

POCONO TOWNSHIP BOARD OF COMMISSIONERS

SEWER MEETING MINUTES

AUGUST 1st, 2016 5:00 P.M.

The Sewer meeting of the Pocono Township Commissioners was held on 08/01/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Harold Werkheiser at 5:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Ellen Gndt, present; Bob DeYoung, present; Harold Werkheiser, present; Jerry Lastowski, present; and Judi Coover, present.

Leo DeVito, Solicitor, Broughal & DeVito, present; Jon Tresslar, Twp. Engineer, present; Jeffrey Clapper, Public Works Director, present; and Pamela Finkbeiner, Interim Manager/Twp. Secretary, present.

ANNOUNCEMENTS:

E. Gndt noted she is recording the meeting.

APPROVAL OF MINUTES:

Sewer Meeting Minutes of 07/18/2016 - E. Gndt noted typos to be corrected. E. Gndt made a motion, seconded by J. Coover, to approve the sewer meeting minutes of 07/18/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC COMMENT: Deanna Schmoyer commented on the 90 day requirement.

Anthony Covello, Twp. resident, questioned the sewer connection applications and delays in contracting contractors.

Naseer Chohan, Twp. resident, explained his water usage is down and requested a reduction in EDUs. J. Clapper noted he has reduced his water usage for the last two quarters and not a yearly usage rate. His time limit is up for the reduced rate. Discussion followed. No action taken.

CURRENT BUSINESS:

Sewer Connection Policy - J. Coover presented a policy to the Board suggesting a grace period for the discount rate to connect and establishing the date of billing properties whether connected or not. Francis Sloane and Deanna Schmoyer, Engineers, noted due to the volume of connections it may take 3 weeks or more to draw up the plans. Discussion followed on the length of time for a grace period to connect. The Board concurred to allow an additional 60 days to the 90 day connection requirement, unless the Township is at fault due to lateral location. J. Clapper questioned if the application was accepted and the property did not completely connect by the end of the grace period, would the Township charge the full rate. J. Coover noted the Township shall charge the full rate after the grace period is over. Discussion followed. J. Coover made a motion pursuant to the proposed policy, to show everyone compassion -

SEWER CONNECTION POLICY CONT:

J. Coover made a motion, seconded by J. Lastowski, all parties will be offered a 60 day grace period from the mandatory connection period at the discounted \$2,500 tapping fee. The tapping fee will be paid at application time, if they are not connected in the time allowed they will be billed the \$3,750 rate per EDU as stated in the sewer policy dated 08/01/2016. Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
Robert Grimaldi, commented on the connection time.

CURRENT BUSINESS:

- a) Deferral to connect 104 and 127 Shelleo Drive - Kopelson - J. Lastowski made a motion, seconded by B. DeYoung, to defer the connection until time of land development for 104 and 127 Shelleo Drive **PIN: 12637303300133 & 12637303208362.** Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- b) Deferral to connect 3013 Rt. 611 - Pocono Farmstand - **PIN: 12637204537894 & 12637204538566.** No action taken, under adopted policy extension.
- c) Deferral to connect 2990 Rt. 611 APP Realty, LLC - **PIN: 12637204533933** Vacant homes. No action taken, under adopted policy extension.
- d) Deferral to connect 107 Rose Street, Daniel Schaffer, DS & BH Holdings - J. Lastowski made a motion, seconded by E. Gnandt, to defer the connection to 107 Rose Street, Daniel Schaffer, DS & BH Holdings - **PIN: 12636302896203** until time of land development. Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- e) Deferral to connect 2343 Rt. 611 - Pangea Hotel Group - **PIN: 12636302983600** - No action taken, under adopted policy extension.
- f) Deferral to connect/install sewer line to 2783 Rt. 611, Jeanne Howell - J. Clapper explained the sewer lateral located across from the property is on a private lane. J. Lastowski made a motion, seconded by B. DeYoung, to defer the connection to **PIN: 12637201385942** - Jeanne Howell until the sewer lateral is extended to the property. Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- g) Deferral to connect 2777 and 2781 Rt. 611, Judith Nielsen, Rte. 611, LLC and return the fees. - J. Clapper explained the applications and fees were received but after reviewing the plans, it was found the sewer line did not extend to the properties. Judith Nielsen requested the reduce rate apply once the line is built. J. Lastowski noted it will be a future board's determination.

