

**POCONO TOWNSHIP SUPERVISORS
REGULAR MEETING
June 4, 2012**

MINUTES

Chairman Frank Hess opened the meeting at 7:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: F. Hess, Chairman; H. Werkheiser, Vice Chairman; H. Bengel, Supervisor; Frank Froio, Township Administrator; Jeffrey Durney, Township Solicitor

ANNOUNCEMENTS/CALENDAR:

Sewer Meeting on June 6, 2012 at 6:00 p.m. F. Hess encouraged everyone who has questions about the sewer project to attend.

Planning Commission Meeting on June 11, 2012 at 7:00 p.m.

Park Meeting on June 13, 2012 at 7:30 a.m. (Mountain View Park)

Board of Supervisors Regular Meeting on June 18, 2012 at 7:00 p.m.

PUBLIC COMMENT:

None.

ENGINEER'S REPORT:

None.

SOLICITOR'S REPORT:

Non-Uniformed Employees' Pension Plan – Amendment #2 – J. Durney explained that a technical amendment needed to be made to the Pension Plan document in order to be consistent with the terms of the union contract. J. Durney recommended tabling further consideration of the amendment until he clarified some provisions with the pension company.

Consideration of Approval of Audit Agreement for F/Y 2011 – J. Durney advised that the Township had received a proposed audit agreement from Julian Kirk, C.P.A. to perform the audit for fiscal year 2011. The proposed fee was not to exceed \$8,700.00. The Township also solicited proposals from two other accounting firms with municipal auditing experience (Bee Bergvall & Company and Dunlap & Associates). Both of these proposals quoted fees in excess of \$20,000.00. F. Hess advised that Mr. Kirk performed the audit last year and did a very good job. H. Bengel made a motion, seconded by H. Werkheiser, to approve the audit agreement with Julian Kirk, C.P.A. for F/Y 2011. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

Street Sign Ordinance (E-911 Addressing) – J. Durney advised that after the public hearing on May 21, 2012, certain revisions had been made to the ordinance to: (i) clarify the Township’s responsibilities regarding the installation, maintenance and replacement of street signs on private roads, (ii) replace the fine system for non-compliance with a procedure whereby the Township would install building number signs on the properties of non-compliant owners with the costs of installation being billed to the owners, and (iii) certain minor, technical revisions. J. Durney requested that the Board authorize the advertisement of a public hearing to consider the adoption of the amended ordinance. H. Bengel made a motion, seconded by H. Werkheiser, to authorize the advertisement of a public hearing on June 18, 2012 at the Board’s regular meeting to consider adoption of the amended ordinance. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

ADMINISTRATOR’S REPORT:

Authorize Sale of Surplus Equipment – F. Froio advised that the Township had advertised four surplus vehicles for sale on Municibid. The Township received the following high bids at the bid opening on May 22, 2012:

- 2004 Ford Expedition \$2,272.00
High Bidder: Concepcion DeJesus
- 2008 Ford Crown Victoria \$3,050.00
High Bidder: Joel Getz
- 1998 Ford Ambulance Box Truck \$3,225.00
High Bidder: Rostik Pilip
- 2002 F-550 4X4 Dump w/ snowplow \$14,500.00
High Bidder: Earl Thomas

H. Bengel made a motion, seconded by H. Werkheiser, to authorize the sale of the surplus vehicles and for F. Hess to sign all necessary documents on behalf of the Township. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

Consideration of Planning Commission Appointments – F. Froio advised that the Township had advertised the two open positions on the Planning Commission. The Township had received letters of interest from two applicants. F. Hess advised that he received an additional letter of interest. After discussion, the Board agreed to table the consideration of the appointments until its next meeting in order to evaluate the candidates and provide time for any additional applicants to express interest.

Consideration of Sewage Enforcement Officer Appointment – F. Froio stated that BIU had agreed to provide SEO services on an as-needed basis. The services would be provided on the same terms which BIU provides in connection with building code

enforcement. David Manter would be the primary contact person from BIU for SEO services. H. Bengel made a motion, seconded by H. Werkheiser, to appoint BIU as Sewage Enforcement Officer. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

Acceptance of Letter of Resignation – Alternate Sewage Enforcement Officer Rick Fisher – F. Froio advised that Rick Fisher had submitted his letter of resignation. Mr. Fisher is moving to Seattle, Washington. H. Werkheiser made a motion, seconded by F. Hess, to accept the resignation of Rick Fisher as Alternate Sewage Enforcement Officer. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

PAYMENT OF BILLS:

H. Bengel made a motion, seconded by H. Werkheiser, to approve the semi-monthly bills on the Bill Payment List dated June 1, 2012. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

H. Werkheiser made a motion, seconded by H. Bengel, to approve the Bill Payment List dated May 4, 2012 from R.K.R. Hess. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

H. Bengel made a motion, seconded by H. Werkheiser, to approve the Cramer, Swetz & McManus Bill Payment List dated May 14, 2012. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

APPROVAL OF MINUTES:

H. Bengel made a motion, seconded by H. Werkheiser, to approve the minutes of the 5/21/2012 Regular Board of Supervisors Meeting. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

Brian Beckman who lives on Sullivan Trail discussed the failure of many businesses to comply with the ADA standards for handicapped parking. Mr. Beckman also complained about the amount of trash in the Township. He suggested that the Township require residents to provide proof that they have contracted with a waste disposal service.

F. Hess advised that the Board had invited the principal players in the sewer project to attend the June 6th meeting in order to educate and answer questions.

Patrick Fields, a Boy Scout, advised that he was attending the meeting in connection with obtaining his communications and citizenship badges. The Board thanked Patrick for attending and encouraged his continued involvement in the community.

PUBLIC COMMENT:

Jane Cilurso asked which insurance company had been selected to provide the Township's insurance. F. Hess advised that EHG was selected.

J. Cilurso asked about the status of the police contract negotiations. F. Hess advised that the negotiations are ongoing.

Joe Folsom wanted to recognize the first responders who responded to the fire at Camelback on Saturday evening. Supervisor Bengel's son was the EMT who broke through the door to rescue one of the occupants at the house. The Board offered its thanks and congratulations to all of the first responders for a job well done.

F. Froio advised that the Township could not locate the title to one of the vehicles to be sold. F. Froio stated that Colonial Auto offered to get a replacement title for the Township at no cost. The Board thanked Colonial Auto for its generosity.

ADJOURNMENT:

H. Bengel made a motion, seconded by H. Werkheiser, to adjourn the meeting at 7:38 p.m., until 6/18/2012, at 7:00 p.m., at the Pocono Township Municipal Building. Roll call vote: H. Bengel, yes; H. Werkheiser, yes; F. Hess, yes. Motion carried.