

**POCONO TOWNSHIP  
MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2012-2**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA, ESTABLISHING A COORDINATED AND UNIFORM SYSTEM FOR 911 (EMERGENCY) NAMING OF STREETS, ROADS AND HIGHWAYS, AND NUMBERING OF BUILDINGS WITHIN THE TOWNSHIP; REGULATING STREET ADDRESSES; ESTABLISHING STREET NAME AND BUILDING NUMBER SIGN/ADDRESS MARKER REGULATIONS; PROVIDING AN IMPLEMENTATION SCHEDULE WITH RESPECT TO THE SAME; PROVIDING A PROCESS FOR MODIFICATION; PROVIDING FOR SEVERABILITY OF ITS PROVISIONS AND REPEAL OF INCONSISTENT ORDINANCES AND RESOLUTIONS; PROVIDING FOR ENFORCEMENT AND PRESCRIBING PENALTIES FOR VIOLATIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**BE IT ORDAINED AND ENACTED** by the Board of Supervisors of Pocono Township, Monroe County, Pennsylvania (the "Board"), and it is hereby ordained and enacted by the authority of the same, to wit:

**SECTION 1. - SHORT TITLE.**

This Ordinance shall be known and may be cited as the "Pocono Township E-911 Street and Building Number Sign Ordinance."

**SECTION 2. - AUTHORITY.**

This Ordinance is adopted pursuant to the provisions of the Pennsylvania Second Class Township Code, Act of May 1, 1933 (P.L. 103, No. 69), as reenacted and amended November 9, 1995 (P.L. 350, No. 60), as amended, including but not limited to (a) Section 1506 of the Second Class Township Code (found at 53 P.S. §66506), pursuant to which the Board is empowered to adopt ordinances necessary for the proper management, care and control of the Township and for the health and welfare of the Township and its citizens; (b) Section 1520 (found at 53 P.S. §66520), pursuant to which the Board may by ordinance require and regulate the numbering of buildings; (c) Section 1527 of the Second Class Township Code (found at 53 P.S. §66527), pursuant to which the Board is empowered to adopt ordinances to secure the safety of persons or property within the Township; (d) Section 1553 of the Second Class Township Code (found at 53 P.S. §66553), pursuant to which the Township is responsible for ensuring that fire and emergency medical services are provided within the Township by the means and to the extent determined by the Township; and (e) Section 2329 of the Second Class Township Code (found at 53 P.S. §67329), pursuant to which the Board may provide for and regulate the naming of streets, roads and highways.

### **SECTION 3. - PURPOSE AND INTENT.**

The purpose of this ordinance is to enhance public safety and security, and generally protect the public health, safety and welfare by improving the ability of emergency response personnel to navigate and locate dwellings and other structures in the Township, and to enhance the convenience of the general public.

This ordinance:

- A. Provides the authority to the Board to provide for, regulate and assign street names to all public and private streets in the Township to eliminate duplication and prevent confusion;
- B. Requires conformance to the street addressing system established by Monroe County, Pennsylvania for 911 emergency call system; and
- C. Establishes a uniform system for street name and building number signs/address markers.

### **SECTION 4. - STREET NAMES.**

- A. Street names required. All public and private streets, driveways and access streets in the Township which serve two (2) or more principal structures shall be named and posted with a street name sign in accordance with this Ordinance.
- B. Street name assignment. The Board of Supervisors shall have the sole authority to provide for, regulate and assign to all streets, roads and highways in the Township, and to change such names if deemed necessary to achieve the purposes of this Ordinance. In the case of new subdivisions and land developments, the street names shall be included on the plans submitted to the Township for review.
- C. Street name duplication. No street, road or highway name sign shall be posted on any public or private street, road, highway, driveway or access street unless the Township has approved such name in order to avoid duplication of names.

### **SECTION 5. - STREET ADDRESSES.**

All street addresses in the Township shall conform to the street addressing system established by Monroe County, Pennsylvania, for the 911 emergency call system, and all occupied structures shall have a building number sign/address marker conforming to the requirements of this Ordinance.

### **SECTION 6. - STREET NAME AND BUILDING NUMBER SIGNS/ADDRESS MARKERS.**

All street, road and highway name (collectively "street name") sign standards in this ordinance are intended to conform to the recommendations of the National Committee on Uniform Traffic Control Devices published in March 2001 and meet or exceed PennDOT requirements per 67 Pa. Code 211.841 including the use of the term "street name sign."

