

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
NOVEMBER 07th, 2016 7:15 P.M.

The Regular meeting of the Pocono Township Commissioners was held on 11/07/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Harold Werkheiser at 7:15 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Ellen Gndt, present; Bob DeYoung, present; Harold Werkheiser, present; Jerry Lastowski, present; and Judi Coover, present.

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer; Charles Vogt, Twp. Manager; and Pamela Finkbeiner, Township Secretary, were present.

ANNOUNCEMENTS:

Executive Sessions were held on 10/17/2016, 10/20/2016, 10/24/2016, 10/28/2016, 11/3/2016 and 11/6/2016 to discuss personnel matters.

The record for the Summit Health Conditional Use Hearing closed on October 20, 2016. Discussion followed.

Special meeting will be held on November 9, 2016 to discuss the Summit Health Conditional Use application. Discussion followed.

Hearing on the proposed SALDO will be held on November 9, 2016.

Ribbon Cutting Ceremony for the Pocono Heritage Center and Bicentennial Celebration will take place from 1 to 5 pm on November 20, 2016.

PUBLIC COMMENT:

Ed and Judi Sarubbi, Twp. residents, questioned the status of the Brookdale project.

Maxine Turbolski, Twp. resident, questioned the status of the Brookdale project.

MINUTES:

B. DeYoung made a motion, seconded by E. Gndt, to approve the Regular Meeting minutes of 10/17/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

B. DeYoung made a motion, seconded by E. Gndt, to approve the work session Meeting minutes of 10/25/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, abstained; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Coover made a motion, seconded by E. Gndt, to approve the work session Meeting minutes of 11/03/2016. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, abstained; J. Lastowski, yes; and J. Coover, yes. Motion carried.

BILLS AND TRANSFERS:

J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Bill's list of 11/07/2016. Discussion followed. J. Lastowski withdrew his motion. H. Werkheiser withdrew his second. Charlie Trapasso, Twp. resident, spoke concerning the F.J. Hess bill.

J. Coover made a motion, seconded by E. Gndt, to approve the Bill's list of 11/07/2016 except the F.J. Hess - Check 55066 in the amount of \$6,970.00 and T&M Associates - Check 186 in the amount of \$2,462.50. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Transfer's between accounts - Discussion - no action taken.

Supplemental Appropriations of 11/07/2016 - Discussion - no action taken.

TREASURER'S REPORT: Submitted for Board review.

PRESIDENTS' REPORT: None.

COMMISSIONERS' REPORT:

Bob DeYoung, Vice President, none.

Jerry Lastowski, Commissioner, read a letter from a Township resident concerning Ambulance transport services.

Judi Coover, Commissioner,

- a) Proposed Amendment to Manager's Ordinance - Discussion followed. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.
- b) PJHS - Discussion followed. J. Coover made a motion, E. Gndt, to draft a resolution with Pocono Jackson Historical Society. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Ellen Gndt, Commissioner, request for an executive session to discuss personnel.

2015 AUDIT - Discussion.

REPORTS:

a) ADMINISTRATION - MANAGER'S REPORT

1) Designation of Emergency Management Coordinator

J. Coover made a motion, seconded by B. DeYoung, to designate Charles Vogt, Twp. Manager/Assist Secretary, as Emergency Management Coordinator. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

- b) Spirit of Swiftwater update - Escrow has been replenished and the Financial Security for Development Agreement has been provided.

ADMINISTRATION CONT:

c) Request from Spruce Lake Day Camp to use TLC as a stop for their shuttle service from June 12th, 2017 through August 25th, 2017.

No action.

d) Eureka Invoices June, July and August settlement payment \$35,878.40. Discussion followed. J. Coover made a motion, seconded by E. Gndt, to authorize the Twp. Manager to prepare a settlement letter to Eureka and move the settlement to the 11/09/2016 meeting. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC WORKS REPORT:

Paving is completed and being inspected.

Line Painting and shoulders are completed.

FINANCE COMMITTEE: No report

TOWNSHIP SOLICITOR'S REPORT:

SALDO - The hearing date is set for 11/09/2016.

GMDC - Halterman's Status

TOWNSHIP ENGINEER'S REPORT: None

PUBLIC COMMENT:

Maxine Turbolski, Twp. resident, questioned the Heritage Center.

Joe Shupp, Twp. resident, questions on the Heritage Center.

Richard Wielebinski, Twp. resident, and Toni Farda thanked Charlie Trapasso for her volunteer work on the Heritage Center.

ADJOURNMENT INTO EXECUTIVE SESSION: J. Lastowski made a motion, seconded by R. DeYoung, to adjourn the meeting into executive session at 8:45 p.m. to discuss a personnel matter. Roll call vote: E. Gndt, yes; B. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

*A recording of the entire meeting will be kept on file at the Township for perpetuity and will be made available to anyone who may wish to obtain the verbatim meeting.

Respectfully submitted

Pamela Finkbeiner

Township Secretary