

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE SPECIAL MEETING
OCTOBER 15th, 2013, 6:00 P.M.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on October 15th, 2013 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:00 p.m. followed by the Pledge of Allegiance.

ACKNOWLEDGEMENT OF COMMENTS FROM RESIDENTS: Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on a matter.

ROLL CALL: Frank Hess, present; Harold Werkheiser, present; and Henry Bengel, present.
Timothy McManus, Special Sewer Solicitor; Russ Scott, RKR Hess Associates; and Frank Froio, Twp. Administrator, were present.

MINUTES

H. Bengel made a motion, seconded by F. Hess, to approve the 9/30/2013 Sewer Meeting Minutes. Roll call vote: F. Hess, yes; H. Werkheiser, abstained; and H. Bengel, yes. Motion carried.

APPROVAL OF BILLS: H. Bengel made a motion, seconded by F. Hess to approve payment of semi-monthly invoices on the Bill Payment list dated September 30th, 2013 **SEWER CONSTRUCTION ACCOUNT: \$6074.76; SEWER OPERATING ACCOUNT: \$1,356.19; ESCROW ACCOUNT: \$3890.98.** Roll call vote: F. Hess, yes; H. Werkheiser, abstained; and H. Bengel, yes. Motion carried.

CONNECTION OF SEWER CUSTOMERS

Best Auto is in the process of connecting to the sewer line. Cold River/Salerno has questioned whether he could connect 1 of 3 EDUs as soon as possible.

RESERVATION POLICIES AND PROCEDURES

T. McManus presented a draft resolution regarding issuance of "Will Serve" Letters, reservation of sewer capacity, and clarification of prerequisites for connection of new development to the sewer system. H. Bengel made a motion, seconded by H. Werkheiser, to approve Resolution No. 2013-27 regarding issuance of "Will Serve" Letters, Reservation of Sewer Capacity and Clarification of Prerequisites for Connection of New Development to the Sewer system. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

SEWER COLLECTION SYSTEM ITEMS

Leeward Construction was provided a scope of work for corrective measures to address floatation of the sewerline within the steel casing near Manhole MH#C-01-06 (near the Scotrun on-ramp), as a Change Order to Contract No. 3. The existing sewerline was installed by Leeward under Contract No. 2. Leeward has submitted a proposal for the corrective measures on with a base cost of \$56,140.85, and a contingency allowance for up to a total of \$67,506.08, depending upon the suitability of the

SEWER COLLECTION SYSTEM ITEMS CONT:

existing pipe for reuse/reinstallation and the extent of bypass work that is required. Leeward has indicated that it can proceed with the work in the near future, upon acceptance of the proposal. H. Bengel made a motion, seconded by H. Werkheiser, to approve the proposed Change Order to Leeward Construction with a base cost of \$56,140.85, and a contingency allowance for up to a total of \$67,506.08. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

CROSSING PREMIUM OUTLETS SEWER SERVICE CONNECTION

The Engineer for the Crossings Premium Outlets is working to address the comments issued September 11th, 2013 on the plans for sewer service connection improvements within the PADOT Right-of-Way of Rt. 611. The Attorney for the Crossings Premium Outlets intends to contact PennDOT to determine if Crossings can serve directly as the permittee on the PennDOT HOP for sewer connection.

PAYOFF OF GENERAL OBLIGATION NOTE SERIES B OF 2009

H. Bengel made a motion, seconded by H. Werkheiser, to authorize the Township to pay off the PennStar Bank Interim Finance - General Obligation Note Series B of 2009, on or before November 14th, 2013, in the estimated amount of \$1,510,791.67. In accordance with the schedule of source funds as recommended in the letter of July 31st, 2013 from Concord Public Financial Advisors, Inc., this debt is to be retired with the proceeds of the \$4.5M Wayne Bank GSRB Series B of 2010. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

POTENTIAL IMPACT OF DIESEL SPILL ON RT. 715 S

It was reported that diesel fuel may have entered a manhole lid due to an automobile accident along Rt. 715S. While there are no visible signs of diesel oil in Pump Station NO. 2, the manholes in the accident area should be inspected as well. Further, it may be prudent to obtain a sample for laboratory analysis. RKR Hess will perform the required testing and the Township will bill the insurance company.

PA DCNR/DEP DISTRICT OFFICE SEWER SERVICE CONNECTION

A meeting is scheduled for October 24th, 2013 with representatives of the PA DCNR and PA DEP regarding the details of connecting their office in Swiftwater to the sewer system. PADEP/DCNR has requested that the Township replace and/or upgrade their existing effluent pipeline to meet current standards, so that it can be dedicated to the Township. An agreement would be needed to establish the reimbursement of construction costs to the Township.

ASPHALT MAINTENANCE SOLUTION, LLC

Asphalt Maintenance Solution, LLC has requested a time extension for the paving portion of the NOVA Chip Project, due to the late award of the contract and colder ambient temperatures. H. Bengel made a motion, seconded by H. Werkheiser, to accept Asphalt Maintenance Solution, LLC request for a time extension until May 31st, 2014 for the paving portion only of the NOVA Chip Project.

H. Bengel made a motion, seconded by H. Werkheiser, to authorize a time extension letter to Midlantic Marking for the line painting for the NOVA Chip project until May 31st, 2014. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

ADJOURNMENT

H. Bengel made a motion, seconded by H. Werkheiser, to adjourn the meeting at 7:00 p.m. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.