

POCONO TOWNSHIP PLANNING COMMISSION - June 24, 2019  
Meeting Minutes

The Pocono Township Planning Commission Regular meeting was held on June 24, 2019 at the Pocono Township Municipal Building, Tannersville, PA and was opened by Chairman Ronald Swink at 7:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Ron Swink, present; Scott Gilliland, present; Marie Guidry, present; Dennis Purcell, present; Keith Meeker, present; Bruce Kilby, present; and Jeremy Sawicki, present.

**IN ATTENDANCE:**

Jon Tresslar, Boucher & James, Inc., Twp. Engineer; Lisa Pereira, Broughal & DeVito, Twp. Solicitor, and Donna M. Asure, Twp. Manager.

The board took a few moments to recognize Jake Singer, who recently passed away, for his commitment to the community by regularly attending planning commission meetings for many years.

**PUBLIC COMMENT:** none

**CORRESPONDENCE:**

David Horton, BCRA discussed the correspondence received from Christine Fisk concerning the BCRA Tank and Pump Station project on Route 715. He shared with the board the letter that had been sent to Ms. Fisk after their recent meeting.

**MINUTES:** M. Guidry made a motion, seconded by K. Meeker, to approve the minutes of the 06/03/2019 Planning Commission meeting. All in favor. Motion carried.

**SKETCH PLAN:** none

**NEW PLANS:**

1. BCRA Pump and Tank Station - Nate Oiler, Engineer, RKR Hess, gave the board an update on the project. He stated that they would like to be on the 7/8/19 agenda for waiver discussion/possible recommendations.

**FINAL PLANS UNDER CONSIDERATION:**

1. Sanofi Pasteur Preliminary/Final Perimeter Protection Phase II - Plan were administratively accepted at the 04/22/2019 P.C. Mtg. Plan fees paid. Township Engineer's letter #1 dated 05/09/2019 received. **Deadline for P.C. consideration is 10/06/2019.** J. Sawicki made a motion, seconded by D. Purcell, to table the Sanofi Pasteur Preliminary/Final Perimeter Protection Phase II. Roll call vote: R. Swink, yes; S. Gilliland, abstain; M. Guidry, yes; D. Purcell, yes; K. Meeker, yes; B. Kilby, abstain; J. Sawicki, yes. Motion carried.

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2. Sanofi B-78 Seed Lab -

D. Purcell made a motion, seconded by J. Sawicki, to table the plans for the Sanofi B-78 Seed Lab. Roll call vote: R. Swink, yes; S. Gilliland, abstain; M. Guidry, yes; D. Purcell, yes; K. Meeker, yes; B. Kilby, abstain; J. Sawicki, yes. Motion carried.

**PRELIMINARY PLANS UNDER CONSIDERATION:**

1. Sheldon Kopelson Commercial Development (Lot 3) - Plans were administratively accepted at the 8/13/2013 P.C. Mtg. The configuration of the minor subdivision is dependent on the Rt. 715 realignment. Tabled at the 04/22/2019 P.C. Mtg. A resubmission has not occurred. **Deadline for P.C. consideration extended to 12/09/2019.** D. Purcell made a motion, seconded by S. Gilliland, to table the Sheldon Kopelson Commercial Development (Lot 3). All in favor. Motion carried.

Spa Castle Land Development - Land Development on Birchwood Road. The plans were administratively accepted at the 12/14/2015 P.C. Mtg. Tabled at the 04/22/2019 P.C. Mtg. Time extension requested until 10/20/2018. **Deadline for P.C. consideration is 09/23/2019. DEP letter dated 12/10/2018 - terminating the NPDES permit was received.** M. Guidry made a motion, seconded by J. Sawicki, to table Spa Castle Land Development Plan. All in favor. Motion carried.

**PRESENTATION OF SPECIAL EXCEPTIONS, CONDITIONAL USE, ET AL, APPLICATIONS:**

None

**PRIORITY LIST/ORDINANCES:**

- 1) Sign Ordinance - The sign ordinance was discussed. L. Pereira discussed possible changes and questions presented by B. Kilby. A redlined version will be presented to the board for review. During the discussion, Chairman Swink allowed public comment. Ellen Gndt, Twp. Resident, asked if they could explain what they are discussing as copies are not provided to the public. The township manager is compiling information on fees set by other townships for different types of signs including yard sale signs.
- 2) Draft Property Maintenance Ordinance - Discussion took place on the Property Maintenance Ordinance.
- 3) Short Term Rental Ordinance - The Board of Commissioners are holding a hearing on Monday, July 1, 2019 to consider rescinding the STR Ordinance, in its entirety.
- 4) Capital Improvement Plan - S. Gilliland and B. Kilby have begun to gather information and meet with staff on the plan.

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5) Yard Sale Ordinance - The yard sale ordinance was discussed as it pertains to fees.

**UNFINISHED BUSINESS:** none

**ZONING HEARING BOARD SCHEDULE:** None

**NEW BUSINESS:** none

**COMMENTS BY AUDIENCE:**

Ellen Ghandt, Twp. Resident asked how signs on roofs will be affected by the sign ordinance and the need to allow but regulate A-frame signs.

**ADJOURNMENT:**

D. Purcell made a motion, seconded by J. Sawicki, to adjourn the meeting at 8:51p.m. All in favor. Motion carried.