

POCONO TOWNSHIP BOARD OF COMMISSIONERS
MEETING AGENDA
JUNE 20th, 2016
7:00 P.M.

- 1) Pledge of Allegiance
- 2) Roll Call
- 3) Announcements:
 - a) New Commissioner
 - b) An executive session was held 05/15/2016 at 4:30 p.m. to discuss Police Negotiations.
- 4) Minutes:
 - a) Commissioner's regular meeting of 06/06/2016
 - b) Commissioner's special meeting of 06/15/2016
 - c) Commissioners and Vacancy Board special meeting of 06/18/2016
- 5) Bills and Transfers:
 - a) Check listing for 06/20/2016
- 6) Public Comment

Comments are for any item NOT on the agenda. Comments on agenda items will be taken after each item is discussed by the Board of Commissioners, but before formal action is taken. (Please limit individual comments to 3 minutes to allow time for others wishing to speak and direct all questions and comments to the PRESIDENT)

- 7) Report of the President
- 8) Commissioners Comments
 - a) Bob DeYoung, Vice President
 - b) Judi Coover, Commissioner
 - c) Jerry Lastowski, Commissioner
- 9) Reports:
 - a) Emergency Services (Second meeting of the month)
 - i. Pocono Township Police Chief Kent Werkheiser
 - ii. Pocono Township Volunteer Fire Co.
 - iii. Suburban Ambulance EMS
 - b) Administration
Interim Township/Twp. Secretary Pam Finkbeiner
 - a) Road cut soil – Liability
 - b) CPR Training – Office, Public Works, and Park employees
 - c) Audio for Meeting Room – Leddy Telecommunications – Mikes and amplifier only.
 - d) LSA Audit Report

- e) T&M Proposal for Professional Service – Pump Station 2 Hydraulic Analysis – Authorization to sign the contract
- f) McLaughlin – Pension Benefits
- g) TLC Fuel Tank Removal
- h) Jeff Clapper – 2.56% salary increase
- i) Frailey Forestry permit
- j) Little Discovery Day Care – child care for Pocono Township Police Officers for emergency calls/court hearings.
- k) Repair Ballball field fence at Mt. View Park

10) Township Solicitor

11) ORDINANCE

- a) Sanofi Rezoning Ordinance

12) Public Comment

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13) Adjournment

POCONO TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 6th, 2016 7:00 P.M.

The Regular meeting of the Pocono Township Commissioners was held on 06/06/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Vice-President Bob DeYoung at 3:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Judi Coover, present; Bob DeYoung, absent; Harold Werkheiser, absent; and Jerry Lastowski, present.

Leo DeVito, Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; and Pamela Finkbeiner, Interim Manager/Secretary, present.

ANNOUNCEMENTS:

- Acknowledgement of Robert Demarest receiving the Rose Schoch Award.
- Acknowledgement of the Memorial Day Service at the Veteran's Memorial Park
- Acknowledgment of the Pocono Garden Club for the landscaping at Municipal and Police Buildings and Township sign.
- Executive Session was held May 18th, 2016 at 5:30 p.m. to discuss Police Negotiations
- An executive session will be held 06/15/2016 at 4:30 to discuss police negotiations.
- A Special meeting will be held on 06/15/2016 at 5:30 p.m. concerning the vacant Commissioner seat.

MINUTES:

Minutes of the Regular Meeting May 16th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Regular meeting of 05/16/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of May 18th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 05/18/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of May 24th, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 05/24/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Special Meeting of June 2nd, 2016 - J. Coover made a motion, seconded by J. Lastowski, to approve the minutes of the Special meeting of 06/02/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC COMMENT:

Joe Folsom, Township resident, questioned the person holding the Friendly's sign along Rt. 611 in Scotrun. Mike Tripus, Zoning Officer, noted the man is standing in the PennDOT right-of-way and will contact PennDOT.

Chris Ortolan, Twp. resident, requested the Board address the problems with Short Term rentals at 151 Terrace Drive. J. Coover stated the Board is looking into the Zoning Ordinances. L. DeVito, solicitor, noted a previous case before the State Court was held today with an outcome to be determined within 90 days. J. Lastowski noted short-term rental/party houses should not be allowed in R1 zones. H. Werkheiser noted he is looking into the problems.

C. Ortolan requested to be included in the zoning review.

Charlie Trapasso and Jen Fisher, Bicentennial Committee, requested permission from the Board to place a banner on Rt. 611. Discussion followed on signage. J. Coover made a motion, seconded by H. Werkheiser, to approve the banner placement on Rt. 611 conditioned upon the specified dates and PennDOT approval. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Lastowski thanked Charlie Trapasso for the Fundraising breakfast that benefitted the Heritage Center.

Kermit Gorman, St. Luke's, requested the Township reconsider their Ambulance service.

Maxine Turbolski, Twp. resident, questioned the need for a banner when the Bicentennial Committee had spent money on postcards to residents.

SUPPLEMENTAL APPROPRIATIONS:

Ellen Gndt, Twp. resident, questioned the appropriations.

J. Coover made a motion, seconded by J. Lastowski, to approve the Supplemental Appropriations for 06/06/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

BILLS AND TRANSFERS:

J. Lastowski made a motion, seconded by J. Coover, to approve the Bill's listing of 06/06/2016. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

J. Coover questioned the Sanofi TIFF payment.

REPORTS:

President's Report none.

Commissioner's Comments:

Jerry Lastowski, Commissioner, spoke on the recent grant for interrupters. J. Clapper noted he is working to determine the signals involved and the cost.

COMMISSIONER COMMENTS:

Judi Coover, Commissioner, spoke concerning the recording fees. Ellen Gndt, Twp. resident questioned how budget lines compared to the budget. P. Finkbeiner explained the Department heads and Treasurer reviewed the budget before invoices were paid.

TOWNSHIP SOLICITOR

The Board concurred to wait for a full board before determination on the appointment of Twp. Solicitor.

REPORTS:**Emergency Services** (Second meeting of month)**Administration**

Interim Manager/Twp. Secretary, Pamela Finkbeiner, gave her report. Engineer assignments - P. Finkbeiner explained she met with Jon Tresslar, Boucher & James, Inc., and Russell Benner, T&M Associates, to discuss the ongoing engineering projects. After review of the status of each project, it was determined to assign them as presented. J. Coover suggested the developers present to the Board their request for engineer. Discussion followed. The board concurred to the proposed assignments.

J. Coover stated the motion to approve the Sewer engineer was incorrect. The motion should have stated for determined projects only.

J. Coover made a motion, seconded by H. Werkheiser, to approve T&M as Engineer for the assigned Sewer projects listed, and future sewer related projects to be assigned to Boucher & James. Roll call vote: H. Werkheiser, yes; J. Lastowski, no; and J. Coover, yes. Motion carried.

Approval of Retirement Benefits for Benjamin McLaughlin - J. Lastowski requested additional information. No action taken.

Fireworks permit - Great Wolf - J. Coover made a motion, seconded by J. Lastowski, to approve the Fireworks Permit for Great Wolf - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Fireworks permit - Camelback - J. Coover made a motion, seconded by J. Lastowski, to approve the Fireworks Permit for Camelback - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Truck purchase - J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Truck purchase as recommended in Jeffry Clapper, Public Works Director, memo of for the amount of \$153,017.00 - Ellen Gndt, Twp. resident, questioned if it was a co-star company. J. Clapper noted the purchase is through co-stars. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

ADMINISTRATION CONT:

PA system - Meeting Room - J. Coover spoke concerning the upgrade of the PA system. Discussion followed. Jennifer Wise-Werkheiser, Twp. resident, suggested the Township consider expanding the meeting room to the library. No action taken.

Appointment of Pocono Township Fire Police - Angelo Tulio J. Lastowski made a motion, seconded by H. Werkheiser, to appoint Angelo Tulio to the Pocono Township Fire Police. - Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Solicitor's Report L. DeVito reviewed the upcoming Zoning Hearing Board's hearing and requested authorization to attend.

ZHB - Stock - June 14th - J. Lastowski made a motion, seconded by H. Werkheiser, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for the Stock hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

ZHB - Prograde - June 14th - J. Lastowski made a motion, seconded by J. Coover, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for the Prograde and Adam's Outdoor Advertising hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

ZHB - Adam's Outdoor Advertising & Anthony Covello - H. Werkheiser made a motion, seconded by J. Lastowski, to approve the Twp. Solicitor to attend and represent the Zoning Officer at the Zoning Hearing Board for Adam's Outdoor Advertising and Covello hearings. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Sanofi Rezoning Ordinance - L. DeVito noted the Township is waiting for MCPC review. L. DeVito noted the Township is waiting on the MCPC review. The Sanofi Rezoning Ordinance will be placed on the 06/20/2016 meeting.

ENGINEER REPORT:

Wendy's Letter of Credit release - J. Tresslar, Twp. Engineer, explained T&M has approved the release. J. Lastowski made a motion, seconded by J. Coover, to authorize the Wendy's Letter of Credit release in the amount of \$91,768.60. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Change Order - SR 0611 Sec. 04S Safety Improvement Project - Jon Tresslar, Twp. Engineer, explained the change order is for PennDOT engineer Dewey requested additional information. 75% of the cost will be reimbursed by PennDOT. J. Coover made a motion, seconded by J. Lastowski, to approve the Change Order in the amount of \$5,900.00. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

RESOLUTIONS:

Resolution 2016-31 - Spirit of Swiftwater LDP - Apartments - Dave Horton, Pennoni Engineering, Inc., represented the plan for the Township. L. DeVito noted the P.C. Board had requested the bridge to the reserve parking area be constructed. Discussion followed. Anthony Maula, Developer, agreed to install the bridge. L. DeVito will revise the resolution to reflect the changes. Bob Demarest, Planning Commission member, noted the P.C. was concerned the reserve parking area would not be accessible without the bridge.

ORDINANCES:

Manager's Ordinance 2016-02 - H. Werkheiser opened the hearing. Ellen Gndt, Township resident, commented on the ordinance. Jennifer Wise-Werkheiser, Twp. resident, questioned the difference between an administrator/manager. Hearing no other comments, H. Werkheiser closed the hearing. J. Coover made a motion, seconded by J. Lastowski, to adopt Ordinance 2016-02 - Manager's Ordinance. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PARK EMPLOYEE:

J. Clapper noted the recent hire at the park has left. He recommended hiring Robert Vogt at \$9.00 per hour. J. Lastowski made a motion, seconded by H. Werkheiser, to approve the hiring of Robert Vogt as a park employee at the rate of \$9.00 per hour, full time. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

PUBLIC COMMENT:

Geoffrey Roache, PMC informed the board Suburban has moved their ambulance service to Fountain Court. They will be remodeling the Tannersville Plaza office.

ADJOURNMENT INTO EXECUTIVE SESSION: J. Coover made a motion, seconded by H. Werkheiser, to adjourn the meeting into executive session to discuss the Stock appeal, at 10:40 p.m., until 06/20/2016 at 7:00 p.m. at the Pocono Township Municipal Building. Roll call vote: H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

POCONO TOWNSHIP BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
JUNE 15th, 2016 5:30 P.M.

The Special meeting of the Pocono Township Commissioners was held on 06/15/2016 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by Harold Werkheiser at 5:30 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Judi Coover, present; Bob DeYoung, present; Harold Werkheiser, present; and Jerry Lastowski, present.

Pamela Finkbeiner, Interim Manager/Secretary, present.

ANNOUNCEMENTS:

An executive session was held at 5:00 p.m., 06/15/2016 to discuss Police contract negotiations.

PUBLIC COMMENT:

Jake Singer, and Linda Kresge, Township residents, questioned when the Werkheiser lawsuit would be settled.

The Board could not respond since it is in litigation.

COMMISSIONERS VACANCY

H. Werkheiser noted he was not ready to vote.

J. Coover suggested it go to the vacancy board.

Robert Demarest, Twp. resident, questioned who the candidates were.

Rich Wielebinski, Twp. resident, noted the Board agreed to rank the candidates.

J. Coover noted she changed her mind. Discussion followed.

J. Lastowski made a motion to appointed Jerrod Belvin as Commissioner. Motion failed due to lack of a second.

B. DeYoung made a motion, seconded by J. Lastowski, to appoint Bernie Devine as Commissioner - J. Lastowski noted there were 5 great candidates and it was a hard choice. J. Coover noted she looked for the candidate who could fill the needs of the Township and though B. Devine was an excellent candidate, Ellen Gndt has CPA skills, strength in management and consulting. Anthony Maula, Twp. resident, question concerning length of appointment. J. Coover note the position will run until the next election (1 ½ years). Maxine Turbolski, Twp. resident, questioned why he was not considered for the manager's position, instead.

Roll call vote: R. DeYoung, yes; H. Werkheiser, no; J. Lastowski, yes; and J. Coover, no. Motion failed.

Rich Wielebinski questioned if the Joe Shupp, Vacancy Board chairman, could vote.

J. Coover made a motion to appoint Ellen Gndt as Commissioner. Motion failed due to lack of a second.

The Board failed to appoint a Commissioner to the vacant position.

Ellen Gndt questions concerning the timing of the Vacancy Board.

J. Lastowski made a motion, seconded by H. Werkheiser, to hold a special meeting of the Vacancy Board and Board of Commissioners, Saturday 06/18/2016 at 9:00 a.m. P. Finkbeiner called Leo DeVito, solicitor for confirmation of the correct procedure for the motion and meeting. Roll call vote: R. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

RESOLUTIONS:

Resolution 2016-31 - Amended Resolution for granting conditional approval of Spirit of Swiftwater LDP - Anthony Maula, owner represented the plan and noted the additional requirement of bridge construction was added to the resolution. J. Lastowski made a motion, seconded by J. Coover, to adopt Resolution 2016-31 - Granting Conditional Approval of the Spirit of Swiftwater, Phase I, Apartments, LDP. Roll call vote: R. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

NEW BUSINESS:

J. Lastowski explained he met with Charlie Trapasso, Chairwoman of the Bicentennial Committee and Mike Tripus, Zoning Officer, to resolve the issue of signage for the Township's Bicentennial Celebration.

J. Lastowski made a motion, seconded by J. Coover, to present to the ZHB, to grant a variance from the requirements of the Sign Ordinance for signage for the Pocono Township's Bicentennial Celebration. Roll call vote: R. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

R. DeYoung spoke concerning banners.

J. Coover questioned the Township's abilities to waive the ordinance.

PUBLIC COMMENT: None

ADJOURNMENT:

R. DeYoung made a motion, seconded by J. Coover, to adjourn the meeting at 6:35 p.m. Roll call vote: R. DeYoung, yes; H. Werkheiser, yes; J. Lastowski, yes; and J. Coover, yes. Motion carried.