- A. Responsibility for street name signs installation. The Township shall obtain and install all street, road and highway name signs, unless the Board specifically directs otherwise. The Township shall have no responsibility for the installation, maintenance or replacement of street name signs on private roads that do not intersect with a Township or State road. With respect to private roads that do intersect with a Township or State road, the Township shall make a one-time installation of the street name signs. Subsequent to the initial installation of the street name signs on private roads that intersect with a Township or State road, the Township shall not have any further responsibility to install, maintain or replace such street name signs.
- B. Responsibility for building number signs/address markers installation:
1. Subject to the provisions of Section 6.B.6 of this Ordinance , all principal structures in the Township shall have a building number sign/address marker containing the address assigned by Monroe County, Pennsylvania for the 911 emergency call system.
  2. Building numbers/address markers shall be depicted in Arabic numerals in four (4) inch tall reflective white lettering on a green background.
  3. All building number sign/address marker blades shall be six (6) inches by eighteen (18) inches in size.
  4. The property owner shall remove all obstructions (including snow) to permit the building number sign/address marker to be visible from the street, road or highway on which it fronts, for a distance of not less than fifty (50) feet from the building number sign/address marker, in both directions.
  5. Except as otherwise specifically provided in Section 6.B.6 of this Ordinance, building number signs/address markers shall be mounted:
    - a. On a stand-alone post or pole or other comparable type of mounting device;
    - b. Horizontally or vertically;
    - c. Set forth the building number/address marker and no other information;

- d. So that the top of the building number sign/address marker is located between four (4) feet and six (6) feet above the ground elevation where the sign/marker is mounted.
  - e. So that it is clearly visible from the street, road or highway on which it fronts.
6. Building number signs/address markers for grouped dwellings and non-residential facilities:
- a. Apartments, townhouses, cluster dwellings, shopping centers, resorts and other similar structure groupings where only one building number/address marker is assigned, shall display such sign/marker where the main entrance to the property intersects with the street, road or highway on which it fronts, in accordance with the requirements of Section 6.B.5. of this Ordinance.
  - b. Building numbers/address markers for individual units or establishments within a complex shall be displayed on, above or immediately to the side of the main doorway of each unit or establishment.
7. Each property owner shall purchase/obtain for their respective property building number signs/address markers that conform to the requirements of this Ordinance. The Pocono Township Volunteer Fire Company will have building number signs/address markers available for purchase.

#### **SECTION 7. - ENFORCEMENT.**

- A. Enforcement. This ordinance shall be enforced by the Township Codes Officer and such other officials as may be designated by the Board from time to time.
- B. Building number signs/address markers and permit issuance. No zoning permit or other Township permit shall be issued for any existing or proposed structure until a building number sign/address marker has been installed on the property in accordance with this Ordinance.

#### **SECTION 8 - IMPLEMENTATION.**

- A. All street name signs installed, placed, replaced, modified or maintained after the effective date of this Ordinance shall conform to the requirements of this Ordinance.
- B. All building number signs shall be installed/replaced in compliance with this Ordinance not more than **one hundred twenty (120) days** after the effective date of this Ordinance.

- C. The property owner shall promptly repair and/or replace any damaged or missing building number signs/address markers.

**SECTION 9. – MODIFICATION.**

- A. The Board of Supervisors may grant a modification of the requirements of one or more provisions of this Ordinance if literal compliance will result in undue hardship or be unreasonable as it is applied to a particular property, or if the property owner establishes to the satisfaction of the Board of Supervisors that an alternative proposal will allow for equal or better results, provided such modification will not be contrary to the public interest and fulfills the purpose and intent of this Ordinance. In granting any requested modification, the Board of Supervisors may impose such conditions as will, in its judgment, secure substantially the objectives of the standards and requirements of this Ordinance.
- C. All requests for modification shall be made in writing, shall be signed by the property owner requesting the same, and shall include:
  - 1. The specific provision(s) of this Ordinance with respect to which a modification is requested.
  - 2. The specific modification/proposed alternative desired, including a depiction of the proposed alternative.
  - 3. The requesting property owner's justification for the modification, including the full basis and facts of the alleged unreasonableness or undue hardship, and an explanation of how the requested modification is the minimum modification necessary to achieve the purposes and objectives of this Ordinance.
- D. The Board of Supervisors shall maintain a written record of the action taken on all requests for modification.

