	07/01/15		63900	2435400
RDG	08/03/15		77000	2512400
RDG	09/01/15		89800	2602200
RDG	10/01/15		105800	2708000
RDG	11/02/15		86300	2794300
RDG	12/01/15		84600	2878900
RDG	01/04/16		113500	2992400
RDG	02/01/16		97400	3089800
RDG	03/01/16		100600	3190400
RDG	04/04/16		123400	3313800
RDG	05/02/16		117900	3431700

Use arrows to scroll or ESC to exit

16 months Average

11.8 EDU Average

paid for 16 EDU's in  
2014  
should get 4 back1:53 PM  
6/1/2016

## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275

3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE

Addr 2972 Route 611 PO Box 342

Tannersville PA 18372

Tannersville PA 18372-0342

RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	12/01/04		122000	122000
RDG	01/03/05		127900	249900
RDG	02/01/05		125000	374900
RDG	03/02/05		113900	488800
RDG	04/01/05		112900	601700
RDG	05/03/05		126900	728600
RDG	06/03/05		126100	854700
RDG	07/05/05		135900	990600
RDG	08/01/05		164400	1155000
RDG	09/01/05		100400	1255400
RDG	10/03/05		119500	1374900
RDG	11/01/05		113600	1488500
RDG	12/01/05		109200	1597700
RDG	01/03/06		122700	1720400
RDG	02/02/06		108700	1829100
RDG	03/01/06		113800	1942900

Use arrows to scroll or ESC Box to Exit

16.38 EDU  
05-06

**Brodhead Creek Reg. Authority Customer File Maintenance**

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275  
3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE  
Addr 2972 Route 611 PO Box 342  
Tannersville PA 18372 Tannersville PA 18372-0342  
RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	04/03/06		124300	2067200
RDG	05/03/06		114800	2182000
RDG	06/05/06		118500	2300500
RDG	07/03/06		92500	2393000
RDG	08/02/06		111100	2504100
RDG	09/01/06		120500	2624600
RDG	10/02/06		104200	2728800
RDG	11/01/06		113300	2842100
RDG	12/01/06		117700	2959800
RDG	01/03/07		135200	3095000
RDG	02/02/07		89600	3184600
RDG	03/02/07		94300	3278900
RDG	04/02/07		89600	3368500
RDG	05/01/07		88800	3457300
RDG	06/01/07		93400	3550700
RDG	07/02/07		92500	3643200

ESC TO EXIT

## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275  
3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE  
Addr 2972 Route 611 PO Box 342  
Tannersville PA 18372 Tannersville PA 18372-0342  
RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	08/01/07		133200	3776400
RDG	09/04/07		134600	3911000
RDG	10/01/07		70700	3981700
RDG	11/01/07		93700	4075400
RDG	12/03/07		94800	4170200
RDG	01/02/08		86100	4256300
RDG	02/01/08		86300	4342600
RDG	03/03/08		89600	4432200
RDG	04/01/08		76900	4509100
RDG	05/01/08		81400	4590500
RDG	06/03/08		97700	4688200
RDG	07/01/08		84700	4772900
RDG	08/01/08		98000	4870900
RDG	09/02/08		118800	4989700
RDG	10/01/08		92200	5081900
RDG	11/03/08		106800	5188700

12.3 EDU  
07-08

ESC



## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275  
3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE  
Addr 2972 Route 611 PO Box 342  
Tannersville PA 18372 Tannersville PA 18372-0342  
RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	12/01/08		94000	5282700
RDG	01/02/09		103900	5386600
RDG	02/03/09		88800	5475400
RDG	03/02/09		88400	5563800
RDG	04/01/09		93800	5657600
RDG	05/01/09		92700	5750300
RDG	06/01/09		81400	5831700
RDG	07/01/09		88400	5920100
RDG	08/03/09		112900	6033000
RDG	09/01/09		97400	6130400
RDG	10/01/09		87400	6217800
RDG	11/02/09		107400	6325200
RDG	12/01/09		91200	6416400
RDG	01/04/10		116400	6532800
RDG	02/01/10		80300	6613100
RDG	03/01/10		94400	6707500