Pocono Township Check Listing

June 20, 2016

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
	06/16/2016	54575	Affordable Comfort Contracting, Inc.	Service/Police/Twp/Maint	758.34
	06/16/2016	54576	Anglemyer, Aaron	Boots - Uniform allowance	71.00
	06/16/2016	54577	Brodhead Creek Regional Authority	Sewer service	207.04
	06/16/2016	54578	Broughal & DeVito, L.L.P.	Legal/General/Planning	6,462.39
	06/16/2016	54579	Cardmember Service	D.A.R.T. Training/Software	1,199.00
	06/16/2016	54580	Clapper, Jeffrey	Mileage	56.16
	06/16/2016	54581	Coover, Judi	Advertisement - Twp. Administrator	40.00
	06/16/2016	54582	Davidhelsler's Inc.	Speed test	112.00
	06/16/2016	54583	Diesel Express, Inc.	Diesel Treatment	220.00
	06/16/2016	54584	Dynamite Car Wash	Police Car washes	84.50
	06/16/2016	54585	Eckert, Seamans, Cherin & Mellott, LLC	Legal - Police Arbitration	2,001.00
	06/16/2016	54586	Eureka Stone Quarry, Inc.	Stone - Park	267.71
	06/16/2016	54587	Fry Communications, Inc.	Police Bulletin	82.00
	06/16/2016	54588	General Recreation, Inc	Mallet set for Pagoda Bells	223.50
	06/16/2016	54589	Howarth, Carl	Coffee supplies	87.25
	06/16/2016	54590	HUNTER KEYSTONE PETERBILT	Batter Truck 8	313.95
	06/16/2016	54591	Julian Kirk, C.P.A. LLC	LSA Audit	1,900.00
	06/16/2016	54592	Kimball Midwest	Supplies	205.60
	06/16/2016	54593	Kost Tire & Auto Service	VOID: 1-169891	0.00
	06/16/2016	54594	Lawrence B. Fox P.C.	Legal - Civil service	1,242.50
	06/16/2016	54595	Metro Technology Services, Inc.	Renewal - records management - Police	2,518.00
	06/16/2016	54596	Metropolitan Telecommunications	Phones Twp/Park	511.62
	06/16/2016	54597	Monroe County Control Center	3rd Quarter	20,165.96
	06/16/2016	54598	Monroe County Historical Association	Annual Membership Renewal	250.00
	06/16/2016	54599	Network Fleet	GPS Service - Police	355.40
	06/16/2016	54600	Otto, Carol	Cleaning - Two weeks	550.00
	06/16/2016	54601	PMHIC	Health Insurance	57,185.51
	06/16/2016	54602	Recycle Logistics and Transport LLC	Tire recycling	346.00
	06/16/2016	54603	Sheaffer Precision Gunworks	Rifle repair	182.24
	06/16/2016	54604	SPW Cleaning Services	Tile floor sealing	625.00
	06/16/2016	54605	Staples Advantage	Office supplies/Twp/Park	486.65
	06/16/2016	54606	Stroud Township	Mulch	340.00
	06/16/2016	54607	STTC Service Tire Truck Centers, INC.	Tire	108.00
	06/16/2016	54608	T&M Associates	Engineering	5,753.28
	06/16/2016	54609	U.S. Postal Service	Postoffice box - 1 year	170.00
	06/16/2016	54610	UNIFIRST Corporation	Carpets/Uniforms	156.91
	06/16/2016	54611	Unum Life Insurance	Life Insurance	2,006.00
	06/16/2016	54612	Verizon Wireless	IPAD charges	60.86
	06/16/2016	54613	Waste Management of Pennsylvania, Inc.	Spring Cleanup	9,338.54
	06/16/2016	54614	Metropolitan Telecommunications	Phones - Police	270.91
	06/16/2016	54615	Verizon Wireless	Phones - Police	576.97
	06/16/2016	54616	Kost Tire & Auto Service	Tires	643.89
	06/16/2016	54617	A-1 Spring Service Corporation	A-1 Spring Service Corporation	744.00
	06/16/2016	54618	BIU of PA, Inc.	BIU and ZO Services	13,235.78
	06/16/2016	54619	Cardmember Service	Ad/Upgrade/part	363.90
	06/16/2016	54620	Cintas	Service First Aid stations	511.86
	06/16/2016	54621	DES	Recycling	25.00
	06/16/2016	54622	Grainger	Supplies	96.48
	06/16/2016	54623	HUNTER KEYSTONE PETERBILT	Truck repairs	712.87
	06/16/2016	54624	Medico Industries, Inc.	Adaptor	31.56
	06/16/2016	54625	Northeast Hydraulics Co.	Main/Supplies	429.00
	06/16/2016	54626	PAPCO, Inc.	Gasoline	1,429.82
	06/16/2016	54627	Pocono Farmstand & Nursery	Plants	14.99
	06/16/2016	54628	Pocono Record	Advertisements	1,288.56
	06/16/2016	54629	PPL Electric Utilities	Signals/Twp. Bldgs/Park	3,192.89
	06/16/2016	54630	Prosser Laboratories, Inc.	Water testing park	26.00
	06/16/2016	54631	SEITZ BROS	Park	250.00
	06/16/2016	54632	Stadium International Trucks	Truck repair 7300 International	5,419.66
	06/16/2016	54633	Stephenson Equipment, Inc.	Supplies	275.48
	06/16/2016	54634	STTC Service Tire Truck Centers, INC.	Tires	823.74
	06/16/2016	54635	Tulpehocken Mountain Spring Water Inc	Water	100.80
	06/16/2016	54636	UNIFIRST Corporation	Carpets/Uniforms	159.16
	06/16/2016	54637	Werkheiser Farm	Supplies	84.84
	06/16/2016	54638	Wilson Products Compressed Gas Co.	Supplies	6.50
				TOTAL General Fund	<u>\$147,358.57</u>

Pocono Township Check Listing
June 20, 2016

Sewer Operating Fund

06/15/2016 1591	Metropolitan Telecommunications	Phones for pump station	60.84
06/15/2016 1592	Evoqua	Bioxide	5,259.54
06/15/2016 1593	Brodhead Creek Regional Authority	Sewer treatment for July	85,185.00
06/15/2016 1594	T&M Associates	Engineering for sewer operations	9,039.64
06/16/2016 1595	Universal Technical Resource Service	Engineering for sewer operations	7,523.15
06/16/2016 1596	Blue Ridge Communications	Cable for pump stations	184.07
06/16/2016 1597	Dynalene, Inc.	Supplies	355.25
06/16/2016 1598	EEMA O&M Services Group	June Maintenance	5,728.50
06/16/2016 1599	Pennsylvania One Call System	One Call charges	107.83
06/16/2016 1600	Broughal & DeVito	Legal for operations	660.00
06/16/2016 1601	PPL	Electric for pump stations	4,285.90
		TOTAL Sewer Operating Fund	<u><u>\$118,389.72</u></u>

Sewer Construction Fund

6/15/2016 165	T&M Associates	Engineering for construction	20,523.22
6/17/2016 166	F&F Paving	Chesters parking lot	20,370.00
6/17/2016 167	T&M Associates	Engineering for construction	28,722.44
		TOTAL Sewer Construction Fund	<u><u>\$69,615.66</u></u>

TOTAL General Fund	\$147,358.57
TOTAL Sewer Construction Fund	<u>\$69,615.66</u>
TOTAL ESSA Transfer	<u><u>\$216,974.23</u></u>

Transferred by:

TOTAL Sewer Operating	Wayne Bank	<u><u>\$118,389.72</u></u>
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Authorized by:

KENT J. WERKHEISER
Chief of Police



570-629-7200
Office
9-1-1
Emergency Number
570-629-1501
Fax Number
570-992-9911
Dispatch

POCONO TOWNSHIP POLICE

110 TOWNSHIP DRIVE
TANNERSVILLE, PA 18372

POLICE REPORT FOR MAY, 2016

The following are the recorded activities of the Pocono Township Police Department for the month of May 2016. Also listed are the available recorded activities for May 2015.

	MAY 2016	Y-T-D 2016	MAY 2015	Y-T-D 2015
Incidents Investigated	389	1883	371	1575
Burglary Alarms Answered	77	377	83	335
Reportable Accidents Investigated	22	103	11	100
Non-Reportable Accidents	24	130	38	166
Criminal Investigations	33	161	34	143
Criminal Arrests	31	185	25	133
Juvenile Detentions	0	2	1	4
Property Receipts	38	140	34	115
Notification of Faulty Equipment	79	586	103	559
Vehicle Reports	0	6	2	10
Death Investigations	1	7	2	10
Written Warnings	104	729	129	545
Missing Persons	3	6	0	1
Traffic Citations Issued	94	636	83	342
Non-Traffic Citations Issued	32	132	23	92
Ski Thefts	0	0	0	0
911 Hang-up Calls	77	307	12	85

Mileage all Vehicles: 15,784

Income from Report Fees: \$565.00

MEMORANDUM

TO: Board of Commissioners

From: Pamela Finkbeiner, Interim Twp. Manager/Secretary

Interim Manager's Report Period of 006/03/2016 to 06/18/2016

Meetings:

- On June 3rd, I met with Jon Tresslar, Twp. Engineer; Steve Cunningham, PMC; Nate Oiler, RKR Hess; and Mike Tripus, ZO, to discuss the Conditional Use Application for Summit Health Campus.
- On June 6th, I attended the Sewer and Regular meetings of the BOC.
- On June 7th, I met with Gina Zuvich, Treasurer; Kecia Cunningham, PFM; and Margaret Belmondo, PFM, to review the 1st Quarter Police Pension Plan performance review.
- On June 9th, we held a conference call with Jens Damgaard, Rhoades & Simon; Leo DeVito, Solicitor; Russ Scott, RKR Hess; Zach Willard, PFM; Regina Zuvich, Treasurer, myself; and Jeff Clapper, Public Works Director, to review the Sewer operating and construction budgets and pending 3.9 letter of credit.
- On June 10th, I met with Jeff Clapper, Public Works Director; Kent Werkheiser; Police Chief; and a representative of D'Huy to discuss the Township buildings evaluations. Evaluations will start on June 20th.
- On June 13th, I met with Aaron Sisler, Borton-Lawson; Dean Wehr, Sanofi Pasteur; Jon Tresslar, Twp. Engineer; and Mike Tripus, ZO, to discuss future land development projects for Sanofi Pasteur.
- On June 13th, I attended the Planning Commission meeting.
- On June 14th, I attended the ZHB's for Stock and Prograde Fireworks. Both hearing have been continued.
- On June 15th, I attended a Benecon webinar with Gina Zuvich, Treasurer, on the Patient-Centered Outcomes Research (PCOR) fee compliance and Form 720.
- June 15th, I attended the executive session and Special BOC meeting.

Updates:

- The Township server has been experiencing problems. Sundance Network Support will be repairing the server and router next week.
- The SALDO Ordinance is in the process of being reviewed by the Twp. Engineer and formatted by Lisa Pereira. I expect a late July presentation to the board.
- I contacted Dan Leddy for an upgrade to the Microphone system. His quote will be included in the agenda package.
- Sanitary Sewer Engineer Contract – was sent to Leo DeVito for comment. Russ Benner is updating the contract. I expect it to be placed on the agenda for the July 5th BOC meeting.
- The Green-Light-Go LSA grant agreement has been received and sent to Jon Tresslar for his review.
- I had an RSVP volunteer start this week. Dorothy Turee has volunteered to assist 4 hours per week to help file, answer phones and other office support.

Pam Finkbeiner

From: Jeffry Clapper
Sent: Thursday, June 02, 2016 9:27 AM
To: Pam Finkbeiner
Subject: Giving Residents Excavated Dirt
Attachments: dirt release form.pdf

Pam-

Recently, I have been asked if the Township can give residents dirt that has been excavated by Township work efforts, rather than haul it to our dump site at Mountain View Park. Residents sometimes ask for dirt, and if it is possible, it would be a savings to the Township to deposit the excavated dirt at a nearby property, rather than haul it to the park. I spoke to the Conservation District, and they informed me that if soil is deposited onto a property, an E & S plan must be onsite. The plan can be very simple, but must clearly show how the dirt will be managed and protected from erosion. I have also called DEP Northeast Regional Office and spoke to Chuck Rodgers. I was told that we can deposit dirt unless we suspect it is contaminated, and it should not be placed near streams, waterways, or wetlands. I checked around and Middle Smithfield Township and Tobyhanna Township do not give dirt to residents. However, Jackson Township does. I obtained a copy of a release form (which is attached) that Jackson Township currently uses when a resident asks for fill material. This form places the responsibility on the homeowner to comply with existing regulations.

If the Commissioners would like to develop a policy for giving dirt to residents, the attached form from Jackson Township might serve as a guide.

Jeff

Jeffry D. Clapper
Pocono Township
Public Works Director
484-553-3336 cell
570-629-1922 x 217 office

JACKSON TOWNSHIP
ROAD MAINTENANCE DEPARTMENT
Reeders, Pa. 18352

WASTE AREA AGREEMENT

Jackson Township, P.O. Box 213, Reeders, Pa. 18352
Monroe County

(Please Print)

Property Owner: _____

Address: _____

Waste Area Location: _____

Date Delivered: _____

The Township of Jackson, Monroe County and (Property
Owner) _____, do hereby agree as
follows:

1. The Property Owner will permit the Township, its
agents, and employees to enter upon the above mentioned
parcel of land and deposit the following waste materials
in connection with the Township's above indicated project:
(Type of Material) _____

2. The Township will dump the waste materials as close as
possible to the area designated by the owner. The
property owner will be responsible for any leveling,
seeding, or other items which may be required.

3. The Property Owner hereby releases Jackson Township,
their agents, and employees from any and all claims for
damages or miss location of the dump site resulting from
the Township's entry and use of the above mentioned parcel
of land.

IT WITNESS WHEREOF, the parties have executed this
Agreement pursuant to due and legal action authorizing the
same to be done, the date first above written.

Township Driver's Signature:

Property Owner Signature

LEDDY TELECOMMUNICATION SERVICES

132 Wild Cherry Road

East Stroudsburg, PA 18301

(570) 629-0635 FAX (570) 629-7196

ledville@verizon.net

This is a proposal presented to Pocono Township Administration for the purchase and installation of an amp and microphone system. This will include the following:

Three - Audio-Technica Pro Boundary Microphones	\$400.95
One - Stewart Audio Amp 50 watt - 70 volt amplifier	\$405.00
One - Soundcraft 8 channel mixer	\$335.00
Three - Microphone cables	\$ 90.00
One - Stewart audio cable	\$ 23.00
Tax	Exempt
Labor	\$350.00
TOTAL	\$1603.95

I feel that using this style microphone we will be able to get the coverage with only three microphones instead of five therefore saving you money. If after installation we feel that the additional two microphones are needed they can be added for an additional cost of \$280.00.

