

**POCONO TOWNSHIP SUPERVISORS  
MINUTES OF THE SPECIAL MEETING  
SEPTEMBER 4<sup>th</sup>, 2013, 6:00 P.M.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on September 4<sup>th</sup>, 2013 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:00 p.m. followed by the Pledge of Allegiance.

**ACKNOWLEDGEMENT OF COMMENTS FROM RESIDENTS:** Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on a matter.

**ROLL CALL:** Frank Hess, present; and Henry Bengel, present. Harold Werkheiser, absent.

Sam D'Alessandro and Russ Scott, RKR Hess Associates; Timothy McManus, Special Sewer Solicitor; and Frank Froio, Twp. Administrator, were present.

**MINUTES**

H. Bengel made a motion, seconded by F. Hess, to approve the 07/16/2013 Sewer Meeting Minutes. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**APPROVAL OF BILLS:** H. Bengel made a motion, seconded by F. Hess to approve payment of semi-monthly invoices on the Bill Payment list dated September 4<sup>th</sup>, 2013 (SEWER CONSTRUCTION ACCOUNT: \$6,800.40; SEWER OPERATING ACCOUNT: \$616.96; ESCROW ACCOUNT: \$3,633.00). Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**CONNECTION NOTICES TO CUSTOMERS**

A resolution to adopt proposed revisions to Section 2.2.C.2 of the Rate Resolution to allow requests for redetermination of EDU's initially attributed to a property based on inaccurate water meter data, and to adopt an amended Section 4 of the Procedure Manual will be consider by The Board of Supervisors at the next meeting.

Discussion concerning the issuance of Final Connection notices to property owners and the draft proposed Reservation Policy and Procedures were discussed, but no action taken.

**PHASE I SEWER COLLECTION SYSTEM ITEMS**

Contract NO. 2 - Status of floatation of the sewerline within the steel casing near Manhole MH#C-01-06 (Near Scotrun on-ramp) No update.

**PHASE II SEWER COLLECTION SYSTEM ITEMS**

Contract No. 3 - RKR Hess has received revised calculations from Entech Engineering, the consultant for Leeward Construction in reference to three (3) segments of sewer pipeline in the area of Citizens Bank, Switzerland Old World Gifts and Billy's Pocono Diner. The calculations indicate that the pipeline segments are capable of conveying the maximum and minimum design flows, while maintaining scour velocity. Subject to flushing and updated videotaping of these sections, confirming general uniformity of the installation, these pipelines should be acceptable. F. Hess made a motion, seconded by H. Bengel, to proceed with the flushing and updated videotaping of the three (3) sections, to confirm the uniformity of the installation. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Contract No. 10 - On August 23<sup>rd</sup>, a letter was sent to Doli Construction reiterating the remaining closeout documents that they are required to submit prior to closeout of the Contract and release of retainage.

Contract No. 10 - Doli Construction had previously indicated that they would contact the Township directly to schedule a meeting to discuss any unresolved compensation issues.

**TOBYHANNA TOWNSHIP SEWER SERVICE**

The Sewer Service Agreement with Tobyhanna Township is being reviewed by Tobyhanna, Kalahari, and Pocono Manor. The last issue to be resolved is the events which will trigger need for pretreatment of sewer flows. The Supervisors took under advisement a request by Pocono Manor and Kalahari that Section 5.7 of the Agreement be revised to reflect the fact that it is the combined sewage flow from both the Kalahari Resort and the envisioned Pocono Manor Commercial Project which may alleviate any need for pretreatment, and in connection therewith, that 8/30/2013 draft of that Section be revised to delete Section 5.7.2 (a)(i) and to change the two (2) year period in Section 5.7.2(a) (ii) to four (4) years.

H. Bengel made a motion, seconded by F. Hess to authorize the Special Sewer Solicitor to advertise the ordinance when the Agreement is in final form and ready for adoption. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Pocono Township is still waiting for Kalahari to submit some of the Sewer Connection Plans and Specification for the resorts Pretreatment and Equalization of flows.

**CROSSINGS PREMIUM OUTLETS SEWER SERVICE CONNECTIONS**

H. Bengel made a motion, seconded by F. Hess, to approve Crossing Premium Outlets Opinion of Probable Cost of \$35,420.00 for bonding of the sewer service connection improvement within the PennDOT Right-of-way of Rt. 611 which can be provided either by irrevocable letter of credit or cash deposit with the Township. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**PA DCNR/DEP DISTRICT OFFICE SEWER SERVICE CONNECTION**

On July 11<sup>th</sup>, RKR Hess met with representatives of the PA DCNR and PA DEP regarding details of connecting their office in Swiftwater to the sewer system.

The Township is in receipt of an August 29<sup>th</sup> letter from DCNR, requesting a meeting to discuss the possibility of Pocono Township accepting dedication of their existing effluent pipeline.

**BCRA**

BCRA requires a letter from Pocono Township estimating flows for 2014. H. Bengel made a motion, seconded by F. Hess to authorize the engineer to draft and send a letter to BCRA estimating the sewer flows for 2014. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

**EXECUTIVE SESSION**

The convened into executive session at 7:15 p.m. to discuss a real estate matter and reconvened at 7:32 p.m.

H. Bengel made a motion, seconded by F. Hess to authorize the T. McManus, Sewer Solicitor to make a just compensation counter offer of \$20,000.00 to Mr. & Mrs. Glen Detrick with respect to the sewer easement condemnation docketed in Monroe County Court of Common Pleas to 4358 CV 2011. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

H. Bengel made a motion, seconded by F. Hess, to adjourn the meeting. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.