ESC



## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275  
3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE  
Addr 2972 Route 611 PO Box 342  
Tannersville PA 18372 Tannersville PA 18372-0342  
RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	03/01/10		94400	6707500
RDG	03/31/10		105700	6813200
RDG	05/03/10		123200	6936400
RDG	06/01/10		104800	7041200
RDG	07/01/10		102500	7143700
RDG	08/02/10		149700	7293400
RDG	09/01/10		138900	7432300
RDG	10/01/10		116600	7548900
RDG	11/02/10		145400	7694300
RDG	12/01/10		163800	7858100
RDG	01/03/11		107600	7965700
RDG	02/01/11		78200	8043900
RDG	03/01/11		91300	8135200
RDG	04/01/11		87800	8223000
RDG	05/02/11		80100	8303100
RDG	06/01/11		73300	8376400

Use arrow to scroll or ESC key to exit

14.0 EDU  
1.0-11

# Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 03994-10 2. Cycle M Route 20M Sequence 0275

3. Service SMUGGLERS COVE 4. Bill to SMUGGLERS COVE

Addr 2972 Route 611

PO Box 342

Tannersville PA 18372

Tannersville PA 18372-0342

RONALD SARAJIAN

Type	Trx Date	Amount	Usage	Reading
RDG	07/05/11		83000	8459400
RDG	08/01/11		100500	8559900
RDG	09/01/11		110300	8670200
RDG	10/03/11		93200	8763400
RDG	11/01/11		85400	8848800
RDG	12/01/11		92100	8940900
RDG	01/03/12		94000	9034900
RDG	02/01/12		75400	9110300
RDG	03/01/12		84300	9194600
RDG	04/03/12		82200	9276800
RDG	05/01/12		72800	9349600
RDG	06/01/12		75100	9424700
RDG	07/02/12		82400	9507100
RDG	08/01/12		95600	9602700
RDG	09/04/12		99000	9701700
RDG	10/01/12		62000	9763700

ESC



Maintain Customer Master

File Edit Settings Help Tools

### Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct #	03994-10	2. Cycle	M	Route	20M	Sequence	0275
3. Service	SMUGGLERS COVE		4. Bill to	SMUGGLERS COVE			
Addr	2972	Route 611		PO Box 342			
	Tannersville	PA 18372		Tannersville		PA 18372-0342	
	RONALD SARAJIAN						

Type	Trx Date	Amount	Usage	Reading
RDG	11/01/12		70800	9834500
RDG	12/03/12		75200	9909700
RDG	01/02/13		68000	9977700
RDG	02/01/13		78400	56100
RDG	03/01/13		71500	127600
RDG	04/01/13		88100	215700
RDG	05/01/13		76200	291900
RDG	06/03/13		83100	375000
RDG	07/01/13		80300	455300
RDG	08/01/13		102300	557600
RDG	09/03/13		125900	683500
RDG	10/02/13		74400	757900
RDG	11/01/13		73000	830900
RDG	12/02/13		68200	899100
RDG	01/02/14		66800	965900
RDG	02/03/14		197500	1163100

11.8 EDU  
13-14

Use arrows to scroll | ESC | Use to Exit

9:39 AM  
6/23/2016

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the Inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12-6-1-70 126012

DATE: \_\_\_\_\_

PROPERTY INFORMATION: POCONO TWP. X HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Zackary Irwin

BUSINESS NAME: \_\_\_\_\_

SEWER SERVICE ADDRESS: 216 Lower Scotrun Avenue  
Scotrun PA 18355

\*Provide a specific property name, if applicable (Example XYZ Plaza)

**PROPERTY OWNER'S CONTACT INFORMATION**

MAILING ADDRESS: 4216 East South Shore Drive  
Erie PA 16511-1335

PHONE NUMBER: 814-899-0102

**PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:**

PERSON CALLING: Scott Mraz

MAILING ADDRESS: 529 Cranberry Road

RELATIONSHIP TO OWNER: contractor

E Stroudsburg PA 18301

PHONE NUMBER: 570-236-8766

**INQUIRY:** Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

Sewer connection for 216 Lower Scotrun Avenue is not practical at this time. The connection is at the intersection of Route 611 and Lower Scotrun Avenue which is at least 220 feet from the house. There is a stream between manhole and home which would require the sewer line to go under. It would not be practical or affordable for connection at this time. If sewer is extended down Lower Scotrun Ave the house would then be able to be hooked into the sewer at that time.