I will see if there is a better location underneath commissioner's desks to place the new equipment.

Any questions, please call me.

Daniel F. Leddy, jr.

6/16/16

POCONO TOWNSHIP

FINANCIAL STATEMENTS

LOCAL SHARE ACCOUNT PROGRAM

GRANT CONTRACT C000053677

DRAFT

FOR THE PERIOD BEGINNING JANUARY 29, 2013
AND ENDING JUNE 2, 2016

Pocono Township
Financial Statements
Local Share Account Program Grant Contract C000053677
For the period January 29, 2013 through June 2, 2016

Table of Contents

Independent Auditor's Report 3-4

Balance Sheet for Local Share Account Program Grant Contract C0000536775

Statement of Revenues and Expenditures for Local Share Account Program
Grant Contract C0000536776

Notes to Financial Statements7

Independent Auditor's Report on the Internal Control Structure Based on
an Audit of Local Share Account Program Grant Contract C000053677 8-9

Independent Auditor's Report on Compliance Based on an Audit of the Financial
Statements Required Under Local Share Account Program Grant Contract C000053677 10

DRAFT

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INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Pocono Township
Tannersville, Pennsylvania

I have audited the accompanying Balance Sheet as of June 2, 2016, and the related Statement of Revenues and Expenditures and the related notes to the financial statements for the period January 29, 2013 to June 2, 2016 for Local Share Account Program Grant Contract C000053677 of Pocono Township, Pennsylvania.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of Pennsylvania Department of Community and Economic Development reporting requirements for Local Share Account Program Grant Contracts. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements for Local Share Account Program Grant Contract C000053677. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

The accompanying financial statements were prepared for the purpose of complying with Pennsylvania Department of Community and Economic Development as described in Note 1 and are not intended to be a complete presentation of all grant revenues, expenditures and related balance sheet items of Pocono Township, Pennsylvania.

The accompanying financial statements required by Local Share Account Program Grant Contract C000053677 are intended to present the financial position and results of operations of only that portion of proceeds received and expended of Pocono Township, Pennsylvania that are attributable to transactions under Local Share Account Program Grant Contract C000053677.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pocono Township, Pennsylvania as of June 2, 2016, and the results of its operations for the period January 29, 2013 to June 2, 2016 of Pocono Township, Pennsylvania under Local Share Account Program Grant Contract C000053677 in conformity with the basis of financial reporting provisions of Pennsylvania Department of Community and Economic Development.

Basis of Accounting

I draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the basis of the financial reporting provisions of Pennsylvania Department of Community and Economic Development, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of Pennsylvania Department of Community and Economic Development. My opinion is not modified with respect to that matter.

Restriction on Use

This report is intended for the information and use of the commissioners and management of Pocono Township, Pennsylvania and the Pennsylvania Department of Community and Economic Development and should not be used for any other purpose.

Andi Lin C.P.A., LLC

Stroudsburg, Pennsylvania
June 2, 2016

POCONO TOWNSHIP
Monroe County, Pennsylvania

BALANCE SHEET FOR
LOCAL SHARE ACCOUNT PROGRAM GRANT CONTRACT C000053677
JUNE 2, 2016

ASSETS

TOTAL CASH BALANCE	\$ -
TOTAL ASSETS	<u>\$ -</u>

LIABILITIES

TOTAL LIABILITIES	<u>\$ -</u>
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DRAFT

See accompanying notes to the financial statements.

POCONO TOWNSHIP
Monroe County, Pennsylvania

STATEMENT OF REVENUES AND EXPENDITURES
LOCAL SHARE ACCOUNT PROGRAM GRANT CONTRACT C000053677
FOR THE PERIOD BEGINNING JANUARY 29, 2013 AND ENDING JUNE 2, 2016

REVENUES

Department of Community and Economic Development Contract \$ 86,450

TOTAL REVENUES 86,450

EXPENDITURES

Construction 65,950
Engineering 13,000
Easement acquisitions 6,000
Legal and professional fees 1,500

TOTAL EXPENDITURES 86,450

EXCESS OF REVENUES OVER EXPENDITURES \$ -

DRAFT

See accompanying notes to the financial statements.

Pocono Township
Notes to the Financial Statements for Local Share Account Program
Contract C000053677
For the Period January 29, 2013 to June 2, 2016

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

Pocono Township is a First Class Township of Monroe County, Pennsylvania. The citizens elect a governing board consisting of five commissioners. The Township administered the Pennsylvania Department of Community and Economic Development's Local Share Account Grant Contract C000053677.

The grant funds were authorized to be used for the engineering, administrative and construction costs associated with the Stadden Road Bridge Repair projected located within Pocono Township, Monroe County, Pennsylvania.

The Local Share Account Grant Contract C000053677 was originally approved for \$130,000, and by extension, set to conclude on June 30, 2016. The Township expended \$86,450 of grant funding, and completed the project under budget. The Township has liquidated the remaining contract balance of \$43,550, and closed the grant project as of June 2, 2016.

Basis of Accounting

The financial statements are prepared on the basis of the financial reporting provisions of Pennsylvania Department of Community and Economic Development, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of Pennsylvania Department of Community and Economic Development. Revenues are reported when received from the grantor and expenditures are reported when the disbursement is expended.

Department of Community and Economic Development Reporting Requirements

The Township received more than \$100,000 in Local Share Account Program grant proceeds. Therefore, a final audit is to be performed no later than 120 days after the grant termination date. The grant requires that the project audit be performed by a certified public accountant.

Note 2 - Stewardship, Compliance and Accountability

Management is not aware of any material violations of finance-related legal and contractual provisions.

Note 3 - Related Party Transactions

Management is not aware of any related party transactions in relation to Pennsylvania Department of Community and Economic Development's Local Share Account Program Grant Contract C000053677.

Note 4 - Summary Disclosures of Significant Contingencies

Management is not aware of any instances for disclosures of significant contingencies.

Note 5- Significant Effects of Subsequent Events

Management has evaluated subsequent events through June 2, 2016, the date the financial statements were available to be issued. Based on the definitions and requirements of the Subsequent Events Topics of the FASB Accounting Standards Codification, management of the Township is not aware of any subsequent events that would require recognition or disclosure in the financial statements.

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INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF LCOAL SHARE
ACCOUNT PROGRAM GRANT CONTRACT C000053677

To the Commissioners
Pocono Township
Tannersville, Pennsylvania

I have audited the Balance Sheet and Statement of Revenues and Expenditures under Local Share Account Program Grant Contract C000053677 of Pocono Township, Pennsylvania as of June 2, 2016 and the period January 29, 2013 to June 2, 2016, and have issued my report thereon dated June 2, 2016.

I conducted my audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements referred to in the first paragraph are free of material misstatement.

In planning and performing my audit of the financial statements referred to in the first paragraph of Pocono Township, Pennsylvania, for the period ending June 2, 2016, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements referred to in the first paragraph and not to provide assurance on the internal control structure.

The management of Pocono Township, Pennsylvania is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of the financial statements referred to in the first paragraph in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories:

- Control activities
- Risk assessment
- Information and communication
- Monitoring
- Control Environment

Page Two

For all the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the financial statements referred to in the first paragraph being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control structure and its operations that I consider to be material weaknesses as defined above.

This report is intended for the information of the Commissioners and management of Pocono Township, Pennsylvania, and the Pennsylvania Department of Community and Economic Development. However, this report is a matter of public record and its distribution is not limited.

Audi Lin C.P.A., LLC DRAFT

Stroudsburg, Pennsylvania
June 2, 2016

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT
OF THE FINANCIAL STATEMENTS REQUIRED UNDER
LOCAL SHARE ACCOUNT PROGRAM GRANT CONTRACT C000053677

To the Commissioners
Pocono Township
Tannersville, Pennsylvania

I have audited the Balance Sheet and Statement of Revenues and Expenditures under Local Share Account Program Grant Contract C000053677 of Pocono Township, Pennsylvania, as of June 2, 2016 and the period January 29, 2013 to June 2, 2016, and have issued my report thereon dated June 2, 2016.

I conducted my audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements referred to in the first paragraph are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to Pocono Township, Pennsylvania, is the responsibility of Pocono Township's management. As part of obtaining reasonable assurance about whether the financial statements referred to in the first paragraph are free of material misstatement, I performed tests of Pocono Township, Pennsylvania's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my audit of the financial statements referred to in the first paragraph was not to provide an opinion on overall compliance with such provisions. Accordingly, I do not express such an opinion.

The results of my tests indicate that, with respect to the items tested, Pocono Township, Pennsylvania complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to my attention that caused me to believe that Pocono Township, Pennsylvania had not complied, in all material respects, with those provisions.

This report is intended for the information of the Commissioners and management of Pocono Township, Pennsylvania and the Pennsylvania Department of Community and Economic Development. However, this report is of a matter of public record and its distribution is not limited.

Julian Kirk C.P.A., LLC

Stroudsburg, Pennsylvania
June 2, 2016

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Email jkirkcpa@ptd.net

June 2, 2016

Pocono Township
112 Township Drive
Tannersville, PA 18372

Dear Client:

Enclosed please find the following information and instructions for each item:

1. Draft copy of the financial statements for the period ended June 2, 2016. Please review them and advise if there are any questions or changes.
2. Management representation letter - please review, sign and return to me. I need this to release the final version of the financial statements. A copy has been included for your records.
3. SAS 114 & 115 representation letter - please review and keep on file. Please contact me with any questions regarding this letter.

Please let me know if you have any questions or comments about these returns and statements.

Sincerely,

Julian Kirk, CPA

**Pocono Township
112 Township Drive
Tannersville, PA 18372**

June 2, 2016

Julian Kirk, C.P.A., LLC
745 Main St, Ste 201
Stroudsburg, PA 18360

This representation letter is provided in connection with your audit of the financial statements of Pocono Township, Pennsylvania which comprise the Balance Sheet as of June 2, 2016, and the related Statement of Revenues and Expenditures, and the related notes to the financial statements for Local Share Account Program Contract C000053677, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with financial reporting provisions of Pennsylvania Department of Community and Economic Development, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of Pennsylvania Department of Community and Economic Development.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission of the misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of June 2, 2016, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 28, 2015.
- 2) The financial statements referred to above are fairly presented in conformity with financial reporting provisions of Pennsylvania Department of Community and Economic Development, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of Pennsylvania Department of Community and Economic Development.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.
- 7) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 8) Guarantees, whether written or oral, under which the Township is contingently liable, if any, have been properly recorded or disclosed.

PAGE TWO

Information Provided

- 9) We have provided you with:
- a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Pocono Township or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 10) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 11) We have disclosed to you the results of our assessments of the risk that the financial statements may be materially misstated as a result of fraud.
- 12) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
- a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 13) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 14) We have no knowledge of instances of noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 15) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 16) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government - specific

- 17) We have made available to you all financial records and related data.
- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 19) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.

PAGE THREE

- 20) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 21) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 22) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 23) The Township has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 24) The Township has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 25) The financial statements properly classify all funds and activities.
- 26) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.

Signed: _____

Title: _____

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To the Commissioners and Management
Pocono Township

I have audited the Balance Sheet as of June 2, 2016, and the related Statement of Revenues and Expenditures and the related notes to the financial statements for the period January 29, 2013 to June 2, 2016, for Pocono Township's Local Share Account Program Grant Contract C000053677 and have issued my reports thereon dated June 2, 2016. Professional standards require that I provide you with the following information related to my audit which is divided into the following sections:

Section 1 - Communications required under SAS 115

Section 2 - Communications required under SAS 114

Section 1 includes any deficiencies I observed in the Township's accounting principles or internal controls that I believe are significant. Current auditing standards require me to formally communicate annually matters I note about the Township's accounting policies and internal controls.

Section 2 includes information that current auditing standards require independent auditors to communicate to those individuals charged with governance. I will report this information annually to the Commissioners.

I would like to take this opportunity to thank the Township's management for the cooperation and courtesy extended to me during my audit. The assistance and professionalism are invaluable.

This report is intended solely for the use of the Township's Commissioners and management of Pocono Township and is not intended to be and should not be used by anyone other than these specified parties.

I welcome any questions you may have regarding the following communications, and I would be willing to discuss any of these or other questions that you might have at your convenience.

Very truly yours,

Julian Kirk C.P.A., LLC

Stroudsburg, Pennsylvania
June 2, 2016

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Section 1 - Communications required under SAS 115

In planning and performing my audit of the financial statements of Pocono Township as of June 2, 2016 and for the period January 29, 2013 to June 2, 2016, in accordance with auditing standards generally accepted in the United States of America, I considered Pocono Township's internal control over financial reporting (internal control) as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pocono Township's internal control. Accordingly, I do not express an opinion on the effectiveness of the Township's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore can be no assurance that all such deficiencies have been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Section 2 - Communications required under SAS 114

My Responsibilities Under U.S. General Accepted Auditing Standards and Government Auditing Standards

As stated in my engagement letter dated December 28, 2015, my responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with the financial reporting provisions of Pennsylvania Department of Community and Economic Development. My audit of the financial statements does not relieve you or management of your responsibilities.

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As part of my audit, I considered the internal control of Pocono Township. Such considerations were solely for the purpose of determining my audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I performed tests of Pocono Township's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of my tests was not to provide an opinion on compliance with such provisions.

Planned Scope and Timing of the Audit

No difficulties were encountered with my performance of the planned scope and timing of the audit of the Pocono Township's Local Share Account Program Grant Contract C000053677.

Significant Audit Findings

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Pocono Township are described in Note 1 to the financial statements. I noted no transactions entered into by Pocono Township for the period for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing my audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No misstatements were noted.

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Email jkirkcpa@ptd.net

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Management Representations

I have requested certain representations from management that are included in the management representation letter dated June 2, 2016.

Management Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of the accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, the professional standards require the consulting accountant to check with me to determine that the consultant has all of the relevant facts. To my knowledge, there were no such consultations with other auditors.

Current Year Audit Findings

I did not report any current year audit findings as part of my audit of the Pocono Township for the audit period January 29, 2013 to June 2, 2016.

Difficulties Encountered in Performing the Audit

No difficulties were encountered which significantly increased the time required to complete the audit.



YOUR GOALS. OUR MISSION.

