

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE SPECIAL MEETING
JULY 16th, 2013, 6:00 P.M.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on July 16th, 2013 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:00 p.m. followed by the Pledge of Allegiance.

ACKNOWLEDGEMENT OF COMMENTS FROM RESIDENTS: Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on a matter.

ROLL CALL: Frank Hess, present; and Henry Bengel, present. Harold Werkheiser, absent.

Sam D'Alessandro, and Russ Scott, RKR Hess Associates; Timothy McManus, Special Sewer Solicitor; and Frank Froio, Twp. Administrator, were present.

MINUTES

H. Bengel made a motion, seconded by F. Hess, to approve the 07/03/2013 Sewer Meeting Minutes. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

APPROVAL OF BILLS: H. Bengel made a motion, seconded by F. Hess to approve payment of the following invoices:

Blue Ridge Communications (PS# 4 Digital Phone Service) -	\$63.36
(PS# 2 Digital Phone Service) -	\$63.36
(PS# 5 Digital Phone Service) -	\$63.36
Subtotal =	\$190.08

PPL - Acct. No. 93463-23009 (PS#5) -	\$424.81
Acct. No. 90522-93007 (PS#3) -	\$122.66
Subtotal	\$547.47

PennTeleData - Internet Service at Pump Stations - **\$299.75**

Grim, Biehn & Thatcher Law Offices - Sewer Legal - **\$6,403.00**

Julian Kirk, C.P.A., LLC - Single Audit - **\$3,600.00**

RKR Hess Associates

Invoices from 06/01/2013 to 06/28/2013 - **\$31,025.37**

Cramer, Swetz, & McManus (dated 07/12/2013)

Inv. 33927 - Phase II -	\$609.00
Inv. 33926 - Phase I -	\$63.00
Inv. 33924 - Sewer Project -	\$2,926.00
Inv. 33925 - Pocono Manor (Escrow) -	\$6,954.26
Subtotal -	\$10,552.26

Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

The Intermunicipal agreement is still being worked on. Policy issues to be resolved:

1) Pocono Manor/Kalahari requested 18 months guaranteed sewer capacity at no charge/no reservation fee. The Board decided not to grant the request.

2) Bulk discount to bulk customer over 10,000 gallons. Tobyhanna will be given the same rate. The Board decided not to grant the request.

3) Proposed Agreement contingency which provides:

"Construction of the Tobyhanna Collection System and either: (i) the issuance of a Connection Permit by Pocono for the Tobyhanna Collection system, or (ii) the issuance of Reservation Approval by Pocono for the Tobyhanna Collection System within a period of five (5) years from the date of this Agreement" is acceptable. If that contingency is not met, Pocono Township and BCRA could undo all sewer planning for sewer collection and disposal service to Tobyhanna and Kalahari and Pocono Manor projects.

CONNECTION NOTICES TO CUSTOMERS

1) Issuance of Final Connection notices to property owners who have expressed an interest. RKR Hess will supply the list of commercial property owners to send connection notices to.

2) Appeal process for Sewer EDU determinations.

3) Adoption of Connection Procedures by Hamilton Township.

PHASE I SEWER COLLECTION SYSTEM ISSUES

Contract No 2 - Leeward Construction has performed an investigative test dig of the section of pipe near Manhole MH#C-01-06 (near Scotrun on-ramp) and concluded that there was floatation of the sewerline within the steel casing. The Contractor has agreed to provide cost estimates for two options: 1) pump grout into the casing to prevent floatation of the sewerline and 2) remove and reinstall the sewerline within the casing with additional supports and spacers to prevent floatation.

PHASE II SEWER COLLECTION SYSTEM ISSUES

Contract No. 3 - Leeward Construction - A meeting was held with the Contractor on June 25th, 2013 to discuss verification and resolution of deficiencies related to three (3) segments of sewer pipeline in the area of Citizens Bank, Switzerland Old World Gifts and Billy's Pocono Diner. RKR Hess is awaiting a response from the Contractor on this issue.

Contract No. 10 - In a July 16th, 2013 letter, RKR Hess provided a recommendation for consideration of additional compensation under Contract No. 10, in response to Doli Construction's request. H. Bengel made a motion, seconded by F. Hess to authorize a net payment of \$28,031.51, (payment of \$38,031.51 minus the Contract No. 1 overpayment of \$10,000.00 previously made in error). Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

PHASE III FORCEMAIN AND PUMP STATION CONSTRUCTION

Contract No. 14 - PACT Construction, Inc. - Status of the Contractor's request for verification for some of the billing rates charged on inspection invoices for work in Stroud Township road. Russ will contact Chris McDermott for further clarification.

Contract No. 11 - PACT Construction - Russ Scott provided a status report regarding the Blue Ridge Communications Right of Way for internet service at Pump Station No. 3.

PADOT SR 0611 HIGHWAY IMPROVEMENTS

The Township has received a request from a sub-consultant for PADOT, for Record Plans of the sections of sewerline along Rt. 611 between Scotrun and Swiftwater. H. Bengel made a motion, seconded by F. Hess, to approve the release of Record Plans of the sewerline along Rt. 611 between Scotrun and Swiftwater to the sub-consultant of PADOT for use in connection with the planning of Rt. 611 improvements. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

ADJOURNMENT

H. Bengel made a motion, seconded by F. Hess to adjourn the meeting at 7:37 p.m. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.