**PROPERTY USE:** Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

**WATER SUPPLIER:** Is the property served by public water system: YES NO X (Check one) IF PUBLIC: BCRA       , PIJWA        (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:

COMMENTS:

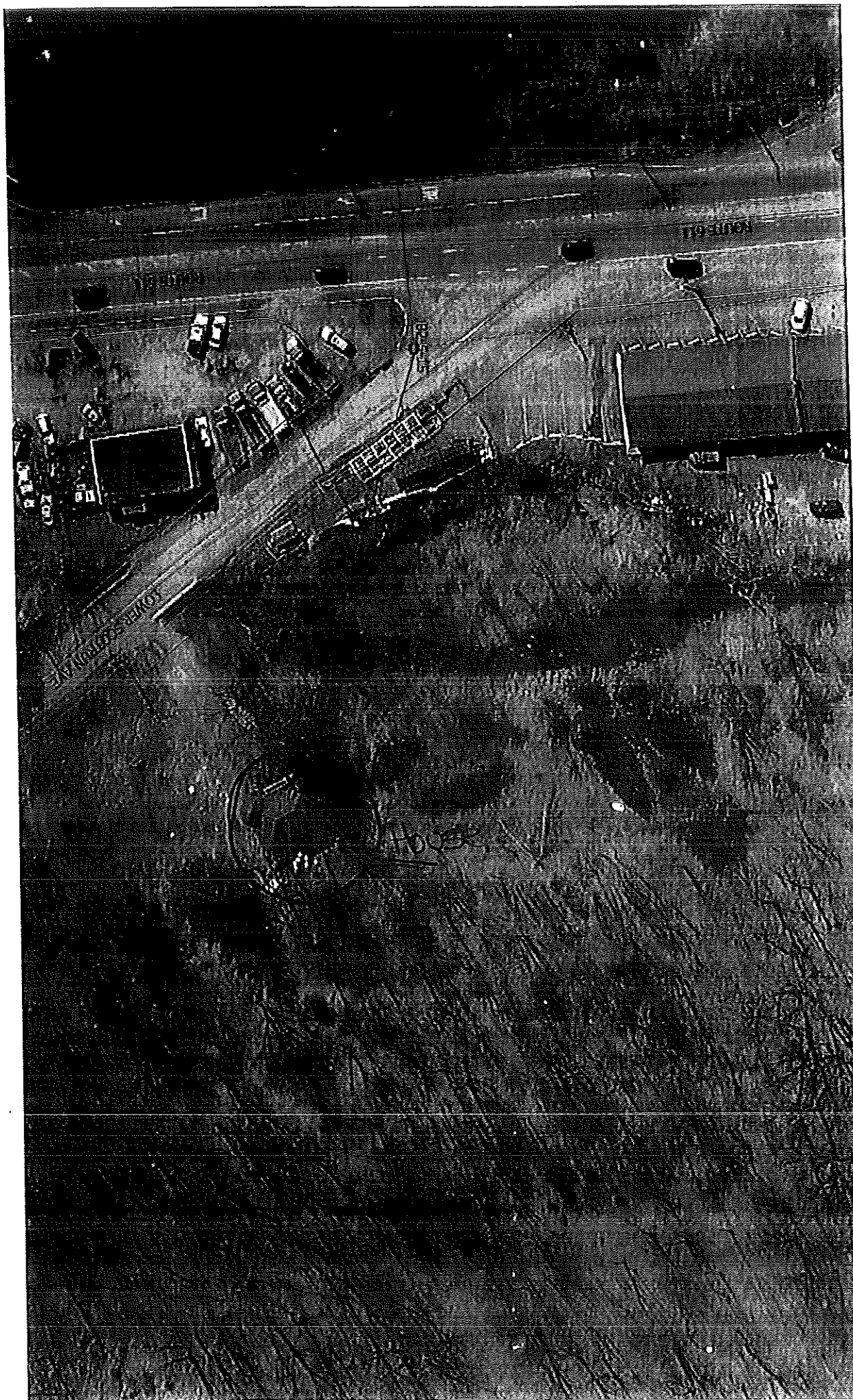
From: Zachary Irwin zti1@psu.edu  
Subject: authorization  
Date: Today at 11:01 AM  
To: scott\_mraz@yahoo.com