June 16, 2016

Mr. Jeffery Clapper
Public Works Director
Pocono Township
P.O. Box 197
Tannersville, PA 18372

**Re: T&M Proposal for Professional Services
Pump Station Number 2 Hydraulic Analysis**

Dear Mr. Clapper:

Pursuant to the Township's directive, T&M Associates, (T&M) has prepared this Proposal to address the professional services required to assist Pocono Township in conducting a pump analysis for Pump Station Number 2. Specifically, T&M will provide the following services:

SCOPE OF SERVICES

Our work will include conducting a hydraulic analysis and pump sizing determination for Pump Station Two. The deliverable for this project will be an email including a pump versus system curve and an opinion to either approve or modify the pump selection and size, already made by Pocono Township, based on how it fits within in the overall collection system.

ADDITIONAL SERVICES

T&M has not included the following services within this scope of work. Should any of these services be required, we will provide an estimated cost for authorization by the Board of Commissioners.

- Does not include any investigation of the Pump Station Instrumentation and controls. Per prior phone calls we got from your electrician, there were some issues in the speed settings. There may be other problems, since they were done by the same people who did the other facilities.
- Does not include any electric power or I&C evaluation. Judging from the over 30 violations in the other facilities, there may be additional issues with this Pump Station.
- Does not include any troubleshooting or modifications to the pump control logic or interlocks. Hence, the unsafe and unstable level and flow operation seen elsewhere may still be present.



- Does not include any specifications, drawings or other contract documents
- Does not include any technical reports or memoranda, trips, meetings, presentations or extended conference calls
- DOES NOT INCLUDE ANY STATED OR IMPLIED RESPONSIBILITY AS IT RELATES TO THE OPERATION OF THE FACILITY OR PERFORMANCE OF THE PUMPS AS A RESULT OF THIS EFFORT.

Please understand the facility does not meet Hydraulic Institute standards including the remaining inadequate controls. Since proper operation depends on factors more than just pump size this effort is insufficient for proper operation and does not meet standard of care for a properly functioning pump station.

FEE FOR SERVICES

T&M proposes to provide the services outlined under the SCOPE OF SERVICES for the Lump Sum Fee (including expenses) of \$12,000.

If you have any questions regarding this proposal, please contact me at 610-625-2999.

Very truly yours,
T and M Associates

Russell Benner, V.P.

AUTHORIZATION TO PROCEED

As T&M's authorization to proceed, please have the appropriate authorized Township official sign and date below.

Printed Name

Date

Signature



POCO 00090
JUNE 16, 2016
PAGE 3

CC: Pam Finkbeiner, Interim Pocono Twp. Mgr.
Sami Sarrouh, P.E., T&M
Mark Ambrose, P.E., T&M



**STORAGE SYSTEM REPORT
FORM NARRATIVE
INFORMATION**

Bureau of Environmental
Cleanup and Brownfields

Facility ID Number	Facility Name TLC Park	
Facility Address/Location	Municipality Pocono Township	
	County Monroe	
Owner Name. Pocono Township Municipality	Owner Address 112 Township Drive Tannersville, PA 18372 Attn: J. Clapper	
Owner Telephone Number		

On June 6, 2016 an underground storage tank was discovered on the TLC Park property. TLC park is located near the intersection of route 611 and route 715 in Pocono Township. Once the tank was discovered the fill riser was uncovered (the spill containment was filled with soil and rocks), the tank was manually gauged with water finding paste and it was noted that the tank contained 46 ½ inches of product and no water was found. The product seemed to have a red tint. The tank top containment sump was then opened and found to contain several inches of water making it impossible to determine what type of piping existed in the containment sump.

A record search indicated that Pocono Township were the owners of the property.

On June 7, 2016 I traveled to the Pocono Township Municipal Building and spoke with Mr. J. Clapper. I informed Mr. Clapper of the tank. No one at the Municipal building at the time new anything of the tanks existence. This property was a former school which had burned down, the Township had then bought the property from the school district. Mr. Clapper stated that he would look into the purchase of the property and supply the Department with any documentation pertaining to the tank.

The Department requests the following be completed by June 22, 2016:

The water is removed from the tank top containment sump and pictures of the contents of the sump be sent to the Department. This will help us determine the regulatory requirements of this tank.

The Department requests the following be submitted by July 11, 2016:

Documentation such as a paid invoice demonstrating that the tank has been emptied to contain less than one inch of liquid and sludge and that the contents have been properly disposed of.

Please be advised that once the Department determines if this should have been a registered it will determine the steps that would need to be taken next.

DEP Representative Name (Print)	DEP Representative Signature	Title	Date
Michael Gombeda		WQS	6/8/16
			Telephone (570)826-5488
<i>Signature by the person interviewed does not necessarily imply concurrence with the findings on this report, but does acknowledge that the person was shown the report or that a copy was left with the person.</i>			
Name of Person Interviewed (Print)	Signature of Person Interviewed	Title	Date
			Telephone



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY

INNOVATIVE ENGINEERING

1730 Mountain Shadows Lane
Pocono Township, PA 18340
P.O. Box 197
Tannersville, PA 18372
Tel: 610-839-9900

Managerial Mike
1730 Mountain Shadows Lane
Pocono Township, PA 18340
Tel: 610-839-9900

www.bjengineering.com

June 3, 2016

Mike Tripus
Pocono Township Zoning Officer
112 Township Drive
P.O. Box 197
Tannersville, PA 18372

**SUBJECT: JOHN & ARLENE FRAILEY – FORESTRY PERMIT REVIEW NO. 1
POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA
PROJECT NO. 1630001**

Dear Mr. Tripus:

Pursuant to the Township's request, we have completed our first review for the above referenced project. The submitted information consists of the following:

- Application for an Erosion and Sediment Control Plan for a Timber Harvesting Operation.

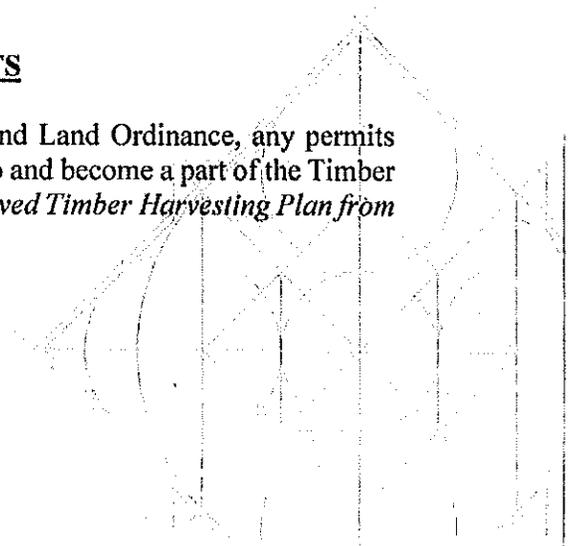
BACKGROUND INFORMATION

A timber harvesting permit application has been submitted to perform timber harvesting at 131 Mountain Shadows Lane. The area to be harvested is located on the northern side of Railroad Avenue, along Mountain Shadows Lane. The area of timber harvesting proposed is 1.43 ± acres and includes ash salvage and thinning/shelterwood.

Based on our review of the above information, we believe that the application is complete and requires no further revision. We do, however, offer the following comment with respect to required approvals from outside agencies.

SUBDIVISION AND LAND DEVELOPMENT COMMENTS

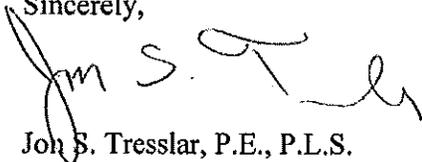
1. In accordance with Section 904.D of the Subdivision and Land Ordinance, any permits required by state laws and regulations shall be attached to and become a part of the Timber Harvesting Permit. *The Applicant must provide an approved Timber Harvesting Plan from the Monroe County Conservation District.*



Pocono Township, Mike Tripus, Zoning Officer
John & Arlene Frailey, Forestry Permit Review No. 1
June 3, 2016
Page 2 of 2

If you should have any questions regarding the above comments, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Tresslar". The signature is fluid and cursive, with the first name "John" being particularly prominent.

John B. Tresslar, P.E., P.L.S.
Township Engineer

JST/mep/cg

cc: John & Arlene Frailey – Applicants
Seth Tanner – Kuhns Brothers Lumber Company
Melissa E. Prugar, P.E. – Boucher & James, Inc.

S:\2016\1630001\Documents\Correspondence\Review Letters\Forestry Permit Review No. 1.docx

POCONO TOWNSHIP
DEPARTMENT OF ZONING AND CODE ENFORCEMENT
P.O. BOX 197
TANNERSVILLE, PA 18372
PHONE: 570-629-1922 FAX: 570-629-7325

FORESTRY PERMIT

PERMIT # _____

TAX PARCEL # _____

ISSUE DATE _____

PIN # 12-6362-00-87-4343

Authorization hereby granted to _____

Representing _____

Forestry Location 131 Mountain Shadows Lane

Zoning District R1 _____ R2 _____ RD _____ C _____ I _____

Total acreage to be harvested 50 acres +/-

Percentage of trees to remain 60% +/- Selective Cutting Shelterwood / Thinning

Officer

Date

RECEIVED
MAY 18 2016

POCONO TOWNSHIP

Erosion and Sediment Control Plan for a Timber Harvesting Operation

1. GENERAL INFORMATION

5-16-16 _____
Date

A. Location Pocono Township _____
Municipality

Monroe _____
County

B. Timber sale area = 50+/- _____ acres

C. Landowner John and Arlene Frailey _____
Name

570-629-5537 _____
Home Phone Work Phone

131 Mountain Shadows LN _____
Street Address

Stroudsburg _____ PA _____ 18360 _____
City State Zip Code

Signature of Landowner

D. Person(s) responsible for construction and maintenance of erosion and sediment control BMPs during earth disturbance activities.
(NOTE: If duties are assigned to more than one party, list all others under Section 12 of this plan.)

Kuhns Bros. Lumber Co. Inc. _____
Name

570-568-1412 _____
Home Phone Work Phone

434 Swartz Rd _____
Street Address

Lewisburg _____ PA _____ 17837 _____
City State Zip Code

Signature of person(s) responsible

E. Erosion and Sediment Control Plan prepared by:

Kuhns Bros. Lumber Co. Inc. _____
Name

Phone 570-713-4490 _____

434 Swartz RD _____
Street Address

Lewisburg _____ PA _____ 17837 _____
City State Zip Code

Signature of Plan Preparer

2. TOPOGRAPHICAL MAP

The map must include the location of the project with respect to roadways, streams, wetlands, lakes, ponds, floodplains, type and extent of vegetation and other identifiable landmarks. A United States Geologic Service (USGS) quadrangle map may be used to show the existing topographical features of the project site and the immediate surrounding area. The map scale site must be large enough to clearly depict the topographical features of the project. Enlargements of the USGS quadrangle map are sufficient.

The scale and north arrow must be plainly marked. A complete legend of all symbols used on the map must also be included.

3. SOIL MAP

Soils information is available in soil survey reports, published by the USDA Natural Resource Conservation Service in cooperation with Penn State University, College of Agriculture and others. These reports are available for review at the county conservation district offices.

The soils drainage classes must be examined to determine areas with the best drainage for the placement of haul roads and log landings, and to determine proper retirement treatments.

Provide the following soils information for all disturbed areas.

Map Symbols	Soil Series	Limiting Characteristics ¹ That May Apply to Timber Harvesting Activities (Check as Appropriate)		
		Erosion Hazards ²		
		Slight	Moderate, severe	Seasonably Wet ³
See Attached	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ Soils with a moderate or severe erosion hazard or seasonably wet are poor choices for log landing and road locations, and, if possible, alternatives should be considered.

² The degree or ease by which soil particles can be detached from the soil surface. Moderate or severe ratings require additional consideration of soil erosion and sediment control BMPs during logging and road construction.

³ Somewhat poorly drained soils remain wet for a longer period after rain and would be susceptible to disturbance. These soils may be hydric, indicating a possible wetland. They may have to be logged during dry seasons, when the profile may be relatively dry, or when the soils are frozen. They are poor choices for log landing and road locations, and, if possible, alternate areas should be considered.

4. SKETCH MAP

The characteristics of the earth disturbance activity. The limits of the harvesting area must be shown on a map(s). Such information as the limits of clearing and grubbing and the areas of cuts and fills for roads and landings, and other proposed disturbances for the timber harvesting area are to be included. Roads, skid roads and landings located within 50 ft. of a stream bank may require a Department Chapter 105 Water Obstruction and Encroachment. The following should be clearly shown on the sketch map:

- Dimensions
- North Arrow
- Landings
- Haul Roads
- Skid Roads
- Wetland Crossings
- Stream Crossings
- Equipment Maintenance/Fueling Areas
- Existing Roads

5. RUNOFF

The amount of runoff from the timber harvest area and its upstream watershed area. You do not have to provide runoff calculations unless you plan to use BMPs different from those described in Section 8. If you use different BMPs, your calculations must include an analysis showing any impact that runoff may have on existing downstream watercourses and their resistance to erosion.

6. RECEIVING WATERS

All streams in Pennsylvania are classified based upon their designated and existing uses and water quality criteria. Designated uses for waters of this Commonwealth are found in 25 Pa. Code §93.9a-z at <http://www.pacode.com/secure/data/025/chapter93/chap93toc.html>. Existing uses of waters of this Commonwealth are found at the DEP website <http://www.dep.state.pa.us>. Type the phrase "existing use" in the DEP Keyword box. The county conservation district office can also supply this information. List the bodies of water likely to receive direct runoff within or from the timber harvest area.

<u>Name</u>	<u>Designated/Existing Use</u>
Unnamed Tributary Pocono Creek	Not in the statewide existing use classification list

7. ESTIMATED DISTURBED AREA

	Total Length (ft)	Average Width (ft)	Area (sq ft)
Haul Roads	N/A	N/A	= N/A
Skid Roads	4,000	10	= 40,000+/-
Landings	150	150	= 22,500+/-
Total Area (sq. ft.)			= 62,500+/-
			÷ 43,560 sq ft/A = 1.43+/-

Acres disturbed by earth disturbance activities.

If the total area of earth disturbance activities (sum of area disturbed by haul roads, skid roads and landings) consists of 25 acres or more, an Erosion and Sediment Control Permit must be obtained.

Has application been made for required stream crossing permits? Yes No Not Applicable

At all stream crossing locations, runoff must be directed to a sediment removal area, i.e., filter strip, straw bale, silt fence, sump, a trap for treatment. Waterbars and/or broad based dips should be installed and maintained as required on the approaches to the stream crossing.