**SECTION 10. - VIOLATIONS, PENALTIES AND REMEDIES.**

Violations and penalties. This Ordinance shall be enforced by action before a magisterial district judge in the same manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure. In the event of non-compliance, the appropriate officers or agents of the Township are hereby authorized to install the building number sign/address marker on the property of the non-compliant property owner and charge all costs related to the installation to the property owner. Any person who or which violates or permits a violation of the provisions of this Ordinance shall, upon conviction in a summary proceeding, reimburse the Township all costs incurred by the Township in connection with installation of the building number sign/address marker, plus all court costs and reasonable attorney's fees incurred by the Township in the enforcement proceedings, and/or be imprisoned to the extent allowed by law for the punishment of summary offenses. Further, the appropriate officers or agents of the Township are hereby authorized to seek equitable relief, including injunction, to enforce compliance with this Ordinance. All fines, penalties, costs and reasonable attorney's fees collected for the violation of this Ordinance shall be paid to the Township for its general use.

**SECTION 11. - SEVERABILITY.**

If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any remaining provisions, sentences, clauses, sections of parts of this ordinance. It is hereby declared to be the intent of the Board that such remainder shall be, and shall remain, in force and effect.

**SECTION 12. - REPEALER.**

All ordinances or parts of ordinances or resolutions conflicting or inconsistent with any of the provisions of this Ordinance are hereby repealed, but only insofar as the same are in direct conflict or directly inconsistent with this Ordinance.

**SECTION 13. - EFFECTIVE DATE.**

This ordinance shall take effect thirty (30) days after the date of its enactment.

**ORDAINED AND ENACTED** into an Ordinance at a regular meeting of the Board of Supervisors of Pocono Township, Monroe County, Pennsylvania, this 18<sup>th</sup> day of June, 2012.

Board of Supervisors of Pocono Township

By: \_\_\_\_\_

Frank J. Hess, Chairman

By: \_\_\_\_\_

Harold Werkheiser, Vice-Chairman

By: \_\_\_\_\_

Henry Bengel, Supervisor

ATTEST: \_\_\_\_\_

Township Secretary

[TOWNSHIP SEAL]

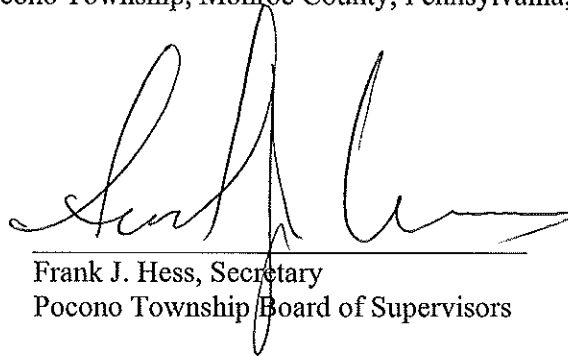
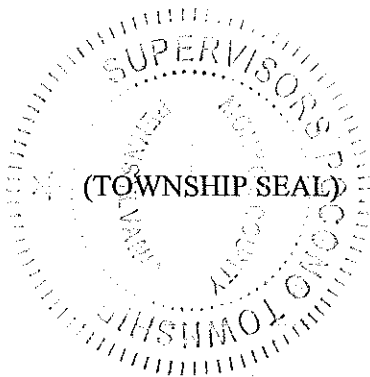
ORDINANCE NO. 2012-2

**IN RE:**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA, ESTABLISHING A COORDINATED AND UNIFORM SYSTEM FOR 911 (EMERGENCY) NAMING OF STREETS, ROADS AND HIGHWAYS, AND NUMBERING OF BUILDINGS WITHIN THE TOWNSHIP; REGULATING STREET ADDRESSES; ESTABLISHING STREET NAME AND BUILDING NUMBER SIGN/ADDRESS MARKER REGULATIONS; PROVIDING AN IMPLEMENTATION SCHEDULE WITH RESPECT TO THE SAME; PROVIDING A PROCESS FOR MODIFICATION; PROVIDING FOR SEVERABILITY OF ITS PROVISIONS AND REPEAL OF INCONSISTENT ORDINANCES AND RESOLUTIONS; PROVIDING FOR ENFORCEMENT AND PRESCRIBING PENALTIES FOR VIOLATIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**CERTIFICATION**

I hereby certify that the attached Ordinance is a true and correct copy of an Ordinance enacted by the Board of Supervisors of Pocono Township, Monroe County, Pennsylvania, on the 18<sup>th</sup> day of June, 2012.



Frank J. Hess, Secretary  
Pocono Township Board of Supervisors