To Whom it May Concern:

I wish to authorize Mr. Scott Mraz to act as my agent in all matters concerning cooperation with the Pocono Township Sewer Authority regarding my house at 216 Lower Scotrun Ave. for the balance of 2016. Please do not hesitate to contact me if you wish.

Thank You,

Zachary T. Irwin  
4216 East South Shore Drive  
Erie PA. 16511-1335  
814-899-0102



**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: 6/21/16

*Sent*  
3/18/16

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: CMMC Limited Partner

BUSINESS NAME: 611 Property Holdings LLC

SEWER SERVICE ADDRESS: 2920 RT. 611

Tannersville PA 18372

570-629-6100

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: \_\_\_\_\_

SAME

WEINSTEIN REACTORS - ACCURATE

PHONE NUMBER: \_\_\_\_\_

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

Requesting a reduction from 4 EDU's to 1 EDU

Requesting an extension until Sept 30, 2016 do to engineering design in progress

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW: \_\_\_\_\_

TABLE NO. \_\_\_\_\_

ESTIMATED ASSIGNED EDU'S: \_\_\_\_\_

ESTIMATED USER RATE: \_\_\_\_\_

HOW WAS FLOW DETERMINED? \_\_\_\_\_

ESTIMATED TAPPING FEE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

## Brodhead Creek Reg. Authority Customer File Maintenance

1. Acct # 07368 2. Cycle A Route 021 Sequence 0277

3. Service WEICHERT REALTORS ACCLAIM 4. Bill to

Addr 2920 Route 611

Tannersville PA 18372-7880

Type	Trx Date	Amount	Usage	Reading
RDG	01/03/13		12750	143090
RDG	04/02/13		23580	166670
RDG	07/02/13		21780	188450
RDG	10/01/13		13840	202290
RDG	01/06/14		8010	210300
RDG	04/02/14		6980	217280
RDG	07/02/14		9230	226510
RDG	10/02/14		9020	235530
RDG	10/07/14		-9020	226510
RDG	10/02/14		9020	235530
RDG	01/07/15		9480	245010
RDG	04/06/15		8800	253810
RDG	07/06/15		10060	263870
RDG	10/02/15		9210	273080
RDG	01/06/16		8620	281700
RDG	04/04/16		8720	290420

Use arrows to scroll or ESC key to exit



**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12637102862839

DATE:

6/22/16

PROPERTY INFORMATION: POCONO TWP. X HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Donna Marshall

BUSINESS NAME: Na

SEWER SERVICE ADDRESS: 126 Barton Circle  
Bartonsville Pa 18321

\*Provide a specific property name, if applicable (Example XYZ Plaza)

**PROPERTY OWNER'S CONTACT INFORMATION**

MAILING ADDRESS: Donna Marshall  
126 Barton Circle  
Bartonsville Pa  
18321

PHONE NUMBER:

570 856 7767

**PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:**

PERSON CALLING: SAME

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

I request a deferral in my sewer connection until funding assistance becomes available.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES NO X (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:

COMMENTS:

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM**  
**SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY. *Known AS ROAD RUNNER*

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: *6/17/16*

PROPERTY INFORMATION: POCONO TWP. <input checked="" type="checkbox"/> HAMILTON TWP. _____
PROPERTY OWNER NAME: <i>Tony Farda</i>
BUSINESS NAME: <i>Farda Realty</i>
SEWER SERVICE ADDRESS: <i>2558 RT 765</i> <i>570-626-8909</i>
*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION
MAILING ADDRESS: _____ _____ _____ _____
PHONE NUMBER: _____