8. DESCRIPTION OF EROSION AND SEDIMENT CONTROL MEASURES

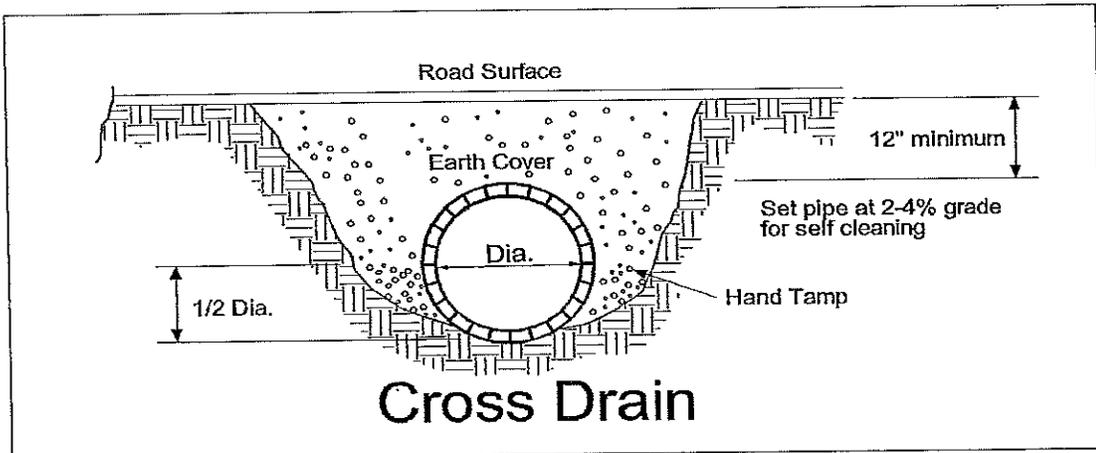
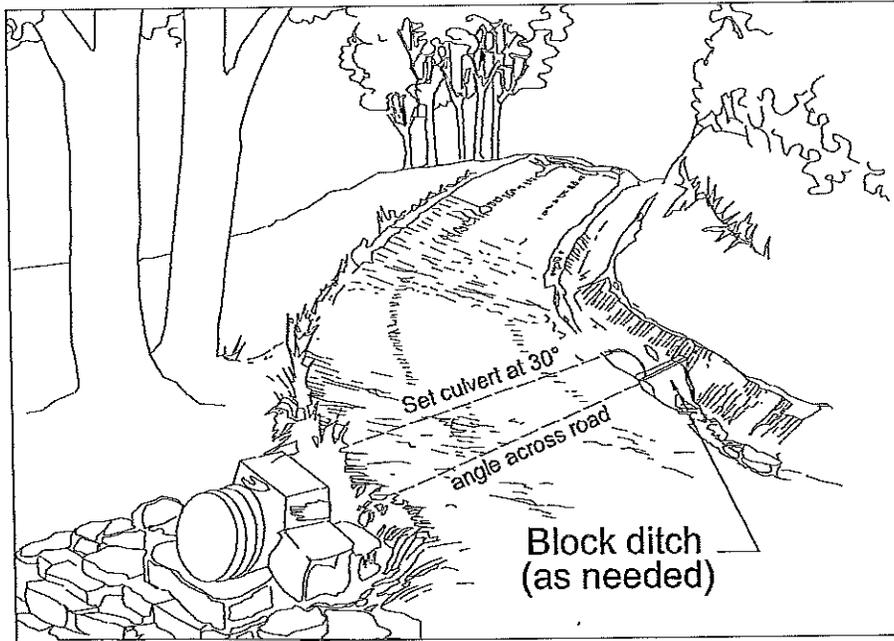
The following standard BMP drawings and recommended spacings (Sections A-H) have been provided to fulfill the requirements of this plan. If you plan to use any of these recommended BMPs, please check the appropriate boxes for Sections A through H. If you plan to use alternative BMPs, you must provide drawings showing the details, specifications and spacing.

A. Cross-drain culvert

Culverts will be installed before the ground freezes. Culverts shall be placed with a slope of 2 to 4 percent and cross the road at a 30-degree downslope angle. Recommend 12" pipe or larger culverts. Will this BMP be used? Yes No Will recommended spacing be used? Yes No

Road Grade (% Slope)	Recommended Spacing (feet)	Alternative Spacing* (feet)
2	500	_____
3	400	_____
4	350	_____
5-6	300	_____
7-8	250	_____
9-11	200	_____
12-13	150	_____
14+	100	_____

*If alternative spacings are used, please make sure reasons for their use are explained.



B. Waterbars

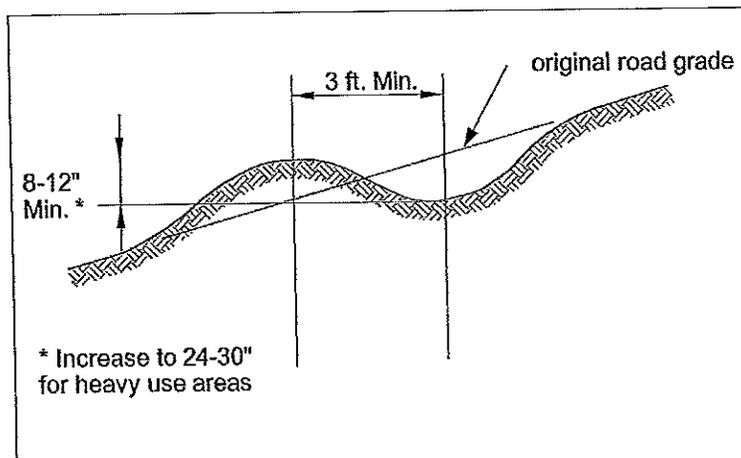
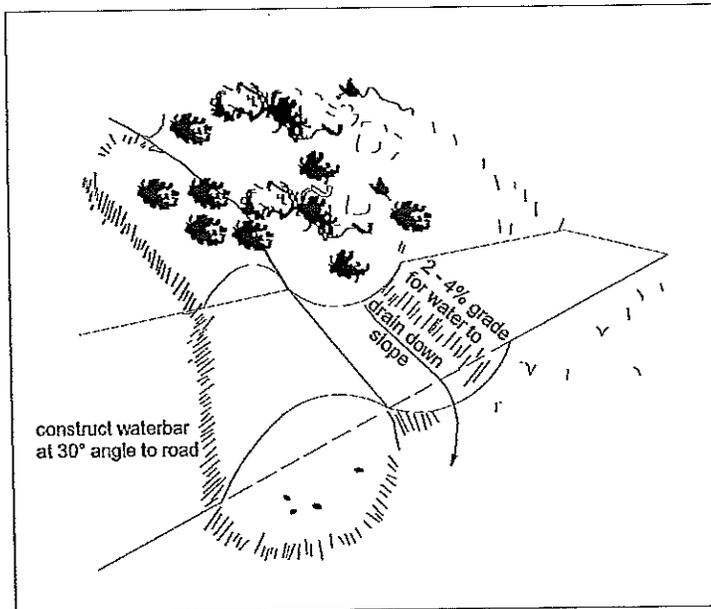
Waterbars on skid roads will be maintained throughout the entire job and installed permanently upon job completion.

Waterbars will be installed before the ground freezes and will be spaced as indicated below.

Will this BMP be used? Yes No Will recommended spacing be used? Yes No

Road Grade (% Slope)	Recommended Spacing (feet)	Alternative Spacing* (feet)
2	250	_____
5	135	_____
10	80	_____
15	60	_____
20	45	_____
25	40	_____
30	35	_____
40	30	_____

*If longer spacings are used, please make sure reasons for their use are explained.



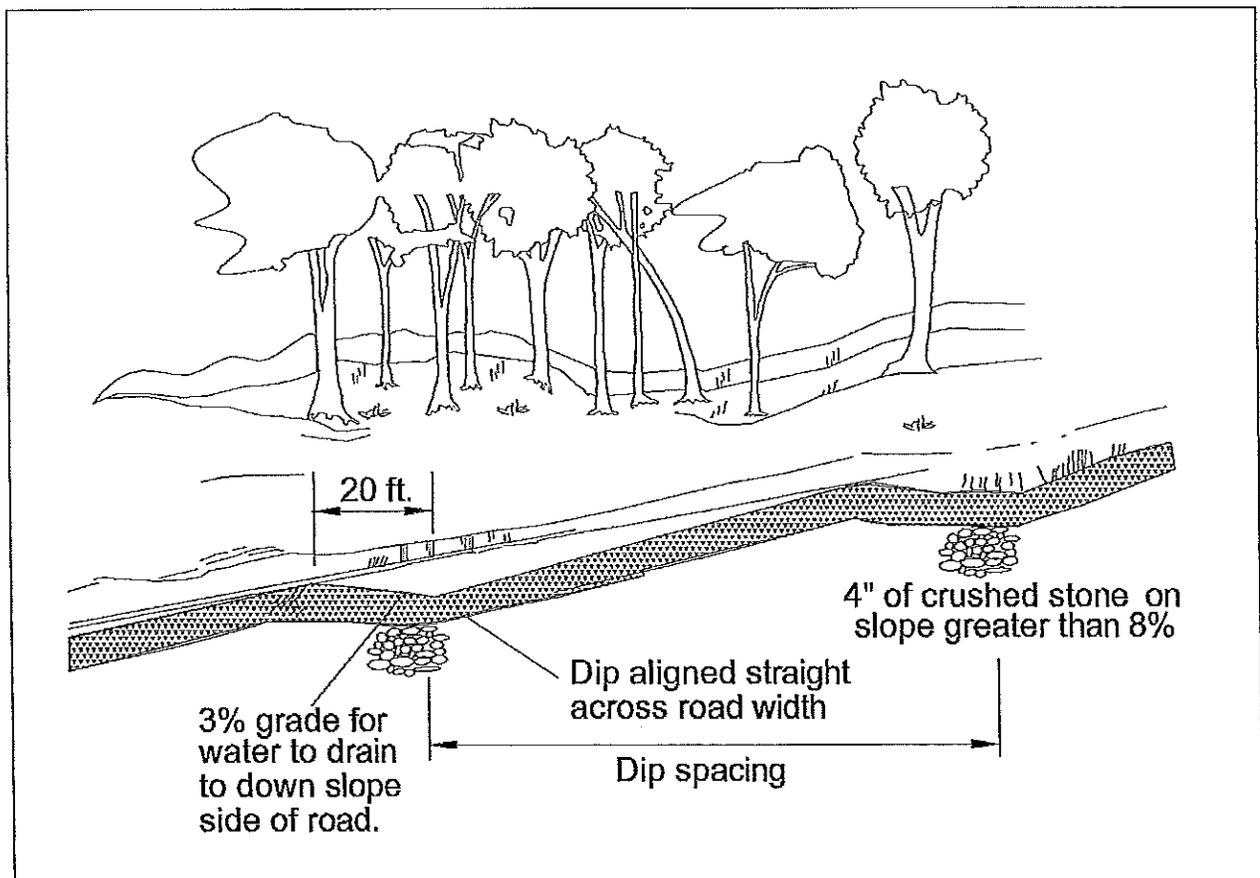
C. Broad-based dips

Broad-based dips will be installed and worked before the ground freezes. Broad-based dips on the road system are planned to be spaced as indicated below.

Will this BMP be used? Yes No Will recommended spacing be used? Yes No

Road Grade (% Slope)	Recommended Spacing (feet)	Alternative Spacing* (feet)
2	300	_____
3	250	_____
4	200	_____
5	180	_____
6	170	_____
7	160	_____
8	150	_____
9-10	140	_____

*If longer spacings are used, please make sure reasons for their use are explained.



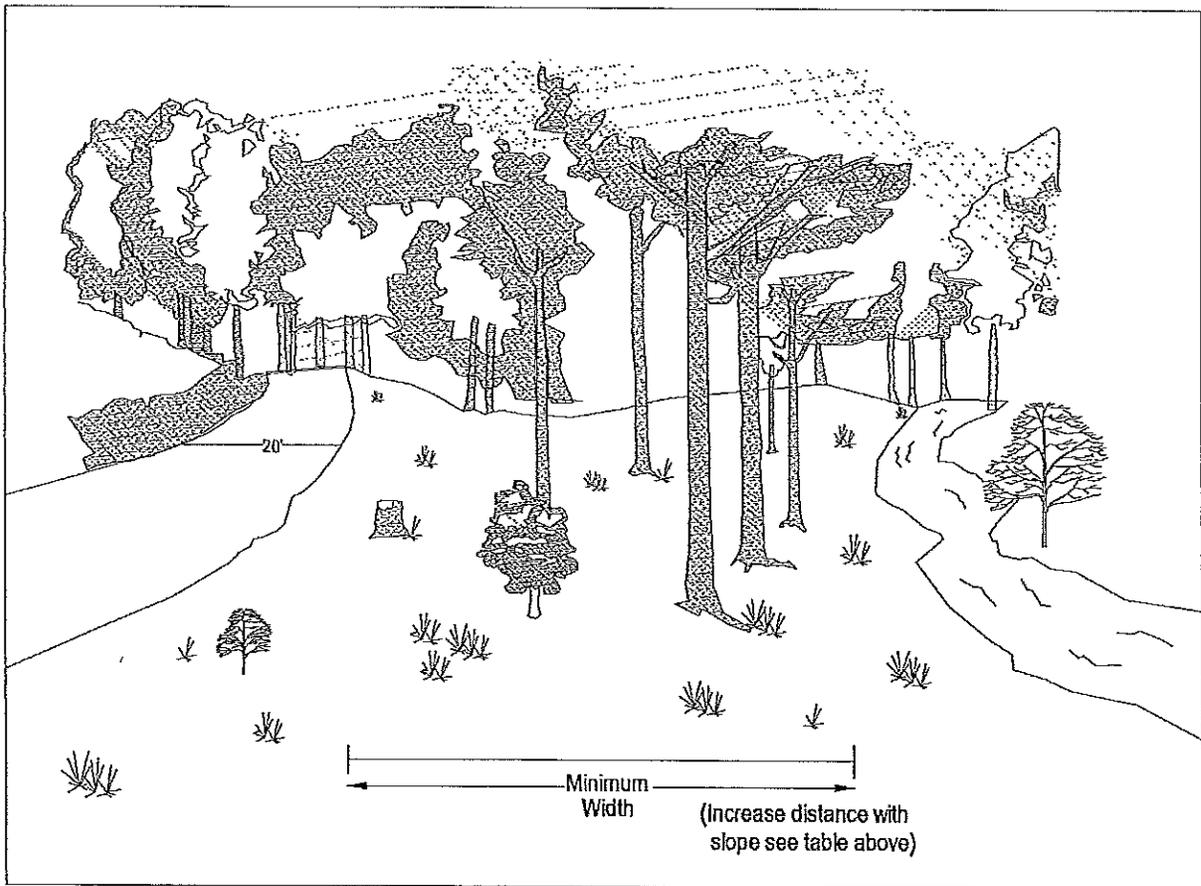
D. Filter strips

Filter strip widths by slope on land between roads and perennial streams.
 The width of the filter strip depends on the slope between the road and the stream.

