

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 6th, 2016 7:00 P.M.

The Regular meeting of the Pocono Township Commissioners was held on 06/06/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Vice-President Bob DeYoung at 3:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Judi Coover, present; Bob DeYoung, absent; Harold Werkheiser, absent; and Jerry Lastowski, present.

Leo DeVito, Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; and Pamela Finkbeiner, Interim Manager/Secretary, present.

ANNOUNCEMENTS:

- Acknowledgement of Robert Demarest receiving the Rose Schoch Award
- Acknowledgement of the Memorial Day Service at the Veteran's Memorial Park
- Acknowledgment of the Pocono Garden Club for the landscaping at Municipal and Police Buildings and Township sign.
- Executive Session was held May 18th, 2016 at 5:30 p.m. to discuss Police Negotiations
- An executive session will be held 06/15/2016 at 4:30 to discuss police negotiations.
- A Special meeting will be held on 06/15/2016 concerning the vacant Commissioner seat.
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MINUTES:

Minutes of the Regular Meeting May 16th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Regular meeting of 05/16/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of May 18th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 05/18/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of May 24th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 05/24/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of June 2nd, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 06/02/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC COMMENT:

Joe Folsom, Township resident, questioned the person holding the Friendly's sign along Rt. 611 in Scotrun. Mike Tripus, Zoning Officer, noted the man is standing in the PennDOT right-of-way and will contact PennDOT.

Chris Orlolan, Twp resident, requested the Board address the problems with Short Term rentals. J. Coover stated the Board is looking into the Zoning Ordinances. L. DeVito, solicitor, noted a previous case before the State Court was held today with an outcome to be determined within 90 days. J. Lastowski noted short-term rental/party houses should not be allowed in R1 zones. H. Werkheiser noted he is looking into the problems. C. Orlolan requested to be included in the zoning review.

Charlie Trapasso and Jen Fisher, Bicentennial Committee requested permission from the Board to place a banner on Rt. 611. Discussion followed on signage. J. Coover made a motion, seconded by H. Werkheiser, to approve the banner placement on Rt. 611 conditioned upon the specified dates and PennDOT approval. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Lastowski thanked Charlie Trapasso for the Fundraising breakfast that benefitted the Heritage Center.

Kermit Gorman, St. Luke's, requested the Township reconsider their Ambulance service.

Maxine Turbolski, Twp. resident, questioned the need for a banner when the Bicentennial Committee had spent money on postcards to residents.

SUPPLEMENTAL APPROPRIATIONS:

Ellen Gndt, Twp. resident, questioned the appropriations.

J. Lastowski made a motion, seconded by J. Coover, to approve the Supplemental Appropriations for 06/06/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

BILLS AND TRANSFERS:

J. Lastowski made a motion, seconded by J. Coover, to approve the Bill's listing of 06/06/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Coover questioned the TIFF payment.

REPORTS:

President's Report none.

Commissioner's Comments:

Jerry Lastowski, Commissioner, spoke on the recent grant for interrupters. J. Clapper noted he is working to determine the signals involved and the cost.

Judi Coover, Commissioner, spoke concerning the recording fees. Ellen Gndt, Twp. resident questioned how budget lines compared to the budget. P. Finkbeiner explained the Department heads and Treasurer reviewed the budget before invoices were paid.

TOWNSHIP SOLICITOR

H. Werkheiser brought up the appointment of Township solicitor. The Board concurred to wait for a full board before determination.

REPORTS:

Emergency Services (Second meeting of month)

Administration

Interim Manager/Twp. Secretary Pamela Finkbeiner gave her report. Engineer assignments - P. Finkbeiner explained she met with Jon Tresslar and Russell Benner to discuss the ongoing engineering projects. After review of the status of each project, it was determined to assign them as noted. J. Coover suggested the developers present to the Board their request for engineer. Discussion followed. The board concurred to the proposed assignments.

J. Coover stated the motion to approve the Sewer engineer was incorrect. The motion should have stated for determined projects only.

J. Coover made a motion, seconded by H. Werkheiser, to approve T&M as Engineer for the assigned for the Sewer projects listed and future sewer related projects to be assigned to Boucher & James. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Approval of Retirement Benefits for Benjamin McLaughlin - J. Lastowski requested additional information. No action taken.