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:	
PERSON CALLING: _____	MAILING ADDRESS: _____
RELATIONSHIP TO OWNER: _____	_____
PHONE NUMBER: _____	_____

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)
<i>Request deferral until such time as Township installs sewer line to property.</i>

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES _____ NO _____ (Check one) IF PUBLIC: BCRA _____, PJJWA _____ (Check one)
--

TOWNSHIP USE ONLY	
ESTIMATED ASSIGNED FLOW:	TABLE NO. _____
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE: _____
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE: _____
COMMENTS:	



**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM**  
**SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY. *KNOWN AS MBT26AN Horse*

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: *6/17/16*

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. ☐

PROPERTY OWNER NAME: *Tony Borda*

BUSINESS NAME: *Borda Realty*

SEWER SERVICE ADDRESS: *2535 Mt 715*

*570 620 8904*

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

*Request deferred until such time as property is developed. Structure is soon to be demolished*

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (For example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES ☐ NO ☐ (Check one) IF PUBLIC: BCRA ☐ PJJWA ☐ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:

COMMENTS:

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

*KNOWN AS KENNA HOUSE*

PROPERTY TAX MAP ID: \_\_\_\_\_

DATE: 6/17/16

PROPERTY INFORMATION: POCONO TWP. ☒ HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: TONY FAROA

BUSINESS NAME: FAROA PROPERTY

SEWER SERVICE ADDRESS: 2540 RT 715

570 620 8904

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: \_\_\_\_\_

SIMMS

PHONE NUMBER: \_\_\_\_\_

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO OWNER: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

*Single Family Residence - request deferral until such time as Township installs sewer to property line.*

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PIJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:

COMMENTS:

Daniel M. Corveleyn  
Marc R. Wolfe  
James V. Fareri  
Gerard J. Geiger  
Vincent Rubino  
David L. Horvath

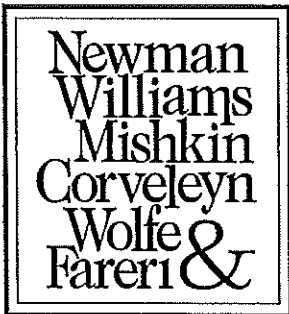
Aaron M. DeAngelo  
J. Zac Christman\*  
Robert J. Kidwell

*Of Counsel:*

Samuel W. Newman  
Todd R. Williams  
Ronald J. Mishkin

*\*Member of NJ and PA Bar*

ATTORNEYS AT LAW



A PROFESSIONAL CORPORATION

P. O. Box 511  
712 Monroe Street  
Stroudsburg, PA 18360-0511

May 11, 2016

Telephone  
570.421.9090

Fax 570.424.9739

www.newmanwilliams.com

RECEIVED  
MAY 13 2016  
POCONO TOWNSHIP

Pam Finkbeiner, Secretary  
Pocono Township  
P.O. Box 197  
Tannersville, PA 18372

**RE: Pocono Township and Hamilton Township Regional Sewer System  
Sewer Service Inquiries re: 104 Shelleo Drive and 127 Shelleo Drive  
Our File No. 46467**

Dear Pam:

On behalf of Sheldon Kopelson, Trustee of the Sheldon Kopelson Living Trust dated December 4, 2012, enclosed herewith please find Sewer Service Inquiry forms with regard to the above-referenced properties.

Please advise if you require any additional information in order to respond to the enclosed Inquiries.

Very truly yours,

  
Marc R. Wolfe

MRW/aml

Enclosures

cc: Sheldon Kopelson, w/enc.

POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12637303300133

DATE: May 6, 2016

PROPERTY INFORMATION: POCONO TWP. X HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Sheldon Kopelson, Trustee  
of the Sheldon Kopelson Living Trust dated  
December 1, 2012

SEWER SERVICE ADDRESS: 127 Shelleo Dr.

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: P.O. Box 741

East Stroudsburg, PA

18301

PHONE NUMBER: \_\_\_\_\_

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: Marc R. Wolfe, Esquire

MAILING ADDRESS: P.O. Box 511

RELATIONSHIP TO OWNER: Lawyer representing Owner

Stroudsburg, PA 18301

PHONE NUMBER: 570-421-9090

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

See Attachment 1 appended hereto and made part hereof by this reference.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

See Attachment 1 appended hereto and made part hereof by this reference.