Will this BMP be used? Yes No

Slope of Land Between Road and Stream (%)	Minimum width of Filter Strip (feet) +
0	25++
10	45++
20	65
30	85
40	105
50	125
60	145
70	165

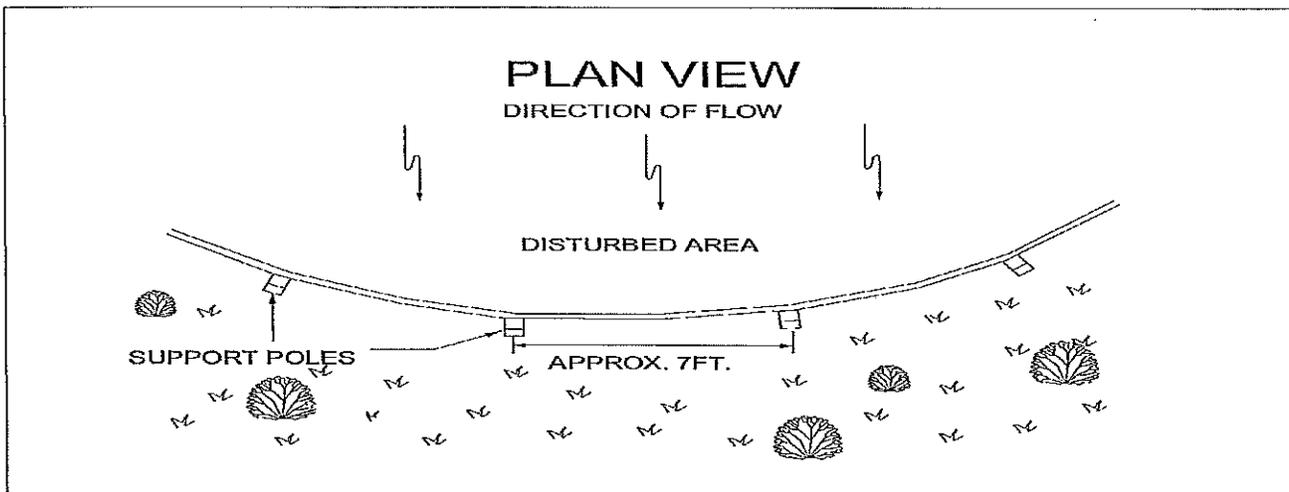
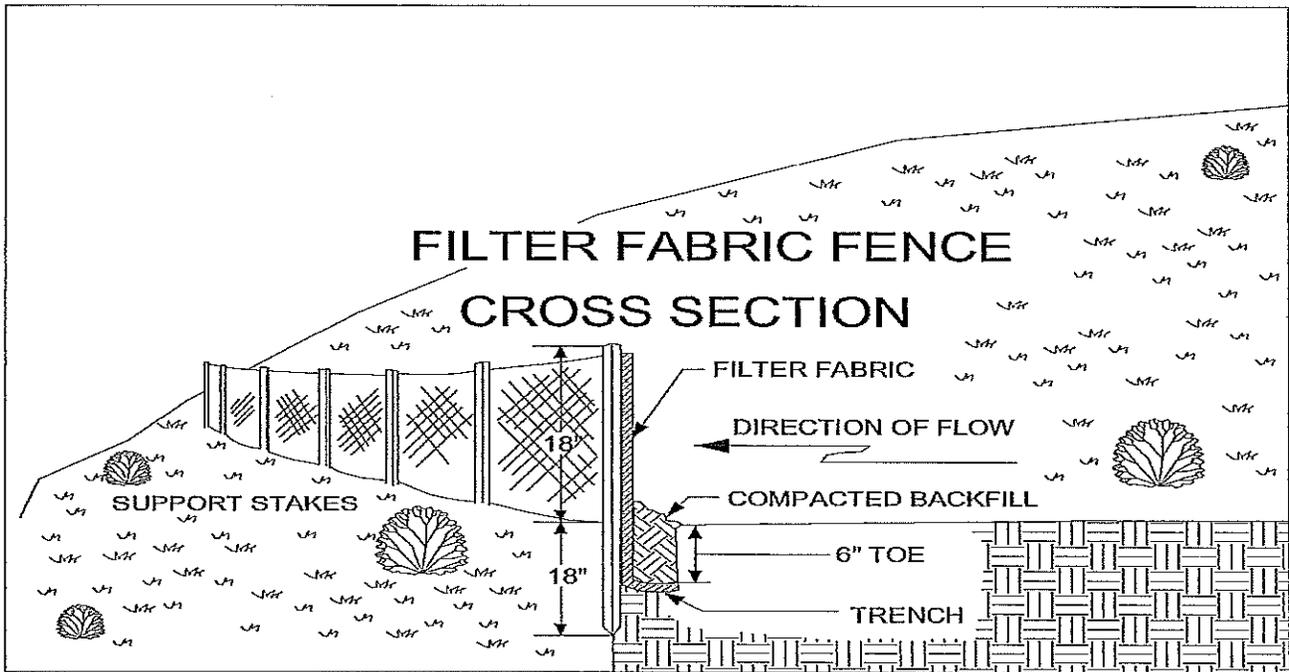
- + Widths should be doubled when the harvesting activity is located where receiving waters have a designated use/existing use of High Quality or Exceptional Value or within a municipal water supply, source water area.
- ++ Earth disturbance 50 feet or less from a stream requires a water obstruction and encroachment permit from the appropriate DEP Regional Office, Soils and Waterways Section.



E. Filter Fabric Fence

Filter fabric fence must be installed on contour at the edge of disturbed areas. Both ends of each fence section must be extended upslope at 45 degrees to the main fence alignment. They should not be installed in streams, ditches or other areas of concentrated flow. Install filter fabric fence before the ground freezes.

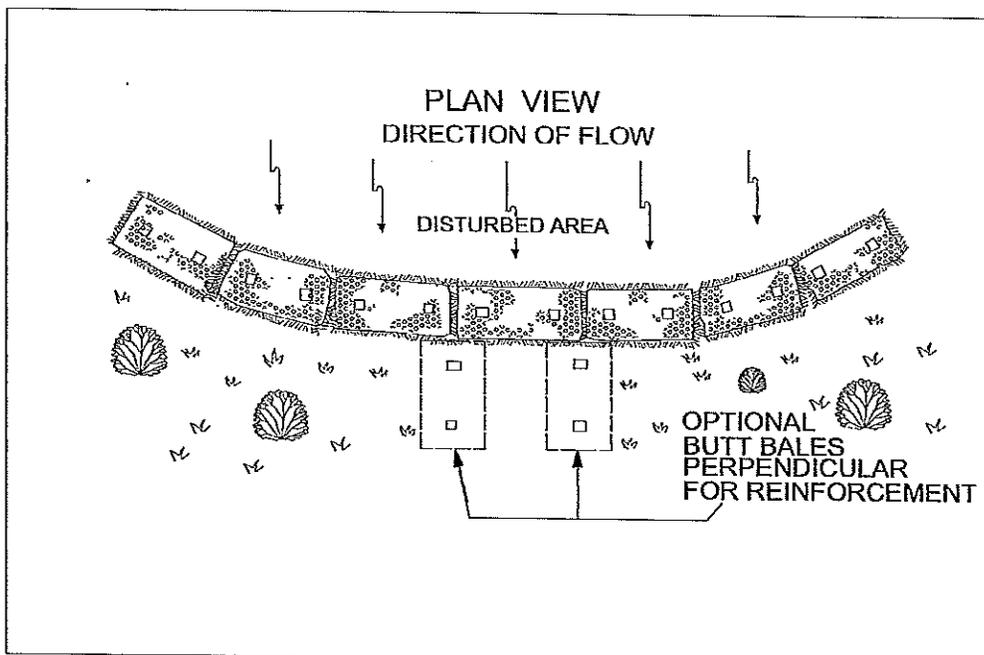
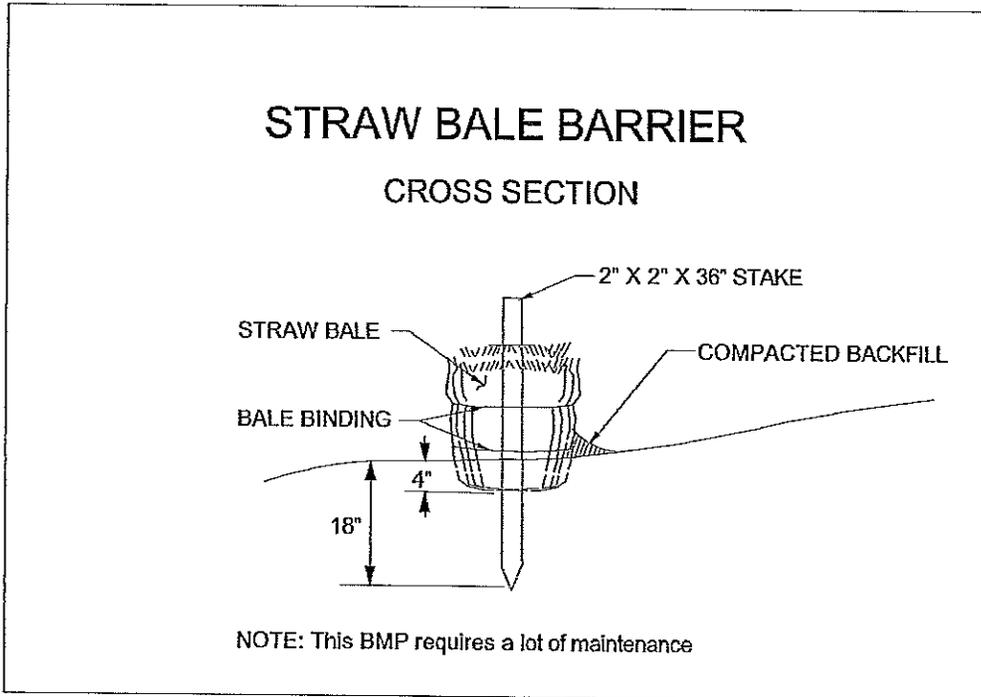
Will this BMP be used? Yes No



F. Straw Bale Barrier

Straw bale barriers shall be placed on contour at the edge of disturbed areas. Both ends of the barrier shall be extended upslope at 45 degrees to the main barrier alignment. Straw bales deteriorate and should be replaced every 3-4 months. They should not be installed in streams, ditches or other areas of concentrated flow.

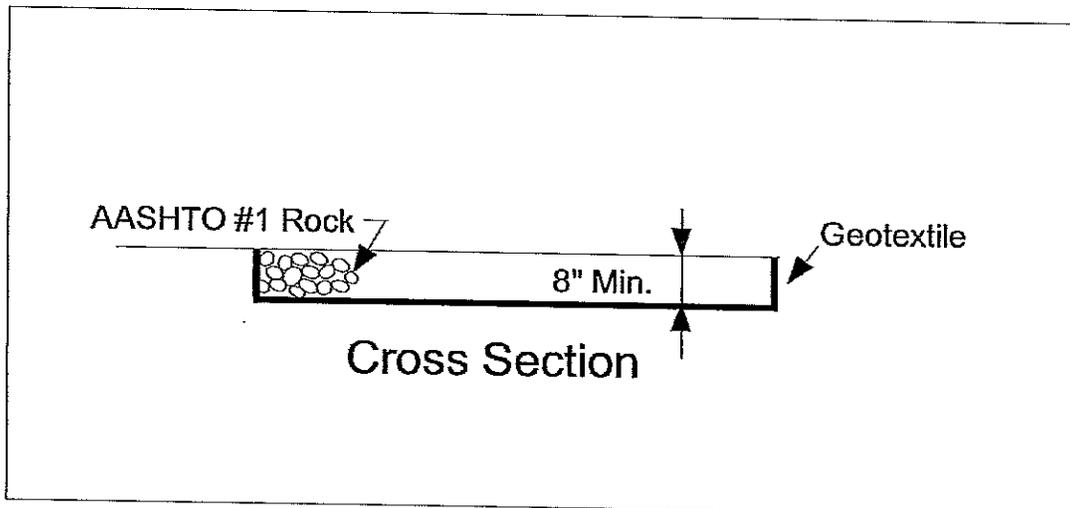
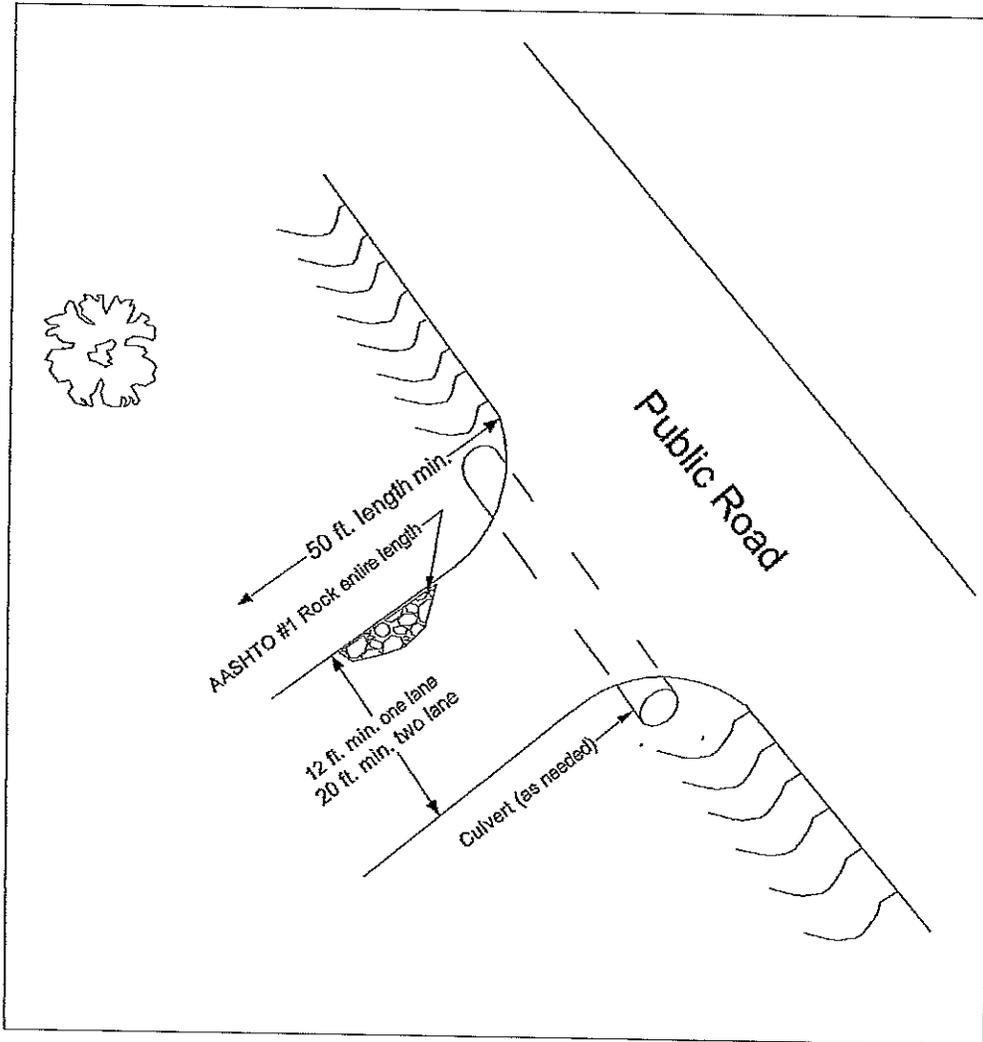
Will this BMP be used? Yes No



G. Stabilized Road Entrance

The purpose is to remove mud from tires and keep it off the road. Construction entrance shall be constantly maintained.

