

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**

**SEWER MEETING MINUTES**

**JULY 5th, 2016 6:00 P.M.**

The Sewer meeting of the Pocono Township Commissioners was held on 07/05/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Harold Werkheiser at 6:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Ellen Gnandt, present; Bob DeYoung, present; Harold Werkheiser, present; and Jerry Lastowski, present. Judi Coover was absent.

Leo DeVito, Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, present; Jeffry Clapper, Public Works Director, present; and Pamela Finkbeiner, Interim Manager/Secretary, present.

**MINUTES:** B. DeYoung made a motion, seconded by E. Gnandt, to approve the Sewer Meeting Minutes of 06/20/2016. Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

**PUBLIC COMMENT:**

Richard Pierce, Sewer Contractor, questioned the installation process for a property located on 214 Learn Road. Discussion followed. The Board recommended he work with Jeff Clapper, Public Works Director to resolve his question.

**CURRENT BUSINESS:**

Deferral to connect 250 Learn Road - TL Realty Corp - PIN: 12637202556928 & PIN: 12637202556888 J. Clapper explained the property contains a home used as apartments with an additional home behind it. The original EDU assignment is 1 EDU and the applicant is concerned the property may require additional EDUs. The applicant requested a deferral of the time requirement to allow a water meter to be installed to determine usage. Discussion followed. J. Lastowski made a motion, seconded by B. DeYoung, to approve the deferral for 250 Learn Road until 9/30/2016 to allow time for a water meter to be installed. E. Gnandt questioned why a deferral was needed since he was past the 90 day limit. J. Clapper noted he has been working with the property owner for several weeks to resolve the issue. J. Lastowski made a motion, seconded by E. Gnandt, to modify the Sewer inquiry to require hookup immediately, install a water meter, and determine additional EDUs after water meter reading obtained. Roll call vote: E. Gnandt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Deferral to connect 3013 Rt. 611 - Pocono Farm Stand - Pocono Farm stand PIN:12637204537894 & 163Learn Road PIN: 12637204538566. J. Clapper explained Pocono Farm Stand has two lots - one with a rental home and the other the Farm Stand. The owner is connecting the home but is requesting a deferral for the Farm Stand until spring when his business is closed. The sewer line to the Farm Stand will run directly through his parking lot

**DEFERRAL 3013 RT. 611 CONT.**

causing the business to be closed during installation. Discussion followed as to if it could be done in the fall. The Board requested J. Clapper to contact the owner to discuss a fall installation. No action taken.

Sewer Inquiry - Resort Beverage - Single Lateral for two properties - PIN: 12637201468551 & PIN:12637202560370 J. Clapper explained the Resort Beverage Property consists of the separate buildings on two lots. (Beverage store and the warehouse)The property owner is requesting to install a single lateral across the Beverage Store property and a line over to the Warehouse. Discussion followed on to the need for easement and maintenance agreements. Joel Rossi, Owner, requested to discuss the options with his engineer. No action taken.

Sewer Inquiry - EDU reduction 2756 Rt. 611 - Naseer - PIN: 12637201299257 J. Clapper explained the property was assigned a total of 16 EDUs but the total water usage is 14 EDUs. J. Lastowski made a motion, seconded by B. DeYoung, to approve the EDU reduction from 16 to 14 for 2756 Rt. 611 - Naseer PIN: 12637201299257. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - 23 Dory Place - Ballard - PIN: 12637102966215 J. Clapper explained Mrs. Ballard had paid her connection fee and permit fees but has refused to connect. He noted a portion of her tap in fee was paid by the Office of the Aging and they are requesting the money be returned. Discussion followed. L. DeVito noted the Board should consider a policy for property owners who do not pay or refuse to connect. J. Lastowski made a motion, seconded by B. DeYoung, to table the Sewer Inquiry for 23 Dory Place - Ballard - PIN:12637102966215. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - 2813 Rt. 611 - Amalgamated/Starner - PIN: 12637201388342 Deanna Schmoyer, Borton-Lawson Engineering, explained the lateral is located 50' from the property line and an easement will be required to connect the property. J. Clapper suggested tabling the sewer inquiry until he can review the request. J. Lastowski made a motion, seconded by B. DeYoung, to table the Sewer Inquiry for PIN:12637201388342. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - 2972 Rt. 611 - Smuggler's Cove - PIN: 12637204540691 J. Clapper explained the application and fees were received in 2014. The applicant paid for 16 EDUs but after reviewing the water usage it was determined to be 12 EDUs. Discussion followed concerning the returning of funds. J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Sewer Inquiry for 2972 Rt. 611 - Smuggler's Cove - Pin:12637204540691 from 16 EDUs to 12 EDUs. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