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PIJWA \_\_\_\_\_ (Check one)

TOWNSHIP USE ONLY

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:

COMMENTS:

**ATTACHMENT 1 TO POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL  
SEWER SYSTEM SEWER SERVICE INQUIRY SUBMITTED BY SHELDON KOPELSON,  
TRUSTEE OF THE SHELDON KOPELSON LIVING TRUST DATED DECEMBER 4, 2012**

**INQUIRY:**

The property in question is part of a Project which has received Preliminary Land Development Plan approval from Pocono Township. The structures on the property in question will be removed once the Land Development Plan receives final approval and the Project is constructed. The property owner requests that the mandatory connection of this property to the Township Sewer System be deferred until the Project depicted on the Preliminary Land Development Plan receives final approval and is constructed since the Land Development Plan project will result in relocation of the point of connection to the Township Sewer System and will involve other engineering considerations. It would be a waste of money and resources to at this time connect the existing structures to the Township Sewer System since the existing structures are to be demolished as part of the Project.

**PROPERTY USE:**

Two structures on the property are presently leased to tenants pending the property owner's receipt of Final Land Development Plan approval of the Project and construction of the Project depicted on the Preliminary Land Development Plan.

G:\home\Alma\KOPELSON, SHELDON\ATTACHMENT 1 TO SEWER SERVICE INQUIRY FORMS.docx

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12637303208362

DATE: May 6, 2016

PROPERTY INFORMATION: POCONO TWP. X HAMILTON TWP. \_\_\_\_\_

PROPERTY OWNER NAME: Sheldon Kopelson, Trustee of the Sheldon Kopelson Living Trust dated December 4, 2012  
BUSINESS NAME: \_\_\_\_\_

SEWER SERVICE ADDRESS: 104 Shelleo Dr.  
\_\_\_\_\_  
\_\_\_\_\_

\*Provide a specific property name, if applicable (Example XYZ Plaza)

PROPERTY OWNER'S CONTACT INFORMATION

MAILING ADDRESS: P.O. Box 741  
East Stroudsburg, PA  
18301

PHONE NUMBER: 570-350-4776

PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:

PERSON CALLING: Marc R. Wolfe, Esquire

MAILING ADDRESS: P.O. Box 511

RELATIONSHIP TO OWNER: Lawyer representing Owner

Stroudsburg, PA 18360

PHONE NUMBER: 570-421-9090

INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)

See Attachment 1 appended hereto and made part hereof by this reference.

PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)

See Attachment 1 appended hereto and made part hereof by this reference.

WATER SUPPLIER: Is the property served by public water system: YES \_\_\_\_\_ NO \_\_\_\_\_ (Check one) IF PUBLIC: BCRA \_\_\_\_\_, PJJWA \_\_\_\_\_ (Check one)

**TOWNSHIP USE ONLY**

ESTIMATED ASSIGNED FLOW:	TABLE NO.
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:
COMMENTS:	

**ATTACHMENT 1 TO POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL  
SEWER SYSTEM SEWER SERVICE INQUIRY SUBMITTED BY SHELDON KOPELSON,  
TRUSTEE OF THE SHELDON KOPELSON LIVING TRUST DATED DECEMBER 4, 2012**

**INQUIRY:**

The property in question is part of a Project which has received Preliminary Land Development Plan approval from Pocono Township. The structures on the property in question will be removed once the Land Development Plan receives final approval and the Project is constructed. The property owner requests that the mandatory connection of this property to the Township Sewer System be deferred until the Project depicted on the Preliminary Land Development Plan receives final approval and is constructed since the Land Development Plan project will result in relocation of the point of connection to the Township Sewer System and will involve other engineering considerations. It would be a waste of money and resources to at this time connect the existing structures to the Township Sewer System since the existing structures are to be demolished as part of the Project.

