

POCONO TOWNSHIP BICENTENNIAL COMMITTEE

Regular Meeting AGENDA

February 18, 2016

5:00 PM at the Pocono Township Municipal Building

i. CALL TO ORDER

Charlie Trapasso, Chairperson

Maria Bonowits, Co-Chairperson

Denise Herbert, Secretary/Treasurer

Tony Farda, Committee Member

Jennifer Fisher, Committee Member

Trip Ruvane, Committee Member

Gregg Schuster, Township Manager

PJTHS: James Werkheiser, President; Dottie Telesky, Linford Werkheiser

ii. APPROVAL OF MINUTES: January 21, 2016

iii. FUNDS RECEIVED (pending see attachment)

- a. Desaki/Barley: \$1,000 - \$860 for totes = \$140
- b. Pocono Medical Center - \$10,000
- c. Farda Family Foundation - \$10,000
- d. Lions Club of Tannersville - \$5,000
- e. Pocono Jackson Township Historical Society - \$2,500
- f. Mr. & Mrs. Nathan Laubach – Back to Health - \$2,500 – Forthcoming
- g. Monroe County Commissioners – Hotel Tax - \$10,000 – Forthcoming (501c3)

iv. UNFINISHED BUSINESS

- a. Voting location:
 - i. Primary on Tues, April 26th
 - ii. Presidential on Tuesday, November 8th
- b. Marketing/Promotions – Michele A. Cort
- c. Mike Leddy – photographer/cinematographer
 - i. Documentary
- d. Tori Padmos – Girl Scout Gold Award
- e. ESSA application deadline – Friday / Presentation 3/9 @ 9am
- f. Pocono Heritage Foundation Inc. - 501c3 status – Meeting at 6pm
 - i. Board of Directors – Alex Grum (Recreation Committee), Dawn Wood (Pocono Mountain School Board); Tony Farda (Bicentennial Committee); Dottie Telesky (PJTHS); Charlie Trapasso

v. POCONO/JACKSON TOWNSHIPS HISTORICAL SOCIETY

- a. Historical events
- b. Facebook / Website
- c. Centennial Band performance: 1:00 pm, Sunday, September 11th. Pocono Mountain East High School auditorium. A Building Use Application Form process requires a certificate of insurance. BOC to decide.
- d. Other

vi. BUILDING / CONSTRUCTION

- a. 501(c)3 formed
- b. Building plans and specifications developed
- c. Building plans and specifications delivered to Township
- d. Township reviews plans and specifications
- e. Board of Commissioners approves plans and specifications
- f. Agreement between 501(c)3 and Township
- g. 501(c)3 arranges for all construction, with the exception of the bathrooms
- h. Township bids out the bathrooms and awards contract
- i. Construction
- j. Inspection
- k. Acceptance

vii. NEW BUSINESS

- a. Nathan Laubach – letter of interest
 - i. Promoting sponsorship to colleagues in the medical profession
- b. List of businesses in Pocono Township
 - i. Mailer
 - ii. Presentations
- c. Bicentennial Flags – proposal venusflagstore.com, Sciota

viii. OPEN FORUM/ANNOUNCEMENTS

ix. ADJOURNMENT