

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE SPECIAL MEETING
AUGUST 1st, 2012 6:00 p.m.**

The Special Sewer Meeting of the Pocono Township Supervisors was held on August 1st, 2012 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairman Frank Hess at 6:00 p.m. followed by the Pledge of Allegiance.

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairman Frank Hess noted that each visitor has the right to comment at this time or before any action is taken on the matter.

ROLL CALL: Frank Hess, present; and H. Bengel, present. Tim McManus, Twp. Sewage Solicitor, Sam D'Alessandro and Russ Scott, RKR Hess Associates, and Frank Froio, Township Administrator, were also present.

MINUTES: Approval of the 06/10/2012 (Informational), 06/20/2012, and 07/10/2012 meeting minutes. H. Bengel made a motion, seconded by F. Hess, to approve the minutes from 06/10/2012, 06/20/2012, and 07/10/2012. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

APPROVAL OF BILLS:

- **Met-Ed** - Pump Station 4 - \$413.56

- **PPL** - Pump Station 1 - \$54.32
Pump Station 2 - \$36.16

- **Cramer, Swetz & McManus**
 - 1) Invoice 31779 - Phase II - \$4,242.00
 - 2) Invoice 31778 - Phase I - \$42.00
 - 3) Invoice 31775 - Sewer Project - \$2,152.06
 - 4) Invoice 31777- Phase III - \$105.00
 - 5) Invoice 31776 - BCRA - \$2,289.00

TOTAL \$8,830.06

- **RKR HESS ASSOCIATES**

Invoices from 05/28/2012 to 07/01/2012 - \$92,255.24

H. Bengel made a motion, seconded by F. Hess, to approve payment of the invoices for Met-Ed for \$413.56, PPL for \$90.48, Cramer, Swetz, & McManus for \$8,830.06, and RKR Hess Associates for \$92,255.24. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

- Letter from Rose Alfano concerning damage to her tire during construction of the sewer line at the Municipal Parking lot. H. Bengel made a motion, seconded by F. Hess, to approve payment of \$260.75 to Rose Alfano - replacement cost of damaged tire. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

PHASE II SEWER COLLECTION SYSTEM CONSTRUCTION

Contract No. 5 - H. Bengel made a motion, seconded by F. Hess, to approve Payment Request No. 10 in the amount of \$9,694.27, to PACT Construction, Inc. for work completed through June 22, 2012. This Payment Request relates, in general, to pavement restoration associated with the gravity sewer construction in along Route 611 in Pocono Township. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Contract No. 8 - H. Bengel made a motion, seconded by F. Hess, to approve Payment Request No. 11 in the amount of \$35,286.16, to Pioneer Construction Co., Inc. for work completed through July 20, 2012. This Payment Request relates to Pump Station No. 1 construction. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Contract No. 9 - H. Bengel made a motion, seconded by F. Hess, to approve Payment Request No. 10 in the amount of \$7,653.84, to Pioneer Construction Co., Inc. for work completed through July 20, 2012. This Payment Request relates to Pump Station No. 2 construction. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

EPA STAK Grant Payment Application Contract No.9 Payment Application. H. Bengel made a motion, seconded by F. Hess, to authorize RKR Hess to submit EPA STAK Grant Payment Application Contract NO. 9 and authorize RKR Hess to submit a time extension request for EPA STAK Grant which expires August 31st, 2012. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

PHASE III SEWER FORCEMAIN AND PUMP STATION CONSTRUCTION

Contract No. 11 -H. Bengel made a motion, seconded by F. Hess, to approve Payment Request No. 12 in the amount of \$173,090.00, to PACT Two, LLC for work completed through July 20, 2012. Payment Request relates to Pump Station No. 3 (near American Candle Shop), Pump Station No. 4 (near the Comfort Inn) and Pump Station No. 5 (near Bartonsville Ave.). Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Contract No. 14 - H. Bengel made a motion, seconded by F. Hess, to approve Payment Request No. 7 in the amount of \$140,467.00, to PACT Construction, Inc. for work completed through June 22, 2012. This Payment Request relates, in general, to pavement restoration associated with the forcemain construction in Stroud Township.

JOINT MUNICIPAL WWTP CAPITAL CONTRIBUTION

Payment Application No. 6 of the PennVEST \$8.3M Loan to be drawn in the amount of \$1,241,175.05. H. Bengel made a motion, seconded by F. Hess, to approve Payment Application No. 6 of the PennVEST \$8.3M Loan to be drawn in the amount of \$1,241,175.05 and upon receipt, these funds will be applied toward Pocono Township's share of Capital Contribution to the Joint Wastewater Treatment Plant. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

Proposal for Additional Geotechnical Investigation in the area of the Horizontal Directional Drill (HDD) Sewer Installation. RKR Hess in their letter dated 08/01/2012 recommended approval of United Inspection Services proposal of \$20,0650.00. H. Bengel made a motion, seconded by F. Hess, to approve United Inspection Services proposal of \$20,650.00 for additional geotechnical drilling/investigation service. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

PROPOSED RATE STRUCTURE

RKR Hess requested a decision on the Proposed Rate Structure for customers on the central sewer system. The Board decided to forward the proposed rate structure to Chris Gibbons and Jens Damgaard for analysis.

POCONO MANOR - H. Bengel made a motion, seconded by F. Hess, to authorize the appropriate Township professionals to investigate a course of action to add the Pocono Manor property to the regional Act 537 service area. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.

ADJOURNMENT H. Bengel made a motion, seconded by F. Hess, to adjourn the meeting at 6:20 p.m., until 9/5/2012 at 6:00 p.m., at the Township Municipal Building. Roll call vote: F. Hess, yes; and H. Bengel, yes. Motion carried.