

**POCONO TOWNSHIP SUPERVISORS
REGULAR MEETING
July 1, 2013**

MINUTES

Chairman Frank Hess opened the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Frank Hess, Chairman; Harold Werkheiser, Supervisor; Henry Bengel, Vice Chairman; Jon Tresslar, Township Engineer; Frank Froio, Township Administrator; Jeffrey Durney, Township Solicitor

ANNOUNCEMENTS/CALENDAR:

Sewer Meeting on July 3, 2013 at 6:00 p.m.

Planning Commission Meeting on July 8, 2013 at 7:00 p.m.

HJP Park Board Meeting on July 11, 2013 at 1:00 p.m.

Board of Supervisors Meeting on July 15, 2013 at 7:00 p.m.

PUBLIC COMMENT:

None.

ENGINEER'S REPORT:

Stadden Road Scour Repair – Bid Opening. J. Tresslar advised that the Township had issued a request for proposals with respect to the Stadden Road scour repair project. J. Tresslar advised that two bids had been received: (1) Cobalt Construction: \$148,265; and (2) Bi-State Construction Company: \$284,942.50. J. Tresslar recommended that the award of the bid be tabled pending his review of the bids to determine compliance with the specifications. H. Bengel made a motion, seconded by H. Werkheiser, to table the award of the Stadden Road Scour Repair project pending review of the bids by the Township Engineer for compliance with the specifications. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

SOLICITOR'S REPORT:

Henryville Inn, LLC – Zoning Map Amendment. PUBLIC HEARING. J. Durney advised that Henryville Inn, LLC, the owner of the former Meadowbrook Inn property submitted a petition requesting that the Zoning Map be amended. Specifically, the property of the Henryville Inn is located in 2 zoning districts: the former restaurant and Inn is located in the R-1 District, while the parking lot and other Inn rental units are located in the RD District. Henryville Inn is requesting that the entire property be located in the RD District. J. Durney advised that the application had been reviewed by the

Township Planning Commission and the Monroe County Planning Commission and both bodies recommended that the Board approve the application. J. Durney advised that notice of the hearing had been duly advertised and posted. Attorney Marc Wolfe was present on behalf of the Applicant. M. Wolfe provided an overview of the property and the rationale for the requested amendment. In addition to the property all being located within a single zoning district, the rezoning would remove an existing non-conformity. The following exhibits were marked and received into evidence: (1) Township Exhibit 1 – Proof of Publication; (2) Township Exhibit 2 – Proof of Posting; (3) Applicant Exhibit 1 – Petition and supporting materials; (4) Applicant Exhibit 2 – Property Map; (5) Applicant Exhibit 3 – Tax Map; (6) Applicant Exhibit 4 – Monroe County Planning Commission Review letter; and (7) Applicant Exhibit 5 – Deed to property. H. Bengel made a motion, seconded by H. Werkheiser, to direct the Solicitor to prepare a proposed ordinance and advertise the ordinance for possible adoption at a future Board meeting. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

ADMINISTRATOR’S REPORT:

Police Officer – Consideration of Employment Status Change from Part-Time to Full-Time. P. Riley advised that the Police Department had been unsuccessful in hiring a part-time officer. P. Riley recommended that Officer Furino return to full-time status (from 32 to 40 hours). There were questions and discussion regarding the Township being unable to hire part-time officers, which was to be one of the benefits for the Township in the new police contract. There was additional discussion concerning the Department’s overtime and causes therefore. F. Hess announced that Assistant Chief Kent Werkheiser would become the new Chief when Chief Riley leaves the Department in January. F. Hess advised that it is not yet certain whether an Assistant Chief will be hired, pending further input from the new Chief. H. Bengel made a motion, seconded by H. Werkheiser, to approve Officer Furino returning to full-time status with the Police Department. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, abstained. Motion carried.

