

**POCONO TOWNSHIP SUPERVISORS  
MINUTES OF THE SPECIAL MEETING  
SEPTEMBER 17<sup>th</sup>, 2013, 6:00 P.M.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on September 17<sup>th</sup>, 2013 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:20 p.m. followed by the Pledge of Allegiance.

**ACKNOWLEDGEMENT OF COMMENTS FROM RESIDENTS:** Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on a matter.

**ROLL CALL:** Frank Hess, present; and Henry Bengel, present. Harold Werkheiser, absent.

Sam D'Alessandro and Russ Scott, RKR Hess Associates; and Frank Froio, Twp. Administrator, were present.

**MINUTES**

H. Bengel made a motion, seconded by F. Hess, to approve the 9/04/2013 Sewer Meeting Minutes. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried. The 08/20/2013 Sewer Meeting Minutes were not approved.

**APPROVAL OF BILLS:** H. Bengel made a motion, seconded by F. Hess to approve payment of semi-monthly invoices on the Bill Payment list dated September 4<sup>th</sup>, 2013 (SEWER CONSTRUCTION ACCOUNT: \$5,906.39; SEWER OPERATING ACCOUNT: \$669.46; ESCROW ACCOUNT: \$8,022.00). Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**CONNECTION NOTICES TO CUSTOMERS**

Issuance of Final Connection notices to property owners.

Consideration of Resolution 2013-23 to approve revisions to the Connection Procedures, as recommended by the Solicitor. And to approve revisions to Section 2.2.C.2 of the Rate Resolution to allow for Appeals of EDU's initially attributed to a property based upon inaccurate water meter data. H. Bengel made a motion, seconded by F. Hess, to approve Resolution 2013-23. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Consideration of Resolution 2013-24 to adopt updated Pocono Township Fee Schedule which has been amended to include necessary permits and fees for connection to the central sewer system. H. Bengel made a motion, seconded by F. Hess, to approve Resolution 2013-24. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Status of Reservation Policy and Procedures -the system is available for emergency connections and customers who wish to connect.

**PHASE I SEWER CONNECTION SYSTEM ITEMS**

Contract No. 2 - Leeward Construction - RKR Hess's letter of September 16th, regarding floatation of the sewer line within the steel casing near Manhole MH#C-01-06 (near Scotrun on-ramp) and request for authorization to bid corrective measures. H. Bengel made a motion, seconded by F. Hess, to authorize the Chairman and RKR Hess to bid corrective measures to fix the sewer line near Manhole MH#C-01-06. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**PHASE II SEWER COLLECTION SYSTEM ITEMS**

Contract No. 3 - RKR Hess requested Leeward Construction to perform flushing and updated videotaping of the three (3) segments of sewer pipeline in the area of Citizens Bank, Switzerland Old World Gifts and Billy's Pocono Diner. Subject to the Contractor confirming general uniformity of the installation, these pipelines should be acceptable.

**TOBYHANNA TOWNSHIP SEWER SERVICE**

Update on status of Sewer Service Agreement with Tobyhanna Township. Plans will be adopted at the Special meeting on 09/30/2013.

Update on Kalahari Resort Pretreatment and Equalization of flows.

**CROSSING PREMIUM OUTLETS SEWER SERVICE CONNECTION**

On September 11<sup>th</sup>, RKR Hess issued review comments on the plans for sewer service connection improvements within the PADOT Right-of-Way of Rt. 611.

**TOWNSHIP GIS MAPPING**

The first of the Sewer System Record Plans (for Contract No. 1) have been forwarded to the Township's GIS Consultant for incorporation in mapping for the Township. Other Record Plan sets will be forwarded in the near future.

**CHANGE OF MEETING DATE:** H. Bengel made a motion, seconded by F. Hess, to change the meeting date of the next Special Sewage Meeting from Wednesday, 10/02/2013 to Monday, 09/30/2013 at 6:00 p.m. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**COMMENTS:** John Bramley, Tannersville, questioned when the Fire Company and Ambulance Company would be required to connect.

**ADJOURNMENT:** H. Bengel made a motion, seconded by F. Hess, to adjourn the meeting at 7:05 p.m., until 09/30/2013 at 6:00 p.m. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.