Will this BMP be used? Yes No



H. Disturbed Area Stabilization (check as appropriate)

	Seeding ^{4,5}	Natural Vegetation ⁶
Log Landing ⁶	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Haul Roads ⁶	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Skid Roads ⁶	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Seed mix and seeding rate to be used on critical areas:

Perennial and annual rye/clover

Suggested Seeding Mixes for Landings, Roads and Critical Areas

Mixes	Seeding rate (lb/ acre)	Mixes	Seeding rate (lb/acre)
Permanent		Temporary	
a. Birdsfoot trefoil*	8	f. Spring oats	96 (3 bu)
Redtop	3	g. Winter wheat	180 (3 bu)
b. Creeping red fescue	30	h. Winter rye	168 (3 bu)
Perennial ryegrass	10	i. Annual rye	40
c. Birdsfoot trefoil	8		
Timothy	4		
d. White clover	1		
Kentucky bluegrass	6		
Timothy	2		
e. Annual ryegrass	10		
Redtop	10		
Birdsfoot trefoil	5		

*Recommended for somewhat poor and poorly drained soils in partial shade to full sunlight.

Note: Birdsfoot trefoil and white clover seed should be properly inoculated.

9. SCHEDULE AND SEQUENCE OF OPERATIONS

Will this schedule be used? Yes No If not, provide additional information in Section 12.

Starting Date 6/16 Completion Date 12/16/17

- Pre-harvest:** Necessary permits will be obtained. Erosion and sediment control BMPs will be installed as specified in this plan. Haul road, landings and skid roads will be constructed.
- During harvest:** Erosion and sediment control BMPs for haul roads, skid roads and landings shall be maintained. Tops, branches and slash will be removed from ponds, lakes and streams. This plan will be amended or revised to include other BMPs for special or unanticipated circumstances that may occur.
- Post harvest:** Smooth and reshape roads and landings. Remove culverts and crossings. Install permanent waterbars as specified in this plan. Critical areas will be seeded, fertilized, limed and mulched and garbage/trash removed from the area.

10. MAINTENANCE

BMPs will be inspected on a weekly basis and after each measurable rainfall event.

Culverts will be cleaned out, repaired or replaced as necessary.

Filter strips will be maintained and respected (timber may be harvested in filter strips).

Haul roads and skid roads will be repaired where signs of accelerated erosion are detected.

Seeding and mulching will be repeated in those areas that appear to be failing or have failed.

Other (describe)

⁴ Areas to be seeded may require fertilization and liming. Soil testing will provide individualized recommendations for given sites. Recommendations of 300 lbs. of 10-10-10 fertilizer per acre and 2,000 lbs. of lime per acre should be considered to ensure 70% vegetative cover. Seeded areas will be more successful when mulched with a minimum of 2.5 tons of straw or hay per acre. Describe mulching type and rate in Section 12 when used.

⁵ Stabilization of disturbed areas is important. Disturbed areas shall be protected with such BMPs as straw bale barriers, filter fences, mulch, or filter strips, waterbars and other BMPs until vegetation is established. Critical areas such as: highly erodible soils, approaches to stream crossings and landings require establishment of permanent or temporary cover to ensure that erosion does not occur.

⁶ Indicates treatments for individual landings, haul roads or sections, and skid roads identified on the map.

11. SITE CLEANUP

Describe procedures which ensure the proper handling, storage, control, disposal and recycling of timber harvesting materials and waste, including but not limited to fuels, oil, lubricants and other materials brought to the timber harvest site or used in the process of timber harvesting.

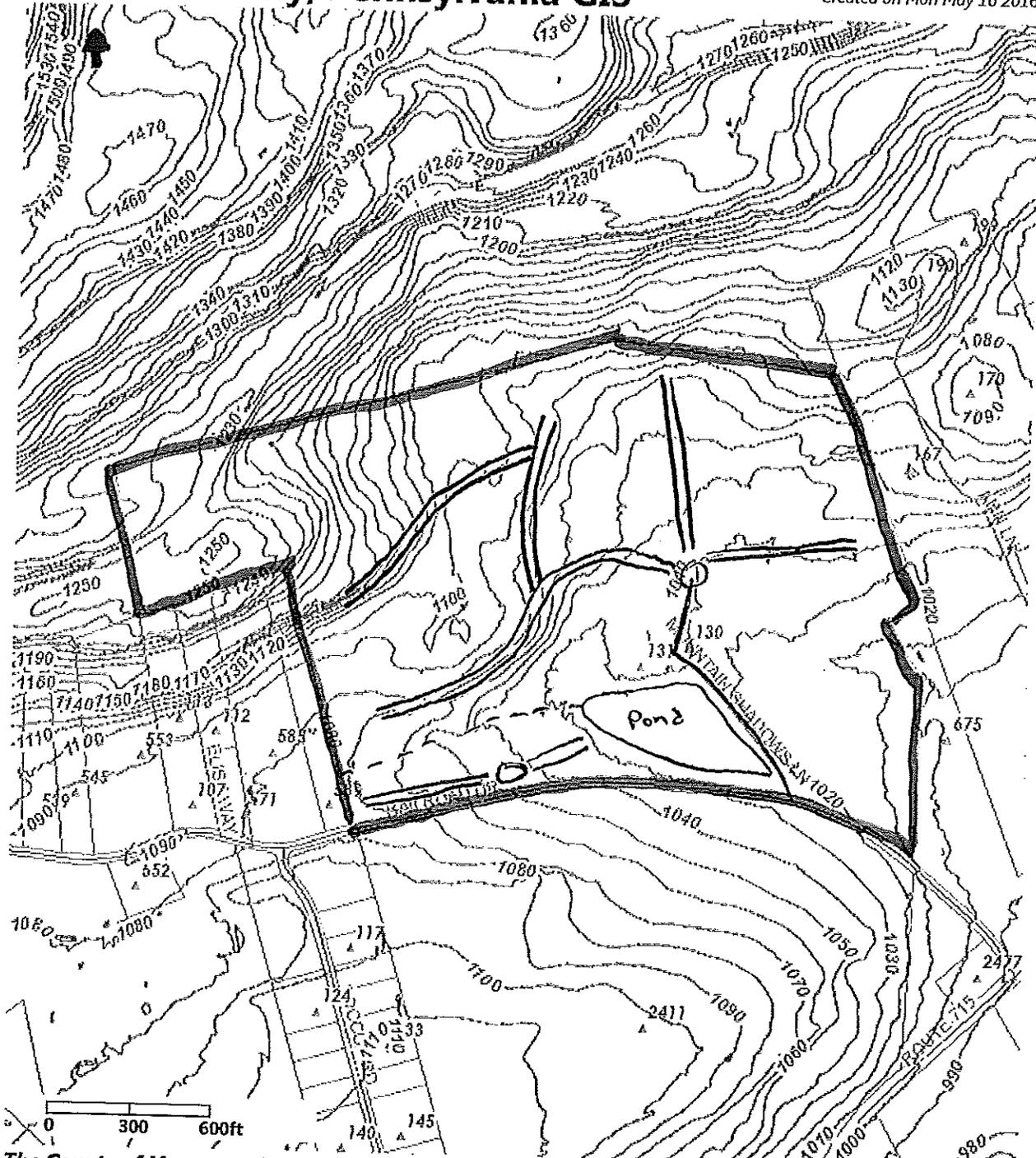
- Garbage, fuels or any substance harmful to human, aquatic or fish life, will be prevented from entering springs, streams, ponds, lakes, wetlands or any water course or water body.
- Oils, fuels, lubricants and coolants will be placed in suitable containers and disposed properly.
- All trash and garbage will be collected and disposed properly.
- Other (describe).

12. ADDITIONAL EXPLANATION/COMMENTS (if needed)

The Straw Bale Barrier will only be used if the Filter Strip area does not meet the BMP requirements.

Monroe County, Pennsylvania GIS

Created on Mon May 16 2016



The County of Monroe makes no express or implied warranties concerning the release of this information. The County of Monroe is unaware of the use or uses to be made of this data. Consequently, the County of Monroe does not warrant this data as fit for any particular purpose.

- - Proposed Landings
- - - Stream
- Hunt Road Existing
- == Ski Trails
- █ Boundary

Monroe County, Pennsylvania GIS

Created on Mon May 16 2016



The County of Monroe makes no express or implied warranties concerning the release of this information. The County of Monroe is unaware of the use or uses to be made of this data. Consequently, the County of Monroe does not warrant this data as fit for any particular purpose.

MAP LEGEND

 Area of Interest (AOI)	 Spoil Area
 Soils	 Stony Spot
 Soil Map Unit Polygons	 Very Stony Spot
 Soil Map Unit Lines	 Wet Spot
 Soil Map Unit Points	 Other
 Special Point Features	 Special Line Features
 Blowout	 Water Features
 Borrow Pit	 Streams and Canals
 Clay Spot	 Transportation
 Closed Depression	 Rails
 Gravel Pit	 Interstate Highways
 Gravelly Spot	 US Routes
 Landfill	 Major Roads
 Lava Flow	 Local Roads
 Marsh or swamp	 Background
 Mine or Quarry	 Aerial Photography
 Miscellaneous Water	
 Perennial Water	
 Rock Outcrop	
 Salina Spot	
 Sandy Spot	
 Severely Eroded Spot	
 Sinkhole	
 Slide or Slip	
 Sodic Spot	

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Monroe County, Pennsylvania
Survey Area Data: Version 9, Nov 16, 2015

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Mar 20, 2011—Jul 5, 2011

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Monroe County, Pennsylvania (PA089)			
Map Unit Symbol	Map Unit Name	Acres In AOI	Percent of AOI
CmA	Chippewa and Norwich silt loams, 0 to 5 percent slopes	5.0	5.8%
CnB	Chippewa and Norwich soils, 0 to 8 percent slopes, extremely stony	2.3	2.7%
LyE	Lordstown and Oquaga extremely stony soils, 25 to 70 percent slopes	10.7	12.5%
MgB	Morris channery silt loam, 2 to 10 percent slopes	5.4	6.3%
MoB	Morris channery silt loam, 0 to 8 percent slopes, extremely stony	20.1	23.3%
MoC	Morris channery silt loam, 8 to 25 percent slopes, extremely stony	2.7	3.1%
OkB	Oquaga-Lackawanna channery loams, 3 to 8 percent slopes	0.5	0.5%
OkC	Oquaga-Lackawanna channery loams, 8 to 15 percent slopes	0.6	0.7%
OkD	Oquaga-Lackawanna channery loams, 15 to 25 percent slopes	0.0	0.0%
OxC	Oquaga-Lackawanna complex, 8 to 25 percent slopes, extremely stony	14.9	17.3%
VaE	Very stony land and Rock outcrops, steep	1.3	1.5%
W	Water	0.3	0.4%
WpB	Wellsboro channery loam, 0 to 8 percent slopes, extremely stony	18.7	21.7%
WyB	Wyoming gravelly sandy loam, 3 to 8 percent slopes	3.6	4.2%
Totals for Area of Interest		86.1	100.0%

Kuhns Bros. Lumber Co. Inc.

Pocono Township – Monroe County

Timber Harvest Permit

Parcel Number – 12636200874343

Deed Book/Page – 2048/4166

Kuhns Bros. Lumber Co. Inc. is performing a timber harvest on the property owned by John and Arlene Frailey. The location of the timber is at 131 Mountain Shadows Lane Stroudsburg, PA 18360. Kuhns Bros is performing an ash salvage as well as a thinning/shelterwood (40-60 sqft basal area) harvest across the property. This silvicultural system allows us to remove dying ash as well as over mature and undesirable growing stock, while leaving a residual stand of desirable growing stock for future value. Undesirable growing stock can be described as birch, soft maple, and any stem that is suppressed, crooked, or has a bad butt log. Desirable growing stock can be described red oak, white oak, chestnut oak, sugar maple, and hickory. All of these stems should be in the co-dominant to dominant canopy class, be reasonably straight, and have a good butt log. A shelterwood is meant to open the canopy up enough (but not too much) to allow shade tolerant desirables to regenerate past maple and birch. An Erosion and Sedimentation Plan will accompany this timber harvest before harvesting commences.

Seth Tanner

Forester

570-713-4490

FIN-12-6362-00-87-4343

Object ID-89932111

Parcel # - 4343

Ordinance, shall be equipped with approved smoke detectors. A minimum of one detector for each floor of the dwelling unit, including basement, is required.

C. Temporary Certificate of Use and Occupancy.

Upon the request of an applicant, the Zoning Officer may issue a temporary Certificate of Use and Occupancy. Such temporary Certificate may permit an activity to occur in all or part of a structure before the entire work covered by the Permit has been completed.

1. However, such temporary Certificate shall only be issued if the applicant proves to the Zoning Officer that the activity or occupancy can occur safely without endangering public health or safety.

2. The temporary Certificate shall establish in writing a maximum time period under which it is valid. A six (6) month maximum time period shall apply if not otherwise specified.

3. Failure to receive a permanent Certificate of Use and Occupancy within such time period shall be a violation of this Ordinance.

4. The temporary Certificate may be conditioned upon compliance with certain specific requirements within certain time periods.

Section 904. Timber Harvesting Permit.

A. Notification of commencement and completion.

1. For all timber harvesting operations that are two (2) acres or more the Landowner shall apply for a permit to the Zoning Officer at least 45 calendar days before the operation commences and notify the Zoning Officer (7) business days before the operation is complete.

2. No timber harvesting shall occur until a permit has been issued by the Zoning Officer. The applicant shall specify in writing the land on which harvesting will occur, the expected size of the harvest area, and the anticipated starting and completion date of the operation.