Metro Alert/Care – Consideration of Software License Agreement Renewal. F. Froio advised that the Township had received the annual license renewal for the Metro Alert software, which is the principal software utilized by the Police Department. The Agreement appeared in order. H. Bengel made a motion, seconded by H. Werkheiser, to approve the Metro Alert software license renewal. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

DeLage Landen Financial Services – Consideration of Lanier Copier Lease Agreement. F. Froio advised that the Police Department was in need of a copier with fax and scanning capabilities. F. Froio advised that he obtained 4 quotes. The DeLage Lander lease was the most attractive option. H. Bengel made a motion, seconded by H. Werkheiser, to approve the Lease Agreement with DeLage Landen for the Lanier copier. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

Pocono Sewer Contract No. 11, Payment Application #17 – Authorization of Payment of Balance of \$3,000. F. Froio explained that through an inadvertent error at the Sewer

Meeting the previously approved payment was \$3,000 less than the amount owed. H. Bengel made a motion, seconded by H. Werkheiser, to approve the remaining \$3,000 payment due under Payment Application #17. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

Nathan Hunter Wise – Eagle Scout Resolution. The Board recognized Nathan’s accomplishment and thanked him for his service to the community. H. Bengel made a motion, seconded by H. Werkheiser, to adopt Resolution No. 2013-12 congratulating and commending Nathan Hunter Wise for earning the rank of Eagle Scout. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried. **RESOLUTION NO. 2013-12.**

Jacob D. Reder – Eagle Scout Resolution. The Board recognized Jacob’s accomplishment and thanked him for his service to the community. H. Bengel made a motion, seconded by H. Werkheiser, to adopt Resolution No. 2013-13 congratulating and commending Jacob D. Reder for earning the rank of Eagle Scout. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried. **RESOLUTION NO. 2013-13.**

Peter Anthony Marshall – Eagle Scout Resolution. The Board recognized Peter’s accomplishment and thanked him for his service to the community. H. Bengel made a motion, seconded by H. Werkheiser, to adopt Resolution No. 2013-14 congratulating and commending Peter Anthony Marshall for earning the rank of Eagle Scout. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried. **RESOLUTION NO. 2013-14.**

2013 Financial Update – Actual vs. Budget Comparison through June. F. Froio provided an update regarding the Township’s finances through June. F. Froio advised that the EIT, LST and real estate taxes were all ahead of budget. F. Froio advised that expenses were slightly above budget. There will be some supplemental appropriations forthcoming. The Board by consensus authorized F. Froio to post the results on the Township website.

Police Report – June 2013. F. Froio reviewed the report on Police Department recorded activities for June 2013, which also contained year-to-date figures and a comparison to 2012.

PAYMENT OF BILLS:

H. Bengel made a motion, seconded by H. Werkheiser, to approve payment of the semi-monthly bills on the Bill Payment List dated July 1, 2013 (**GENERAL FUND: \$109,182.97; PARK FUND: \$2,646.87; DEBT SERVICE: \$10,036.81**). Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

APPROVAL OF MINUTES:

H. Bengel made a motion, seconded by H. Werkheiser, to approve the minutes of the June 17, 2013 Board of Supervisors Meeting. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, abstained. Motion carried.

OLD BUSINESS:

There was a discussion about the Director of Public Works/Roadmaster position. F. Hess advised that he was scheduling a meeting at the Pocono East High School Auditorium at which someone from Harrisburg would come and explain the differences between First and Second Class Townships. Judi Coover questioned why the appointment of a Roadmaster should be delayed for this meeting. Monica Gerrity asked whether the person F. Hess intended to bring was the same person Pat Ross and Vincent Trapasso were meeting with about the issue. F. Hess indicated that it was not the same person. There was an extended discussion about the First Class versus Second Class Township issue.

NEW BUSINESS:

None.

PUBLIC COMMENT:

J. Bramley asked several questions concerning the sewer project and whether the Township had considered forming an authority. There was a discussion about the pros and cons of a sewer authority.

Scott Gilliland asked several questions and made recommendations regarding budgeting issues. He requested that the Board consider utilizing a narrative budget.

ADJOURNMENT:

H. Bengel made a motion, seconded by H. Werkheiser, to adjourn at 8:16 p.m., until July 15, 2013 at 7:00 p.m. at the Pocono Township Municipal Building. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.