2777 & 2781 CONT:

J. Lastowski made a motion, seconded by B. DeYoung, to approve the deferral to connect 2777 and 2781 Rt. 611, Judith Nielsen **PIN: 12637201384996 & 12637201394070** and return the fees. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

- h) Deferral to connect, waiver on tapping fee 2527 Rt. 611, Glenn Ryerson - **PIN:12637303049465** - Glenn Ryerson explained the property is for sale. No action taken, under adopted policy extension.
- i) Deferral to connect, waiver on tapping fee 2477 Rt. 611 - Eats and Sweets - Glenn Ryerson explained the property is for sale due to health reasons and water usage has been reduced to 1 EDUs. J. Coover made a motion, seconded by E. Gndt, to reduce the EDUS from 2 to 1 EDU for 2477 Rt. 611 - Eats and Sweets - **PIN: 12637301058585**. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried. No action taken on deferral or tapping fees - under adopted policy extension.
- j) EDU reduction 2185 Rt. 611, Hickory Valley Farm Restaurant - J. Clapper noted the water usage records indicate a reduction. J. Coover made a motion, seconded by H. Werkheiser, to reduce the EDUs from 3 to 2 EDUs for 2185 Rt. 611, Hickory Valley Farm Restaurant **PIN: 12636404718686**. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- k) EDU reduction 2576 Rt. 611, Scotrun Diner - J. Clapper explained the water usage records indicate the reduction. J. Lastowski made a motion, seconded by J. Coover, to approve the reduction from 8 to 6 EDUs - **PIN: 12637303130121** for 2576 Rt. 611, Scotrun Diner. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- l) EDU reduction/Grace period on tapping fee 2912 Rt. 611, NY Pizza Plaza, Inc. - J. Clapper explained the water usage rate indicates the reduction. B. DeYoung made a motion, seconded by J. Coover, to reduce the EDUs from 5 to 3 EDUs for 2912 Rt. 611, NY Pizza Plaza, Inc. **PIN: 12637201466166**. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- m) Grace period for tapping fee 2894 Rt. 611 Gabel Ice Cream stand - **PIN: 12637201464561**. No action taken, under adopted policy extension.
- n) Grace period for tapping fee 2775 Rt. 611, Star Route 611 - Judith Nielson **PIN:12637201394036** - No action taken, under adopted policy extension.

- o) Grace period for tapping fee 2807 Rt. 611 and 2819 Rt. 611- Linda Starner - PIN: 12637201388484 and 12637201389258- No action taken, under adopted policy extension.
- p) Grace period for tapping fee 2734 Rt. 611, Century 21 Real Estate PIN: 12637201298830 No action taken, under adopted policy extension.
- q) Deferral/grace period for tapping fee 212 Cruver Ave. Joseph Blannard - PIN: 07638103239986- John Blannard, Joseph Blannard's son, requested the board give consideration to his father due to low income. Discussion followed. J. Coover noted the property is in the area to start billing and the full rate of will apply. Discussion followed. No action taken, under adopted policy extension.
- r) Install sewer line - 134 Learn Road - Daystar Bible Holiness Church - J. Clapper noted the property owner is requesting the Township to install a lateral to the property. The property is located in the Future sewer district. Discussion followed. J. Lastowski made a motion, seconded by B. DeYoung, to table the 134 Learn Road - PIN: 12637200633003 - Daystar Bible Holiness Church's request for lateral extension. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

UNFINISHED BUSINESS:

- a) Pump replacement at Pump Station 2 - J. Clapper noted he is waiting prices.
- b) Overall Evaluation of Pump Stations 1 and 2 - on hold.
- c) Service Lateral North of Serfas Road - J. Clapper noted he has not contacted the owners.
- d) Sanofi feed station - J. Clapper noted they are conducting on-site training.
- e) PACT Force Main Project - J. Clapper explained they have started.
- f) Water measurement 103 Kenny Way - John Prehart - J. Clapper noted the water meter readings may not be accurate since the apartment house is not fully rented. Discussion followed. No action taken.

PUBLIC COMMENT: Nick Psitos, owner of Scotrun Diner, explained there are 7 tanks on the property - 6 septic tanks, 1 septic tank to be reused as grease trap, and 1 dosing tank. Discussion followed on the fees to be applied for the tank abandonments. Jon Tresslar and Mike Tripus will determine a fee.

ADJOURNMENT: J. Coover made a motion, seconded by H. Werkheiser, to adjourn the meeting at 6:50 p.m., until 08/15/2016 at 6:00 p.m. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Respectfully submitted: Pamela Finkbeiner, Twp. Secretary