

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE SPECIAL MEETING**

March 14th, 2012 6:00 p.m.

The Special Meeting of the Pocono Township Supervisors was held on March 14th, 2012 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman, Frank Hess, followed by the Pledge of Allegiance.

ROLL CALL: Frank Hess, present; Henry Bengel, present; and Harold Werkheiser, absent. Tim McManus, Twp. Solicitor, and Jens Damgaard, Esquire Rhoads & Sinon, were also present.

MINUTES: Approval of the minutes of the 03/07/2012 Sewer meeting were tabled.

FINANCING: Jens Damgaard spoke on the different types of revenues and financing available to the Township.

ACT 537 SEWER CONNECTION REGULATIONS:

- The Supervisors had previously discussed an amendment to the Act 537 Plan for Pocono and Hamilton Townships. Specifically, the following items were considered.
 - A. Removal of the Land Disposal Alternative Analysis Requirements for undeveloped properties with flow greater than 800 GPD or redeveloped properties with an increase in flow greater than 800 GPD.
 - B. Deletion of potential 10 Year Service Area (future) flow allocations to undeveloped or redeveloped properties.
 - C. Expand current service area to include additional properties, in response to recent requests (ex. Former Roadway Terminal, MCTI, etc.)
 - D. Modification of Hamilton Township Section of service area to remove properties in the area of Larch St. and Cruver Alley.
- RKR Hess will require authorization, if Pocono Township wishes to move forward with the preparation of a Task Activity Report for submittal to PADEP. The cost estimate to prepare this report is \$1,500-\$3,000.

USDA RUS FINANCING APPLICATION STATUS

R. Scott noted the funding from RUS is not available for the project at this time. H. Bengel made a motion, seconded by F. Hess, to withdraw the financing application to USDA RUS. Roll call vote: F. Hess, yes, and H. Bengel, yes. Motion carried.

UPDATED SEWER USER RATE CALCULATIONS AND CONNECTION POLICIES

R. Scott presented the board with an updated outline of potential user fees and a draft eligibility, reservation, and connection procedures.

EXECUTIVE SESSION- The board convened to executive session at 8:00 p.m. and reconvened at 8:40 p.m.

MOTIONS:

- 1) HDD Video inspections - Two Proposals were received. \$5,020.00 (plus potential \$251.00 per hour fuel surcharge) from National Water Main Cleaning Co. and \$,3,500.00 (plus potential \$250.00 per hour if dewatering is necessary) from Roto Rooter Esslinger Ind. H. Bengel made a motion, seconded by F. Hess to approve the Roto-Rooter's proposal for the Video inspection of the HDD bore. Roll call: F. Hess, yes; and H. Bengel, yes. Motion carried.
- 2) Preparing of Bid documents for Mapping of the HDD By-pass. H. Bengel made a motion, seconded by F. Hess, to authorize RKR Hess to advertise and prepare bid documents to perform mapping work by either mapping methods - Wireline or Gyroscope at an estimated cost of \$35,900.00 - \$66,500.00 with the Township selecting either method at their discretion. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.
- 3) Geotechnical Engineering Investigation and report. Two proposal were received - United Inspection Services at a cost of \$27,235.00 and Midlantic Engineering at a cost of \$27,165.00. H. Bengel made a motion, seconded by F. Hess, to contract with United Inspection Services at the cost of \$27,235.00 for the Geotechnical Engineering investigation and report for the HDD Bore bypass repair. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.
- 4) Contract No. 6, Payment Request 12 - Linde Corporation - RKR Hess recommended the Township not to pay due to deficiencies discussed in their letter dated 03/12/2012. H. Bengel made a motion, seconded by F. Hess, to deny payment for Contract No. 6, Payment Request No.12 - Linde Corporation as per RKR Hess's recommendation. Roll call vote: H. Bengel, yes; and F. Hess, yes. Motion carried.
- 5) Act 537 Amendments - H. Bengel made a motion, seconded by F. Hess, to amend Act 537 as listed:
 - A) Removal of the Land Disposal Alternative Analysis Requirements for undeveloped properties with flow greater than 800 GPD or redeveloped properties with an increase in flow greater than 800 GPD.
 - B) Deletion of potential 10 Year Service Area (future) flow allocations to undeveloped or redeveloped properties.
 - C) Expand current service area to include additional properties, in response to recent requests (ex. Former Roadway Terminal, MCTI, etc.)
 - D) Modification of Hamilton Township Section of service area to remove properties in the area of Larch St. and Cruver Alley.And authorize RKR Hess to prepare a Task Activity Report for submittal to PADEP at a cost estimate of \$1,500.00 to \$3,000.00. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

- 6) H. Bengel made a motion, seconded by F. Hess, to authorize the video taping of the section of sewerline under the Scotrun On Ramp to Route 80, which will be flushed by Leeward Construction. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

ADJOURNMENT: H. Bengel made a motion, seconded by F. Hess, to adjourn the meeting at 8:45 p.m. Roll call vote: F. Hess, yes, and H. Bengel, yes. Motion carried.