**PROPERTY USE:**

Two structures on the property are presently leased to tenants pending the property owner's receipt of Final Land Development Plan approval of the Project and construction of the Project depicted on the Preliminary Land Development Plan.

G:\home\Alma\KOPELSON, SHELDON\ATTACHMENT 1 TO SEWER SERVICE INQUIRY FORMS.docx

**POCONO TOWNSHIP AND HAMILTON TOWNSHIP REGIONAL SEWER SYSTEM  
SEWER SERVICE INQUIRY**

The purpose of this form is to aid Pocono Township in addressing the questions and concerns of its sewer users. The form should be filled out with as much information as possible by the PROPERTY OWNER. Attach additional supporting information (such as water usage data or an existing NPDES Permit) to assist the Township to address your concerns. You may attach additional sheets if needed. Please print or type forms.

Once submitted, Pocono Township will review the information provided and place the inquiry on the agenda at the Township's Commissioners meeting, where a decision may be rendered. All Township Meetings are open to the public.

Completed Sewer Customer Inquiry forms can be hand delivered or mailed to: Pocono Township Commissioners, P.O. Box 197, Tannersville, PA 18372 RE: SEWER SERVICE INQUIRY.

PROPERTY TAX MAP ID: 12-6311-00-06-9175

DATE: 6-27-16

<p>PROPERTY INFORMATION: POCONO TWP. <input checked="" type="checkbox"/> HAMILTON TWP. _____</p> <p>PROPERTY OWNER NAME: <u>Satyasai, Inc.</u></p> <p>BUSINESS NAME: <u>Knights Inn</u></p> <p>SEWER SERVICE ADDRESS: <u>3401 Route 611</u> <u>Bartonsville, PA 18321</u></p> <p><small>*Provide a specific property name, if applicable (Example XYZ Plaza)</small></p>	<p>PROPERTY OWNER'S CONTACT INFORMATION</p> <p>MAILING ADDRESS: <u>Kersi Patel, General Mgr</u> <u>3401 Route 611</u> <u>Bartonsville, PA 18321</u></p> <p>PHONE NUMBER: <u>(570) 629-8000</u></p>
--	--

<p>PROPERTY OWNER'S REPRESENTATIVE'S CONTACT INFORMATION:</p>	
<p>PERSON CALLING: <u>Sarah Bue-Morris P.E.</u></p> <p>RELATIONSHIP TO OWNER: <u>Civil Engineer</u></p> <p>PHONE NUMBER: <u>(570) 676-5473</u></p>	<p>MAILING ADDRESS: <u>Bue-Morris Associates Inc.</u> <u>P.O. Box 201</u> <u>Newfoundland, PA 18445</u></p>

<p>INQUIRY: Provide as much detail as to the nature of the inquiry as possible. (Attach supporting information)</p> <p>1. Requesting EDU reduction from 12 to 8 based on current water use.</p> <p>2. Requesting a time extension to connect until September 30, 2016 based on need for a pump + availability of contractors, may be constructed before 9/30/16.</p> <p>3. Request price reduction to \$2,500 from \$3,750.</p> <p>Note: Knights Inn has been talking to Township employees regarding these matters and would have prepared letter requesting time extension if he had known, it was required.</p>
--

<p>PROPERTY USE: Provide information regarding all the existing uses of the property in question. (for example, if the property in question as several business's, please provide the name and description of each business. If the existing use is a multifamily residence, provide number of apartments.)</p> <p>The Knights Inn has 30 rooms plus the office and a 2-bedroom house that is rented. It's an older renovated property and their occupancy rate is not as high as the newer motels in the area.</p>
---

<p>WATER SUPPLIER: Is the property served by public water system: YES <input checked="" type="checkbox"/> NO _____ (Check one) IF PUBLIC: BCRA <input checked="" type="checkbox"/> PIJWA _____ (Check one)</p>
--

TOWNSHIP USE ONLY	
ESTIMATED ASSIGNED FLOW:	TABLE NO. _____
ESTIMATED ASSIGNED EDU'S:	ESTIMATED USER RATE:
HOW WAS FLOW DETERMINED?	ESTIMATED TAPPING FEE:
COMMENTS:	