

**POCONO TOWNSHIP BOARD OF COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**NOVEMBER 21<sup>st</sup>, 2016 7:00 P.M.**

The Regular meeting of the Pocono Township Commissioners was held on 11/21/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Vice President Bob DeYoung at 7:00 p.m., followed by the Pledge of Allegiance.

**ROLL CALL:** Ellen Gndt, present; Bob DeYoung, present; Harold Werkheiser, absent; Jerry Lastowski, present; and Judi Coover, present.

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer; Charles Vogt, Twp. Manager; and Pamela Finkbeiner, Township Secretary, were present.

**ANNOUNCEMENTS:**

B. DeYoung requested a moment of silence in memory of George Royle.

Executive Sessions were held on 11/07/2016, 11/09/2016 and 11/21/2016 to discuss personnel matters.

Summit Health Conditional Use Hearing was adjourned until December 1<sup>st</sup>, 2016 at 6:00 p.m.

Hearing on the proposed SALDO will be held on November 9, 2016.

Ribbon Cutting Ceremony for the Pocono Heritage Center and Bicentennial Celebration was held on November 20<sup>th</sup>, 2016.

**PUBLIC COMMENT:**

**ORDINANCES:**

SALDO Ordinance 2016-04

L. DeVito, Twp. Solicitor, opened the hearing to public comment. Debbi Lawrence, Twp. resident, questioned if the ordinance would impact current businesses. Hearing no other comments, L. DeVito closed the hearing.

J. Coover made a motion, seconded by E. Gndt, to adopt Ordinance 2016-04 - SALDO (Subdivision and Land Development Ordinance) Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Township Manager's Ordinance

L. DeVito, Twp. Solicitor, opened the hearing to public comment. Maxine Turbolski, questioned the change. Discussion followed. Hearing no other public comment, L. DeVito closed the hearing.

J. Coover made a motion, seconded by E. Gndt, to adopt Ordinance 2016-05 - Township Manager's ordinance. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

**PUBLIC COMMENT:**

Maxine Turbolski, Twp. resident, and Edward Sarubbi, Twp. resident, questioned the Brookdale treatment center status. Discussion followed.

**MINUTES:**

J. Lastowski made a motion, seconded by E. Gndt, to approve the Regular Meeting minutes of 11/07/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

E. Gndt made a motion, seconded by J. Coover, to approve the work session Meeting minutes of 11/09/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Lastowski made a motion, seconded by B. DeYoung, to approve the Conditional Use hearing minutes of 11/09/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

**BILLS AND TRANSFERS:**

J. Lastowski made a motion, seconded by B. DeYoung, to approve the Bill's list of 11/21/2016. Discussion followed. J. Lastowski amended his motion to exclude Check # 55118, 55106, and 55114, B. DeYoung seconded.

Roll call vote: E. Gndt, no; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, no. Motion failed.

Joe Folsom, Twp. resident, questioned the failure to approve the bills. J. Coover made a motion, seconded by E. Gndt, to transfer the funds for the Bill's list and payroll dated 11/21/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

**PRESIDENTS' REPORT:** absent.

**COMMISSIONERS' REPORT:**

Bob DeYoung, Vice President, none.

Jerry Lastowski, Commissioner, commented on paying of bills. He thanked the staff of St. Luke's ambulance for their service during a recent accident.

Judi Coover, Commissioner, acknowledge a letter from a family concerned with a shooting range in Henryville. Discussion followed.

Ellen Gndt, Commissioner, None.

**REPORTS:**

- a) Pocono Township Police Report - Pocono Township Police Chief Kent Werkheiser was absent.
- b) Pocono Township Volunteer Fire Company - Joe Folsom thanked the emergency services that assisted in the Rt. 80 traffic accident on 08/18/2016.
- c) St. Luke's Ambulance - Rodney Wolfe reported.

d) Administration - Manager's report

B. DeYoung made a motion, seconded by J. Lastowski, to convene into executive session at 8:05 p.m. to discuss personnel issues. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

The Board reconvened at 8:49 p.m.

- 1) Extension of Part-Time Employment of Christine Brodsky through the end of 2106 J. Lastowski made a motion, seconded by J. Coover, to extend part-time employee, Christine Brodsky through the end of 2016 at the rate of \$14.00 per hour. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- 2) Management of Public Works (Roads, Parks, Facilities and Sewer) No action taken.

**PUBLIC WORKS REPORT:** No report

**FINANCE COMMITTEE:** E. Gndt noted a meeting with PFM for quarterly report.

E. Gndt made a motion, seconded by J. Lastowski, to approve the Bill's list of 11/21/2016 excluding Checks # 55118 - Hanson Aggregate in the amount of \$2,601.16, #55106 - 209 Enterprises in the amount of \$91.88, and #55114 - E. R. Linde in the amount of \$1,162.00. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, no. Motion carried.

**TOWNSHIP SOLICITOR'S REPORT:**

Marchenko Appeal - L. DeVito requested direction from the Board.

Discussion followed. J. Coover made a motion, seconded by J. Lastowski, authorize the Township Solicitor not to proceed with Marchenko appeal. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Kleyman Appeal - Discussion only.

L. DeVito acknowledged the Heritage Center Event.

**TOWNSHIP ENGINEER'S REPORT:** Jon Tresslar updated the board on the paving project review.

**PUBLIC COMMENT:** None.

**ADJOURNMENT INTO EXECUTIVE SESSION:** J. Coover made a motion, seconded by J. Lastowski, to adjourn the meeting at 9:00 p.m. Roll call vote: E. Gndt, yes; B. DeYoung, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

\*A recording of the entire meeting will be kept on file at the Township for perpetuity and will be made available to anyone who may wish to obtain the verbatim meeting.

Respectfully submitted  
Pamela Finkbeiner  
Township Secretary