

**POCONO TOWNSHIP BOARD OF SUPERVISORS
RATE RESOLUTION AND SEWER CONNECTION REGULATIONS
R.K.R. Hess Project No. 08038.16**

MINUTES OF MEETING

Meeting Date: Wednesday, June 20, 2012

Meeting Time: 9:00 A.M.

Attendees: Mr. Frank Hess, Chairman -- Pocono Township Board of Supervisors
Mr. Henry Bengal, Supervisor -- Pocono Township Board of Supervisors
Mr. Frank Froio -- Pocono Township Administrator
Mr. Jeff Durney, Esq. -- Pocono Township Solicitor
Mr. Timothy McManus, Esq. -- Pocono Township Solicitor for Sewage Project
Mr. Samuel D'Alessandro, P.E. -- R.K.R. Hess Associates, Inc.

Meeting Called to Order by Chairman Frank Hess

Pledge of Alligence

Business

1. Act 537 Plan Revision

- The Act 537 Plan Task Activity Report items were discussed based on an April 24, 2012 letter from R.K.R. Hess Associates. Items A through F as included in the letter were agreed to be the basis of the Task Activity Report.
- R.K.R. Hess is to obtain a copy of the PA DEP Part II Water Quality Management Permit for the former Roadway Terminal property to determine if the permit has a clause requiring abandonment of the onsite sewage treatment plant if municipal sewage service becomes available.

2. Mt. Airy Casino

- No action on the request by Mt. Airy Casino to be included in the 537 Plan was taken at this time. Any request by Mt. Airy would be handled as a separate item some time in the future.

3. Sewer User Rates

- For the next Supervisors Sewer Project Meeting, R.K.R. Hess will develop some sample user fees and connection fees for properties based on three options.
Option 1: A property buys the full number of EDUs necessary to service the property at full occupancy and continues to pay a user rate for the purchased EDUs.

Option 2: A property buys the number of EDUs it is currently using. It pays a user rate based on the EDUs purchased and the property reserves the difference between the current usage and the maximum usage that the property needs and pays a reservation rate.

Option 3: A property buys the current usage EDUs and pays the user rate only for that usage.

4. Tapping Fees

Discussions concerning necessary decisions the Supervisors will have to make in the future concerning setting tapping fee rates and setting user rates occurred with no decision.

5. CDBG Grant to Assist Low Income Property Owners to Connect to the Sewer System

Supervisor Bengel made a motion, seconded by Supervisor Hess to request Monroe County Redevelopment Authority to apply for a competitive CDBG Grant to assist eligible property owners to connect to the Township Sewer System. Motion approved.

6. Motion by Supervisor Bengel, Seconded by Supervisor Hess to Approve R.K.R. Hess Engineering Invoices from April 30, 2011 to May 27, 2011

- Motion approved

Meeting adjourned at 10:45 a.m.

Respectfully submitted,

R.K.R HESS ASSOCIATES, INC.



Samuel M. D'Alessandro, P.E., P.P., P.L.S.

SMD/ac/acj