**SEWER INQUIRY 2972 RT. 611 CONT:**

J. Lastowski made a motion, seconded by B. DeYoung, to table the return of \$10,000 for the extra EDUs purchased in 2014. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - 216 Lower Scotrun Ave. - Dr. Zachary Irwin -

**PIN:12637301151271** - J. Clapper explained the property is similar to the 213 Scotrun Ave. property where a stream crossing will be required to connect the property. The applicant is requesting to be removed from the Sewer district. E. Gndt made a motion, seconded by B. DeYoung, to approve the sewer inquiry for 216 Lower Scotrun Ave - PIN: 12637301151271 - to exempt the property from the mandated sewer connection area. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - 2920 Rt. 611 - Weichart Realty - **PIN: 12637201457949** - J. Clapper explained the property was assigned 4 EDUs. The water usage indicates 1 EDU. J. Lastowski made a motion, seconded by B. DeYoung, to approve the EDU reduction from 4 EDUs to 1 EDU for 2920 Rt. 611 - PIN: 12637201457949. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Request of deferral until 9/30/2016 - 2920 Rt. 611 - Weichart Realty - J. Clapper noted the deferral is to allow time for their engineer to complete the plans. E. Gndt noted the owner was notified of the 90 day requirement to submit. Discussion followed on the discount time frame. No action taken.

Sewer Inquiry - Deferral - 126 Barton Circle - **PIN: 12637102862839** - Donna Marshall/Duarte - J. Clapper explained the property owner is requesting more time due to financial hardship. Discussion followed as to the requirements to prove financial hardship. L. DeVito recommended the Board set policy before action is taken. No action taken.

Sewer Inquiry - Deferral - 2558 Rt. 715 - **PIN: 12637200166989** (Gas Station) and 2540 Rt. 715 - **PIN: 12637200161728** (Private Home) - J. Clapper explained the line is located on the north side of Rt. 715 and the Township would have to bore across the road to provide sewer service. J. Lastowski made a motion, seconded by E. Gndt, to approve the deferral for 2558 Rt. 715 - PIN: 12637200166989 and 2540 Rt. 715 - PIN: 12637200161728. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Deferral to connect 2535 Rt. 715 - **PIN: 12637200068995** - Tony Farda, owner explained the home will be torn down with the development of the property. J. Lastowski made a motion, seconded by E. Gndt, to approve the deferral to connect 2535 Rt. 715 - PIN: 12637200068995 - until the property is developed. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Sewer Inquiry - Deferral - 104 & 127 Shello Drive - Kopelson Property

PIN: 12637303300133 & PIN: 12637303208362 - J. Clapper noted the property is part of a preliminary plan for development and the owner is requesting deferral until the property is developed. Discussion followed on the length of time a property should be deferred for development purposes. Bob Demarest, Twp. resident, questions the status of the project. No action taken.

Sewer inquiry - EDU reduction/Deferral - Knight's Inn (Satyasai Inc.)-

PIN: 12638100062175 - J. Clapper noted he was working with Sarah Bue Morris, Eng., to determine the water usage for the property. The applicant requested:

- 1) EDU reduction from 12 to 8 EDUs
- 2) A deferral of time to 09/30/2016
- 3) The discount rate of \$2,500.00 per EDU

J. Lastowski made a motion, seconded by R. DeYoung, to approve the EDU reduction from 12 EDUs to 8 EDUs; to deny the deferral of time to 09/30/2016; and deny the request for the discount rate of \$2,500.00 - full rate of \$3,750 will apply. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

**UNFINISHED BUSINESS:**

No action was taken on the below items.

- a. Sewer Hump Repair
- b. Pump Hydraulic Evaluation at Pump Station 2
- c. Overall Evaluation of Pump Stations 1 and 2
- d. Service Lateral North of Serfas Road
- e. Sanofi Feed Station
- f. PACT Force Main Project
- g. Water measurement 103 Kenny Way John Prehart installed meter 6/10/16

**PUBLIC COMMENT:**

Verbateen Wilson, Property owner, Shady Lane, questioned her request for deferral. J. Clapper noted it will be placed on the next sewer agenda.

**ADJOURNMENT:**

B. DeYoung made a motion, seconded by E. Gndt, to adjourn the meeting at 7:35 p.m. until 07/18/2016 at 6:00 p.m., at the Pocono Township Municipal Building, Tannersville, PA. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; and J. Lastowski, yes. Motion carried.

Respectfully submitted: Pamela Finkbeiner, Interim Manager/Twp. Secretary