3. The permit shall be valid for one year and for Timber Harvesting only.

B. Logging plan.

1. Every Landowner on whose land timber harvesting is to occur or impacts the Township or Township roads shall obtain a permit and prepare a written logging plan in the form specified by any applicable Township ordinances.

2. No timber harvesting shall occur until a plan and permit has been approved by the Zoning Officer, after review and recommendation by the Pocono Township Planning Commission including the Township Engineer.

3. The provisions of the plan shall be followed throughout the operation. The plan shall be available for inspection at the harvest site at all times during the operation and shall be provided to the Zoning Officer as part of the application for the permit.

C. Responsibility for compliance.

The landowner, applicant and the operator shall be jointly and severally responsible for complying with the terms of the logging plan and permit.

D. Relationship of state laws, regulations, and permits to the Timber Harvesting Permit and logging plan.

Any permits required by state laws and regulations shall be attached to and become part of the Timber Harvesting Permit and the logging plan.

E. Revocation of Permit.

The Zoning Officer may revoke a permit theretofore issued in the following instances:

1. Where the Zoning Officer finds there has been any false statement or misrepresentation as to a material fact in the application, plan or information on which issuance of the permit was based.

2. Where the Zoning Officer determines that the permit was issued in error and should not have been issued in accordance with applicable law.

3. Where the operator or landowner fails or refuses to comply with a written order issued by the Zoning Officer within the time fixed for compliance therewith.

4. Where the Zoning Officer finds there has been Land Disturbance in the form of Earth Moving relative to excavation and grading operations that are not part of a Logging Plan. Such instances shall warrant immediate cease and desist orders as per Section 901.C.7.

Section 905. Schedule of Fees, Charges and Expenses.

A. The Board of Supervisors shall establish a schedule of fees, charges and expenses and collection procedures for zoning permits, certificates of occupancy, timber harvesting permits, special exceptions, variances and appeals and other matters pertaining to this Ordinance.

B. The schedule of fees shall be posted in the office of the Zoning Officer and may be altered or amended by the Board of Supervisors.

C. Until all application fees, charges and expenses have been paid in full, no action shall be taken on any application or appeal.

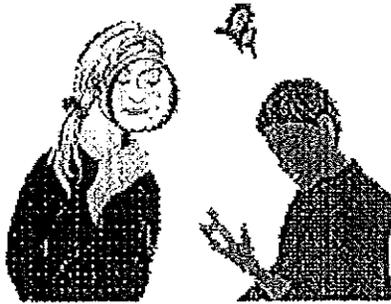
Section 906. Amendments.

A. The provisions of this Ordinance and boundaries of zoning districts as set forth on the Official Zoning Map may from time to time be amended or changed by the governing body of the municipality.

B. Procedure. The following procedures shall be observed prior to making any amendment or change of this Ordinance or parts thereof, including the Official Zoning Map.

1. Every such proposed amendment or change not initiated by the Planning Commission shall be referred to the Planning Commission at least 30 days prior to the governing body holding a public hearing thereon to provide the Planning Commission an opportunity to submit recommendations.

2. The recommendations, if any, of the Planning Commission shall be submitted in writing to the governing body.



R E C E I V E D
JUN 14 2016

POCONO TOWNSHIP

Little Discoveries Day Care, Inc.

506 Ridgeview Drive
Bartonsville, PA 18321
(570) 620-1008

1431 North 9th Street
Stroudsburg, PA 18360
(570) 872-9750

June 14, 2016

Dear Parents/Guardians:

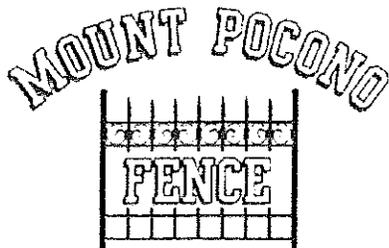
Little Discoveries Day Care, Inc. is working together with the local law enforcement to provide impromptu childcare when needed due to court hearings/or emergency calls. If you are interested in taking advantage of this free service please complete the attached paperwork and return to our office before your child attends. This service is provided at no cost to you to show our appreciation for what you do to protect and serve our community. All registrations fees will be waived. If you are interested in full time childcare please contact our office at (570) 872-9750 for more information.

If you are in the area and have a spare moment, please feel free to stop in and visit our children while dressed in your uniform. This is a great opportunity to acquaint our children with the local law enforcement and help them feel comfortable and confident to approach you if they may ever need help or direction. We thank you for allowing us to be part of your team and entrusting your children to us.

Sincerely,

A handwritten signature in cursive script that reads "Carol J. Masten".

Carol J. Masten
CEO/Executive Director



P.O. Box 471
 Albrightsville, PA 18210
 Phone: 570-643-4643
 Fax: 570-722-0756
 www.mtpoconofence.com

VISA MASTERCARD DISCOVER

PROPOSAL

PROPOSAL NO.	52416-03
SHEET NO.	1
DATE	5-24-16

PROPOSAL SUBMITTED TO:

NAME	Mountain View Park
ADDRESS	Sullivan Trail
	Tannersville, Pa
PHONE NO	629-7324

WORK TO BE PERFORMED AT:

ADDRESS	
DATE OF PLANS	
FAX	jclapper@poconopa.gov

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Big League Field- Remove and replace 4-2.5" and 4-2" posts on 6' high fence, 46-2" posts and 1-2.5" post on 4' high out field fence. Repair 2 heaved posts on back-stop fence. Haul away old posts and concrete footings. Supply all posts, fittings, ties, and concrete for new footings. Posts set 36" deep.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work, and completed in a substantial workmanlike manner for the sum of

Three thousand eight hundred fifty and -----00/100 Dollars (\$ 3850.00)

with payments to be made as follows:

25% Deposit

Balance upon completion

Respectfully submitted Mt. Pocono Fence

Per Mike Connors

Any alteration or deviation from above specifications, including extra costs will be exercised only upon written order, and will become an extra charge over and above the estimate. An agreement contingent upon strikes, accidents, or delays beyond our control.

NOTE - THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 10 DAYS

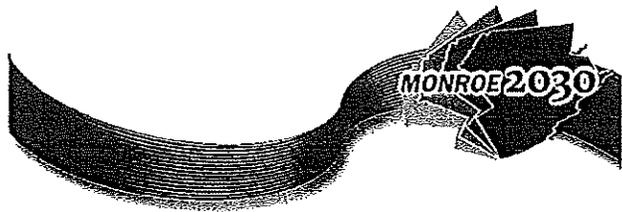
ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date _____ Signature _____

Signature _____

PROPOSAL



RECEIVED
JUN 07 2016
POCONO TOWNSHIP

MONROE COUNTY PLANNING COMMISSION

June 3, 2016

Pam Finkbeiner, Acting Township Manager
Pocono Township
PO Box 197
112 Township Drive
Tannersville, PA 18372

ADMINISTRATIVE CENTER
1 Quaker Plaza, Room 106
Stroudsburg, PA 18360-2169
Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

Re: Sanofi Pasteur Rezoning
Zoning Map Amendments
Pocono Township
MCPC Review #79-16

Dear Ms. Finkbeiner:

The above cited zoning map amendments were reviewed by Eric Koopman, Lead Senior Planner, on behalf of the Monroe County Planning Commission. You will find his comments enclosed. Should you have any special concerns regarding these comments, please contact us.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on June 15, 2016 at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved as enclosed.

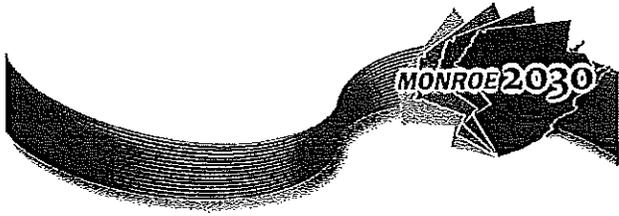
If you have any questions, or if we can be of further service to you please feel free to contact me.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Christine Meinhart-Fritz'.

Christine Meinhart-Fritz
Director

CMF/ek



MONROE COUNTY PLANNING COMMISSION

TO: Christine Meinhart-Fritz, Director

FROM: Eric Koopman, Lead Senior Planner (EK)

DATE: June 3, 2016

SUBJECT: Sanofi Pasteur
Zoning Map Amendments
Pocono Township
MCPC review #79-16

ADMINISTRATIVE CENTER
1 Quaker Plaza, Room 106
Stroudsburg, PA 18360-2169
Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

The Township of Pocono is proposing amendments to the Township's zoning map concerning portions of two parcels held in ownership by Sanofi Pasteur, Inc. The proposed amendments would rezone approximately 23.9 acres from Residential (R-1) to Industrial (I). The parcels in question are located on the southerly side of Swiftwater Road, approximately 1,500 feet east of its intersection with Sky Haven Drive, and their Parcel Identification Numbers are 12-6374-01-17-7161 and 12-6374-01-26-5585. The remaining northern portions of the parcels are to stay within the Residential (R-1) zoning district.

The above mentioned zoning map amendment has been reviewed on the basis of generally accepted planning principles and the provisions set forth by the Pennsylvania Municipalities Planning Code (PMPC), as amended. The following comments are offered:

1. The proposed zoning map amendment is generally consistent with the PMPC, Act 247 of 1968, as amended, in terms of following required procedures.
2. According to the Hamilton, Stroud, Pocono Township, and Stroudsburg Borough Comprehensive Plan, June 2005, this site is located in a Rural zone, as indicated by the future land use map. While the proposed rezoning is not entirely consistent with the future land use map, it should be noted that this area is directly adjacent to a Limited Industrial zone within a Designated Growth Area. If approved the future land use map should be updated to reflect this change.
3. It should be noted that this office has previously reviewed a minor subdivision concerning the two lots in question (MCPC Review #27-16) on February 24, 2016. It is unknown if this minor subdivision plan has been approved and recorded, as the parcel line changes are not reflected in current assessment data.

While it appears that the proposed zoning boundary appears to correspond to these new lot lines, this should be confirmed in the interest of preventing split-zoning.

Page Two
Sanofi Pasteur
Zoning Map Amendments
Pocono Township
MCPC review #79-16

4. If the above noted minor subdivision plan has/is to be approved, the primary Sanofi Pasteur campus tract (of which the portions of the two parcels to be rezoned are to be added to) would become spilt zoned. Granting the proposed rezoning would eliminate multiple zoning on a single property.
5. While the proposed amendments contain some of the attributes of spot-zoning, it would not qualify as such as it abuts an existing industrial zone and would not create an isolated zoning district.
6. It should be noted that the lot assigned PIN 12-6374-01-17-7161 is currently enrolled in the Act 319 Clean and Green program.
7. It is recommended that appropriate landscape buffers be placed along the proposed zoning boundary in order to reduce potential adverse impacts between residential and industrial districts.
8. This office is available to create a new zoning map for the Township to reflect the proposed changes, if adopted. The Township should contact our office for more information regarding this.
9. If any revisions are made to the proposed zoning map amendment, it must be re-submitted to the MCPC for review prior to adoption. This requirement was affirmed by the Pennsylvania Commonwealth Court in *Hanover Healthcare Plus, Inc. v. Zoning Hearing Board of Penn Township* 875 A.2d 1255 (Pa. Cmwlth 2005). It is recommended that the Township discuss this with their solicitor.
10. The Staff has reviewed the proposed zoning map amendment and recommends that it be adopted, subject to the above noted comments being satisfactorily addressed.

In an attempt to maintain a library of municipal ordinances, we request that any adopted ordinance amendments (Zoning, Zoning Map and SALDO) be sent to the MCPC within 30 days of enactment as specified in the PMPC.

This review is subject to the approval of the Monroe County Planning Commission at its next regularly scheduled meeting.

DRAFT

**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2016 -

AN ORDINANCE OF THE TOWNSHIP OF POCONO, COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA, AMENDING POCONO TOWNSHIP ORDINANCE NO. 110, KNOWN AS THE "POCONO TOWNSHIP ZONING ORDINANCE" TO REVISE THE TOWNSHIP ZONING MAP AND REZONE A PORTION OF THE TOWNSHIP FROM RESIDENTIAL (R1) TO INDUSTRIAL (I).

BE IT ENACTED AND ORDAINED, by the Pocono Township Board of Commissioners, Pocono Township, Monroe County, Pennsylvania, and it is hereby **ENACTED AND ORDAINED** by virtue of the activity of the General Assembly of the Commonwealth of Pennsylvania known as the "First Class Township Code, as amended", as follows:

WHEREAS, it is the desire of the Pocono Township Board of Commissioners, as the result of a request by Sanofi Pasteur, Inc., to amend Pocono Township Ordinance No. 110, to rezone those portions of certain property known as PIN Number 12637401177161 (Tax Code No. 12/5/1/6) and PIN Number 12637401265585 (Tax Code No. 12/5/1/5), located in Pocono Township, Monroe County, Pennsylvania, currently titled in the name of Sanofi Pasteur, Inc., a Delaware corporation, from Residential (R1) to Industrial (I), and to revise the Township Zoning Map to reflect the zone change.

NOW THEREFORE, be it ordained and enacted by the Pocono Township Board of Commissioners, Pocono Township, Monroe County, Pennsylvania, and it is hereby ordained and enacted by the authority of the same, the following amendments to Pocono Ordinance No. 110:

SECTION I.

The zoning classification of those portions of certain property known as PIN Number 12637401177161 (Tax Code No. 12/5/1/6) and PIN Number 12637401265585 (Tax Code No. 12/5/1/5), located in Pocono Township, Monroe County, Pennsylvania, currently titled in the name of Sanofi Pasteur, Inc., a Delaware corporation, consisting of an area of approximately 23.9 acres, is hereby changed from Residential (R1) to Industrial (I).

SECTION II.

A Zoning Exhibit Plan identifying the property to be rezoned is attached hereto as Exhibit "A" and incorporated herein by reference. The Pocono Township Zoning Map is hereby revised to reflect this change of zoning classification, and the same shall be noted by the Pocono Township Zoning Officer on the Official Pocono Township Zoning Map on file in the Pocono Township municipal offices.

SECTION III.

Except as amended hereby, all provisions of Pocono Township Ordinance No. 110, as previously amended, shall remain in full force and effect.

SECTION IV.

Any existing ordinances or parts of ordinances in conflict with this Ordinance, to the extent of such conflict and no further, are hereby repealed.

SECTION VI.

This Ordinance shall become effective five (5) days after enactment.

ENACTED AND ORDAINED this _____ day of _____ 2016.

ATTEST:

**POCONO TOWNSHIP BOARD OF
COMMISSIONERS**

PAMELA FINKBEINER
Township Secretary

THOMAS FELVER
President, Board of Commissioners