Fireworks permit - Great Wolf - J. Coover made a motion, seconded by J. Lastowski, to approve the Fireworks Permit for Great Wolf - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Fireworks permit - Camelback - J. Coover made a motion, seconded by J. Lastowski, to approve the Fireworks Permit for Camelback - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Truck purchase - J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Truck purchase as recommended in Jeffry Clapper, Public Works Director, memo of for the amount of \$153,017.00 - Ellen Gndt, Twp. resident, questioned if it was a co-star company. J. Clapper noted the purchase is through co-stars. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PA System - Meeting Room - J. Coover spoke concerning the upgrade of the PA system. Discussion followed. Jennifer Wise-Werkheiser, Twp. resident, suggested the Township consider expanding the meeting room to the library. No action taken.

Appointment of Pocono Township Fire Police - Angelo Tulio J. Lastowski made a motion, seconded by H. Werkheiser, to appoint Angelo Tulio as a Pocono Township Fire Police. - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Solicitor's Report L. DeVito reviewed the upcoming Zoning Hearing Board's hearing and requested authorization to attend.

ZHB - Stock - June 14th - J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for the Stock hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

ZHB - Prograde - June 14th - J. Lastowski made a motion, seconded by J. Coover, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for the Prograde and Adam's Outdoor Advertising hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

ZHB - Adam's Outdoor Advertising & Anthony Covello - H. Werkheiser made a motion, seconded by J. Lastowski, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for Adam's Outdoor Advertising and Covello hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Sanofi Rezoning Ordinance - L. DeVito noted the Township is waiting for MCPC review.

Engineer's Report

Wendy's Letter of Credit release - J. Tresslar, Twp. Engineer, explained T&M has approved the release. J. Lastowski made a motion, seconded by J. Coover, to authorize the Wendy's Letter of Credit release in the amount of \$91,768.60. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Change Order - SR 0611 Sec. 04S Safety Improvement Project - J. Coover made a motion, seconded by J. Lastowski, to approve the Change Order in the amount of \$5,900.00. Roll call vote: H. Werkheiser, ; J. Lastowski, ; and J. Coover, . Motion carried.

Resolutions

Resolution 2016-31 - Spirit of Swiftwater LDP - Apartments - Dave Horton, Pennoni Engineering, Inc., represented the plan for the Township. L. DeVito, noted the P.C. Board had requested the bridge to the reserve parking area be constructed. Discussion followed. Anthony Maula, Developer, agreed to install the bridge. L. DeVito will revise the

resolution to reflect the changes. Bob Demarest, Planning Commission member, noted the P.C. was concerned the reserve parking area would not be accessible without the bridge. J. Coover made a motion, seconded by J. Lastowski, to adopt Resolution 2016 - 31 Spirit of Swiftwater LDP - Phase I - Apartments conditioned upon the revision of the Resolution to include the installation of the bridge upon completion of the second apartment building's completion. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Ordinances:

Manager's Ordinance 2016-02 - H. Werkheiser opened the hearing. Hearing no comments, he closed the hearing. Ellen Gndt, Township resident, commented on the ordinance. Jennifer Wise-Werkheiser, Twp. resident, questioned the difference between an administrator/manager. J. Coover made a motion, seconded by J. Lastowski, to adopt Ordinance 2016-02 - Manager's Ordinance. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Park Employee:

J. Clapper noted the recent hire at the park has left. He recommended hiring Robert Vogt at \$9.00 per hour. J. Lastowski made a motion, seconded by H. Werkheiser, to approve the hiring of Robert Vogt as a park employee at the rate of \$9.00 per hour, full time. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Public Comment:

Geoffrey Roache, PMC informed the board Suburban has moved their ambulance service to Fountain Court. They will be remodeling the Tannersville Plaza office.

Adjournment into executive session: J. Coover made a motion, seconded by H. Werkheiser, to adjourn the meeting into executive session to discuss the Stock appeal, at 10:30 p.m., until 06/20/2016 at 7:00 p.m. at the Pocono Township Municipal Building. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.