

Pocono Township Parks & Recreation Committee

Meeting Minutes * May 12, 2015

Members: Charlie Trapasso - President, Alex Grum - Vice President, Denise Herbert - Secretary,
Jim Olizarowicz, Bobby Felins, Andrea Learn, Mary Riley Frantz

1. Call to order by: Charlie Time: 7:45am
Present: Alex Grum - Vice President, Jim Olizarowicz, Andrea Learn, Mary Riley Frantz
Absent: Bobby Felins
2. Approval of the following minutes: March 10, 2015 , March 20, 2015 (Special Meeting) and April 14, 2015
 - a. Motion to approve made by Alex, seconded by Jim, none opposed
3. Northampton Community College Summer Camp Kick Off:
 - a. On May 20th , Dee Raneri of NCC will have a booth at the Crossings Community Day from 12-4pm promoting the summer camp programs
 - b. June 14, 2015 – “Kick Off” at MVP – 1-4pm:
 - i. Charlie confirmed with Dee that the MVP lower ball field and basketball courts are reserved for the Kick Off. Andrea stated the scouts will be on a camping trip and participating in a fundraiser therefore they will not be available on the 14th to conduct a flag ceremony. Charlie will reach out to the local Knights and veteran chapters.
 - ii. Activities during the Kick Off will consist of basketball, soccer & volleyball tournaments, games & prizes.
 - iii. To assist with parking and road crossing, Jerry provided Charlie with Al Kresge’s phone number. Charlie will reach out to Al to secure a volunteer.
 - c. Marketing the Kick Off will consist of the following:
 - i. Charlie and her graphics team will design a flyer and billboard. Gregg will seek permission to run the promotion on the township billboards; D’Amico, Tannersville Friendly’s and Township. Trapasso’s will donate air time at their Scotrun exit billboard.
 - ii. Dee agreed to promote via the PM School District, NCC email database (200), daycare facilities and other locations.
4. 2015 NCC/MVP Recreational activities:
 - a. July 6th – 31st at 9:30am. Dean will prepare the staff to open earlier than 10am.
 - i. Camp counselors are Dario Ulindi; Soccer, Will Purtell; teen basketball, Tennis (NCC)
 - ii. Gregg confirmed Pocono Township will validate Pocono Township residents and provide a \$10 discount towards the cost of the camp.
5. ESU Intern Proposal – Anthony Carprario
 - a. Anthony is scheduled to begin his internship on May 27, 2015. Charlie and Gregg provided Anthony with a list of tasks involving website content, pavilion comparable and resident survey. Anthony will be responsible for logging his intern hours.
6. Gregg Schuster:
 - a. On May 21st at 5pm, the first Bi-Centennial Committee meeting will take place at the township building.
 - b. The first Capital Improvement Plan meeting will have its first work session on June 8th from 1-3pm at the township. This meeting is open to the public. Mary and Alex have agreed to represent the Recreation Committee as a sub-committee. Sub-committees will provide “wish lists” to identify capital projects and equipment purchases and planning. Project funding will not be addressed at this workshop.
 - c. Charlie inquired about the 3% tax collected on each room rented towards promoting tourism. Gregg stated he believed the applicants had to be a 501c3 status but agreed to research further.
 - d. A discussion took place regarding a No Smoking ordinance. The township solicitor is drafting an ordinance however it is unclear whether the ordinance will apply to all Pocono Township owned facilities. Charlie suggested we include tobacco and marijuana in the ordinance. Similar to prescription drugs, Gregg was not certain if we could prohibit the use of medical marijuana however the term “smoking” could apply to all. Further investigation is needed. Charlie suggested we post the no smoking signs as a deterrent.

- e. The BOC slated to move the stockpile in the fall. Before moving the stockpiles at the park, construction to layout and grade the new site must go out to bid. Gregg stated although the stock piles will eventually be moved, the township has nowhere to dispose of materials. Charlie suggested the township use HJP for dumping.
 - f. Gregg continues to pursue internet at the Community Center Internet however quotes for setup and monthly rates need to be negotiated. Time clocks at the park are a priority.
7. Public Works Director – Jeff Clapper
- a. Park Inspection is scheduled for May 13th.
 - b. The septic was located and following repair; the issue was resolved.
 - c. A brief conversation pertaining to the fuel tanks took place. Jeff stated the fuel tanks are complete. We repainted the unleaded tank and have applied stickers to it as well as a new gauge. Now it is legal to use. The diesel tank is not legal. It is a home heating tank and Dean will use the remaining diesel that is in it and we will no longer use it once it is empty. The PW Department needs to locate an alternate site for disposal of dirt etc. A site needs to be found and then an Erosion and Sedimentation plan will have to be prepared by the township engineer and approved by the Monroe Conservation District.
 - d. Jeff will review the existing playground equipment proposal from Boyce including the cost of installation, research the NJPA and Co-Star co-op, review the proposal for the 3-tier aluminum bleacher & 2 team benches, and replacement bars for Stepping Stone.
 - e. Jeff is in receipt of the F&F proposal to pave Pavilion 3 and driveway however due to the estimated cost; the project must go out to bid.
 - f. Jeff spoke with a professor at ESU who recommended we initiate the bat houses at the park early spring 2016.
8. Park Director - Grounds & Equipment:
- a. Dean stated the staff has been hired and criminal background checks were completed. Alex's son is not working for the park this season.
9. Old Business:
- a. Charlie noted the Lowes renovation project to enhance the exterior of the Community Center decision is expected in June.
 - b. Charlie has been in communication with Dee at NCC and feels confident a volunteer student will commit to updating pavilion and field rentals.
10. Call for Adjournment:
- a. A motion to adjourn was presented by Alex and seconded by Mary.

Meeting adjourned at: 9:20a.m. Next meeting will be 7:30 a.m. on June 9, 2015 at the Mountain View Community Center.