

**POCONO TOWNSHIP SUPERVISORS  
MINUTES OF THE SPECIAL MEETING  
APRIL 16<sup>th</sup>, 2013, 6:00 P.M.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on April 16<sup>th</sup>, 2013 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:00 p.m. followed by the Pledge of Allegiance.

**ACKNOWLEDGEMENT OF COMMENTS FROM RESIDENTS:** Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on a matter.

**ROLL CALL:** Frank Hess, present; and Henry Bengel, present; and Harold Werkheiser, present.

Tim McManus, Twp. Sewage Solicitor; Russ Scott, RKR Hess Associates; and Frank Froio, Twp. Administrator, were present.

**MINUTES**

H. Bengel made a motion, seconded by H. Werkheiser, to approve the 03/19/2013 and 4/10/2013 Sewer Meeting Minutes. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

**APPROVAL OF BILLS**

H. Bengel made a motion, seconded by H. Werkheiser, to approve payment of:

**Blue Ridge Communications (PS#5) \$167.51**

**PPL - (PS#5) - \$253.59**

**Cramer, Swetz, & McManus (Dated 04/16/2013)**

Inv. 33411-Phase II - \$546.00  
Inv. 33410-Phase I - \$84.00  
Inv. 33406-Sewer Project - \$2,804.82  
Inv. 33409-Phase III - \$105.00  
Inv. 33408-BCRA-\$525.00  
Inv. 33407-Pocono Manor (Escrow) - \$18,546.76

**Subtotal CSM (April) = \$22,611.58**

Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes.  
Motion carried.

**AMENDMENTS TO RATE RESOLUTION**

R. Scott gave a detailed description of what constituted extra strength waste and how users with ESW are identified. R. Scott presented the Board with a Draft guideline for establishing waste strength levels. A possible surcharge computation for extra strength wastes and prohibited wastes were discussed.

**CONNECTION NOTICES TO CUSTOMERS**

A conference call is scheduled for April 22<sup>nd</sup>, 2013 with representatives from Great Wolf Lodge.

The Chairman has met with representatives of Pocono Mountain School District School Board to discuss connection with Pocono Township Sewer System.

A meeting was held with representatives of Crossings Premium Outlets on April 11<sup>th</sup>, 2013. Discussion included stream crossing and physical location and location of Pump Station. Connection is planned for early 2014.

#### **PHASE I SEWER COLLECTION SYSTEM ISSUES**

Contract No. 2 - Leeward Construction has rescheduled the investigative test dig of the section of pipe near Manhole MH#C-01-06 (near the Scotrun on-ramp) for April 17<sup>th</sup>, 2013.

#### **PHASE II SEWER COLLECTION SYSTEM CONSTRUCTION**

Contract No. 10 - H. Bengel made a motion, seconded by H. Werkheiser, to approve Contract No. 10, Doli Construction, Change Order #3 in the amount of \$77,876.80, as an adjustment of the Contract amount to reflect actual completed work and reconciliation of Contract Quantities. The Change Order will extend the date for approval of final payment until 05/31/2013. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.

#### **PHASE III FORCEMAIN CONSTRUCTION**

Contract No.14 - Status of billing rate charged on inspection invoices submitted by Stroud Township. F. Froio spoke with Stroud Township's engineer, Reilly Associates, whom are looking into the matter.

#### **COMMENTS**

Paul Franz questioned how the EDU's and usage fees would be calculated for multiple family buildings. F. Hess noted the Board is considering installation of water meters on select properties not connected to central water. Sewage flows would then be calculated by the water usage. Gus Psitos had questions concerning timing of connections and payments of the same.

#### **EXECUTIVE SESSION AND ADJOURNMENT**

The Board convened into Executive Session at 7:45 p.m.to discuss litigation matters pertaining to (1) a sewer easement condemnation and (2) Contract No. 6 deficiencies, status and possible resolutions. H. Bengel made a motion, seconded by H. Werkheiser, to adjourn the meeting into Executive Session. Roll call vote: F. Hess, yes; H. Werkheiser, yes; and H. Bengel, yes. Motion carried.